



Chad Mees, Mayor
Phillip Weaver, Mayor Pro-Tempore
Gayle Jones, Council Member
Vickie Cooper, Council Member
Jesse Luna, Council Member
Shelton Gilmore, Council Member

**NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF
BARTLETT, TEXAS**

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

7:00 PM
Monday, January 8, 2024
Bartlett City Hall
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Clerk at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to order at 7:00 PM
All Present
Quorum declared

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

BOARDS, COMMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATIONS

- | | |
|--|--|
| 1. Cemetery Committee Monthly Update | Nothing at this time |
| 2. Teinert Memorial Library Board Monthly Update | AP Mitchell gave report-asks for more volunteers |
| 3. Municipal Development District (MDD) Monthly Update | Meeting will be held on 01.09.2024 |
| 4. Parks & Facilities Committee Monthly Update | Nothing at this time. |
| 5. James M. Grant Citizen of the Year Awards
Deana Shiplett | Awards presented to Andrew "AP" Mitchell and |

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

6. Receive monthly department reports:
 - a. City Administrator
 - b. City Secretary
 - c. Municipal Court
 - d. Development Services
 - e. Utility Billing
 - f. Public Works
 - g. Police
7. Approve minutes from the following meeting:
 - a. 12.11.2023 – Regular

MPT Weaver made the motion to accept and approve all but 6a and 6f.



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Shelton Gilmore, Council Member

CM Gilmore seconded the motion.
Motion passed 5-0

6a. Discussion – CM Gilmore suggested that moving forward the focus of the Christmas dinner be on employees and will be discussed during FY2025 budget development.

6f. Discussion- CM Gilmore has suggested that the public works department supervisor and employees be ready for upcoming bad weather in regards to all maintenance and equipment being ready to go when the need arises. Also, suggested making a checklist for future readiness.

WORKSHOP AGENDA: REVIEW/DISCUSS AND PROVIDE DIRECTION

- 8. Presentation and discussion on Personnel Policy and possible updates. Council would like to have another workshop to discuss changes.**
- 9. Presentation and discussion on Utility Rate Study. City Administrator presented.**
- 10. Presentation and discussion on the submissions for General Engineering Services rotation list. Council discussed firms for General Engineering Services.**

CONSENT AGENDA

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PUBLIC HEARINGS

- 11. Hold public hearing to consider an amendment to Ordinance 2023-0626-01 the Planned Development District zoning.**
Opened at 08:29 pm Closed at 08:30 pm - No one signed up to speak

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

- 12. Consideration and possible action to approve an amendment to Ordinance 2023-0626-01 the Planned Development District zoning.**
MPT Weaver made the motion to approve and amend Ordinance 2023-0626-01 to change the acreage required to 5 acres in the Planned Development District zoning.
CM Gilmore seconded the motion
Motion passes 5-0
- 13. Consideration and possible action to approve a variance request at approximately 311 NW Front St, Bartlett, TX in R-2 Duplex and Apartments to allow for a conditional use to place a Manufactured Home.**
CM Cooper made the motion to approve a variance at 311 NW Front Street Bartlett Texas in R-2 Duplex and Apartments to allow for a conditional use to place a Manufactured Home.
CM Jones seconded
Motion passes 3-2
- 14. Consideration and possible action to approve an engagement agreement with the Law Offices of Patricia Erlinger Carls to serve as the City's development attorney.**
MPT Weaver made the motion to approve an engagement agreement with the Law Offices of Patricia Erlinger Carls to serve as the City's development attorney.



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CM Gilmore seconded the motion
Motion passes 5-0

15. Consideration and possible action to award the utilities rate study.

MPT Weaver made the motion to award the utilities rate study to NewGen Strategies and Solutions at a cost not to exceed \$59,765.00

CM Gilmore seconded the motion
Motion passes 5-0


FUTURE AGENDA ITEMS

AMI implementation plan, CT Meters, Personnel Policy

ADJOURN

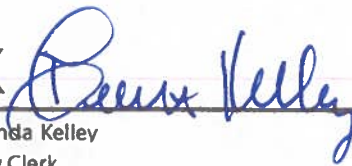
CM Cooper made the motion to adjourn
CM Jones seconded
Motion passes 5-0
Adjourned at 9:32 pm

MINUTES APPROVED:

X 

CHAD MEES
MAYOR

ATTEST:

X 

Brenda Kelley
City Clerk