



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM

Monday, September 22nd, 2025

Bartlett City Hall

140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

BOARDS, COMMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

Fire Department –
Teinert Memorial Library –
Bartlett City Cemetery –
Parks and Recreation -

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Receive monthly department reports:
 - a. Municipal Treasurer
 - b. City Secretary –Accounts Payables-Deposits
 - c. Municipal Court
 - d. Development Services-Permits
 - e. Utility Billing
 - f. Public Works
 - g. Police Dept
 - h. City Administrator
2. Approve minutes from the following meeting:
 - a. 08.11.25 – Regular Meeting
 - b. 08.25.25 – Regular Meeting



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REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action on Ordinance 2025-09-22-1 for Bartlett Independent School District (BISD) Event Planning and Traffic Controls of municipal streets abutting the BISD campus at Davilla St and N. Beckman St.
2. Discuss, review, and take any necessary action on Resolution 2025-09-22-2 on authorizing and approving the execution of an equipment – Lease Purchase Agreement.
3. Discuss, review and take any necessary action on the consideration of the Request for Proposals (RFP) for Auditing Services for publication.
4. Discuss, review and take any necessary action to consider the Teinert Memorial Library Coordinator job description.
5. Discuss, review and take any necessary action to consider the Xerox Lease Agreement.
6. Discuss, review and consider an addendum to the personnel handbook section 5.09 Performance Appraisal System to include Attachment B: Employee Performance Review Sheet.

EXECUTIVE SESSION

In accordance with the Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:

1. Enter Executive session related to Sales Tax Allocation accordance with Texas Government Code 551.071 Consultation with City Attorney
2. Enter Executive session related to the Bartlett Volunteer Fire Department Protective Services Agreement in accordance with Texas Government Code 551.071 Consultation with City Attorney; 551.072 Deliberation Regarding Real Property
3. Enter Executive Sessions reference Government Code 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officer or employee and/or to hear a complaint or charge against an officer or employee; to wit: City Administrator, Adrian Flores

Reconvene into Open Session:

- a. Take action, if any, on matters discussed in Executive Session

FUTURE AGENDA ITEMS

ADJOURN

All items listed on the agenda are eligible for discussion and/or action. The City Council reserves the right to retire into executive session at any time during the course of this meeting to deliberate any of the matters listed, as authorized by Texas Government 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073



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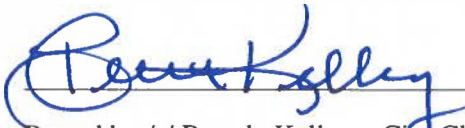
(Deliberations about gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). All final deliberations and actions of the governing body shall be held in an open meeting as required by Texas Government Code 551.102.

Potential Notice of Quorum

The Planning and Zoning Commission may be present at this meeting.

I certify this agenda was posted, pursuant to Texas Government Code 551.043, at least 72 hours prior to the commencement of the meeting in accordance with the Texas Open Meetings Act.

Posted Tuesday, September 16th, 2025, at or before 6:00 P.M.

 9-16-25
Posted by /s/ Brenda Kelley – City Clerk