



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM

Monday, February 9th, 2026

Bartlett City Hall

140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

BOARDS, COMMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

Fire Department –
Teinert Memorial Library –
Bartlett City Cemetery –
Parks and Recreation -

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Receive monthly department reports:
 - a. Municipal Treasurer
 - b. City Secretary
 - c. Accounts Payables
 - d. Municipal Court
 - e. Development Services-Permits
 - f. Utility Billing
 - g. Public Works
 - h. Police Dept
 - i. City Administrators Report – December 2025 and January 2026

Approve minutes from the following meeting:

- a. 1/12/26– Regular Meeting
- b. 1/30/26– Special Meeting



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REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action on the approval the Department of Public Safety conviction software program for the Municipal Court of Bartlett Tx. There is no fee or charge.
2. Discuss, review, and take any necessary action on calling a General Election.
3. Discuss, review, and take any necessary action on calling a Special Election.
4. Discuss, review, and take any necessary action to consider the creation of City Secretary/Assistant City Administrator position.
5. Discuss, review and take any necessary action for the approval of the Bell County Election contract.
6. Discuss, review, and take any necessary action for the approval of the Williamson County Election contract.
7. Discuss, review, and take any necessary action for the position of Cemetery RFP Position.

FUTURE AGENDA ITEMS

ADJOURN

All items listed on the agenda are eligible for discussion and/or action. The City Council reserves the right to retire into executive session at any time during the course of this meeting to deliberate any of the matters listed, as authorized by Texas Government 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). All final deliberations and actions of the governing body shall be held in an open meeting as required by Texas Government Code 551.102.

Potential Notice of Quorum

The Planning and Zoning Commission may be present at this meeting.

I certify this agenda was posted, pursuant to Texas Government Code 551.043, at least 72 hours prior to the commencement of the meeting in accordance with the Texas Open Meetings Act.

Posted Tuesday, February 3rd, 2026, at or before 6:00 P.M.

Posted by /s/ Brenda Kelley – City Clerk

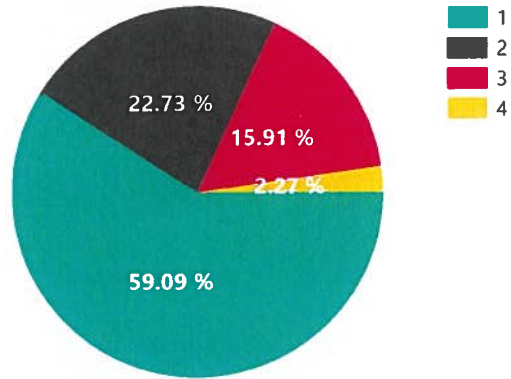
Monthly Report - BAFD

Previous Month



| Event Priority | Event Count |
|----------------|-------------|
| 1 | 26 |
| 2 | 10 |
| 3 | 7 |
| 4 | 1 |
| Total | 44 |

Event Priority



| Event Priority | Response Time | Start To Add Time | Add To Disp Time | Disp To En Rte Time | En Rte To Arv Time | Arv To Close Time |
|----------------|---------------|-------------------|------------------|---------------------|--------------------|-------------------|
| 1 | 1212 | 72 | 28 | 583 | 629 | 6826 |
| 2 | 206 | 63 | 21 | 129 | 94 | 3131 |
| 3 | 609 | 78 | 38 | 306 | 603 | 1604 |
| 4 | | 29 | 19 | | | |

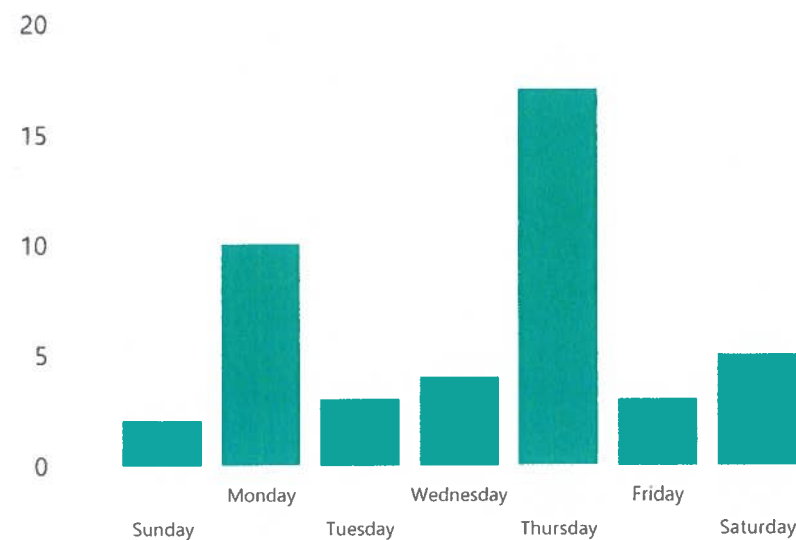
(Response times in seconds.)

Monthly Report - BAFD

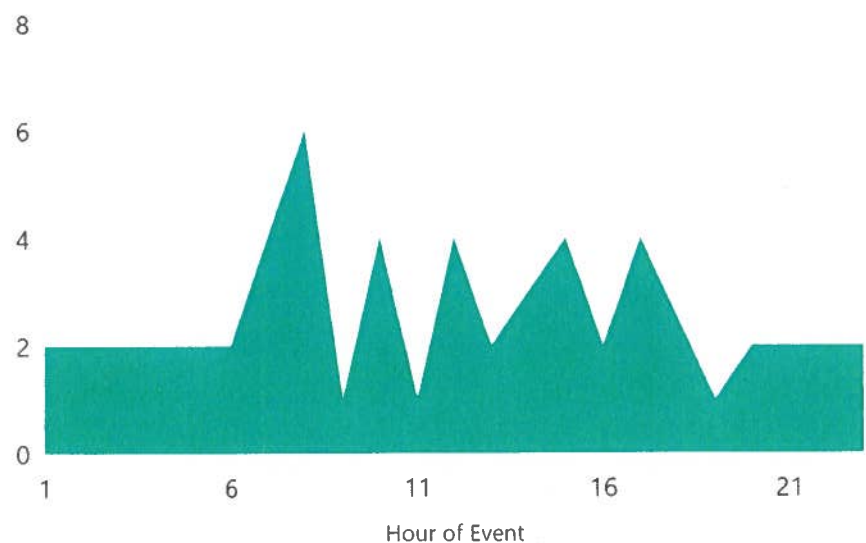
Previous Month



Event Counts by Day of Week



Event Counts by Hour of Day (24 hour)



Monthly Report - BAFD

Previous Month



Event Counts by Type

| Event Type | Event Count |
|---|-------------|
| FALLS | 6 |
| BREATHING PROBLEMS | 6 |
| STRUCTURE FIRE | 5 |
| TRANSFER | 5 |
| ALARM | 3 |
| GRASS BRUSH WILDLAND | 3 |
| TRAFFIC/TRANSPORTATION ACCIDENTS | 2 |
| MUTUAL AID | 2 |
| HEMORRHAGE/LACERATIONS | 2 |
| ABDOMINAL PAIN/PROBLEMS | 1 |
| SICK PERSON | 1 |
| PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT | 1 |
| SPILL CONTROL | 1 |
| ADMIN DUTIES | 1 |
| UNCONSCIOUS/FAINTING (NEAR) | 1 |
| UNKNOWN STATUS (MAN DOWN) | 1 |
| ODOR OF OR GAS LEAK | 1 |
| DIABETIC PROBLEMS | 1 |
| STROKE | 1 |
| Total | 44 |

Monthly Report - BAFD

Previous Month



Top 25 Event Locations

| Event Location | Event Count |
|---|-------------|
| 19185 HARBER RD BELL | 2 |
| 305 W CLARK ST BART | 2 |
| 229 W JACKSON ST BART | 2 |
| 1018 ARNOLD DR BART: @BARTLETT STATE JAIL | 2 |
| 1408 W PIETZSCH ST BART | 2 |
| 30650 STATE HIGHWAY 95 BELL: @ST JOHN LUTHERAN CHURCH | 2 |
| 1050 ARNOLD DR BART | 1 |
| 1244 W JACKSON ST BART | 1 |
| 1054 ARNOLD DR WLMN | 1 |
| 412 N DALTON ST BART: @WILL O BELL NURSING HOME | 1 |
| 12040 E TRAVIS RD BELL | 1 |
| 404 ROBINSON ST BART: @BARTLETT ELEMENTARY SCHOOL | 1 |
| 14780 PECAN SCHOOL RD BELL | 1 |
| 412 N DALTON ST BART,32: @WILL O BELL NURSING HOME | 1 |
| 449 N EVIE ST BART,449 | 1 |
| 255 STATE ST BART | 1 |
| 135 W CLARK ST BART: @BARTLETT LIGHT PLANT | 1 |
| 14162 FM 487 BELL | 1 |
| 1275 CR 422 MILM | 1 |
| 20960 KELSOVILLE RD BELL | 1 |
| 430 S BOWIE ST BART | 1 |
| 2115 CR 313 JARREL | 1 |
| 145 N LUCY ST BART | 1 |
| 9918 HAROLD CLARK RD BELL | 1 |
| 412 N DALTON ST BART,29A: @WILL O BELL NURSING HOME | 1 |
| 115 N BRUNE ST BART | 1 |

Monthly Report - BAFD

Previous Month



| | |
|---|-----------|
| 409 N DALTON ST BART: @1 STOP FOOD MART | 1 |
| 235 W UNION ST BART,B | 1 |
| 412 N DALTON ST BART,20B: @WILL O BELL NURSING HOME | 1 |
| 165 CR 402 MILM | 1 |
| 1115 W JACKSON ST BART | 1 |
| 412 N DALTON ST BART,10A: @WILL O BELL NURSING HOME | 1 |
| 412 N DALTON ST BART,35A: @WILL O BELL NURSING HOME | 1 |
| 14 E BROOK ST BART | 1 |
| 232 W AISNE BART | 1 |
| 800 W JACKSON ST BART | 1 |
| 406 W CLARK ST BART | 1 |
| 412 N DALTON ST BART,38: @WILL O BELL NURSING HOME | 1 |
| Total | 44 |



City of Bartlett
Municipal Treasurer's Report
2/9/2026

Bank Balances

| | 2/5/2026 | 1/7/2026 | Change |
|---|---------------|---------------|--------------|
| Community Film Fund *2539 Community Development Fund | \$ 17,020.75 | \$ 17,038.59 | \$ (17.84) |
| Library Fund *0673 | \$ 6,548.52 | \$ 6,548.52 | \$ - |
| Utility Deposits *1799 | \$ 21,124.67 | \$ 21,121.98 | \$ 2.69 |
| 2021 Limited Tax Notes *2206 | \$ 1,016.85 | \$ 1,016.72 | \$ 0.13 |
| Police Dept Seizure Account *3313 | \$ 3,350.42 | \$ 3,350.42 | \$ - |
| Cemetery Account *0070 | \$ 19,430.69 | \$ 19,328.22 | \$ 102.47 |
| General Fund Account *0089 | \$ 598,584.74 | \$ 549,072.84 | \$ 49,511.90 |
| Electric Fund *0118 | \$ 2,693.51 | \$ 2,693.17 | \$ 0.34 |
| Blue Santa Account *2167 | \$ 1,719.92 | \$ 1,719.92 | \$ - |
| 2013-2014 CDBG *2183 | \$ 1.03 | \$ 1.03 | \$ - |
| 2 TWDB Escrow *2458 | \$ - | \$ - | \$ - |
| Bond Series 2012 Interest & Sinking Fund *2474 | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| Hotel Occupancy Tax Account *2562 | \$ 3,800.98 | \$ 3,686.64 | \$ 114.34 |
| Total Cash Balances-Cadence Bank | \$ 676,292.08 | \$ 626,578.05 | \$ 49,714.03 |

Debt Balances:

| | 1/9/2025 | Next Payment | Next Payment |
|---|-----------------|---------------|--------------|
| \$1,375,000 General Obligation Refunding Bonds, Series 2012 | \$ 225,000.00 | \$ 112,688.75 | 2/28/2026 |
| \$1,000,000 Limited Tax & Revenue Notes, Series 2021 | \$ 705,000.00 | \$ 170,957.25 | 2/28/2026 |
| \$750,000 Tax Notes, Series 2024 | \$ 750,000.00 | \$ 38,289.06 | 2/28/2026 |
| \$745,000 Combo Tax & Surplus Rev Cert of Oblig., Series 2024 | \$ 745,000.00 | \$ 29,446.75 | 2/28/2026 |
| Public Property Finance Act Contract No.8014 | \$ 500,000.00 | \$ 60,240.69 | 3/25/2026 |
| Total Debt Balances | \$ 2,925,000.00 | \$ 411,622.50 | |

Other Items:

Audit engagement signed

City of Bartlett

Financial Statement

As of January 31, 2026

| 01 - General Fund | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|------------------------|-------------------------|-------------------------|--------------------|---------------|------------------|----------------|---------------------|
| Revenue Summary | | | | | | | |
| License & Permits | 1,145.00 | 2,602.30 | (1,457.30) | 8,285.52 | 31,240.13 | 26.52% | 22,954.61 |
| Miscellaneous | 824.28 | 293.68 | 530.60 | 4,220.45 | 4,625.36 | 91.25% | 404.91 |
| Property Tax | 65,182.48 | 73,509.61 | (8,327.13) | 487,348.29 | 882,468.34 | 55.23% | 395,120.05 |
| Sales Tax | 14,878.05 | 11,662.00 | 3,216.05 | 50,141.96 | 140,000.00 | 35.82% | 89,858.04 |
| Business & Franchise | 2,116.23 | 0.00 | 2,116.23 | 5,792.14 | 0.00 | 0.00% | (5,792.14) |
| Fines and Forfeitures | 11,810.82 | 684.36 | 11,126.46 | 33,881.93 | 8,215.00 | 412.44% | (25,666.93) |
| Not Categorized | 626.58 | 0.00 | 626.58 | 1,855.98 | 0.00 | 0.00% | (1,855.98) |
| Donations | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00% | (100.00) |
| Rents | 0.00 | 41.67 | (41.67) | 500.00 | 3,500.00 | 14.29% | 3,000.00 |
| Revenue Totals | 96,583.44 | 88,793.62 | 7,789.82 | 592,126.27 | 1,070,048.83 | 55.34% | 477,922.56 |
| Expense Summary | | | | | | | |
| Personnel | 131,688.56 | 73,033.80 | 58,654.76 | 372,971.79 | 876,742.37 | 42.54% | 503,770.58 |
| Not Categorized | 0.00 | 0.00 | 0.00 | 0.00 | (17,733.30) | 0.00% | (17,733.30) |
| Other Sources | 6,671.77 | 4,578.80 | 2,092.97 | 18,382.31 | 54,966.32 | 33.44% | 36,584.01 |
| Miscellaneous | 33,101.41 | 16,395.60 | 16,705.81 | 69,661.38 | 196,800.00 | 35.40% | 127,138.62 |
| Contractual | 9,790.48 | 10,901.43 | (1,110.95) | 24,857.98 | 130,864.18 | 19.00% | 106,006.20 |
| Supplies | 1,029.79 | 2,998.85 | (1,969.06) | 9,335.02 | 36,000.00 | 25.93% | 26,664.98 |
| Repair & Maintenance | 11,925.39 | 14,607.48 | (2,682.09) | 28,118.91 | 175,359.62 | 16.03% | 147,240.71 |
| Utilities | 402.25 | 1,953.82 | (1,551.57) | 930.42 | 23,455.39 | 3.97% | 22,524.97 |
| Capital | 1,238.68 | 3,656.49 | (2,417.81) | 2,477.36 | 43,895.45 | 5.64% | 41,418.09 |
| Expense Totals | 195,848.33 | 128,126.27 | 67,722.06 | 526,735.17 | 1,520,350.03 | 34.65% | 993,614.86 |

City of Bartlett
Financial Statement
As of January 31, 2026

2/5/2026 9:37 AM

| 01 - General Fund | Non-Departmental | Current | Current | Budget | YTD | Annual | % Budget | Budget |
|------------------------------------|------------------|--------------|--------------|----------|----------|--------|----------|------------|
| | | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 01-00-6115 Pet Registration | | 85.00 | 0.00 | 85.00 | 439.65 | 0.00 | 0.00% | (439.65) |
| 01-00-6801 Miscellaneous Revenue | | 0.00 | 0.00 | 0.00 | 60.00 | 0.00 | 0.00% | (60.00) |
| 01-00-6901 Insurance Reimbursement | | 1,300.00 | 0.00 | 1,300.00 | 1,300.00 | 0.00 | 0.00% | (1,300.00) |
| Non-Departmental Totals | | 1,385.00 | 0.00 | 1,385.00 | 1,799.65 | 0.00 | 0.00% | (1,799.65) |

City of Bartlett
Financial Statement
As of January 31, 2026

2/5/2026 9:37 AM

| 01 - General Fund | Non-Departmental | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|--|------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 01 - General Fund | Administration | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-11-6003 I&S Property Tax | | 7,693.77 | 8,650.81 | (957.04) | 57,584.79 | 103,851.29 | 55.45% | 46,266.50 |
| 01-11-6005 M&O Property Tax | | 57,488.71 | 64,858.80 | (7,370.09) | 429,763.50 | 778,617.05 | 55.20% | 348,853.55 |
| 01-11-6021 Sales Tax | | 14,878.05 | 11,662.00 | 3,216.05 | 50,141.96 | 140,000.00 | 35.82% | 89,858.04 |
| 01-11-6101 Building Permits | | 1,060.00 | 2,602.30 | (1,542.30) | 7,845.87 | 31,240.13 | 25.11% | 23,394.26 |
| 01-11-6113 Franchise Fees | | 2,116.23 | 0.00 | 2,116.23 | 5,792.14 | 0.00 | 0.00% | (5,792.14) |
| 01-11-6501 Interest Income | | (327.86) | 24.64 | (352.50) | (165.33) | 295.71 | (55.91%) | 461.04 |
| 01-11-6801 Miscellaneous- Copies & Faxes | | (247.86) | 46.22 | (294.08) | 2,575.78 | 554.65 | 464.40% | (2,021.13) |
| Administration Totals | | 82,661.04 | 87,844.77 | (5,183.73) | 553,538.71 | 1,054,558.83 | 52.49% | 501,020.12 |

City of Bartlett Financial Statement As of January 31, 2026

2/5/2026 9:37 AM

| 01 - General Fund | Non-Departmental | Current | Current | Budget | YTD | Annual | % Budget | Budget |
|--|------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| | | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 01 - General Fund | Municipal Court | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-12-6301 Court Fines Revenue | | 8,944.93 | 0.00 | 8,944.93 | 24,588.33 | 0.00 | 0.00% | (24,588.33) |
| 01-12-6302 Minicipal Court Building Security F | | 53.27 | 75.00 | (21.73) | 141.83 | 900.00 | 15.76% | 758.17 |
| 01-12-6303 Municipal Court Service Fee Retair | | 2,863.53 | 441.49 | 2,422.04 | 8,263.74 | 5,300.00 | 155.92% | (2,963.74) |
| 01-12-6304 Municipal Technology Fund | | 45.16 | 66.64 | (21.48) | 135.42 | 800.00 | 16.93% | 664.58 |
| 01-12-6305 Municipal Jury Funds | | 7.53 | 1.25 | 6.28 | 21.76 | 15.00 | 145.07% | (6.76) |
| 01-12-6306 Local Truancy Prevention and Dive | | 0.00 | 37.48 | (37.48) | 15.00 | 450.00 | 3.33% | 435.00 |
| 01-12-6308 Omnibase Reimbursement Fee | | (103.60) | 0.00 | (103.60) | (94.80) | 0.00 | 0.00% | 94.80 |
| 01-12-6309 Consolidated Security and Techno | | 626.58 | 0.00 | 626.58 | 1,855.98 | 0.00 | 0.00% | (1,855.98) |
| 01-12-6351 Court Costs Collected | | 0.00 | 62.50 | (62.50) | 810.65 | 750.00 | 108.09% | (60.65) |
| Municipal Court Totals | | 12,437.40 | 684.36 | 11,753.04 | 35,737.91 | 8,215.00 | 435.03% | (27,522.91) |

City of Bartlett
Financial Statement
As of January 31, 2026

2/5/2026 9:37 AM

| | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|-----------------------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 01 - General Fund | | | | | | | |
| Non-Departmental | | | | | | | |
| 01 - General Fund | | | | | | | |
| Police | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-13-6851 Donations - Blue Santa | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00% | (100.00) |
| Police Totals | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00% | (100.00) |

City of Bartlett
Financial Statement
As of January 31, 2026

2/5/2026 9:37 AM

| 01 - General Fund | Non-Departmental | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|-----------------------------|--------------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 01 - General Fund | Parks and Recreat | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-15-6701 Gate & Rental | | 0.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00% | 3,000.00 |
| 01-15-6702 Concession | | 0.00 | 0.00 | 0.00 | 0.00 | 1,100.00 | 0.00% | 1,100.00 |
| 01-15-6872 Land Lease | | 0.00 | 41.67 | (41.67) | 500.00 | 500.00 | 100.00% | 0.00 |
| Parks and Recreation Totals | | 0.00 | 41.67 | (41.67) | 500.00 | 4,600.00 | 10.87% | 4,100.00 |

City of Bartlett
Financial Statement
As of January 31, 2026

2/5/2026 9:37 AM

| 01 - General Fund | Non-Departmental | Current | Current | Budget | YTD | Annual | % Budget | Budget |
|-----------------------------|------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| | | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 01 - General Fund | Baseball Complex | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-20-6741 Cemetery Revenue | | 100.00 | 222.82 | (122.82) | 450.00 | 2,675.00 | 16.82% | 2,225.00 |
| Baseball Complex Totals | | 100.00 | 222.82 | (122.82) | 450.00 | 2,675.00 | 16.82% | 2,225.00 |

City of Bartlett
 Financial Statement
 As of January 31, 2026

2/5/2026 9:37 AM

| 01 - General Fund | Non-Departmental | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|-------------------|------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| Revenue Totals | | 96,583.44 | 88,793.62 | 7,789.82 | 592,126.27 | 1,070,048.83 | 55.34% | 477,922.56 |

City of Bartlett

Financial Statement

As of January 31, 2026

2/5/2026 9:37 AM

| 01 - General Fund | Administration | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|-----------------------|--------------------------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 01-11-7011 | Salaries and Wages | 28,767.36 | 22,841.85 | 5,925.51 | 86,507.62 | 274,212.00 | 31.55% | 187,704.38 |
| 01-11-7012 | Council Stipends | 275.00 | 228.24 | 46.76 | 825.00 | 2,740.00 | 30.11% | 1,915.00 |
| 01-11-7020 | I&S Debt | 0.00 | 0.00 | 0.00 | 0.00 | (17,733.30) | 0.00% | (17,733.30) |
| 01-11-7021 | State Unemployment Taxes -SUI | 0.00 | 12.57 | (12.57) | 20.74 | 151.00 | 13.74% | 130.26 |
| 01-11-7022 | Federal Payroll Taxes - FICA | 2,342.95 | 1,747.40 | 595.55 | 6,760.07 | 20,977.22 | 32.23% | 14,217.15 |
| 01-11-7031 | Workers Comp | 0.00 | 99.96 | (99.96) | 0.00 | 1,200.00 | 0.00% | 1,200.00 |
| 01-11-7032 | Health Insurance | 27,020.40 | 2,658.51 | 24,361.89 | 78,097.29 | 31,915.00 | 244.70% | (46,182.29) |
| 01-11-7033 | Employee Retirement | 2,410.30 | 1,098.62 | 1,311.68 | 7,451.47 | 13,188.83 | 56.50% | 5,737.36 |
| 01-11-7111 | Advertising and Legal Notices | 0.00 | 416.50 | (416.50) | 1,027.27 | 5,000.00 | 20.55% | 3,972.73 |
| 01-11-7200 | Appraisal District Fees | 0.00 | 558.33 | (558.33) | 3,017.00 | 6,700.00 | 45.03% | 3,683.00 |
| 01-11-7652 | Contract Services-Emergency | 2,300.00 | 375.00 | 1,925.00 | 2,300.00 | 4,500.00 | 51.11% | 2,200.00 |
| 01-11-7670 | Physicals, 5P Screenings, etc. | 0.00 | 24.15 | (24.15) | 139.00 | 290.00 | 47.93% | 151.00 |
| 01-11-7951 | Dues and Membership Fees | 30.00 | 249.90 | (219.90) | 352.59 | 3,000.00 | 11.75% | 2,647.41 |
| 01-11-8001 | Cost of Elections | 0.00 | 583.33 | (583.33) | 0.00 | 7,000.00 | 0.00% | 7,000.00 |
| 01-11-8203 | Liability Insurance - Errors and Or | 5,961.86 | 3,916.67 | 2,045.19 | 27,527.44 | 47,000.00 | 58.57% | 19,472.56 |
| 01-11-8204 | Liability Insurance - General Liabil | 0.00 | 333.20 | (333.20) | 0.00 | 4,000.00 | 0.00% | 4,000.00 |
| 01-11-8401 | Legal Expenses | 0.00 | 4,165.00 | (4,165.00) | 2,914.50 | 50,000.00 | 5.83% | 47,085.50 |
| 01-11-8402 | Accounting Audit Expenses | 0.00 | 1,666.00 | (1,666.00) | 0.00 | 20,000.00 | 0.00% | 20,000.00 |
| 01-11-8501 | Miscellaneous Expense | 0.00 | 124.95 | (124.95) | 0.00 | 1,500.00 | 0.00% | 1,500.00 |
| 01-11-8502 | Bank Fees | 513.84 | 0.00 | 513.84 | 3,650.12 | 0.00 | 0.00% | (3,650.12) |
| 01-11-8507 | Employee Relations and Appreciat | 1,900.00 | 474.17 | 1,425.83 | 6,375.00 | 5,690.00 | 112.04% | (685.00) |
| 01-11-8551 | Office Supplies | 1,015.73 | 583.10 | 432.63 | 2,482.85 | 7,000.00 | 35.47% | 4,517.15 |
| 01-11-8701 | Postage Fees & Subscriptions | 26,373.71 | 1,249.50 | 25,124.21 | 29,423.89 | 15,000.00 | 196.16% | (14,423.89) |
| 01-11-8851 | Facility Maintenance | 815.00 | 416.50 | 398.50 | 2,297.25 | 5,000.00 | 45.95% | 2,702.75 |
| 01-11-8951 | Software Maintenance Agreement | 5,920.48 | 7,746.90 | (1,826.42) | 15,370.98 | 93,000.00 | 16.53% | 77,629.02 |
| 01-11-8953 | Copier Service | 0.00 | 208.25 | (208.25) | 0.00 | 2,500.00 | 0.00% | 2,500.00 |
| 01-11-8954 | Computer Hardware & Repairs | 0.00 | 41.67 | (41.67) | 0.00 | 500.00 | 0.00% | 500.00 |
| 01-11-9151 | Telephone & Internet Services | 180.87 | 749.70 | (568.83) | 180.87 | 9,000.00 | 2.01% | 8,819.13 |
| 01-11-9201 | Training and Education | 0.00 | 310.70 | (310.70) | 500.00 | 3,730.00 | 13.40% | 3,230.00 |
| Administration Totals | | 105,827.50 | 52,880.67 | 52,946.83 | 277,220.95 | 617,060.75 | 44.93% | 339,839.80 |

City of Bartlett
Financial Statement
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| 01 - General Fund | Administration | Current | Current | Budget | YTD | Annual | % Budget | Budget |
|--|-----------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| | | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 01 - General Fund | Municipal Court | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-12-7004 Judge | | 0.00 | 209.91 | (209.91) | 0.00 | 2,520.00 | 0.00% | 2,520.00 |
| 01-12-7011 Salaries and Wages | | 826.89 | 0.00 | 826.89 | 2,435.81 | 0.00 | 0.00% | (2,435.81) |
| 01-12-7021 State Unemployment Taxes -SUI | | 0.00 | 3.75 | (3.75) | 11.27 | 45.00 | 25.04% | 33.73 |
| 01-12-7022 Federal Payroll Taxes - FICA | | 63.27 | 33.32 | 29.95 | 186.38 | 400.00 | 46.60% | 213.62 |
| 01-12-7801 Court Costs, Fines, & Fees | | 0.00 | 1,666.00 | (1,666.00) | 0.00 | 20,000.00 | 0.00% | 20,000.00 |
| 01-12-8400 Prosecutor Expense | | 0.00 | 125.00 | (125.00) | 0.00 | 1,500.00 | 0.00% | 1,500.00 |
| Municipal Court Totals | | 890.16 | 2,037.98 | (1,147.82) | 2,633.46 | 24,465.00 | 10.76% | 21,831.54 |

City of Bartlett

Financial Statement

As of January 31, 2026

| 01 - General Fund | Administration | Current | Current | Budget | YTD | Annual | % Budget | Budget |
|-------------------|------------------------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| | | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 01 - General Fund | Police | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-13-7011 | Salaries and Wages | 47,305.36 | 32,607.70 | 14,697.66 | 135,960.03 | 391,449.00 | 34.73% | 255,488.97 |
| 01-13-7021 | State Unemployment Taxes -SUI | 0.00 | 20.32 | (20.32) | 112.88 | 243.99 | 46.26% | 131.11 |
| 01-13-7022 | Federal Payroll Taxes - FICA | 3,618.82 | 2,494.48 | 1,124.34 | 10,397.38 | 29,945.85 | 34.72% | 19,548.47 |
| 01-13-7032 | Health Insurance | 7,169.04 | 5,317.03 | 1,852.01 | 21,507.12 | 63,830.00 | 33.69% | 42,322.88 |
| 01-13-7033 | Employee Retirement | 5,428.39 | 2,282.53 | 3,145.86 | 15,875.29 | 27,401.43 | 57.94% | 11,526.14 |
| 01-13-7111 | Advertising and Legal Notices | 0.00 | 0.00 | 0.00 | 99.00 | 0.00 | 0.00% | (99.00) |
| 01-13-7120 | Animal Control Officer and Relatec | 0.00 | 416.50 | (416.50) | 480.00 | 5,000.00 | 9.60% | 4,520.00 |
| 01-13-7121 | Code Enforcement Related Expens | 0.00 | 666.67 | (666.67) | 0.00 | 8,000.00 | 0.00% | 8,000.00 |
| 01-13-7160 | Community Development & Supp | 0.00 | 249.90 | (249.90) | 1,940.00 | 3,000.00 | 64.67% | 1,060.00 |
| 01-13-7401 | Capital Expenditures | 1,238.68 | 3,656.49 | (2,417.81) | 2,477.36 | 43,895.45 | 5.64% | 41,418.09 |
| 01-13-7451 | Cellular Phones and Pagers | 0.00 | 333.20 | (333.20) | 0.00 | 4,000.00 | 0.00% | 4,000.00 |
| 01-13-7651 | Contract Services-Regularly Schec | 270.00 | 0.00 | 270.00 | 270.00 | 0.00 | 0.00% | (270.00) |
| 01-13-7951 | Dues and Membership Fees | 0.00 | 83.30 | (83.30) | 0.00 | 1,000.00 | 0.00% | 1,000.00 |
| 01-13-8030 | Equipment Purchases | 0.00 | 1,332.80 | (1,332.80) | 0.00 | 16,000.00 | 0.00% | 16,000.00 |
| 01-13-8051 | Equipment Maintenance | 0.00 | 24.99 | (24.99) | 137.49 | 300.00 | 45.83% | 162.51 |
| 01-13-8101 | Fuel & Oil | 1,045.58 | 833.00 | 212.58 | 3,082.30 | 10,000.00 | 30.82% | 6,917.70 |
| 01-13-8551 | Office Supplies | 0.00 | 83.30 | (83.30) | 169.05 | 1,000.00 | 16.91% | 830.95 |
| 01-13-8701 | Postage Fees & Subscriptions | 160.32 | 166.60 | (6.28) | 446.13 | 2,000.00 | 22.31% | 1,553.87 |
| 01-13-8851 | Facility Maintenance | 65.00 | 83.30 | (18.30) | 297.25 | 1,000.00 | 29.73% | 702.75 |
| 01-13-8951 | Software Maintenance Agreement | 0.00 | 383.18 | (383.18) | 0.00 | 4,600.00 | 0.00% | 4,600.00 |
| 01-13-9101 | Operating Supplies - Not Office | 14.06 | 416.50 | (402.44) | 2,640.33 | 5,000.00 | 52.81% | 2,359.67 |
| 01-13-9151 | Telephone & Internet Services | 0.00 | 249.90 | (249.90) | 0.00 | 3,000.00 | 0.00% | 3,000.00 |
| 01-13-9201 | Training and Education | 0.00 | 583.10 | (583.10) | 0.00 | 7,000.00 | 0.00% | 7,000.00 |
| 01-13-9251 | Travel Expense | 0.00 | 83.33 | (83.33) | 0.00 | 1,000.00 | 0.00% | 1,000.00 |
| 01-13-9301 | Uniform Expense | 0.00 | 416.50 | (416.50) | 3,168.58 | 5,000.00 | 63.37% | 1,831.42 |
| 01-13-9352 | Purchased Gas Power | 145.58 | 166.60 | (21.02) | 471.81 | 2,000.00 | 23.59% | 1,528.19 |
| 01-13-9401 | Vehicle Maintenance | 6,937.44 | 333.20 | 6,604.24 | 9,378.03 | 4,000.00 | 234.45% | (5,378.03) |
| Police Totals | | 73,398.27 | 53,284.42 | 20,113.85 | 208,910.03 | 639,665.72 | 32.66% | 430,755.69 |

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Financial Statement
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| 01 - General Fund | Administration | Current | Current | Budget | YTD | Annual | % Budget | Budget |
|--|----------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| | | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 01 - General Fund | Fire | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-14-8051 Equipment Maintenance | | 0.00 | 0.00 | 0.00 | 5,505.14 | 0.00 | 0.00% | (5,505.14) |
| 01-14-8101 Fuel & Oil | | 99.00 | 0.00 | 99.00 | 1,183.91 | 0.00 | 0.00% | (1,183.91) |
| 01-14-8451 Medical Supplies | | 0.00 | 0.00 | 0.00 | 196.86 | 0.00 | 0.00% | (196.86) |
| 01-14-8851 Facility Maintenance | | 65.00 | 4,165.00 | (4,100.00) | 162.50 | 50,000.00 | 0.33% | 49,837.50 |
| 01-14-9101 Operating Supplies - Not Office | | 0.00 | 0.00 | 0.00 | 16.50 | 0.00 | 0.00% | (16.50) |
| 01-14-9401 Vehicle Maintenance | | 0.00 | 0.00 | 0.00 | 293.17 | 0.00 | 0.00% | (293.17) |
| Fire Totals | | 164.00 | 4,165.00 | (4,001.00) | 7,358.08 | 50,000.00 | 14.72% | 42,641.92 |

City of Bartlett

Financial Statement

As of January 31, 2026

| 01 - General Fund | Administration | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|--|--------------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 01 - General Fund | Parks and Recreat | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-15-7011 Salaries and Wages | | 0.00 | 1,476.07 | (1,476.07) | 0.00 | 17,720.00 | 0.00% | 17,720.00 |
| 01-15-7021 State Unemployment Taxes - SUI | | 0.00 | 31.99 | (31.99) | 0.00 | 384.12 | 0.00% | 384.12 |
| 01-15-7022 Federal Payroll Taxes - FICA | | 0.00 | 99.40 | (99.40) | 0.00 | 1,192.80 | 0.00% | 1,192.80 |
| 01-15-7501 Chemicals | | 0.00 | 0.00 | 0.00 | 606.85 | 0.00 | 0.00% | (606.85) |
| 01-15-8030 Equipment Purchases | | 0.00 | 125.00 | (125.00) | 54.00 | 1,500.00 | 3.60% | 1,446.00 |
| 01-15-8051 Equipment Maintenance | | 1,200.00 | 166.60 | 1,033.40 | 1,200.00 | 2,000.00 | 60.00% | 800.00 |
| 01-15-8851 Facility Maintenance | | 65.00 | 999.60 | (934.60) | 162.50 | 12,000.00 | 1.35% | 11,837.50 |
| 01-15-9101 Operating Supplies - Not Office | | 0.00 | 41.65 | (41.65) | 0.00 | 500.00 | 0.00% | 500.00 |
| 01-15-9201 Training and Education | | 0.00 | 83.30 | (83.30) | 0.00 | 1,000.00 | 0.00% | 1,000.00 |
| Parks and Recreation Totals | | 1,265.00 | 3,023.61 | (1,758.61) | 2,023.35 | 36,296.92 | 5.57% | 34,273.57 |

City of Bartlett
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| 01 - General Fund | Administration | Current | Current | Budget | YTD | Annual | % Budget | Budget |
|--|----------------|--------------|--------------|------------|----------|-----------|----------|-----------|
| | | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 01 - General Fund | Streets | Current | Current | Budget | YTD | Annual | % Budget | Budget |
| | | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 01-17-8854 Street Repair & Maintenance | | 1,068.37 | 7,308.60 | (6,240.23) | 3,600.56 | 87,738.34 | 4.10% | 84,137.78 |
| Streets Totals | | 1,068.37 | 7,308.60 | (6,240.23) | 3,600.56 | 87,738.34 | 4.10% | 84,137.78 |

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As of January 31, 2026

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| 01 - General Fund | Administration | Current | Current | Budget | YTD | Annual | % Budget | Budget |
|--|----------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| | | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 01 - General Fund | Library | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-18-7011 Salaries and Wages | | 2,741.40 | 2,669.33 | 72.07 | 4,253.40 | 32,032.00 | 13.28% | 27,778.60 |
| 01-18-7021 State Unemployment Taxes -SUI | | 0.00 | 0.00 | 0.00 | 10.58 | 0.00 | 0.00% | (10.58) |
| 01-18-7022 Federal Payroll Taxes - FICA | | 209.71 | 204.20 | 5.51 | 325.37 | 2,450.45 | 13.28% | 2,125.08 |
| 01-18-7701 Books, Movies, Subscriptions | | 61.68 | 208.25 | (146.57) | 1,521.08 | 2,500.00 | 60.84% | 978.92 |
| 01-18-8051 Equipment Maintenance | | 0.00 | 16.67 | (16.67) | 0.00 | 200.00 | 0.00% | 200.00 |
| 01-18-8701 Postage Fees & Subscriptions | | 0.00 | 25.00 | (25.00) | 279.36 | 300.00 | 93.12% | 20.64 |
| 01-18-8851 Facility Maintenance | | 565.00 | 5.05 | 559.95 | 818.81 | 60.64 | 1350.28% | (758.17) |
| 01-18-8951 Software Maintenance Agreement: | | 0.00 | 172.02 | (172.02) | 0.00 | 2,064.18 | 0.00% | 2,064.18 |
| 01-18-8953 Copier Service | | 0.00 | 5.05 | (5.05) | 0.00 | 60.64 | 0.00% | 60.64 |
| 01-18-9151 Telephone & Internet Services | | 0.00 | 231.60 | (231.60) | 0.00 | 2,780.39 | 0.00% | 2,780.39 |
| Library Totals | | 3,577.79 | 3,537.17 | 40.62 | 7,208.60 | 42,448.30 | 16.98% | 35,239.70 |

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| 01 - General Fund | | Administration | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|------------------------------|--|------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 01 - General Fund | | Baseball Complex | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-20-7651 Contract Services | | | 1,300.00 | 1,666.00 | (366.00) | 3,900.00 | 20,000.00 | 19.50% | 16,100.00 |
| 01-20-9351 Purchased Water | | | 75.80 | 222.82 | (147.02) | 277.74 | 2,675.00 | 10.38% | 2,397.26 |
| Baseball Complex Totals | | | 1,375.80 | 1,888.82 | (513.02) | 4,177.74 | 22,675.00 | 18.42% | 18,497.26 |

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| 01 - General Fund | Administration | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|--|----------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 01 - General Fund | Water | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 01-80-7011 Salaries and Wages | | 5,712.40 | 0.00 | 5,712.40 | 9,321.30 | 0.00 | 0.00% | (9,321.30) |
| 01-80-7021 State Unemployment Taxes -SUI | | 0.00 | 0.00 | 0.00 | 25.26 | 0.00 | 0.00% | (25.26) |
| 01-80-7022 Federal Payroll Taxes - FICA | | 437.02 | 0.00 | 437.02 | 713.11 | 0.00 | 0.00% | (713.11) |
| 01-80-7032 Health Insurance | | 1,477.83 | 0.00 | 1,477.83 | 2,463.05 | 0.00 | 0.00% | (2,463.05) |
| 01-80-7033 Employee Retirement | | 654.19 | 0.00 | 654.19 | 1,079.68 | 0.00 | 0.00% | (1,079.68) |
| Water Totals | | 8,281.44 | 0.00 | 8,281.44 | 13,602.40 | 0.00 | 0.00% | (13,602.40) |
| Expense Totals | | 195,848.33 | 128,126.27 | 67,722.06 | 526,735.17 | 1,520,350.03 | 34.65% | 993,614.86 |

City of Bartlett Financial Statement As of January 31, 2026

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| 02 - Utilities Fund | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|------------------------|-------------------------|-------------------------|--------------------|---------------|------------------|----------------|---------------------|
| Revenue Summary | | | | | | | |
| Miscellaneous | 117,637.66 | 128,323.98 | (10,686.32) | 490,832.39 | 1,540,500.00 | 31.86% | 1,049,667.61 |
| Grant Income | 42,900.00 | 0.00 | 42,900.00 | 248,007.70 | 0.00 | 0.00% | (248,007.70) |
| Business & Franchise | 103,396.56 | 123,283.41 | (19,886.85) | 459,631.47 | 1,479,992.95 | 31.06% | 1,020,361.48 |
| Revenue Totals | 263,934.22 | 251,607.39 | 12,326.83 | 1,198,471.56 | 3,020,492.95 | 39.68% | 1,822,021.39 |
| Expense Summary | | | | | | | |
| Contractual | 43,232.81 | 34,153.66 | 9,079.15 | 481,147.24 | 410,000.00 | 117.35% | (71,147.24) |
| Utilities | 20,404.53 | 18,575.90 | 1,828.63 | 67,506.58 | 223,000.00 | 30.27% | 155,493.42 |
| Personnel | 112,365.00 | 69,634.09 | 42,730.91 | 332,067.40 | 894,511.06 | 37.12% | 562,443.66 |
| Other Sources | 6,600.47 | 4,138.98 | 2,461.49 | 19,418.49 | 53,082.11 | 36.58% | 33,663.62 |
| Capital | 0.00 | 13,142.53 | (13,142.53) | 0.00 | 157,738.35 | 0.00% | 157,738.35 |
| Repair & Maintenance | 13,120.15 | 9,401.37 | 3,718.78 | 36,117.78 | 112,860.23 | 32.00% | 76,742.45 |
| Miscellaneous | 73,240.85 | 50,106.22 | 23,134.63 | 232,218.15 | 601,500.00 | 38.61% | 369,281.85 |
| Supplies | 11,622.27 | 5,622.75 | 5,999.52 | 81,315.96 | 67,500.00 | 120.47% | (13,815.96) |
| Grant Expense | 6,500.00 | 4,166.67 | 2,333.33 | 14,653.05 | 50,000.00 | 29.31% | 35,346.95 |
| Expense Totals | 287,086.08 | 208,942.17 | 78,143.91 | 1,264,444.65 | 2,570,191.75 | 49.20% | 1,305,747.10 |

City of Bartlett
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| 02 - Utilities Fund | | | | | | | | | |
|---|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|--|--|
| | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining | | |
| 02-00-6025 Returned Check Fees | 70.00 | 0.00 | 70.00 | 175.00 | 0.00 | 0.00% | (175.00) | | |
| 02-00-6404 Utility Connection - Disconnection | 275.00 | 249.90 | 25.10 | 750.00 | 3,000.00 | 25.00% | 2,250.00 | | |
| 02-00-6415 W/WWTP IMPRV LOAN REPAYMEN | 5,510.48 | 0.00 | 5,510.48 | 21,956.57 | 0.00 | 0.00% | (21,956.57) | | |
| 02-00-6751 Grant Proceeds | 42,900.00 | 0.00 | 42,900.00 | 248,007.70 | 0.00 | 0.00% | (248,007.70) | | |
| Totals | 48,755.48 | 249.90 | 48,505.58 | 270,889.27 | 3,000.00 | 9029.64% | (267,889.27) | | |

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| 02 - Utilities Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|------------------------------------|----------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 02 - Utilities Fund | Electric | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 02-70-6431 Municipal Light & Power | | 103,396.56 | 123,283.41 | (19,886.85) | 459,631.47 | 1,479,992.95 | 31.06% | 1,020,361.48 |
| Electric Totals | | 103,396.56 | 123,283.41 | (19,886.85) | 459,631.47 | 1,479,992.95 | 31.06% | 1,020,361.48 |

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| 02 - Utilities Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|------------------------------|-------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 02 - Utilities Fund | Water | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 02-80-6401 Water | | 52,284.16 | 65,057.30 | (12,773.14) | 224,464.34 | 781,000.00 | 28.74% | 556,535.66 |
| 02-80-6402 Utility Penalties | | 3,287.45 | 2,082.50 | 1,204.95 | 14,642.91 | 25,000.00 | 58.57% | 10,357.09 |
| 02-80-6412 Water Tap Fees | | 2,000.00 | 0.00 | 2,000.00 | 6,000.00 | 0.00 | 0.00% | (6,000.00) |
| Water Totals | | 57,571.61 | 67,139.80 | (9,568.19) | 245,107.25 | 806,000.00 | 30.41% | 560,892.75 |

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| 02 - Utilities Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|---------------------------|-------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 02 - Utilities Fund | Sewer | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 02-81-6411 Wastewater | | 32,846.18 | 38,026.45 | (5,180.27) | 131,896.62 | 456,500.00 | 28.89% | 324,603.38 |
| 02-81-6412 Sewer Tap Fees | | 0.00 | 833.33 | (833.33) | 4,000.00 | 10,000.00 | 40.00% | 6,000.00 |
| Sewer Totals | | 32,846.18 | 38,859.78 | (6,013.60) | 135,896.62 | 466,500.00 | 29.13% | 330,603.38 |

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| 02 - Utilities Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|----------------------------|---------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 02 - Utilities Fund | Garbage | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 02-84-6421 Garbage Revenue | | 21,364.39 | 22,074.50 | (710.11) | 86,946.95 | 265,000.00 | 32.81% | 178,053.05 |
| Garbage Totals | | 21,364.39 | 22,074.50 | (710.11) | 86,946.95 | 265,000.00 | 32.81% | 178,053.05 |
| Revenue Totals | | 263,934.22 | 251,607.39 | 12,326.83 | 1,198,471.56 | 3,020,492.95 | 39.68% | 1,822,021.39 |

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| 02 - Utilities Fund | Current | Current | Budget | YTD | Annual | % Budget | Budget |
|-----------------------------------|--------------|--------------|----------|------------|--------|----------|-------------|
| | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 02-00-8505 Credit Card Fees -Paid | 4,931.22 | 0.00 | 4,931.22 | 18,612.51 | 0.00 | 0.00% | (18,612.51) |
| 02-00-9351 Purchased Water | (927.50) | 0.00 | (927.50) | (4,877.50) | 0.00 | 0.00% | 4,877.50 |
| Totals | 4,003.72 | 0.00 | 4,003.72 | 13,735.01 | 0.00 | 0.00% | (13,735.01) |

City of Bartlett
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| 02 - Utilities Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|------------------------|--------------------------------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 02 - Utilities Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 02-23-7011 | Salaries and Wages | 0.00 | 0.00 | 0.00 | 0.00 | 44,631.80 | 0.00% | 44,631.80 |
| 02-23-7021 | State Unemployment Taxes - SUI | 0.00 | 0.00 | 0.00 | 0.00 | 14,270.01 | 0.00% | 14,270.01 |
| 02-23-7022 | Federal Payroll Taxes - FICA | 0.00 | 0.00 | 0.00 | 0.00 | 3,414.33 | 0.00% | 3,414.33 |
| Utility Billing Totals | | 0.00 | 0.00 | 0.00 | 0.00 | 62,316.14 | 0.00% | 62,316.14 |

City of Bartlett

Financial Statement

As of January 31, 2026

| 02 - Utilities Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|---------------------|-----------------------------------|----------------------|----------------------|-----------------|------------|---------------|---------------|------------------|
| 02 - Utilities Fund | Electric | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 02-70-7011 | Salaries and Wages | 36,790.92 | 20,725.25 | 16,065.67 | 104,606.37 | 248,703.00 | 42.06% | 144,096.63 |
| 02-70-7021 | State Unemployment Taxes - SUI | 0.00 | 20.33 | (20.33) | 0.00 | 244.00 | 0.00% | 244.00 |
| 02-70-7022 | Federal Payroll Taxes - FICA | 2,814.50 | 1,585.48 | 1,229.02 | 8,002.37 | 19,025.78 | 42.06% | 11,023.41 |
| 02-70-7032 | Health Insurance | 5,911.32 | 3,546.08 | 2,365.24 | 17,733.96 | 42,553.00 | 41.67% | 24,819.04 |
| 02-70-7033 | Employee Retirement | 4,215.18 | 1,188.85 | 3,026.33 | 12,210.65 | 14,266.25 | 85.59% | 2,055.60 |
| 02-70-7401 | Capital Expenditures | 0.00 | 7,311.53 | (7,311.53) | 0.00 | 87,738.35 | 0.00% | 87,738.35 |
| 02-70-7651 | Contract Services-Regularly Sched | 5,000.00 | 4,165.00 | 835.00 | 5,000.00 | 50,000.00 | 10.00% | 45,000.00 |
| 02-70-7652 | Contract Services- Emergency | 1,550.26 | 4,165.00 | (2,614.74) | 7,151.88 | 50,000.00 | 14.30% | 42,848.12 |
| 02-70-7654 | Engineering Services | 3,005.75 | 833.33 | 2,172.42 | 89,654.75 | 10,000.00 | 896.55% | (79,654.75) |
| 02-70-8101 | Fuel and Oil | 0.00 | 166.60 | (166.60) | 0.00 | 2,000.00 | 0.00% | 2,000.00 |
| 02-70-8751 | Purchased Power | 29,864.04 | 46,231.50 | (16,367.46) | 167,495.09 | 555,000.00 | 30.18% | 387,504.91 |
| 02-70-9101 | Operating Supplies - Not Office | 332.00 | 2,249.10 | (1,917.10) | 17,302.34 | 27,000.00 | 64.08% | 9,697.66 |
| 02-70-9102 | Tools & Non-Capital Equipment | 0.00 | 41.65 | (41.65) | 0.00 | 500.00 | 0.00% | 500.00 |
| 02-70-9201 | Training and Education | 0.00 | 250.00 | (250.00) | 0.00 | 3,000.00 | 0.00% | 3,000.00 |
| 02-70-9301 | Uniform Expense | 0.00 | 166.60 | (166.60) | 0.00 | 2,000.00 | 0.00% | 2,000.00 |
| 02-70-9322 | TCOS | 21,272.03 | 18,326.00 | 2,946.03 | 72,204.08 | 220,000.00 | 32.82% | 147,795.92 |
| 02-70-9401 | Vehicle Maintenance | 5,196.18 | 833.00 | 4,363.18 | 5,994.06 | 10,000.00 | 59.94% | 4,005.94 |
| 02-70-9501 | Electric Meters | 0.00 | 291.67 | (291.67) | 0.00 | 3,500.00 | 0.00% | 3,500.00 |
| 02-70-9503 | Lines, Poles, & Transformers | 0.00 | 416.50 | (416.50) | 0.00 | 5,000.00 | 0.00% | 5,000.00 |
| Electric Totals | | 115,952.18 | 112,513.47 | 3,438.71 | 507,355.55 | 1,350,530.38 | 37.57% | 843,174.83 |

City of Bartlett

Financial Statement

As of January 31, 2026

| 02 - Utilities Fund | Water | Current | Current | Budget | YTD | Annual | % Budget | Budget |
|--|-------|----------------------|----------------------|-----------------|------------|---------------|---------------|------------------|
| | | Month Actual | Month Budget | Variance | Actual | Budget | Used | Remaining |
| 02 - Utilities Fund | Water | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 02-80-7011 Salaries and Wages | | 49,429.67 | 36,478.00 | 12,951.67 | 149,049.54 | 437,736.00 | 34.05% | 288,686.46 |
| 02-80-7022 Federal Payroll Taxes - FICA | | 3,785.97 | 2,553.50 | 1,232.47 | 11,416.12 | 30,642.00 | 37.26% | 19,225.88 |
| 02-80-7032 Health Insurance | | 10,344.81 | 7,092.25 | 3,252.56 | 31,034.43 | 85,107.00 | 36.47% | 54,072.57 |
| 02-80-7033 Employee Retirement | | 5,673.10 | 0.00 | 5,673.10 | 17,432.45 | 0.00 | 0.00% | (17,432.45) |
| 02-80-7401 Capital Expenditures | | 0.00 | 5,831.00 | (5,831.00) | 0.00 | 70,000.00 | 0.00% | 70,000.00 |
| 02-80-7451 Cellular Phones & Pagers | | 60.00 | 249.90 | (189.90) | 180.00 | 3,000.00 | 6.00% | 2,820.00 |
| 02-80-7501 Chemicals | | 0.00 | 0.00 | 0.00 | 756.03 | 0.00 | 0.00% | (756.03) |
| 02-80-7651 Contract Services-Regularly Schec | | 3,732.96 | 4,165.00 | (432.04) | 15,695.78 | 50,000.00 | 31.39% | 34,304.22 |
| 02-80-7652 Contract Services- Emergency | | 965.00 | 0.00 | 965.00 | 965.00 | 0.00 | 0.00% | (965.00) |
| 02-80-7653 Water Tank Repair and Maintenan | | 254.94 | 0.00 | 254.94 | 254.94 | 0.00 | 0.00% | (254.94) |
| 02-80-7654 Engineering Services | | 11,154.10 | 4,165.00 | 6,989.10 | 277,284.13 | 50,000.00 | 554.57% | (227,284.13) |
| 02-80-7951 Dues and Membership Fees | | 2,085.00 | 0.00 | 2,085.00 | 2,085.00 | 0.00 | 0.00% | (2,085.00) |
| 02-80-8051 Equipment Maintenance | | 0.00 | 67.49 | (67.49) | 1,553.63 | 810.23 | 191.75% | (743.40) |
| 02-80-8101 Fuel and Oil | | 3,041.10 | 2,082.50 | 958.60 | 8,661.46 | 25,000.00 | 34.65% | 16,338.54 |
| 02-80-8851 Facility Maintenance | | 65.00 | 212.41 | (147.41) | 7,597.82 | 2,550.00 | 297.95% | (5,047.82) |
| 02-80-9101 Operating Supplies - Not Office | | 7,997.91 | 0.00 | 7,997.91 | 40,509.97 | 0.00 | 0.00% | (40,509.97) |
| 02-80-9102 Tools & Non-Capital Equipment | | 0.00 | 416.50 | (416.50) | 0.00 | 5,000.00 | 0.00% | 5,000.00 |
| 02-80-9201 Training and Education | | 0.00 | 333.33 | (333.33) | 0.00 | 4,000.00 | 0.00% | 4,000.00 |
| 02-80-9301 Uniform Expense | | 504.00 | 166.60 | 337.40 | 3,692.53 | 2,000.00 | 184.63% | (1,692.53) |
| 02-80-9401 Vehicle Maintenance | | 2,641.97 | 0.00 | 2,641.97 | 5,144.40 | 0.00 | 0.00% | (5,144.40) |
| 02-80-9410 Meter Testing | | 1,465.00 | 0.00 | 1,465.00 | 3,613.75 | 0.00 | 0.00% | (3,613.75) |
| 02-80-9451 Sample Analysis | | 75.00 | 166.60 | (91.60) | 987.00 | 2,000.00 | 49.35% | 1,013.00 |
| 02-80-9471 Water System Fees | | 39,703.81 | 1,166.67 | 38,537.14 | 48,521.26 | 14,000.00 | 346.58% | (34,521.26) |
| 02-80-9502 Wells, Lines, & Meters | | 0.00 | 3,332.00 | (3,332.00) | 387.50 | 40,000.00 | 0.97% | 39,612.50 |
| Water Totals | | 142,979.34 | 68,478.75 | 74,500.59 | 626,822.74 | 821,845.23 | 76.27% | 195,022.49 |

City of Bartlett
Financial Statement
As of January 31, 2026

| 02 - Utilities Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|--|-------|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 02 - Utilities Fund | Sewer | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 02-81-7501 Chemicals | | 133.00 | 499.80 | (366.80) | 7,074.62 | 6,000.00 | 117.91% | (1,074.62) |
| 02-81-7651 Contract Services-Regularly Sched | | 0.00 | 833.00 | (833.00) | 0.00 | 10,000.00 | 0.00% | 10,000.00 |
| 02-81-7652 Contract Services- Emergency | | 0.00 | 833.00 | (833.00) | 4,620.48 | 10,000.00 | 46.20% | 5,379.52 |
| 02-81-7654 Engineering Services | | 0.00 | 0.00 | 0.00 | 10,320.00 | 0.00 | 0.00% | (10,320.00) |
| 02-81-8030 Equipment Purchases | | 2,655.36 | 0.00 | 2,655.36 | 10,775.38 | 0.00 | 0.00% | (10,775.38) |
| 02-81-8051 Equipment Maintenance | | 105.96 | 333.20 | (227.24) | 1,017.09 | 4,000.00 | 25.43% | 2,982.91 |
| 02-81-8101 Fuel and Oil | | 0.00 | 416.50 | (416.50) | 0.00 | 5,000.00 | 0.00% | 5,000.00 |
| 02-81-8110 Grant Funded Expenses | | 6,500.00 | 2,500.00 | 4,000.00 | 14,653.05 | 30,000.00 | 48.84% | 15,346.95 |
| 02-81-8111 Grant Programs - City's Portion | | 0.00 | 1,666.67 | (1,666.67) | 0.00 | 20,000.00 | 0.00% | 20,000.00 |
| 02-81-8351 Equipment Rental | | 0.00 | 833.33 | (833.33) | 0.00 | 10,000.00 | 0.00% | 10,000.00 |
| 02-81-8601 Permit Fees | | 975.00 | 2,000.00 | (1,025.00) | 10,855.00 | 24,000.00 | 45.23% | 13,145.00 |
| 02-81-9101 Operating Supplies - Not Office | | 0.00 | 2,082.50 | (2,082.50) | 1,205.09 | 25,000.00 | 4.82% | 23,794.91 |
| 02-81-9401 Vehicle Maintenance | | 350.00 | 1,249.50 | (899.50) | 1,893.13 | 15,000.00 | 12.62% | 13,106.87 |
| 02-81-9451 Sample Analysis | | 538.00 | 541.45 | (3.45) | 2,274.80 | 6,500.00 | 35.00% | 4,225.20 |
| Sewer Totals | | 11,257.32 | 13,788.95 | (2,531.63) | 64,688.64 | 165,500.00 | 39.09% | 100,811.36 |

City of Bartlett
Financial Statement
As of January 31, 2026

| 02 - Utilities Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
|--|--|-------------------------|-------------------------|--------------------|---------------|------------------|------------------|---------------------|
| 02 - Utilities Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % Budget Used | Budget Remaining |
| 02-84-7652 Contract Services-Solid Waste Col | | 12,893.52 | 14,161.00 | (1,267.48) | 51,842.71 | 170,000.00 | 30.50% | 118,157.29 |
| Garbage Totals | | 12,893.52 | 14,161.00 | (1,267.48) | 51,842.71 | 170,000.00 | 30.50% | 118,157.29 |
| Expense Totals | | 287,086.08 | 208,942.17 | 78,143.91 | 1,264,444.65 | 2,570,191.75 | 49.20% | 1,305,747.10 |

City of Bartlett
 Financial Statement
 As of January 31, 2026

2/5/2026 9:37 AM

| 03 - Debt Service Fund | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|------------------------|-------------------------|-------------------------|--------------------|---------------|------------------|----------------|---------------------|
| Revenue Summary | | | | | | | |
| Miscellaneous | 0.00 | 0.00 | 0.00 | (6,692.00) | 0.00 | 0.00% | 6,692.00 |
| Revenue Totals | 0.00 | 0.00 | 0.00 | (6,692.00) | 0.00 | 0.00% | 6,692.00 |

City of Bartlett
 Financial Statement
 As of January 31, 2026

2/5/2026 9:37 AM

| 04 - Hotel Occupancy Tax Fund | | Current Month Actual | Current Month Budget | Budget Variance | YTD Actual | Annual Budget | % of Budget | Budget Remaining |
|-------------------------------|--|-------------------------|-------------------------|--------------------|---------------|------------------|----------------|---------------------|
| Revenue Summary | | | | | | | | |
| Business & Franchise | | 114.34 | 0.00 | 114.34 | 477.22 | 0.00 | 0.00% | (477.22) |
| Revenue Totals | | 114.34 | 0.00 | 114.34 | 477.22 | 0.00 | 0.00% | (477.22) |

Transaction Report



Transaction Report for account *0089

Reported on Thu Feb 05 16:41:00 GMT 2026

Current Ledger \$617,037.35
Current Available \$601,283.43

| Date | Description | Credit | Debit | Running Balance |
|------------|--|-----------|---------|-----------------|
| 02/05/2026 | ACH Debit AMAZON BUSINESS 9049016352 | | 327.53 | 594612.70 |
| 02/05/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 | 1800.80 | | 596413.50 |
| 02/05/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 | 2171.24 | | 598584.74 |
| 02/05/2026 | Fed Image Check DDA CHECK | | 1200.00 | 597384.74 |
| 02/05/2026 | Fed Image Check DDA CHECK | | 975.00 | 596409.74 |
| 02/05/2026 | Fed Image Check DDA CHECK | | 31.68 | 596378.06 |
| 02/05/2026 | Transfer Debit Real-Time Web RT WEB TXFR DB | | 300.00 | 596078.06 |
| 02/05/2026 | Memo Deposit QUEST TELLER MEMO DEP 944 | 821.79 | | 596899.85 |
| 02/05/2026 | Cash Deposit TELLER CASH DEP 944 | 717.31 | | 597617.16 |
| 02/05/2026 | Memo Deposit QUEST TELLER MEMO DEP 944 | 4564.25 | | 602181.41 |
| 02/05/2026 | Cash Deposit TELLER CASH DEP 944 | 1129.72 | | 603311.13 |
| 02/04/2026 | DDA Check DDA CHECK | | 5282.40 | 594940.23 |
| 02/04/2026 | ACH Credit Transaction TAX APPRAISAL DI 9752186317 201021 TAXES PAYA PPD | 118955.52 | | 600222.63 |

Transaction Report

| Date | Description | Credit | Debit | Running Balance |
|------------|---|---------|----------|-----------------|
| 02/04/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 1671.68 | | 481267.11 |
| 02/04/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | 1255.25 | | 479595.43 |
| 02/04/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496033552886 DEPOSIT CCD | 56.93 | | 478340.18 |
| 02/04/2026 | Account Information INTEREST RATE: .150000% YTD INTEREST EARNED: \$73.57 | 0.00 | | |
| 02/03/2026 | DDA Check DDA CHECK | | 39703.81 | 478283.25 |
| 02/03/2026 | DDA Check DDA CHECK | | 5280.00 | 517987.06 |
| 02/03/2026 | DDA Check DDA CHECK | | 3183.43 | 523267.06 |
| 02/03/2026 | ACH Debit MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | | 2472.36 | 526450.49 |
| 02/03/2026 | ACH Debit WEBFILE TAX PYMT 214600311 90281737139 DD CCD | | 1510.08 | 528922.85 |
| 02/03/2026 | ACH Debit MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | | 957.26 | 530432.93 |
| 02/03/2026 | Fed Image Check FED IMAGE CHECK | | 254.94 | 531390.19 |
| 02/03/2026 | Fed Image Check FED IMAGE CHECK | | 212.00 | 531645.13 |
| 02/03/2026 | ACH Debit MERCHANT BANKCD G592126793 496033552886 DEPOSIT CCD | | 197.31 | 531857.13 |
| 02/03/2026 | DDA Check DDA CHECK | | 94.88 | 532054.44 |
| 02/03/2026 | Wire Transfer Outgoing NO STRINGS AUTOMATION 111900604 AMER NATL WACO REF: INVOICE # 102.2226: PR OJECT NAME: WATER SYSTEM WELL PUMP #2 SIGN W MID: 260203152700A814 IMAD: 20260203MMQFMPF1001168 | | 15971.00 | 532149.32 |
| 02/03/2026 | Returned Deposited Item RETURNED DEP ITEM | | 388.41 | 548120.32 |

Transaction Report

| Date | Description | Credit | Debit | Running Balance |
|------------|--|---------|----------|-----------------|
| 02/03/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 1784.38 | | 548508.73 |
| 02/03/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | 433.15 | | 546724.35 |
| 02/03/2026 | Account Information INTEREST RATE: .150000% YTD INTEREST EARNED: \$73.57 | | 0.00 | |
| 02/02/2026 | DDA Check DDA CHECK | | 25062.67 | 546291.20 |
| 02/02/2026 | Fed Image Check FED IMAGE CHECK | | 2434.14 | 571353.87 |
| 02/02/2026 | DDA Check DDA CHECK | | 2085.00 | 573788.01 |
| 02/02/2026 | Fed Image Check FED IMAGE CHECK | | 1465.00 | 575873.01 |
| 02/02/2026 | DDA Check DDA CHECK | | 965.00 | 577338.01 |
| 02/02/2026 | Fed Image Check FED IMAGE CHECK | | 511.16 | 578303.01 |
| 02/02/2026 | DDA Check DDA CHECK | | 504.00 | 578814.17 |
| 02/02/2026 | Fed Image Check FED IMAGE CHECK | | 481.11 | 579318.17 |
| 02/02/2026 | Fed Image Check FED IMAGE CHECK | | 465.76 | 579799.28 |
| 02/02/2026 | Fed Image Check FED IMAGE CHECK | | 456.00 | 580265.04 |
| 02/02/2026 | ACH Debit TEXAS SDU 1581115569 260300000738711 CHILDSUPP CCD | | 262.62 | 580721.04 |
| 02/02/2026 | Fed Image Check FED IMAGE CHECK | | 224.82 | 580983.66 |
| 02/02/2026 | Fed Image Check FED IMAGE CHECK | | 10.00 | 581208.48 |
| 02/02/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 2651.77 | | 581218.48 |
| 02/02/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 1924.98 | | 578566.71 |

Transaction Report

| Date | Description | Credit | Debit | Running Balance |
|------------|--|---------|----------|-----------------|
| 02/02/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | 575.46 | | 576641.73 |
| 02/02/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 480.60 | | 576066.27 |
| 02/02/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496033552886 DEPOSIT CCD | 41.40 | | 575585.67 |
| 02/02/2026 | Account Information INTEREST RATE: .150000% YTD INTEREST EARNED: \$73.57 | | 0.00 | |
| 01/30/2026 | IOD Interest Paid IOD INTEREST PAID | 73.57 | | 575544.27 |
| 01/30/2026 | Over The Counter Check OVER COUNTER CHECK | | 1725.66 | 575470.70 |
| 01/30/2026 | DDA Check DDA CHECK | | 1023.00 | 577196.36 |
| 01/30/2026 | DDA Check DDA CHECK | | 605.73 | 578219.36 |
| 01/30/2026 | DDA Check DDA CHECK | | 350.00 | 578825.09 |
| 01/30/2026 | Fed Image Check FED IMAGE CHECK | | 145.58 | 579175.09 |
| 01/30/2026 | DDA Check DDA CHECK | | 102.66 | 579320.67 |
| 01/30/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 2439.96 | | 579423.33 |
| 01/30/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | 149.04 | | 576983.37 |
| 01/30/2026 | Account Information INTEREST RATE: .150000% YTD INTEREST EARNED: \$73.57 | | 0.00 | |
| 01/29/2026 | ACH Debit CITY OF BARLETT 1746000224 -SETT-CCACH DE/PAY PPD | | 42122.21 | 576834.33 |
| 01/29/2026 | ACH Debit IRS 3387702000 270642921146031 USATAXPYMT CCD | | 13199.41 | 618956.54 |
| 01/29/2026 | DDA Check DDA CHECK | | 2300.00 | 632155.95 |
| 01/29/2026 | Deposit DEPOSIT | 2550.61 | | 634455.95 |

Transaction Report

| Date | Description | Credit | Debit | Running Balance |
|------------|--|---------|---------|-----------------|
| 01/29/2026 | 29103302 Deposit DEPOSIT | 1863.21 | | 631905.34 |
| 01/29/2026 | 29103303 Deposit DEPOSIT | 598.41 | | 630042.13 |
| 01/29/2026 | 29103301 Deposit DEPOSIT | 345.36 | | 629443.72 |
| 01/29/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 955.00 | | 629098.36 |
| 01/29/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | 494.73 | | 628143.36 |
| 01/29/2026 | Account Information INTEREST RATE: .150000% YTD INTEREST EARNED: \$.00 | | 0.00 | |
| 01/28/2026 | 0000061035 Over The Counter Check OVER COUNTER CHECK | | 1550.26 | 627648.63 |
| 01/28/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | 2672.28 | | 629198.89 |
| 01/28/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 97.53 | | 626526.61 |
| 01/28/2026 | Account Information INTEREST RATE: .150000% YTD INTEREST EARNED: \$.00 | | 0.00 | |
| 01/27/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | 1941.66 | | 626429.08 |
| 01/27/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 893.15 | | 624487.42 |
| 01/27/2026 | Account Information INTEREST RATE: .150000% YTD INTEREST EARNED: \$.00 | | 0.00 | |
| 01/26/2026 | ACH Debit TEXAS SDU 1581115569 260230003985894 CHILDSUPP CCD | | 187.38 | 623594.27 |
| 01/26/2026 | Returned Deposited Item RETURNED DEP ITEM | | 201.58 | 623781.65 |
| 01/26/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | 586.34 | | 623983.23 |
| 01/26/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 236.66 | | 623396.89 |

Transaction Report

| Date | Description | Credit | Debit | Running Balance |
|------------|--|----------|----------|-----------------|
| 01/26/2026 | Account Information INTEREST RATE: .150000% YTD INTEREST EARNED: \$.00 | | 0.00 | |
| 01/23/2026 | DDA Check DDA CHECK | | 22586.91 | 623160.23 |
| 01/23/2026 | Debit Adjustment VECTOR4 DEBIT ADJ | | 401.43 | 645747.14 |
| 01/23/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | 2635.22 | | 646148.57 |
| 01/23/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 1780.24 | | 643513.35 |
| 01/23/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496033552886 DEPOSIT CCD | 294.99 | | 641733.11 |
| 01/23/2026 | Account Information INTEREST RATE: .150000% YTD INTEREST EARNED: \$.00 | | 0.00 | |
| 01/22/2026 | Deposit DEPOSIT | 39785.55 | | 641438.12 |
| 01/22/2026 | Deposit DEPOSIT | 18131.08 | | 601652.57 |
| 01/22/2026 | Deposit DEPOSIT | 6469.78 | | 583521.49 |
| 01/22/2026 | Deposit DEPOSIT | 1555.71 | | 577051.71 |
| 01/22/2026 | Deposit DEPOSIT | 1332.90 | | 575496.00 |
| 01/22/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478438880 DEPOSIT CCD | 923.50 | | 574163.10 |
| 01/22/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496478435886 DEPOSIT CCD | 345.69 | | 573239.60 |
| 01/22/2026 | ACH Credit Transaction MERCHANT BANKCD G592126793 496033552886 DEPOSIT CCD | 119.03 | | 572893.91 |
| 01/22/2026 | Account Information INTEREST RATE: .150000% YTD INTEREST EARNED: \$.00 | | 0.00 | |
| 01/21/2026 | DDA Check DDA CHECK | | 633.91 | 572774.88 |
| 01/21/2026 | DDA Check DDA CHECK | | 138.00 | 573408.79 |



Chad Mees, MAYOR
Vickie Cooper, MAYOR PRO TEM
Gayle Jones, COUNCIL
Jesse Luna, COUNCIL
Jackie Ivicic, COUNCIL
Tom Zimmer, COUNCIL

CITY CLERK REPORT

January 2026

The month started with balancing the December bank statement.

Filed Sales Tax Report with the State Comptroller

Filing the OCA Report with the State for Court.

Reporting to DPS for the Citations and Convictions for Month.

(DPS is changing format and new contract in council meeting to be discussed and approved)

Municipal court took in \$22261.14 for the month. With me entering 62 new citations, 91 dispositions, 13 FTA's (Failure to Appear) and reported 37 to Omni-DPS. Court will be held on 2/24/26.

Open records 1 with compliance with ID.

Did agendas and packets for council meetings.

The PD was good enough to help with delivery of packets one week. Greatly appreciated.

The election packets are ready for pickup.

The Primary election will be held on March 3, 2026 for Congress, AG, and Representatives for the State.

The Council Election and School Board Election will be held on May 2, 2026 here at City Hall. We are working on the schedule for early voting with Bell County and Williamson County.

Brenda Kelley

City of Bartlett Municipal Court Council Report From 1/1/2026 to 1/31/2026

2/2/2026 8:34 AM

Violations by Type

| Traffic | Penal | City Ordinance | Parking | Other | Total |
|---------|-------|----------------|---------|-------|-------|
| 44 | 8 | 4 | 0 | 6 | 62 |

Financial

| State Fees | Court Costs | Fines | Tech Fund | Building Security | Total |
|------------|-------------|------------|-----------|-------------------|-------------|
| \$8,395.62 | \$4,822.16 | \$8,944.93 | \$45.16 | \$53.27 | \$22,261.14 |

Warrants

| Issued | Served | Closed | Total |
|--------|--------|--------|-------|
| 11 | 0 | 2 | 13 |

FTAs/VPTAs

| FTAs | VPTAs | Total |
|------|-------|-------|
| 8 | 5 | 13 |

Dispositions

| Paid | Non-Cash Credit | Dismissed | Driver Safety | Deferred | Total |
|------|-----------------|-----------|---------------|----------|-------|
| 51 | 0 | 2 | 32 | 6 | 91 |

Trials & Hearings

| Jury | Bench | Appeal | Total |
|------|-------|--------|-------|
| 0 | 0 | 0 | 0 |

Omni/Scofflaw/Collection

| Omni | Scofflaw | Collections | Total |
|------|----------|-------------|-------|
| 37 | 0 | 37 | 74 |

City of Bartlett

Payment Listing Report

1/1/2026 to 1/31/2026

2/2/2026 9:10 AM

| Check # | Vendor | Invoice Number | Invoice Date | Invoice Description | Invoice Amount | Payment Amount | Check Date | Payment Type |
|---------|-------------------------|------------------|--------------|---------------------------------------|----------------|----------------|------------|----------------|
| | Card Service Center | #2146 AF Card | 1/12/2026 | #2146 AF Card: Credit Ca | 290.48 | 290.48 | 1/13/2026 | BankDraftEChec |
| | Card Service Center | #6361 MH Card | 1/12/2026 | #6361 MH Card: Credit C | 14.06 | 14.06 | 1/13/2026 | BankDraftEChec |
| | Card Service Center | #7878 JG Card | 1/12/2026 | #7878 JG Card: Credit Ca | 836.39 | 836.39 | 1/13/2026 | BankDraftEChec |
| | State Comptroller | DEC 2025 SALES T | 1/5/2026 | DECEMBER 2025 UB SALE | 1,587.09 | 1,587.09 | 1/5/2026 | BankDraftEChec |
| | WSC Energy | EW730798079212 | 1/1/2026 | EW730798079212 PURCH | 29,864.04 | 29,864.04 | 1/9/2026 | BankDraftEChec |
| | Wex Bank-Exxon | NOV-DEC 2025 | 1/12/2026 | WEX EXXON: ONLINE PAY | 4,185.68 | 4,185.68 | 1/12/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY112026 | 1/1/2026 | Social Security-Employee | 3,444.40 | 3,444.40 | 1/5/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY112026 | 1/1/2026 | Social Security-Employee | 3,444.40 | 3,444.40 | 1/5/2026 | BankDraftEChec |
| | Texas Child Support SD | PY112026 | 1/1/2026 | Obligor: Gerardo Davalos Obligee: | 187.38 | 187.38 | 1/5/2026 | BankDraftEChec |
| | | | | Case #: Pay Date: 1/1/2026 | | | | |
| | Internal Revenue Servic | PY112026 | 1/1/2026 | Medicare-Employee | 805.55 | 805.55 | 1/5/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY112026 | 1/1/2026 | Federal Tax | 4,593.96 | 4,593.96 | 1/5/2026 | BankDraftEChec |
| | Texas Child Support SD | PY112026 | 1/1/2026 | Obligor: James E Fletcher Obligee: | 262.62 | 262.62 | 1/5/2026 | BankDraftEChec |
| | | | | Case #: Pay Date: 1/1/2026 | | | | |
| | Internal Revenue Servic | PY112026 | 1/1/2026 | Medicare-Employee | 805.55 | 805.55 | 1/5/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY1152026 | 1/15/2026 | Social Security-Employee | 3,721.17 | 3,721.17 | 1/14/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY1152026 | 1/15/2026 | Social Security-Employee | 3,721.17 | 3,721.17 | 1/14/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY1152026 | 1/15/2026 | Medicare-Employee | 870.28 | 870.28 | 1/14/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY1152026 | 1/15/2026 | Federal Tax | 5,028.72 | 5,028.72 | 1/14/2026 | BankDraftEChec |
| | Texas Child Support SD | PY1152026 | 1/15/2026 | Obligor: Gerardo Davalos Obligee: | 187.38 | 187.38 | 1/14/2026 | BankDraftEChec |
| | | | | Case #: Pay Date: 1/15/2026 | | | | |

City of Bartlett

Payment Listing Report

1/1/2026 to 1/31/2026

2/2/2026 9:10 AM

| Check # | Vendor | Invoice Number | Invoice Date | Invoice Description | Invoice Amount | Payment Amount | Check Date | Payment Type |
|---------|-------------------------|-------------------|--------------|---|----------------|----------------|------------|----------------|
| | Texas Child Support SD | PY1152026 | 1/15/2026 | Obligor: James E Fletcher Obligee: Case #: Pay Date: 1/15/2026 | 262.62 | 262.62 | 1/14/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY1152026 | 1/15/2026 | Medicare-Employee | 870.28 | 870.28 | 1/14/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY1292026 | 1/29/2026 | Social Security-Employee | 3,475.73 | 3,475.73 | 1/28/2026 | BankDraftEChec |
| | Texas Child Support SD | PY1292026 | 1/29/2026 | Obligor: Gerardo Davalos Obligee: Case #: | 187.38 | 187.38 | 1/28/2026 | BankDraftEChec |
| | Texas Child Support SD | PY1292026 | 1/29/2026 | Pay Date: 1/29/2026 | 262.62 | 262.62 | 1/28/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY1292026 | 1/29/2026 | Social Security-Employee | 3,475.73 | 3,475.73 | 1/28/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY1292026 | 1/29/2026 | Medicare-Employee | 812.90 | 812.90 | 1/28/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY1292026 | 1/29/2026 | Federal Tax | 4,622.15 | 4,622.15 | 1/28/2026 | BankDraftEChec |
| | Internal Revenue Servic | PY1292026 | 1/29/2026 | Medicare-Employee | 812.90 | 812.90 | 1/28/2026 | BankDraftEChec |
| 60992 | State Comptroller - Co | 4TH QTR 2025 | 1/1/2026 | 4TH QTR 2025 COURT FE | 16,813.88 | 16,813.88 | 1/9/2026 | Check |
| 60993 | Bobby Lee Bartlett | 563783 | 1/1/2026 | #563783 CEMETERY MAI | 1,300.00 | 1,300.00 | 1/9/2026 | Check |
| 60994 | CADENCE BANK | DEC & JANUARY | 1/8/2026 | DECEMBER & JANUARY P | 1,238.68 | 1,238.68 | 1/9/2026 | Check |
| 60996 | CENTEX SHIRT & EMBR | 6930576 | 1/6/2026 | #6930576 LOGO PRINTIN | 504.00 | 504.00 | 1/9/2026 | Check |
| 60997 | Chad Mees | January 2026 Stip | 1/2/2026 | January 2026 Stipend | 225.00 | 225.00 | 1/9/2026 | Check |
| 60999 | GAYLE JONES | January 2026 Stip | 1/2/2026 | January 2026 Stipend | 10.00 | 10.00 | 1/9/2026 | Check |
| 61000 | Jackie Ivicic | January 2026 Stip | 1/2/2026 | January 2026 Stipend | 10.00 | 10.00 | 1/9/2026 | Check |
| 61001 | Jarrell-Schwertner Wate | JANUARY 2026 | 1/1/2026 | #610 CEMETERY WATER | 75.80 | 75.80 | 1/9/2026 | Check |
| 61002 | Jesse Luna | January 2026 Stip | 1/2/2026 | January 2026 Stipend | 10.00 | 10.00 | 1/9/2026 | Check |
| 61006 | OMNIBASE SERVICES O | 4TH QTR 2025 | 1/5/2026 | 4TH QTR 2025 OMNIBAS | 138.00 | 138.00 | 1/9/2026 | Check |
| 61009 | Savannah Castelan | 953581 | 1/8/2026 | #953581 CLEANING CITY | 250.00 | 250.00 | 1/9/2026 | Check |

City of Bartlett

Payment Listing Report

1/1/2026 to 1/31/2026

2/2/2026 9:10 AM

| Check # | Vendor | Invoice Number | Invoice Date | Invoice Description | Invoice Amount | Payment Amount | Check Date | Payment Type |
|---------|--------------------------|-------------------|--------------|---------------------------|----------------|----------------|------------|--------------|
| 61009 | Savannah Castelan | 953582 | 1/8/2026 | #953582 CLEANING LIBR | 250.00 | 250.00 | 1/9/2026 | Check |
| 61011 | TMLRP- TEXAS MUNICI | 1914 JANUARY 20 | 1/1/2026 | #1914 JANUARY 2026 | 5,961.86 | 5,961.86 | 1/9/2026 | Check |
| 61012 | Tom Zimmer | January 2026 Stip | 1/2/2026 | January 2026 Stipend | 10.00 | 10.00 | 1/9/2026 | Check |
| 61013 | TX Health Benefits Pool | PBARTLE12601 | 1/1/2026 | PBARTLE1 / PBARTLE126 | 22,586.91 | 22,586.91 | 1/9/2026 | Check |
| 61014 | Vickie Cooper | January 2026 Stip | 1/2/2026 | January 2026 Stipend | 10.00 | 10.00 | 1/9/2026 | Check |
| 61016 | Academy Paint & Body | 26075966 | 1/1/2026 | PAINT & BODY WORK ON | 6,937.44 | 6,937.44 | 1/9/2026 | Check |
| 61017 | AEP-AMERICAN ELECTR | 169-21600931 | 1/5/2026 | 169-21600931 TCOS DEC | 2,434.14 | 2,434.14 | 1/23/2026 | Check |
| 61018 | Atmos Energy | JANUARY 2026 | 1/1/2026 | 4003502067 POLICE DEP | 145.58 | 145.58 | 1/23/2026 | Check |
| 61020 | BEC-Bartlett Electric Co | JANUARY 2026 | 1/7/2026 | 12059 JANUARY 2026 YA | 1,725.66 | 1,725.66 | 1/23/2026 | Check |
| 61021 | Brazos Electric Cooperat | RI 54103 001 | 1/8/2026 | RI 54103 001 TCOS DECE | 465.76 | 465.76 | 1/23/2026 | Check |
| 61023 | DOCUMENT SOLUTIONS | 40988952 | 1/7/2026 | 40988952 LIBRARY COPI | 51.68 | 51.68 | 1/23/2026 | Check |
| 61023 | DOCUMENT SOLUTIONS | 40988953 | 1/7/2026 | 40988953 POLICE DEPT | 160.32 | 160.32 | 1/23/2026 | Check |
| 61024 | ETT - Electric Transmiss | 374-21601007 | 1/5/2026 | 374-21601007 TCOS DEC | 1,214.63 | 1,214.63 | 1/23/2026 | Check |
| 61026 | First Responder Restora | 2435-69 | 1/13/2026 | 135 W. Clark Emergency | 2,300.00 | 2,300.00 | 1/23/2026 | Check |
| 61030 | NO STRINGS ATTACHED | IO2-11226 | 1/12/2026 | IO2-11226 Water System | 39,703.81 | 39,703.81 | 1/23/2026 | Check |
| 61033 | Panther Creek Transport | 87290 | 1/10/2026 | 87290 SAND AND STAND | 481.11 | 481.11 | 1/23/2026 | Check |
| 61034 | Quadient Finance Usa,In | JANUARY 2026 | 1/1/2026 | 7900044080406543 POS | 94.88 | 94.88 | 1/23/2026 | Check |
| 61035 | RENEGADE GROUP, LLC. | RWS500304 | 1/12/2026 | #RWS550304 CONTRACT | 1,550.26 | 1,550.26 | 1/23/2026 | Check |
| 61036 | Schneider Engineering, | 80755/80756 | 1/9/2026 | #80755/80756 PROFESSI | 1,023.00 | 1,023.00 | 1/23/2026 | Check |
| 61037 | Steglich Feed And Farm | JANUARY 2026 | 1/1/2026 | JANUARY 2026 CREDIT C | 88.83 | 88.83 | 1/23/2026 | Check |
| 61039 | TNMP | 76497 | 1/8/2026 | #00012/76497/28795 TC | 569.67 | 569.67 | 1/23/2026 | Check |
| 61041 | True.org | 7562e6dc-0003 | 1/10/2026 | 7562E6DC-0003 MICROS | 5,280.00 | 5,280.00 | 1/23/2026 | Check |
| 61045 | William Le | 00010001 | 1/20/2026 | Urgent website / email tr | 350.00 | 350.00 | 1/23/2026 | Check |
| 61046 | Xerox Corporation | 024872674 | 1/1/2026 | 705067072 / 024872674 | 511.16 | 511.16 | 1/23/2026 | Check |
| 61048 | Jurgensen Pump, LLC | 11643 | 1/23/2026 | 11643WWTP LIFT STATIO | 965.00 | 965.00 | 1/23/2026 | Check |

City of Bartlett

Payment Listing Report

1/1/2026 to 1/31/2026

1/2/2026 9:10 AM

| Check # | Vendor | Invoice Number | Invoice Date | Invoice Description | Invoice Amount | Payment Amount | Check Date | Payment Type |
|---------|--------------------------|--------------------|--------------|---------------------------|----------------|----------------|------------|--------------|
| 61049 | Adrian Flores | GIFT CARDS 2025 | 1/20/2026 | CHRISTMAS 2025 GIFT C | 1,900.00 | 1,900.00 | 1/30/2026 | Check |
| 61050 | AI Clawson Disposal, Inc | 801183 | 1/10/2026 | #801183 DEC AND JANU | 12,893.52 | 12,893.52 | 1/30/2026 | Check |
| 61051 | BARTLETT AUTO SERVIC | 1040 | 1/12/2026 | # 1040 PREVENTIVE MAIN | 124.49 | 124.49 | 1/30/2026 | Check |
| 61054 | Bug Master Exterminati | 119030 | 1/21/2026 | # 119030 / 150874 PEST | 390.00 | 390.00 | 1/30/2026 | Check |
| 61056 | City Of Garland | CINV000810 | 1/5/2026 | #CINV000810 DECEMBER | 226.63 | 226.63 | 1/30/2026 | Check |
| 61057 | City Of Round Rock Envi | 4-1225 | 1/9/2026 | 4-1225 WATER TESTING | 75.00 | 75.00 | 1/30/2026 | Check |
| 61058 | Core & Main | Y361304 | 1/9/2026 | Y361304 SUPPLIES | 864.73 | 864.73 | 1/30/2026 | Check |
| 61059 | Cross Texas Transmissio | 167090 | 1/5/2026 | # 167090 DECEMBER 202 | 225.12 | 225.12 | 1/30/2026 | Check |
| 61061 | DEANS AUTOMOTIVE | 84884 | 1/9/2026 | 84884 REPAIRS ON 2013 | 1,911.75 | 1,911.75 | 1/30/2026 | Check |
| 61065 | FERGUSON WATERWOR | STATEMENT | 1/1/2026 | 55303 SUPPLIES ORDERE | 648.93 | 648.93 | 1/30/2026 | Check |
| 61067 | GEUS | 25-12-12 | 1/2/2026 | 25-12-12 DECEMBER 202 | 12.43 | 12.43 | 1/30/2026 | Check |
| 61069 | GV ELECTRICAL SERVIC | 1336 | 1/19/2026 | PRISON WATER PUMP TR | 254.94 | 254.94 | 1/30/2026 | Check |
| 61070 | Houston County Electric | 2025-35 | 1/1/2026 | 2025-35 TCOS DOCKET 5 | 67.02 | 67.02 | 1/30/2026 | Check |
| 61071 | Langford Community Ma | 6684 | 1/26/2026 | # 6684 Milestone #6: Pro | 5,000.00 | 5,000.00 | 1/30/2026 | Check |
| 61072 | Lockridge Mobile Mecha | 000034 | 1/21/2026 | # 000034 REPAIRS ON 20 | 1,048.44 | 1,048.44 | 1/30/2026 | Check |
| 61074 | Lonestar Maintenance & | B37995 | 1/1/2026 | #B37995 BOTTLE RENT - | 63.00 | 63.00 | 1/30/2026 | Check |
| 61076 | MRB GROUP | 71940 | 1/14/2026 | #71940 Bartlett Safe Rou | 1,182.75 | 1,182.75 | 1/30/2026 | Check |
| 61076 | MRB GROUP | 72015 | 1/15/2026 | #72015 General Services | 800.00 | 800.00 | 1/30/2026 | Check |
| 61076 | MRB GROUP | 72017 | 1/15/2026 | #72017 Evie St & WWTP | 1,282.00 | 1,282.00 | 1/30/2026 | Check |
| 61077 | Primo Brands | 06A0125962886 | 1/6/2026 | 0125962886 CITY HALL D | 186.88 | 186.88 | 1/30/2026 | Check |
| 61078 | Quill LLC | 47254278 | 1/7/2026 | 8793857 / 47254278 / 18 | 119.67 | 119.67 | 1/30/2026 | Check |
| 61078 | Quill LLC | 47262856 | 1/7/2026 | #8793857 / 47262856 / | 262.15 | 262.15 | 1/30/2026 | Check |
| 61080 | San Miguel Electric Coo | T091-2512 | 1/8/2026 | #T091-2512 TCOS DECE | 5.05 | 5.05 | 1/30/2026 | Check |
| 61081 | Savannah Castelan | 012326 - City Hall | 1/23/2026 | 1/23/26 cleaned City Hall | 250.00 | 250.00 | 1/30/2026 | Check |
| 61081 | Savannah Castelan | 012326 Library | 1/23/2026 | 01/23/26 Cleaned - Librar | 250.00 | 250.00 | 1/30/2026 | Check |

City of Bartlett
Payment Listing Report
1/1/2026 to 1/31/2026

2/2/2026 9:10 AM

| Check # | Vendor | Invoice Number | Invoice Date | Invoice Description | Invoice Amount | Payment Amount | Check Date | Payment Type |
|---------|-------------------------|-----------------|--------------|-----------------------|----------------|----------------|------------|--------------|
| 61083 | Techline, Inc | 1389748-00 | 1/12/2026 | #9414 - 1389748-00 PA | 272.00 | 272.00 | 1/30/2026 | Check |
| 61084 | Texas Crushed Stone Co | 110145/110146 | 1/12/2026 | #110145/#110146 WASH | 587.26 | 587.26 | 1/30/2026 | Check |
| 61085 | Thomson Reuters-West | 853089047 | 1/1/2026 | 1000520025 / 85308904 | 24.18 | 24.18 | 1/30/2026 | Check |
| 61087 | Utility Service Co, Inc | 120111 / 640520 | 1/1/2026 | 640520 200000 PEDISPH | 3,732.96 | 3,732.96 | 1/30/2026 | Check |
| Total | | | | | 228,740.59 | 228,740.59 | | |

City of Bartlett Municipal Court Council Report From 1/1/2026 to 1/31/2026

3/2/2026 8:34 AM

Violations by Type

| Traffic | Penal | City Ordinance | Parking | Other | Total |
|---------|-------|----------------|---------|-------|-------|
| 44 | 8 | 4 | 0 | 6 | 62 |

Financial

| State Fees | Court Costs | Fines | Tech Fund | Building Security | Total |
|------------|-------------|------------|-----------|-------------------|-------------|
| \$8,395.62 | \$4,822.16 | \$8,944.93 | \$45.16 | \$53.27 | \$22,261.14 |

Warrants

| Issued | Served | Closed | Total |
|--------|--------|--------|-------|
| 11 | 0 | 2 | 13 |

FTAs/VPTAs

| FTAs | VPTAs | Total |
|------|-------|-------|
| 8 | 5 | 13 |

Dispositions

| Paid | Non-Cash Credit | Dismissed | Driver Safety | Deferred | Total |
|------|-----------------|-----------|---------------|----------|-------|
| 51 | 0 | 2 | 32 | 6 | 91 |

Trials & Hearings

| Jury | Bench | Appeal | Total |
|------|-------|--------|-------|
| 0 | 0 | 0 | 0 |

Omni/Scofflaw/Collection

| Omni | Scofflaw | Collections | Total |
|------|----------|-------------|-------|
| 37 | 0 | 37 | 74 |

DEPOSITS

2/2/2026 9:13:17 AM

Payment Date: No date entered

Post Date: 1/1/2026 - 1/31/2026

DEPOSITS

| Payment Type | Payment Items | Amount Paid |
|-----------------|---------------|--------------|
| Utility Payment | 765 | \$226,524.63 |
| Permit Payment | 13 | \$3,060.00 |
| Court Payment | 95 | \$22,261.14 |
| General Deposit | 15 | \$129,190.69 |
| Utility Deposit | 4 | \$850.00 |

| Payment Method | Payments | Amount Paid |
|----------------|----------|--------------|
| Credit Card | 353 | \$89,048.74 |
| Check | 326 | \$123,302.05 |
| Cash | 182 | \$46,639.00 |
| Change | 145 | (\$1,750.72) |
| Other | 6 | \$124,836.36 |
| Cash Total | | \$44,888.28 |

Utility Payment

| | | |
|--|-------------------------------|---------------------|
| 02-1301 AR Enterprise /Utility Billing | 6 Yard X 2 | \$360.00 |
| 02-1301 AR Enterprise /Utility Billing | Disconnect Fee | \$50.00 |
| 02-1301 AR Enterprise /Utility Billing | Dumpster 2 Yards | \$58.10 |
| 02-1301 AR Enterprise /Utility Billing | Dumpster 3 Yards | \$400.00 |
| 02-1301 AR Enterprise /Utility Billing | Dumpster 4 Yard | \$375.45 |
| 02-1301 AR Enterprise /Utility Billing | Dumpster 6 Yard | \$130.00 |
| 02-1301 AR Enterprise /Utility Billing | Dumpster 8 Yd X2 | \$310.00 |
| 02-1301 AR Enterprise /Utility Billing | Dumpster Miscellaneous | \$2,186.45 |
| 02-1301 AR Enterprise /Utility Billing | Electric Commercial | \$18,862.50 |
| 02-1301 AR Enterprise /Utility Billing | Electric Residential | \$88,814.41 |
| 02-1301 AR Enterprise /Utility Billing | Electric Vapor Light | \$205.16 |
| 02-1301 AR Enterprise /Utility Billing | Garbage Residential | \$17,994.45 |
| 02-1301 AR Enterprise /Utility Billing | Penalty | \$3,476.25 |
| 02-1301 AR Enterprise /Utility Billing | SALES TAX | \$1,534.75 |
| 02-1301 AR Enterprise /Utility Billing | Sewer Commercial | \$3,362.30 |
| 02-1301 AR Enterprise /Utility Billing | Sewer Commercial Prison | \$10,874.15 |
| 02-1301 AR Enterprise /Utility Billing | Sewer Residential | \$18,304.81 |
| 02-2003 Unearned Revenue | Unapplied Credit | \$940.44 |
| 02-1301 AR Enterprise /Utility Billing | Water Commercial | \$17,196.35 |
| 02-1301 AR Enterprise /Utility Billing | Water Residential | \$35,621.77 |
| 02-1301 AR Enterprise /Utility Billing | Water/Wwtp Improvement Loan R | \$5,467.29 |
| Total | | \$226,524.63 |

Permit Payment

| | | |
|-----------------------------|----------------------------------|----------|
| 01-11-6101 Building Permits | Commercial Admin Fee | \$40.00 |
| 01-11-6101 Building Permits | Residential Admin Fee | \$240.00 |
| 01-11-6101 Building Permits | Residential Demo Post Inspection | \$55.00 |
| 01-11-6101 Building Permits | Residential Demo Pre-inspection | \$55.00 |
| 01-11-6101 Building Permits | Residential Final Inspection | \$55.00 |

| | | |
|-----------------------------|---------------------------------|-------------------|
| 01-11-6101 Building Permits | Residential Inspection Fee \$55 | \$110.00 |
| 01-11-6101 Building Permits | Residential Plan Amendment | \$75.00 |
| 01-11-6101 Building Permits | Residential Plan Review | \$375.00 |
| 01-11-6101 Building Permits | Residential Re-Inspection | \$55.00 |
| 02-80-6412 Water Tap Fees | Residential Water Tap | \$2,000.00 |
| | Total | \$3,060.00 |

Court Payment

| | | |
|--|-------------------------------------|--------------------|
| 01-12-6303 Municipal Court Service Fee Retained | Administrative Fee | \$49.00 |
| 01-12-6303 Municipal Court Service Fee Retained | Arrest Fee | \$362.03 |
| 01-12-6303 Municipal Court Service Fee Retained | Child Safety - School Crossing Zone | \$716.27 |
| 01-2200 Collections | Collections Fee | \$1,364.22 |
| 01-12-6309 Consolidated Security and Technology Fund | Consolidated Security and Technol | \$626.57 |
| 01-12-6303 Municipal Court Service Fee Retained | DSC - Administrative Fee | \$310.00 |
| 01-12-6303 Municipal Court Service Fee Retained | Indigent Defense Fund | \$1.36 |
| 01-2020 State Fees | Indigent Defense Fund | \$12.26 |
| 01-12-6303 Municipal Court Service Fee Retained | Judicial Support Fee | \$4.08 |
| 01-2020 State Fees | Judicial Support Fee | \$36.79 |
| 01-12-6303 Municipal Court Service Fee Retained | Juror Reimbursement Fee | \$2.74 |
| 01-2020 State Fees | Juror Reimbursement Fee | \$24.52 |
| 01-12-6303 Municipal Court Service Fee Retained | Local Traffic Fee | \$193.31 |
| 01-12-6303 Municipal Court Service Fee Retained | Local Youth Diversion Fund | \$377.01 |
| 01-12-6303 Municipal Court Service Fee Retained | Moving Violation Fee | \$0.06 |
| 01-2020 State Fees | Moving Violation Fee | \$0.61 |
| 01-12-6302 Minicipal Court Building Security Fund | Municipal Court Building Security F | \$53.27 |
| 01-12-6304 Municipal Technology Fund | Municipal Court Technology Fund | \$20.00 |
| 01-12-6305 Municipal Jury Funds | Municipal Jury Fund | \$7.53 |
| 01-12-6301 Court Fines Revenue | Non-Traffic Fine | \$1,516.00 |
| 01-12-6308 Omnibase Reimbursement Fee | Omnibase Reimbursement Fee | \$34.40 |
| 01-2020 State Fees | Omnibase Reimbursement Fee | \$51.60 |
| 01-2020 State Fees | OmniBase/FTA Fee | \$501.15 |
| 01-2020 State Fees | OmniBase/FTA Fee - OmniBase | \$6.00 |
| 01-12-6303 Municipal Court Service Fee Retained | State Consolidated Fee | \$511.39 |
| 01-2020 State Fees | State Consolidated Fee | \$4,602.53 |
| 01-12-6303 Municipal Court Service Fee Retained | State Traffic | \$131.70 |
| 01-2020 State Fees | State Traffic | \$3,083.88 |
| 01-12-6304 Municipal Technology Fund | Technology Fund Fee | \$25.16 |
| 01-12-6301 Court Fines Revenue | Traffic Fine | \$7,428.93 |
| 01-2020 State Fees | Truancy Prevention & Diversion Fu | \$2.19 |
| 01-12-6303 Municipal Court Service Fee Retained | Warrant Fee | \$204.58 |
| | Total | \$22,261.14 |

General Deposit

| | | |
|--------------------------------|--------------------------------|-------------|
| 02-00-6751 Grant Proceeds | ARPA TXDOT REIMBURSEMENT - A | \$42,900.00 |
| 01-20-6741 Cemetery Revenue | Cemetary - Cemetary | \$100.00 |
| 01-11-6113 Franchise Fees | Franchise Fee - Franchise Fees | \$2,094.36 |
| 04-60-7777 Hotel Occupancy Tax | HOTEL OCCUPANCY TAX - HOTEL O | \$114.34 |

| | | |
|------------------------------------|---------------------------------------|---------------------|
| 01-00-6901 Insurance Reimbursement | Insurance Reimbursement - Insurance | \$1,300.00 |
| 01-00-6115 Pet Registration | Pet Registration - Pet Registration | \$25.00 |
| 01-00-6115 Pet Registration | Pet Registration - Pet Registration | \$45.00 |
| 01-00-6115 Pet Registration | Pet Registration - Pet Registration | \$15.00 |
| 01-11-6113 Franchise Fees | Right of Way Fees - Right of Way Fees | \$21.87 |
| 01-11-6003 I&S Property Tax | Taxes - I&S Property Tax | \$7,693.77 |
| 01-11-6005 M&O Property Tax | Taxes - M&O Property Tax | \$57,488.71 |
| 01-11-6021 Sales Tax | Taxes - Sales Tax | \$16,465.14 |
| 02-00-9351 Purchased Water | Water Purchase - Water Purchase | \$927.50 |
| Total | | \$129,190.69 |

Utility Deposit

| | | |
|-----------------------------------|-------------|-----------------|
| 02-2005 Utility Customer Deposits | COMMERCIAL | \$250.00 |
| 02-2005 Utility Customer Deposits | Residential | \$600.00 |
| Total | | \$850.00 |

| General Ledger Totals | Debit | Credit |
|--|--------------|---------------|
| 01-00-6115 Pet Registration | | \$85.00 |
| 01-00-6901 Insurance Reimbursement | | \$1,300.00 |
| 01-1000 Consolidated Cash Equity | \$111,586.84 | |
| 01-1020 Cemetery Bank Account | \$100.00 | |
| 01-11-6003 I&S Property Tax | | \$7,693.77 |
| 01-11-6005 M&O Property Tax | | \$57,488.71 |
| 01-11-6021 Sales Tax | | \$16,465.14 |
| 01-11-6101 Building Permits | | \$1,060.00 |
| 01-11-6113 Franchise Fees | | \$2,116.23 |
| 01-12-6301 Court Fines Revenue | | \$8,944.93 |
| 01-12-6302 Minicipal Court Building Security Fund | | \$53.27 |
| 01-12-6303 Municipal Court Service Fee Retained | | \$2,863.53 |
| 01-12-6304 Municipal Technology Fund | | \$45.16 |
| 01-12-6305 Municipal Jury Funds | | \$7.53 |
| 01-12-6308 Omnibase Reimbursement Fee | | \$34.40 |
| 01-12-6309 Consolidated Security and Technology Fund | | \$626.58 |
| 01-2020 State Fees | | \$8,321.52 |
| 01-20-6741 Cemetery Revenue | | \$100.00 |
| 01-2200 Collections | | \$1,364.22 |
| 01-2240 Credit Card Fee | | \$3,116.85 |
| 02-00-6751 Grant Proceeds | | \$42,900.00 |
| 02-00-9351 Purchased Water | | \$927.50 |
| 02-1000 Consolidated Cash Equity | \$273,202.13 | |
| 02-1301 AR Enterprise /Utility Billing | | \$225,584.19 |
| 02-2003 Unearned Revenue | | \$940.44 |
| 02-2005 Utility Customer Deposits | | \$850.00 |
| 02-80-6412 Water Tap Fees | | \$2,000.00 |
| 04-1000 Consolidated Cash Equity | \$114.34 | |
| 04-60-7777 Hotel Occupancy Tax | | \$114.34 |
| 99-1000 Consolidated Cash | \$384,788.97 | |

99-2999 Due To Other Funds

| | | |
|---------------|---------------------|---------------------|
| | | \$384,788.97 |
| Totals | \$769,792.28 | \$769,792.28 |



CHAD MEES, MAYOR
VICKIE COOPER, PRO TEMPORE
JACKIE IVICIC, COUNCILMAN
JESSE LUNA, COUNCILMAN
GAYLE JONES, COUNCILMAN
TOM ZIMMER, COUNCILMAN

Date 2/02/2026

Monthly Report: Development Services Department

As of 1/31/2026

All building permits are subject to abide by City of Bartlett developmental zonings and building ordinances accordingly.

| <i>Permits Received/Issued</i> | Residential | Commercial |
|---|--------------------|-------------------|
| <i>New Permits Applications Received</i> | 6 | |
| <i>Permits Issued</i> | 4 | 1 |
| <i>Plan Reviews Denied</i> | 3 | |
| <i>Plan Review Failures</i> | | |
| Uncertified Plans | | |
| Site Maps | | |
| Incomplete Information | 3 | |
| Other | | |
| <i>Demolition Permits Issued</i> | | |
| <i>Permit Renewal</i> | | |

Total: \$3060.00



CHAD MEES, MAYOR
VICKIE COOPER, MAYOR PRO TEM
GAYLE JONES, COUNCILMAN
JESSE LUNA, COUNCILMAN
JACKIE IVICIC, COUNCILMAN
THOMAS ZIMMER, COUNCILMAN

Date: February 1, 2025

Report: Monthly Utilities Report

Report Dates: January 1 through January 30, 2025

| | |
|--------------------------------------|---------------------|
| Credit Card | \$66,229.60 |
| Checks | \$116,796.59 |
| Cash | \$45,545.00 |
| ACH | \$288.74 |
| Showing a Refund (did not happen) | \$850.00 |
| Total | \$228,004.50 |

| | |
|---------------------------|-----|
| Paper Bills | 770 |
| Number of Active Accounts | 648 |
| New Residents | 10 |
| Payment Plan Households | 3 |

| PUBLIC WORKS REPORT | Jan. 2026 |
|------------------------------|------------------|
| | |
| RE READS | 9 |
| REACTIVATE | |
| LOW/NO WATER PRESSURE | 1 |
| FLUSH FIRE HYDRANTS | |
| METER EXCHANGE | 5 |
| METER SET | 23 |
| METER PULL | 15 |
| WATER TAP | |
| STREET REPAIR | 9 |
| REPLACE CULVERT | 2 |
| WATER LINE REPAIR | 22 |
| METER REPAIR | 4 |
| READ METERS | 10 |
| UTILITY TAP BUILD OUT | |
| TOTAL | 95 |
| | |
| ELECTRIC WORKS REPORT | Jan. 2026 |
| | |
| POWER OUTAGE | 1 |
| LOW HANGING POWER LINE | 4 |
| LIMB ON LINE | 2 |
| ELECTRIC LINE DOWN | |
| STREET LIGHT MAINTENANCE | 15 |
| ELECTRIC METER REPAIR | |
| METER SET | 12 |
| METER PULL | 15 |
| CONNECTS | |
| TRIM TREES | 10 |
| METER EXCHANGE | 18 |
| REMOVE LIMBS ON PREMISE | 6 |
| LEANING POLE | 2 |
| SET NEW POLE | |
| TOTAL | 90 |
| | |
| SEWER REPORT | Jan. 2026 |
| | |
| SEWER OVERFLOW | |
| SEWER LINE REPAIR | 8 |
| SEWER JET | 10 |
| SEWER TAP | |
| TOTAL | 18 |

| | |
|----------------------------------|------------------|
| | |
| GENERAL | Jan. 2026 |
| BRUSH | 8 |
| LIMBS | 8 |
| DEAD ANIMAL PICKUP | |
| MOWING | 10 |
| Weedeating, Misc | 10 |
| STREET REPAIR | 15 |
| Abatements | |
| Locates | 10 |
| Vairious items for City | 7 |
| TOTAL | 62 |
| | |
| | |
| TOTAL WORK ORDERS | 290 |
| Public Works | 215 |
| Electric Crew | 75 |
| | |
| Storm outage | 1 |
| Old Utility Building Fire | 1 |

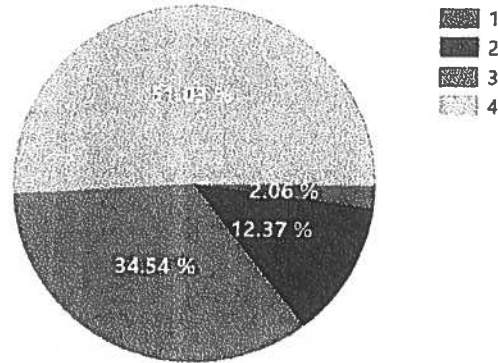
Monthly Report - BAPD

Previous Month



| Event Priority | Event Count |
|----------------|-------------|
| 1 | 4 |
| 2 | 24 |
| 3 | 67 |
| 4 | 99 |
| Total | 194 |

Event Priority



| Event Priority | Response Time | Start To Add Time | Add To Disp Time | Disp To En Rte Time | En Rte To Arr Time | Arr To Close Time |
|----------------|---------------|-------------------|------------------|---------------------|--------------------|-------------------|
| 1 | 808 | 80 | 440 | 15 | 793 | 10624 |
| 2 | 128 | 45 | 58 | 43 | 241 | 1253 |
| 3 | 37 | 111 | 31 | 17 | 174 | 1872 |
| 4 | 0 | 3 | 75 | | | 1116 |

(Response times in seconds.)

Monthly Report - BAPD

Previous Month



| | |
|----------------------------------|------------|
| BUILDING CHECK | 1 |
| BURG BLDG COMMERCIAL/RESIDENTIAL | 1 |
| SICK PERSON | 1 |
| UNCONSCIOUS/FAINTING (NEAR) | 1 |
| UNKNOWN STATUS (MAN DOWN) | 1 |
| ODOR OF OR GAS LEAK | 1 |
| DIABETIC PROBLEMS | 1 |
| AREA CHECK | 1 |
| STROKE | 1 |
| ALARM | 1 |
| Total | 194 |



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM

Monday, January 12th, 2026

Bartlett City Hall

140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to order at 6:06pm
MPT Cooper was absent
CM Luna was absent
Quorum declared

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

No one signed up to speak

BOARDS, COMMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

| | |
|----------------------------|---|
| Fire Department – | As presented in packet |
| Teinert Memorial Library – | Library Coordinator Jennifer Campbell presented report. |
| Bartlett City Cemetery – | CM Jones presented report. |
| Parks and Recreation - | Nothing to report |

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Receive monthly department reports:
 - a. Municipal Treasurer
 - b. City Secretary –Accounts Payables-Accounts Receivable
 - c. Municipal Court
 - d. Development Services-Permits
 - e. Utility Billing
 - f. Public Works (Tabled)
 - g. Police Dept
2. Approve minutes from the following meeting:
 - a. 12-08-2025– Regular Meeting
 - b. 12-08-2025 – Planning and Zoning Meeting
 - c. 12-22-2025 – Regular Meeting



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

CM Ivicic made the motion to approve consent agenda as presented.
CM Zimmer seconded the motion
Motion passed 3-0

PUBLIC HEARINGS / ORDINANCES

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action to possibly accept Cemetery Maintenance Submittal of Qualifications (SOQ's)
Tabled
2. Discuss, review, and take any necessary action on Teinert Memorial Library Performance Plan.
Tabled

FUTURE AGENDA ITEMS

ADJOURN

CM Ivicic made the motion to adjourn the meeting.
CM Jones seconded the motion.
Motion passed 3-0
Meeting adjourned at 7:02pm

MINUTES APPROVED:

X

Chad Mees
Mayor

Date

ATTEST:



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

X

Brenda Kelley
City Clerk

Date



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Special Called Meeting

6:00 PM

Friday, January 30th, 2026

Bartlett City Hall

140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Open at 6:36pm

Quorum declared

CM Ivicic was absent

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

No one signed up to speak

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Receive monthly department reports:
 - a. Monthly Report from City Administrator

Tabled

SPECIAL AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action to consider the Audit Engagement Agreement.

MPT Cooper made the motion to approve the Audit Engagement Agreement with Don Allman.

CM Jones seconded the motion

Motion passes 4-0

2. Discuss, review, and take any necessary action to consider Crossroads Administrative Utility Services Agreement.

MPT Cooper made the motion to approve the Crossroads Administrative Utility Services Agreement.

CM Zimmer seconded the motion

Motion passed 4-0



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

FUTURE AGENDA ITEMS

ADJOURN

MPT Cooper made the motion to adjourn the meeting
CM Luna seconded the motion
Motion passed 4-0
Meeting adjourned at 6:57pm

MINUTES APPROVED:

X

Chad Mees
Mayor

Date

ATTEST:

X

Brenda Kelley
City Clerk

Date

INTERLOCAL COOPERATION CONTRACT

I. CONTRACTING PARTIES AND AUTHORITY

The Department of Public Safety (DPS) and the Municipal Court of Bartlett Texas, Bell/Williamson County [City or County] are contracting under the authority of Texas Government Code Chapter 791 (the Interlocal Cooperation Act).

DPS certifies that it has the authority to contract for the Texas Conviction Reporting (TXCR) application by the authority granted in Tex. Transp. Code Chapter 543, Subchapter C.

II. BACKGROUND AND PURPOSE

DPS is legislatively required to apply all court-reported convictions to a driver record within seven days of the final disposition of conviction. Texas courts send more than 180,000 conviction records monthly. To secure personally identifiable information (PII) of drivers who are convicted in Texas courts, DPS developed a secure web-based application for Texas courts to submit electronic convictions onto a Texas driver's record and eliminate mailed or unsecured upload of conviction records.

Furthermore, DPS and Federal Motor Carrier Safety Administration's (FMCSA) common goal is to ensure and improve public safety by reducing crashes, injuries, and fatalities involving Commercial Motor Vehicles (CMV). One of the components of this effort is the appropriate and timely reporting of moving violation convictions for Commercial Driver License (CDL) holders and operators of CMVs. For DPS to be successful in its endeavor to bolster the foundation and support the priorities of the CDL program, it must have the proper tools to accomplish these goals.

III. STATEMENT OF SERVICES

DPS responsibilities are as follows.

- Provide access to the TXCR over the internet from a publicly accessible site based on authorized access granted by DPS to Court reporting personnel.
- Ensure the TXCR site is secure and meets Criminal Justice Information System (CJIS) security requirements as defined by the Federal Bureau of Investigation (FBI).
- Allow submission of convictions individually using a web-form that matches the bulk file format for ease of entry. Bulk file format will be provided to Court.
- TXCR will validate conviction data prior to inclusion to the driver's record and if data cannot be validated, will reject the submission with an opportunity for Court to correct and resubmit.
- Provide historical reports for Court to assist with timely reporting, reducing rejects and ensuring accuracy of conviction reporting.
- Provide training to Court, and include training materials and procedures on the TXCR site for 24/7 access by Court.
- TXCR Contractor will assist Court users by providing a toll-free telephone number and email, Monday through Friday from 7:00am to 8:00pm, except holidays.

Court responsibilities are as follows.

- Do not share the TXCR site information with unauthorized persons.
- Have only two authorized court personnel with access to TXCR, unless additional personnel are authorized by DPS based on business need.
- Authorized users must use Multi-Factor Authentication (MFA) to access TXCR and will be required to download an application to a cell phone to receive the MFA code before access is granted.
- Must use TXCR to upload individual convictions using a web-form or bulk upload of convictions in a pre-defined format approved by DPS. Paper forms will not be accepted.
- Must notify DPS immediately upon termination or resignation of an authorized user to allow DPS disable the account and prevent unauthorized use of TXCR.
- Submit conviction reports to TXCR within seven days from the date of conviction in compliance with Tex. Transp. Code Chapter 543, Section 543.203.

IV. CONTRACT AMOUNT AND BASIS FOR CALCULATING COSTS

DPS will provide TXCR to Court at no cost.

V. TERM OF CONTRACT AND AMENDMENTS

This contract is effective on the date of execution and will not expire except upon written request of either party with 30 calendar days' written notice. This contract may only be amended by mutual written agreement of the parties.

Any alterations, additions, or deletions to the terms of the Contract that are required by changes in federal or state law or regulations are automatically incorporated into the contract without written amendment hereto, and shall become effective on the date designated by such law or by regulation.

VI. GENERAL TERMS AND NOTICE

This Contract is governed by and construed under and in accordance with the laws of the State of Texas. The Court understands and agrees that it will comply with all local, state, and federal laws in the performance of this Contract, including administrative rules adopted by DPS.

The respective party will provide any required notice as noted in this section. Either party may change its information by giving the other party written notice and the effective date of the change.

| Court | Department of Public Safety |
|--|------------------------------------|
| Attn.: Brenda Kelley | Enforcement & Compliance Service |
| Address: PO BOX H Bartlett Tx 76511 | Attn: Conviction Reporting |
| Address: 140 W. Clark St Bartlett Tx 76511 | 5805 North Lamar Blvd., Bldg A |
| Fax: 254-527-4280 | Austin, Texas 78752-0001 |
| Email: municipalcourt@bartlett-tx.us | (512) 424-5809 [fax] |
| Phone: 254-527-3219 | Data.Submission@dps.texas.gov |
| | (512) 424-2031 |

VII. CERTIFICATIONS

The parties certify that (1) the contract is authorized by the governing body of each party; and (2) the purpose, terms, rights, and duties of the parties are stated within the Contract.

The undersigned signatories have full authority to enter into this Contract on behalf of the respective Parties.

| |
|-----------------------------------|
| Court Authorized Signatory |
| |
| Signature and Title |
| Date: |

| |
|---|
| Department of Public Safety |
| |
| Signature of Driver License Division Chief or Designee |
| Date: |

*An additional page may be attached if more than one signature is required to execute this Contract on behalf of the Court. Each signature block must contain the person's title and date.



Bell County
The Office of Elections Administration
Dr. Desi Roberts, Elections Administrator

550 E. 2nd Ave
P.O. Box 1629
Belton, Texas 76513
254.933.5774
Fax 254.933.6754
Elections@BellCountyTexas.gov
Voter Registration@BellCountyTexas.gov

CONTRACT ELECTION SERVICES FOR MAY 2, 2026 (CITY AND SCHOOLS) ELECTIONS

THIS Contract for Election Services is between the Bell County Elections Administrator and political subdivisions, namely () located entirely or partially inside the boundaries of the Bell County Elections Department. This is a General Service Contract that can be customized with specific details if both parties agree to certain required election services. This Contract is made pursuant to Texas Election Code Sections 31.092 and 281.002 and Texas Education Code Section 11.0581 for an election to be held on May 2, 2026, and administered by the specific political subdivision with requested services from **Dr. Desi Roberts, Bell County Elections Administrator**. This Contract supersedes any prior contracts or agreements for election services between the Participating Authority and the Bell County Elections Department. Participating Authorities who desire to utilize Bell County Elections Services shall return this contract-signed application for the Political Subdivision Election outlining specific requests **on or before February 3, 2026**. Send all documents to jeannette.compean@bellcounty.texas.gov and desi.roberts@bellcounty.texas.gov. Throughout this period, open accessibility and communication shall be maintained.

RECITALS

WHEREAS, each Participating Authority holding an election on May 2, 2026;

WHEREAS, Bell County owns an electronic voting system, the Election System and Software (ES&S) EVS 6110 voting system, which includes the DS200 precinct scanner, and the ExpressVote ballot marking device and has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012. The Participating Authorities desire to use Bell County's electronic voting system, to compensate Bell County for such use, and to share in certain other expenses connected with the elections in accordance with the applicable provisions of Chapters 31 and 281 of the Texas Election Code, and Health and Safety Code, respectively as amended, and

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

I. ADMINISTRATION

The Participating Authorities agree to hold their respective Elections with the services requested from the Bell County Elections Department, in accordance with applicable provisions of the Texas Election Code and this Contract. The Participating Authorities coordinate, supervise, and operate all aspects of administering the Election. The Elections Administrator's services may include voting equipment rental, ballot/equipment programming (*if contracted*), supplies, repairs, and technical support. The List of Registered Voters will be provided at no cost.

It is understood that other political subdivisions and districts may wish to participate in the use of Bell County's electronic voting system, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes, on terms and conditions generally similar to those outlined in this Contract. The Elections Administrator will provide voter registration checks and similar support to the polling sites.

Pursuant to Chapter 271 of the Texas Election Code, it authorizes any two or more entities in the same county to enter into a joint election agreement. Therefore, the school district may have a joint election agreement with a city or other authorized partner that is only partially contained within the district. Hence, the Elections Administrator will evaluate each political subdivision or district's request for service and, if necessary, provide the department's limitations on fulfilling services or operations, if applicable.



Bell County
The Office of Elections Administration
Dr. Desi Roberts, Elections Administrator

550 E. 2nd Ave
P.O. Box 1629
Belton, Texas 76513
254.933.5774
Fax 254.933.6754
Elections@BellCounty.Texas.gov
Voter.Registration@BellCounty.Texas.gov

II. LEGAL DOCUMENTS

Each Participating Authority shall be responsible for preparing, adopting, and publishing all required election orders, resolutions, notices, and other pertinent documents required by the Texas Election Code and/or the Participating Authority's governing body, charter, or ordinances. All timelines and deadlines outlined in the *Election Law Calendar* will be enforced. Additionally, each entity acknowledges the Elections Administrator's established timeframe as a condition for participation.

Preparation of the necessary materials for notices and the official ballot language shall be the responsibility of each Participating Authority, including providing the text in English and Spanish. Each Participating Authority shall give a copy of its respective election orders and notices to the Elections Administrator. The Elections Administrator will proceed with programming or other requirements without Participating Authorities who fail to meet established deadlines.

III. NONPERFORMANCE

The Elections Administrator will inform each Participating Authority of any concerns or deficiencies in their obligations under this Contract. The Elections Administrator may set a reasonable period to cure or obtain adequate assurance that any such issues or deficiencies will be promptly addressed and corrected.

The Participating Authority's failure to cure problems or deficiencies related to its obligations, duties, and responsibilities per all terms and conditions of this Agreement will be considered in any future contracts with the Elections Administrator. Any Participating Authority failing to perform will reimburse the Elections Administrator for additional costs and expenses to Bell County, including all costs associated with interference in conducting the election.

IV. VOTING LOCATIONS

The Participating Authority is responsible for all aspects of its voting location. Voting locations shall comply with the accessibility requirements established by Election Code Section 43.034 and the Americans with Disabilities Act (ADA).

V. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

The Elections Administrator may provide election training for election workers. The Participating Authority will take the necessary steps to ensure that all election judges appointed for the Election are eligible to serve and meet the eligibility requirements in Subchapter C of Chapter 32 of the Texas Election Code.

The Elections Administrator may employ other personnel necessary to support the election, including part-time help, who will be compensated at the hourly rate set by Bell County in accordance with Election Code Sections 32.091, 32.092, 83.052, and 87.005, and reimbursed by the Participating Authorities.

Per Sec. 31.098 of the Texas Election Code, the Elections Administrator is authorized to contract with third persons for election services and supplies. The Elections Administrator will pay the actual cost of such third-person services and supplies and will be reimbursed by the Participating Authorities.

VI. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange with the Participating Authority for all contracted voting equipment, including, but not limited to, Bell County's electronic voting system and voter registration lists. The Elections Administrator will conduct internal testing of the electronic equipment; this test shall not replace the requirement outlined by Chapters 128 and 129 of the Texas Election Code.



Bell County

The Office of Elections Administration

Dr. Desi Roberts, Elections Administrator

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Elections@BellCounty.Texas.gov
Voter.Registration@BellCounty.Texas.gov

The Elections Administrator may agree to conduct internal equipment testing and programming and to receive reimbursement for ordering election programs for Participating Authorities. The Participating Authority shall conduct the Public Logic and Accuracy testing outlined in the Texas Election Code with assistance from the Elections Administrator.

VII. EARLY VOTING

The Participating Authorities are responsible for all aspects of conducting Early Voting in accordance with the Texas Election Code. The Elections Administrator may receive applications for Early Voting ballots to be voted by mail per Chapters 31 and 86 of the Texas Election Code. Any requests for Early Voting ballots to be voted by mail will be forwarded to the Participating Authorities immediately for processing.

VIII. EARLY VOTING BALLOT BOARD

The Participating Authorities shall be responsible for all aspects of the Early Voting Ballot Board (EVBB) to process Absentee and Provisional Ballots.

IX. CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator will not establish or operate a central counting station; therefore, participating Authorities will be responsible for tabulating and accumulating vote totals.

X. PARTICIPATING AUTHORITIES WITH TERRITORY OUTSIDE BELL COUNTY

Bell County Elections will consider conducting elections in territories outside of Bell County on a case-by-case basis.

XI. RUNOFF ELECTIONS

Each Participating Authority shall have the option of extending the terms of this Contract through its runoff election, if applicable. In the event of such a runoff election, the terms of this Contract shall automatically extend unless the Participating Authority notifies the Elections Administrator in writing within three business days of the original election.

XII. ELECTION EXPENSES AND ALLOCATION OF COSTS

Charges. In consideration of the election services provided hereunder by the Elections Administrator, the Participating Authorities will be charged a share of the election service costs, excluding the voting equipment lease.

- a) **Election Costs.** Each Participating Authority's share of election costs will be a pro-rata share of the total of all costs incurred by the Elections Administrator in connection with the services of elections of other entities held at the same time as the election, i.e., (*Technicians, hot spot devices, equipment delivery, printing supplies, etc.*).
- b) Each Participating Authority will be responsible for its specific contracted expenses (*equipment rentals or any other negotiated service*)
- c) **Lease of Voting Equipment.** Per Texas Election Code Section 123.032(d), the Bell County Commissioners Court has established the following prices for leasing county-owned voting equipment:
 - \$20.00 per day ExpressVote Ballot Marking Device
 - \$20.00 per day DS200 Precinct Scanner
 - \$20.00 per day Electronic pollbook.

The Elections Administrator shall deposit all funds payable under this Contract into the appropriate fund(s) within the Bell County treasury in accordance with Election Code Section 31.100.



Bell County
The Office of Elections Administration
Dr. Desi Roberts, Elections Administrator

550 E. 2nd Ave
P.O. Box 1629
Belton, Texas 76513
254.933.5774
Fax 254.933.6754
Elections@BellCounty.Texas.gov
Voter.Registration@BellCounty.Texas.gov

XIII. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Any Participating Authority may withdraw from this Contract for Election service should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. Election services are contingent only on a direct contract with the Elections Administrator.

XIV. RECORDS OF THE ELECTION

The Participating Authority shall designate a general custodian of the voted ballots and all records of the Election as authorized by Section 281.010 of the Texas Election Code.

XV. RECOUNTS OR CONTESTED ELECTION

The Elections Administrator agrees to provide advisory services to each Participating Authority as necessary to conduct a proper recount.

XVI. MISCELLANEOUS PROVISIONS

1. The Elections Administrator shall file copies of this document with the Bell County Treasurer and the Bell County Auditor in accordance with Section 31.099 of the Texas Election Code.
2. Nothing in this Contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this Contract or a violation of the Texas Election Code.
3. This Contract shall be designed in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Bell County, Texas.
4. If one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof. This Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
5. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
6. The waiver by any party of a breach of any provision of this Contract shall not operate as or be construed as a waiver of any subsequent breach.
7. Any amendments to this Contract shall be of no effect unless in writing and signed by all parties hereto.
8. Participating Authority agrees to act in good faith in the performance of this agreement and shall immediately contact and notify the Elections Administrator of any potential problems or issues relevant to the subject matter of this Contract.
9. The Elections Administrator will host a May election planning meeting for all participating entities in February 2026.



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The Office of Elections Administration
Dr. Desi Roberts, Elections Administrator

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Voter Registration@BellCounty.Texas.gov

XVII. COST ESTIMATES AND DEPOSIT OF FUNDS

The Elections Administrator will attach an itemized invoice to this Contract based on the expenses directly attributable to the services the Elections Administrator provides.

XVIII. SIGNATURE PAGE

WITNESS BY MY HAND THIS THE DAY OF _____, 2026.

ELECTIONS ADMINISTRATOR:

Dr. Desi Roberts, *Elections Administrator*

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 2026.

PARTICIPATING AUTHORITY: Name of Participating Authority: _____

(By)Printed Name: _____

Signature/Title: _____



Bell County
The Office of Elections Administration
Dr. Desi Roberts, Elections Administrator

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P.O. Box 1629
Belton, Texas 76513
254.933.5774
Fax 254.933.6754
Elections@BellCounty.Texas.gov
Voter Registration@BellCounty.Texas.gov

TO: Participating Entities
FROM: Bell County Elections Administrator
RE: Estimated cost for May 2, 2026, Uniform Elections
DATE: 12.17.2025

ITEMIZED EXPENSES

| Description | Unit Price | Amount |
|---|--------------------------------|-----------------|
| Administrative Fee | 10% | \$ |
| Poll Presiding and Alternate Judges | | |
| Poll Workers (Clerks) | | |
| Technicians (if requested) | 5 x (\$15 avg((OT)). x 20 Hrs. | \$ 1500.00 (CS) |
| Polling Site Rental | N/A | \$ 00 |
| Public L&A Test legal notice publication | N/A | \$ 00 |
| Equipment Delivery | 4 x \$30 avg. X 8 hours | \$ 960.00 (CS) |
| ELECTION EQUIPMENT | | |
| Use of DS850 tabulating equipment as per TEC Sec.'s 214.044, 215.002 | | |
| Hot Spot Cards (\$50 x ePollbooks) | \$ 50.00 each | \$ TBD |
| ELECTION PROGRAMMING (for 625 election equipment) | | |
| | REQUESTS | |
| Candidate/Responses @ \$8.40 | | |
| ExpressVote ENG Candidates / Yes-No @ \$10.75 | | |
| ExpressVote ENG Contest/Issues @ \$17.85 | | |
| ExpressVote SPA Candidates / Yes-No @ \$10.75 | | |
| ExpressVote SPA Contest/Issues @ \$17.85 | | |
| Media Burn: Flashcards @ 5.00 each (250) | \$ 7000.00 | TBD |
| ExpressVote ENG/SPA Props/Amends @ \$42.10 | | |
| Use of DS200 (without programming) | \$ 20.00 each (per day) () | |
| Use of Electronic Poll Books (without programming) | \$ 20.00 each (per day) () | |
| Use of ExpressVote (without programming) | \$ 20.00 each (per day) () | |
| Technical Support (2 days) (ES&S) for Central Count Station | | |
| BALLOTS | | |
| | REQUESTS | |
| Official Election Day Ballots - Absentee | \$ 0.26 () | TBD |
| Official Election Day Ballots - Election Day | \$ 0.26 () | TBD |
| Official Election Day Ballots - Coding | \$ 0.26 () | TBD |
| Official Election Day Ballots - Sample | \$ 0.26 () | TBD |
| Official Election Day Ballots - Test | \$ 0.26 () | TBD |
| Printing Supplies (Outsource) | \$ 300.00 | \$ 300.00 (CS) |
| Ballot Card Stock (0.1050 per) | EV: ED: | TBD |
| Flat Fee for Supply Kits (EV: 7, ED: 42) \$25 | \$ | TBD |
| Elections Sites Supply Kits (EV: \$70 x # of sites & ED: \$70 x # of sites) | \$ | TBD |
| Postage for Ballot By Mail | 00 | \$ 00 |
| Shipping & Handling | \$ 700.00 | \$ 700.00 (CS) |
| | | |
| | Amount Due | \$ TBD |

CS: Cost Sharing with all Entities; TBD: To be determined (quantity based on ballot requirement)

**THE STATE OF TEXAS
COUNTY OF WILLIAMSON**

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

This Election Agreement and Contract for Election Services ("Contract") is made by and between the Williamson County Elections Administrator ("Elections Administrator") and political subdivisions ("Participating Authority" or "Participating Authorities") located entirely or partially inside the boundaries of Williamson County. The complete list of Participating Authorities will be available after the final day to cancel an election as prescribed by the Secretary of State's election calendar and will be listed as **Attachment A**.

This Contract is made pursuant to Texas Election Code Sections 31.092 and 271.002 and Texas Education Code Section 11.0581 for an election to be held on the election date of May 2, 2026, and administered by Bridgette Escobedo, Williamson County Elections Administrator. This Contract supersedes any and all prior contracts and agreements to conduct an election between a Participating Authority and the Elections Administrator.

RECITALS

WHEREAS each Participating Authority listed above plans to hold an election on May 2, 2026;

WHEREAS, Williamson County owns an electronic voting system, the Election System and Software (ES&S) EVS 6300 Voting System, which includes the DS200 and DS300 precinct scanners, the DS850 central scanner and the ExpressVote ballot marking device and has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012. The Participating Authority's desire to use Williamson County's electronic voting system, to compensate Williamson County for such use, and to share in certain other expenses connected with elections, in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended; and

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED, as follows:

I. ADMINISTRATION

The Participating Authorities agree to hold an election on May 2, 2026, ("Election") with Williamson County and each other in accordance with Chapter 271 of the Texas Election Code and this Contract. The Elections Administrator shall coordinate, supervise, and handle all aspects of administering the Election as provided in this Contract. Each Participating Authority agrees to pay the Elections Administrator for equipment, programming, election personnel, supplies, services, and administrative costs as provided in this Contract. The Elections Administrator shall serve as the Election Officer for the Election; however, each Participating Authority shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of each Participating Authority as necessary.

It is understood that other political subdivisions and districts may wish to participate in the use of Williamson County's electronic voting system and polling places, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes, on terms and conditions generally similar to those set forth in this Contract. In such cases, costs shall be pro-rated among the participants according to Section XII of this Contract.

II. LEGAL DOCUMENTS

Each Participating Authority shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or the Participating Authority's governing body, charter, or ordinances, except that the

Elections Administrator shall be responsible for the preparation and publication of all voting equipment testing notices that are required by the Texas Election Code. Election orders should include language that would not necessitate amending the order if any of the Early Voting and/or Election Day polling places change.

Preparation of the necessary materials for notices and the official ballot language shall be the responsibility of each Participating Authority, including providing the text in English and Spanish. Each Participating Authority shall provide a copy of their respective election orders and notices to the Elections Administrator.

In the event the boundaries of the Participating Authority have changed since the last election conducted by Williamson County with the Participating Authority, the Participating Authority shall provide the Elections Administrator with a map of the adopted boundary change in a Shapefile (.shp) format, and if possible, include a spreadsheet listing the addresses (street names and address number ranges) included within the Participating Authority's current boundaries. When adopting boundary changes, Participating Authorities are encouraged to conform to whole census block boundaries included in the latest TIGER file published by the United States Census Bureau. This map and district boundary listing provided to the Elections Administrator shall include any of the Participating Authority's districts used to elect members to the governing body as well as the external boundaries of the Participating Authority. By law, this notice and map must be provided to the Elections Administrator not later than 30 days after the date the boundary change is adopted (Sec. 42.0615, Election Code). In any event, this notice and map must be provided not later than 90 days prior to the date of the election contracted, or the Elections Administrator reserves the right to unilaterally withdraw from this Contract or modify the services contracted for at his or her discretion. The Participating Authority recognizes and agrees that failure to provide an accurate boundary map in a timely fashion can make it impossible for the Elections Administrator to provide both in-person early and Election Day voting and early voting by mail services necessary to conduct the contracted election, and the Participating Authority assumes all responsibilities to perform these duties upon failure to deliver the boundary map in accordance with this paragraph.

III. NONPERFORMANCE

The Elections Administrator will inform each Participating Authority of any problems or deficiencies in their respective performance of obligations under this Contract, including but not limited to non-adherence to deadlines for requests for information of each Participating Authority by the Elections Administrator, and may set a reasonable period of time to cure or obtain adequate assurance that any such problems or deficiencies will be timely addressed and corrected. **The Participating Authority's failure to cure problems or deficiencies related to its obligations, duties, and responsibilities in accordance with all terms and conditions of this Contract will be considered in any future contracts with Elections Administrator or Williamson County, and any Participating Authority failing to perform will reimburse Elections Administrator for any additional costs and expenses incurred by Williamson County, including all costs associated with interference of conducting the Election.**

IV. VOTING LOCATIONS

The Elections Administrator shall select and arrange for the use of and payment for all Election Day voting locations. Voting locations shall be compliant with the accessibility requirements established by the Texas Election Code Section 43.034 and the Americans with Disabilities Act (ADA). The proposed Election Day voting locations are listed in **Attachment B** of this Contract and may be amended. In the event a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location. The Elections Administrator shall notify the Participating Authorities of any changes from the locations listed in **Attachment B**.

If polling places for the May 2, 2026 Election are different from the polling place(s) used by a Participating Authority in its most recent election, the Participating Authority agrees to post a notice no later than May 2, 2026 at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and listing the Participating Authority's polling place names and addresses in effect for the May 2, 2026 Election. This notice shall be written in both the English and Spanish languages.

V. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

The Elections Administrator will recruit all election workers.

The Elections Administrator will take the necessary steps to ensure that all election judges appointed for the Election are eligible to serve and meet the eligibility requirements in Subchapter C of Chapter 32 of the Texas Election Code and meet any requirements to serve as an election worker set forth by the Williamson County Commissioners Court.

The Elections Administrator shall arrange for the training and compensation of all election judges, clerks, and election personnel. The Elections Administrator shall arrange for the date, time, and place for the presiding election judges to pick up their election supplies. As set forth in Sec. 32.009 of the Texas Election Code, each presiding election judge and alternate presiding judge shall be given written notice of their appointment. The notice from the Elections Administrator will include the polling location and the number of election clerks the presiding judge may appoint.

Each election judge and clerk will receive compensation for actual time working at a polling place and time spent preparing the polling place prior to the Election at the hourly rate established by Williamson County pursuant to Texas Election Code Section 32.091. The election judge, or his/her designee, will receive an additional sum of \$25.00 for picking up the election supplies prior to Election Day and for returning the supplies and equipment to the central counting station after the polls close.

The compensation rates established by Williamson County are:

Early Voting – Early Voting Deputy Clerk (\$17 an hour), Clerks (\$15 an hour)
Election Day – Presiding Judge (\$17 an hour), Alternate Judge (\$15 an hour), Clerk (\$15 an hour)

Election judges and clerks who attend voting equipment and procedures training shall be compensated at the hourly rates listed above.

The Elections Administrator may employ other personnel as necessary for the proper administration of the Election, including such part-time temporary help as is necessary to prepare for the Election, to ensure the timely delivery of supplies during Early Voting and on Election Day, for the efficient tabulation of ballots at the central counting station, and for the post-election processes conducted by warehouse personnel. Part-time personnel working in support of the Early Voting Ballot Board and/or central counting station on Election Night will be compensated at the hourly rate set by Williamson County in accordance with Texas Election Code Sections 87.005, 127.004, and 127.006.

In accordance with Sec. 31.098 of the Texas Election Code, the Elections Administrator is authorized to contract with third persons for election services and supplies. The actual cost of such third-person services and supplies will be paid by the Elections Administrator and reimbursed by the Participating Authorities.

It is agreed by all parties that at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this Election are independent contractors and are not employees or agents of Williamson County. No statement contained in this Contract shall be construed so as to find any judge, clerk, or any other election personnel an employee or agent of the Williamson County, and no election personnel shall be entitled to the rights, privileges, or benefits of Williamson County employees except as otherwise stated herein, nor shall any election personnel hold himself out as an employee or agent of the Williamson County, unless considered a county employee as determined by the Williamson County Human Resources Department. It is further agreed by all parties that at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this Election are independent contractors and are not employees or agents of a Participating Authority. No statement contained in this Contract shall be construed so as to find any judge, clerk, or any other election personnel an employee or agent of a Participating Authority, and no election personnel shall be entitled to the rights, privileges, or benefits of a Participating Authority employee except as otherwise stated herein, nor shall any election personnel hold

himself out as an employee or agent of a Participating Authority, unless considered an employee of the Participating Authority as determined by the governing body of said Participating Authority.

VI. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator, subject to approval of the Williamson County Election Board, shall arrange for all election supplies and voting equipment including, but not limited to, Williamson County's electronic voting system and equipment, official ballots, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. The Elections Administrator shall be responsible for conducting all required testing of the electronic equipment, as required by Chapters 127 and 129 of the Texas Election Code.

Participants shall share voting equipment and supplies to the extent possible. A single ballot containing all the offices or propositions stating measures to be voted on at a particular polling place may be used in an election. A voter may not be permitted to select a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

Each Participating Authority shall furnish the Elections Administrator with a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles of offices and text in both English and Spanish languages). The Participating Authorities are required to submit these ballot details in a format or template requested by the Williamson County Elections Office. Each Participating Authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions. Each Participating Authority shall also be responsible for proofing and approving the audio recording of the ballot insofar as it pertains to that authority's candidates and/or propositions. The approvals must be finalized with the Elections Office within five (5) calendar days of receipt of the proofs, or the provided proofs shall be considered approved.

In the event a Participating Authority identifies an error after approval of their respective ballot proof(s), and any programming and/or audio files require changes, the Participating Authority approving the original ballot and audio proof will be responsible for the full cost of reprogramming, if required. This will include the cost of reprogramming ballot language and/or audio files for other Participating Authorities as necessary due to software limitations.

Pursuant to Texas Election Code Section 43.007, Early Voting by Personal Appearance and/or the use of Vote Centers on Election Day shall be conducted exclusively on Williamson County's EVS 6300 Voting System. Provisional ballots will be cast on the EVS 6300 Voting System.

The Elections Administrator shall be responsible for the programming, preparation, testing, and delivery of the voting system equipment for the Election as required by the Texas Election Code.

The Elections Administrator shall conduct criminal background checks for relevant election officials, staff, and temporary workers upon hiring as required by Texas Election Code 129.051(g).

VII. EARLY VOTING

The Participating Authorities agree to conduct Early Voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. Each Participating Authority agrees to appoint the Elections Administrator's permanent county employees as Deputy Early Voting clerks. The Participating Authorities further agree that the Elections Administrator may appoint other Deputy Early Voting clerks to assist in the conduct of Early Voting as necessary, and that these additional Deputy Early Voting clerks shall be compensated at an hourly rate set by Williamson County pursuant to Section 83.052 of the Texas Election Code. Deputy Early Voting clerks who are

permanent employees of the Williamson County Elections Administrator may be paid from the election services contract fund for contractual duties performed outside of normal business hours (Sec. 31.100(e), Texas Election Code).

Early Voting by personal appearance will be held at the locations, dates, and times listed in **Attachment C** of this document and may be amended. In the event a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location. The Elections Administrator shall notify the Participating Authorities of any changes from the locations listed in **Attachment C**. Any Williamson County qualified voter of the Election may vote early by personal appearance at any one of the Early Voting locations.

As Early Voting Clerk, the Elections Administrator shall receive applications for Early Voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for Early Voting ballots to be voted by mail received by the Participating Authorities shall be forwarded immediately by fax (512-943-1634) or courier to the Elections Administrator for processing. The address of the Early Voting Clerk is as follows:

Mailing Address:
Early Voting Clerk
Williamson County Elections Office
PO Box 209
Georgetown, TX 78627

Physical Location:
Early Voting Clerk
Inner Loop Annex
301 SE Inner Loop, Suite 104
Georgetown, TX 78626

In accordance with Section 87.121(g) of the Texas Election Code, after the first day of Early Voting, the Elections Administrator shall post on the Williamson County Elections Office webpage, the Early Voting turnout by Early Voting polling location by day and a cumulative final Early Voting turnout report following the close of Early Voting.

VIII. EARLY VOTING BALLOT BOARD

The Williamson County Election Board shall appoint members to an Early Voting Ballot Board (EVBB) to process Early Voting results from the Election. The Elections Administrator, as chair of the Election Board, shall determine the number of EVBB members required to efficiently process the Early Voting ballots.

IX. CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator will take the necessary steps for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this Contract.

The Counting Station Manager or an approved representative shall deliver timely cumulative reports of the Election results as precincts report to the central counting station and are tabulated. The Counting Station Manager shall be responsible for releasing unofficial cumulative totals and precinct returns from the Election to the participants, candidates, press, and general public by distribution of electronic copies at the central counting station and by posting to the Williamson County Elections Office webpage. To ensure the accuracy of reported election returns, results printed on the tapes produced by Williamson County's voting equipment will not be released to the Participating Authorities at any individual polling locations.

The Elections Administrator will prepare the unofficial canvass reports that are necessary for compliance with Texas Election Code Section 67.004, after all precincts have been counted and will deliver a copy of the unofficial canvass to each Participating Authority as soon as possible after all returns have been tabulated. Each Participating Authority shall be responsible for the official canvass of its respective election(s). The official canvass of the Election shall not take place before May 2, 2026, and no later than May 12, 2026, as per the Texas Election Code.

The Elections Administrator will prepare the electronic precinct-by-precinct results reports for uploading to

the Secretary of State as required by Section 67.017 of the Texas Election Code. Each Participating Authority agrees to upload these reports.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each Participating Authority and the Secretary of State's Office.

X. PARTICIPATING AUTHORITIES WITH TERRITORY OUTSIDE WILLIAMSON COUNTY

The Elections Administrator will consider conducting elections in territories outside of Williamson County on a case- by-case basis; provided, however, the Elections Administrator shall administer only the Williamson County portion of the elections held by the Participating Authorities.

XI. RUNOFF ELECTIONS

Each Participating Authority shall have the option of extending the terms of this Contract through its runoff election, if applicable. In the event of such runoff election, the terms of this Contract shall automatically extend unless the Participating Authority notifies the Elections Administrator in writing within three (3) business days of the original election.

Each Participating Authority shall reserve the right to reduce the number of Early Voting locations and/or Election Day voting locations in a runoff election. If necessary, any voting changes made by a Participating Authority between the original election and the runoff election shall be submitted by such Participating Authority making the change to the United States Department of Justice for the preclearance required by the Federal Voting Rights Act of 1965, as amended.

Each Participating Authority agrees to order any runoff election(s) at its meeting for canvassing the votes from the May 2, 2026, Election and to conduct its drawing for ballot positions at or immediately following such meeting in order to expedite preparations for its runoff election.

Each Participating Authority eligible to hold runoff elections after the May 2, 2026, Election agrees that the date of a necessary runoff election shall be held in accordance with the Texas Election Code.

XII. ELECTION EXPENSES AND ALLOCATION OF COSTS

Charges. In consideration for the election services provided hereunder by the Elections Administrator, the Participating Authorities will be charged a share of election costs, a staffing agency fee for election workers, an administrative fee, and for the lease of voting equipment.

1. **Share of Election Costs.** Each Participating Authority's share of election costs will be (i) a base fee of \$1,000.00, (ii) plus a pro rata share of the total of all costs incurred by the Elections Administrator in connection with the administration of elections of other entities held at the same time as the Election. The sum of the base charges from all Participating Authorities will be subtracted from the total of all costs before allocating the remaining costs to each Participating Authority. Each Participating Authority's share of the remaining (allocated) costs will be determined as follows: The number of registered voters in each individual Participating Authority will be divided by the number of all registered voters of all Participating Authorities to determine each entity's pro rata share expressed as a percentage, which will then be multiplied against each of the allocated costs (remaining costs after base charges are subtracted) as itemized on the final Total Cost report/invoice submitted to each Participating Authority after the Election. The end result will be a charge to the Participating Authority of \$1,000.00 plus the Participating Authority's allocated share of county-wide election costs not covered by the sum of all base fees received.
2. Each Participating Authority's share of the staffing agency fee for election workers will be determined on a pro rata basis. The staffing agency fee is based on a markup cost percentage of

27% of the gross wages of election workers not classified as employees of Williamson County.

3. Lease of Voting Equipment. Per Texas Election Code Section 123.032(d), the Williamson County Commissioners Court has established the following prices for leasing county-owned voting equipment:

- \$250.00 per ExpressVote Ballot Marking Device;
- \$400.00 per DS200/DS300 Precinct Scanner;
- \$6,000.00 per DS850 Central Count scanner to cover the duration of the Election;
- \$250.00 per electronic pollbook;
- \$250.00 per BOD.

The Participating Authority's share of voting equipment costs will be determined on a pro rata basis. Leasing cost will be calculated once for the Early Voting period and once for Election Day. If the County acquires additional equipment, different voting equipment, or upgrades existing equipment during the term of this Contract, the charge for the use of the equipment may be reset by the Williamson County Commissioners Court.

4. Administrative Fee. Each Participating Authority agrees to pay the Williamson County Elections Administrator an administrative fee equal to ten percent (10%) of its total billable costs, less the staffing agency fee, in accordance with Section 31.100(d) of the Texas Election Code.

The Elections Administrator shall deposit all funds payable under this Contract into the appropriate fund(s) within the Williamson County treasury in accordance with Election Code Section 31.100.

XIII. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Any Participating Authority may withdraw from this Contract and the Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. Participating Authority is fully liable for any expenses incurred by Williamson County on behalf of Participating Authority plus an administrative fee of ten percent (10%) of such expenses. Any monies deposited with Williamson County by Participating Authority shall be refunded, minus the aforementioned expenses and administrative fee if applicable.

XIV. RECORDS OF THE ELECTION

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each Participating Authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of County records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the Election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each Participating Authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the Participating Authority.

XV. RECOUNTS OR CONTESTED ELECTION

A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this document, the presiding officer of the contracting Participating Authority agrees that any recount shall take place at the offices of the Elections Administrator or at a location of the Elections Administrator's choosing, and that

the Elections Administrator shall serve as Recount Supervisor and the Participating Authority's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

In the event of a contested election, the expenses of a new election ordered by a court of competent jurisdiction or Participating Authority will be paid for and by the Participating Authority in accordance with Section 221.014 of the Texas Election Code.

The Elections Administrator agrees to provide advisory services to each Participating Authority as necessary to conduct a proper recount.

XVI. MISCELLANEOUS PROVISIONS

1. The Elections Administrator shall file copies of this document with the Williamson County Treasurer and the Williamson County Auditor in accordance with Section 31.099 of the Texas Election Code.
2. Nothing in this Contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this Contract or a violation of the Texas Election Code.
3. This Contract shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Williamson County, Texas.
4. In the event that one of more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
5. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
6. The waiver by any party of a breach of any provision of this Contract shall not operate as or be construed as a waiver of any subsequent breach.
7. Any amendments of this Contract shall be of no effect unless in writing and signed by all parties hereto.
8. Participating Authority agrees to act in good faith in the performance of this Contract and shall immediately contact and notify the Elections Administrator of any potential problems or issues relevant to the subject matter of this Contract.
9. In the event that any legal action or a recount is filed concerning a Participating Authority's election under any provision of state or federal law, Participating Authority shall choose and provide, at its own expense, legal counsel for Williamson County, and its Elections Administrator or staff if named as a party, witness, or if other discovery or examination of ballots is ordered. Additionally, Participating Authority shall reimburse Williamson County, and its Elections Administrator, the actual costs of any recount or litigation expense and additional election personnel as necessary to complete tasks not otherwise covered under this contract but which are directly related to any recount, contest or other legal action.
10. It is understood that to the extent space is available, that other districts or political subdivisions may wish to participate in the use of Williamson County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to Williamson County by the Participating Authorities

XVII. COST ESTIMATES AND DEPOSIT OF FUNDS

The total *estimated* cost for the May 2, 2026, Election is \$543,000.00 and is based partly on the itemized costs of the May 2, 2026, joint general special election. After the final determination has been made of whom the Participating Authorities will be and the Contracts are fully executed, the Elections Administrator shall provide each Participating Authority with an official cost estimate. Each Participating Authority's percent share of the estimated total cost is based on the number of registered voters and further described in Section XII.1. of this Contract. Each Participating Authority agrees to pay the Williamson County Elections Administrator a deposit of 50% of the *estimated obligation* no later than thirty (30) days after receiving the official cost estimate. As soon as reasonably possible after the election, the Elections Administrator will submit an itemized invoice to each Participating Authority based on the actual expenses (supported by documentation such as time sheets, compensation forms, and invoices) directly attributable to the services provided by the Elections Administrator. The exact amount of each Participating Authority's obligation under the terms of this Contract shall be calculated after the election (or runoff election, if applicable); and, if the amount of an Authority's total obligation exceeds the amount deposited, the Participating Authority shall pay to the Elections Administrator the balance due within thirty (30) days after the receipt of the final invoice from the Elections Administrator. However, if the amount of the Participating Authority's total obligation is less than the amount deposited, the Elections Administrator shall refund to the Participating Authority the excess amount paid within thirty (30) days after the final costs are calculated.

The Participating Authority agrees that it shall provide ballot details as required in Section VI above to the Elections Office not later than the 69th day (Monday, February 23, 2026) before the election. It is understood that if the ballot details are not provided to the Elections Office by the 63rd day before the election (March 1, 2026) that the Elections Office may impose a penalty fee of \$1000.00 assessed to the total cost. It is also understood that if the ballot details are not provided to the Elections Office by the 56th day before Election Day (Saturday, March 7, 2026), this contract will be declared null and void and it will be the responsibility of the political entity to conduct a separate election.

XVIII. SIGNATURE PAGE

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 20____.

ELECTIONS ADMINISTRATOR:

Bridgette Escobedo, Elections Administrator
Williamson County, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____, 20____.

PARTICIPATING AUTHORITY:

Name of Participating Authority: _____

By: _____

Printed Name: _____

Official Capacity: _____

ATTACHMENT A
(To be provided after the final day to cancel an
election as prescribed by the Texas Secretary of
State's Election Law Calendar)

List of Participating Authorities

ATTACHMENT B

Election Day Voting Locations

ATTACHMENT C

Early Voting Schedule with Voting Locations

Early Voting by personal appearance will be conducted beginning on Monday, April 20, 2026, and ending on Tuesday, April 28, 2026, at:

(La votación anticipada por presentación personal se llevará a cabo a partir del lunes 20 de abril de 2026 y finalizará el martes 28 de abril 2026 en:)

Main Location:

(ubicación principal)

Georgetown Annex, HR 108, 100 Wilco Way, Georgetown, TX 78626

Dates and Times for Full-Time Locations:

(Fechas y horarios para las localidades de tiempo completo)

Monday, April 20, 2026 through Saturday, April 25, 2026

(lunes, 20 de abril de 2026 -Sábado, 25 de abril de 2026)

No voting Tuesday, April 21st

Sin votación martes, abril 21st

8:00am-6:00pm

8:00am-6:00pm

Sunday, April 26, 2026

(domingo, 26 abril de 2026)

No Voting

sin votación

Monday, April 27, 2026 through Tuesday, April 28, 2026

(lunes, 27 de abril de 2026 -martes, 28 de abril de 2026)

7:00am-7:00pm

7:00am-7:00pm

Jim's Affordable Lawn and Tree Service



107 S Meadow Dr.
Little-River Academy, TX 76554
(254)493-8491
jimsaffordablelawncare@gmail.com

Date: 01/29/2026

To:
City of Bartlett Cemetery
Bartlett, TX 76511

Subject: *Transmittal Letter for Contract Proposal – Cemetery Grounds Maintenance Services*

Dear City of Bartlett,

On behalf of Jim's Affordable Lawn and Tree Service, I am pleased to submit our contract proposal for providing lawncare and grounds maintenance services for the City of Bartlett Cemetery.

Our team is committed to delivering professional, reliable, and affordable lawncare solutions to help maintain the dignity and beauty of the cemetery grounds. With years of experience in lawn and tree maintenance, we have developed the skills and equipment necessary to ensure the property remains well-manicured, safe, and welcoming to the community year-round.

Enclosed, you will find our proposal package, including:

- A detailed scope of services and pricing structure;
- References from previous clients; and
- A summary of our company's qualifications and maintenance approach.

We appreciate the opportunity to be considered for this project and look forward to the possibility of working with the City of Bartlett to maintain the cemetery's high standards. Please feel free to contact me at 254-493-8491 or jimsaffordablelawncare@gmail.com if you have any questions or require additional information.

Thank you for your time and consideration.

Sincerely,
James Bodiford
Owner
Jim's Affordable Lawn and Tree Service

Lawn and Grounds Maintenance Services Agreement

1. Scope of Services

Contractor agrees to provide routine lawn and grounds maintenance services for properties designated by the Client. Services shall include, but are not limited to:

- Mowing
- Weed eating
- Blowing
- Tree trimming
- Brush haul-off
- Trash pickup
- Cleaning and maintaining landscaped beds
- General upkeep to ensure the grounds remain clean, orderly, and well-maintained

All services shall be performed in a professional and timely manner.

2. Term of Agreement

The term of this Agreement shall be for **twelve (12) months**, beginning on the effective date listed above, unless terminated earlier in accordance with this Agreement.

3. Compensation and Payment Terms

- Monthly service fee: **\$1,800.00**
- Total contract amount: **\$21,600.00**
- Payment of **\$1,800.00** is due on the **1st day of each month**
- Services shall be billed to the **City of Bartlett**

No additional services outside the scope of this Agreement shall be performed without prior approval from the Client.

4. Experience and Qualifications

Contractor has over ten (10) years of experience in lawn and grounds maintenance services and provides services to numerous local clients throughout the area. Contractor represents that all services will be performed with skill, care, and professionalism consistent with industry standards.

5. Responsibilities of Contractor

Contractor shall furnish all labor, equipment, and tools necessary to perform the services outlined in this Agreement, unless otherwise agreed upon in writing.

6. Termination

Either party may terminate this Agreement with reasonable written notice to the other party.

7. Entire Agreement

This Agreement constitutes the entire understanding between the parties and supersedes any prior agreements, whether written or oral. Any modifications must be made in writing and signed by both parties.

8. Signatures

Jim's Affordable Lawn and Tree Service
Owner: James Bodiford



CITY OF BARTLETT

**140 W. Clark Street,
Bartlett, TX 76511**

Job Position: City Secretary / Assistant City Administrator

Department: Administration

Compensation: \$67,000

Reports to: City Administrator

Full/Part Time: Full-Time

Job Class: Employee

FSLA Designation: Exempt

Description

The Assistant City Administrator supports the City Administrator in the management and coordination of daily municipal operations. This position assists in implementing City Council policies, overseeing departmental activities, advancing strategic initiatives, and ensuring efficient delivery of public services. The Assistant City Administrator acts as a key supporting advisor, project manager, and administrative leader within the organization.

Posted pay range is the starting salary. Pay rate offered is based on experience.

Examples of Duties

- Serves as the City's Public Information Officer for Public Information Act matters; coordinates timely responses to requests.
- Serves as Records Management Officer; develops, implements, and maintains the City's records retention schedule.
- Oversees departmental and citywide compliance with records retention, archiving, and disposition procedures.
- Serves as Election Administrator for City elections in accordance with the Texas Election Code.
- Coordinates with the County Elections Administrator on election operations, contracts, notices, ballot proofing, and candidate filings.

- Provides election-related information to candidates, voters, and the public.
- Provides administrative and project support to the Executive Director of Management Services, Mayor, City Council, City Administrator's Office, and Boards/Commissions.
- Oversees Administration-related website content, including elections and Council information.
- Administers oaths, notarizes City documents, and ensures proper execution of contracts and legal instruments.
- Receives petitions, initiatives, referendums, recalls, and candidate filings; verifies documents as required by law
- Assist in planning, directing, coordination, and implementation of operations of the city departments to ensure alignment with organizational goals and compliance with policies, regulations, and state law.
- Provide guidance and support to department heads, helping resolve operational challenges and improve performance.
- Assist in developing and executing citywide strategic plans, special projects, and administrative initiatives.
- Oversee or support the development of city policies, procedures, and internal management practices.
- Serve as Acting City Administrator when designated by Mayor or City Administrator.
- Assist with the preparation, presentation, and management of the annual operating and capital budgets.
- Review departmental budget submissions and monitor budget performance throughout the fiscal year.
- Analyze financial data, program costs, and operational efficiencies to support informed decision-making.
- Prepare staff reports, agenda items, presentations, and recommendations for the City Administrator and City Council.
- Represent the City at meetings, public events, and regional collaborations as assigned.
- Work with community stakeholders, residents, and local organizations to address concerns and strengthen city services.
- Ensure City operations comply with federal, state, and local laws, including the Texas Local Government Code, personnel laws, and procurement regulations.
- Support management of contracts, grants, and interlocal agreements.
- Help coordinate audits, reporting requirements, and regulatory submissions.
- Assist with personnel management, recruitment, performance evaluations, and employee development programs.
- Support the maintenance of a strong organizational culture focused on accountability, service, and professionalism.
- Help address employee concerns and coordinate internal communications.
- Lead or assist with complex projects such as infrastructure planning, economic development initiatives, policy updates, and technology improvements.
- Oversee timelines, budgets, deliverables, and interdepartmental coordination.

Experience and Training

- Bachelor's degree in Public Administration, Business Administration, Political Science, or a related field.
- Experience in municipal government or public administration.
- Strong knowledge of local government operations, budgeting, personnel administration, and state/local regulatory requirements.
- Excellent communication, analytical, and leadership skills.
- Ability to manage multiple projects, meet deadlines, and work effectively with diverse stakeholders.

Preferred Qualifications

- Master's degree in Public Administration (MPA) or related field.
- Texas municipal experience or familiarity with Texas statutes and municipal practices.
- Experience working in small or rapidly growing communities.
- Certification such as ICMA-CM or eligibility to pursue it.

Certificates and Licenses Required

- Valid driver's license.

Job Hours

- Salaried

Compensation

- Starting \$62,000 a year, to be reviewed during annual evaluations with appropriate salary increases

Probationary Period

- This position requires a six-month probationary period to demonstrate the abilities and aptitudes to perform the duties of the job before permanent employment.

How to Apply

- **Contact:**
- 

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

Address (Dirección)

City (Ciudad) Zip Code (Código Postal)

Telephone Number (Número de teléfono)

Email Address (Dirección de Correo Electrónico)

Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

_____/_____/_____
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

_____/_____/_____
(date)(fecha)

Issued this _____ day of _____, 20_____
(day) (month) (year)

(Emitida este día _____ de _____, 20_____.)
(día) (mes) (año)

Signature of Mayor (Firma del Alcalde)

Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
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Signature of Councilperson
(Firma del Concejal)

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.

Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

Address (Dirección)

City (Ciudad) Zip Code (Código Postal)

Telephone Number (Número de teléfono)

Email Address (Dirección de Correo Electrónico)

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(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

_____/_____/_____
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

_____/_____/_____
(date)(fecha)

Issued this _____ day of _____, 20____.
(day) (month) (year)

(Emitida este día _____ de _____, 20____.)
(día) (mes) (año)

Signature of Mayor (Firma del Alcalde)

Signature of Councilperson
(Firma del Concejal)

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**ORDER OF SPECIAL ELECTION FOR MUNICIPALITIES
(ORDEN DE ELECCIÓN ESPECIAL PARA MUNICIPIOS)**

An election is hereby ordered to be held on 05 / 02 / 2026 for the purpose of voting on:
(date)
(Por la presente se ordena celebrar una elección el 05 / 02 / 2026 con el propósito de votar sobre.)
(fecha)

Applications for a place on the ballot shall be filed by: 02 / 13 / 2026 at 5:00 p.m.
A deadline is required to be stated in the order for a special election.
(Solicitudes para un lugar en la boleta serán presentadas por: 02 / 13 / 2026 a las 5:00 p.m.)
(De acuerdo con la orden de elección especial se requiere una fecha límite)

List Offices/Propositions/Measures on the ballot (Enumere los puestos/proposiciones/medidas oficiales en la boleta)

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| City Council - Place 1 |
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Early voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

The Main Early Voting Location (sitio principal de votación adelantada)

| Location (sitio) | Hours (horas) |
|------------------------------------|--|
| 140 W. Clark St, Bartlett Tx 76511 | 4/20/26 to 4/28/26 Hours pending - Bell County |

Branch Early Voting Locations (sucursal sitios de votación adelantada)

| Location (sitio) | Hours (horas) |
|------------------------------------|--|
| 140 W. Clark St, Bartlett Tx 76511 | 4/20/26 to 4/28/26 Hours pending - Bell County |
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Early voting by personal appearance will be conducted each weekend at:
(La votación adelantada en persona se llevará a cabo en el fin de semana en:)

The Main Early Voting Location (sitio principal de votación adelantada)

| Location (sitio) | Hours (horas) |
|-------------------------------------|--|
| 140 W. Clark St, Bartlett, Tx 76511 | 4/20/26 to 4/28/26 Hours pending - Bell County |

Branch Early Voting Locations (sucursal sitios de votación adelantada)

| Location (sitio) | Hours (horas) |
|-------------------------------------|--|
| 140 W. Clark St, Bartlett, Tx 76511 | 4/20/26 to 4/28/26 Hours pending - Bell County |
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Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

Address (Dirección)

City (Ciudad) Zip Code (Código Postal)

Telephone Number (Número de teléfono)

Email Address (Dirección de Correo Electrónico)

Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBMs) must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

_____/_____/_____
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

_____/_____/_____
(date)(fecha)

Issued this _____ day of _____, 20_____.
(day) (month) (year)

(Emitida este día _____ de _____, 20_____.)
(día) (mes) (año)

Signature of Mayor (Firma del Alcalde)

Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
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Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.

Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

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| Clty Council - Place 1 |
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The Main Early Voting Location (sitio principal de votación adelantada)

| Location (sitio) | Hours (horas) |
|------------------------------------|--|
| 140 W. Clark St, Bartlett Tx 76511 | 4/20/26 to 4/28/26 Hours pending - Williamson Ct |

Branch Early Voting Locations (sucursal sitios de votación adelantada)

| Location (sitio) | Hours (horas) |
|------------------------------------|--|
| 140 W. Clark St, Bartlett Tx 76511 | 4/20/26 to 4/28/26 Hours pending - Williamson Ct |
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Early voting by personal appearance will be conducted each weekend at:
(La votación adelantada en persona se llevará a cabo en el fin de semana en:)

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| Location (sitio) | Hours (horas) |
|-------------------------------------|--|
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Branch Early Voting Locations (sucursal sitios de votación adelantada)

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(Nombre del Secretario/a de la Votación Adelantada)

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Telephone Number (Número de teléfono)

Email Address (Dirección de Correo Electrónico)

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(date)(fecha)

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(day) (month) (year)

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(día) (mes) (año)

Signature of Mayor (Firma del Alcalde)

Signature of Councilperson
(Firma del Concejal)

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