



Chad Mees, Mayor
Dean Roome, Mayor Pro-Tempore
Ray Uson, Councilman
Vickie Cooper, Councilwoman
Kathy Jones, Councilwoman
Bobby Freeman, Councilman

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

www.bartlett-tx.us

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Special Called Meeting

Bartlett Town Hall, 140 West Clark Street, Bartlett, Texas

7:00 PM

Monday, November 16, 2020

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

BOARDS & COMMISSION PRESENTATION

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

PUBLIC HEARINGS / ORDINANCES

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Consider approving Resolution canvassing the results from November 3rd, 2020 municipal election.
2. Administer Oath of Office to newly elected members of City Council.
3. Elect a Mayor Pro Tempore.
4. Consider approving Resolution relating to establishing Signatories on all City of Bartlett accounts at BancorpSouth and all of City of Bartlett financial records and providing for an effective date.

ADJOURN

All items listed on the agenda are eligible for discussion and/or action. The City Council reserves the right to retire into executive session at any time during the course of this meeting to deliberate any of the matters listed, as authorized by Texas Government 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). All final deliberations and actions of the governing body shall be held in an open meeting as required by Texas Government Code 551.102.

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

I certify this agenda was posted, pursuant to Texas Government Code 551.043, at least 72 hours prior to the commencement of the meeting in accordance with the Texas Open Meetings Act.

Posted Friday, November 13, 2020 at or before 7:00 P.M.

Posted by Joseph Resendez – City Administrator | City Secretary



City Council Meeting – Transmittal Letter

November 16, 2020

Agenda Item: 1

Agenda Title: Consider approving Resolution canvassing the results of the November 3, 2020 general election.

Council Action to be Taken: Approve Resolution

Department Submitted: City Secretary

Staff Contact: Joseph Resendez, City Secretary

1. PURPOSE/DESCRIPTION

To accept the official results from the Williamson County Elections Division and the Bell County Elections Division for the November 3, 2020 election for Mayor and three (3) city council seats.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

The canvass is a mandatory action to take place during an official meeting of a political subdivision's governing body for the purpose of officially accepting the results of an election.

3. RECOMMENDATION

Approve Resolution as presented and accept the results as submitted.

4. FUNDING SOURCE

N/A

5. TIMELINE

Election results must be canvassed no later than November 17, 2020.

6. OTHER OPTIONS (In order of preference)

N/A



City Council Meeting – Transmittal Letter

November 16, 2020

7. ATTACHMENTS

1a. Resolution ---

1b. Exhibit A - Williamson County Official Results – WILLIAMSON COUNTY WILL SEND COMPLETE VOTE
TOTALS NOVEMBER 16th by 5:00 PM.

1c. Exhibit B - Bell County Official Results – BELL COUNTY WILL SEND COMPLETE VOTE TOTALS NOVEMBER
16th by 5:00 PM.

RESOLUTION NO. -----

A RESOLUTION CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE CITY COUNCIL ELECTION HELD IN THE CITY OF BARTLETT, TEXAS ON THE 3rd DAY OF NOVEMBER 2020 FOR THE PURPOSE OF ELECTING THE MAYOR AND THREE CANDIDATES AS MEMBERS OF THE CITY COUNCIL.

WHEREAS, the City of Bartlett, Texas, held an election on November 3, 2020 for the purpose of electing a Mayor and three candidates as members of the City Council to serve a two-year term expiring May 2022; and

WHEREAS, presiding judges in the election districts and the presiding judge for early voting have certified to the City Council of this City the results of said election; and

WHEREAS, said election returns for said election districts and for early voting have been duly canvassed in accordance with the law and upon consideration of same that said returns were duly and legally made; and

WHEREAS, the official results of votes cast in the City Council election a total number of 1,435 and include the following:

		Early Voting		Election Day		Absentee Votes		Total
	Candidate	*WC	**BC	*WC	**BC	*WC	**BC	
Mayor	Chad Mees	105	72	101	68	22	17	385
City Council	Jesse Luna	61	47	69	37	14	4	232
	Stephanie T. Romero	54	44	62	36	17	12	225
	Vickie S. Cooper	48	38	51	41	9	6	193
	Ray Uson	35	39	58	40	14	4	190
	Kathy Jones	39	31	34	16	11	12	143
	Savoy Joseph Burnett	13	11	28	13	1	1	67

*Williamson County

**Bell County

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bartlett, Texas that:

Section 1: The City Council of the City of Bartlett, Texas has received, reviewed and hereby accepts that the election results detailed in Exhibits “A” and “B” as the official canvass of the Municipal Election held on November 3, 2020.

Section 2: The returns of the election have been verified by the presiding judges of the district and by the presiding judge of early voting, and that Chad Mees was duly elected as Mayor and Jesse Luna, Stephanie T. Romero, and Vickie S. Cooper were duly elected as Council members to serve a two-year term expiring May 2022.

PASSED, and **APPROVED** the 16th day of November 2020.

Chad Mees, Mayor

ATTEST:

Joseph Resendez, City Secretary



City Council Meeting – Transmittal Letter

November 16, 2020

Agenda Item: 2

Agenda Title: Administer Oath of Office to Newly Elected Members of City Council.

Council Action to be Taken: None

Department Submitted: City Secretary

Staff Contact: Joseph Resendez, City Secretary

1. PURPOSE/DESCRIPTION

Mayor Chad Mees will administer the oath of office to the City Council candidates declared elected.

City Secretary Joseph Resendez will administer the oath of office to the Mayoral candidate declared elected.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Article XVI, Section 1 of the Texas Constitution, prescribes a written statement that all officers must sign a Statement of Office, and take and sign an Oath of Office before they enter upon the duties of their offices.

3. RECOMMENDATION

Allow designated personnel to administer the oath.

4. FUNDING SOURCE

N/A

5. TIMELINE

Oath must be taken prior to beginning their duties as Council Members.

6. OTHER OPTIONS (In order of preference)

N/A



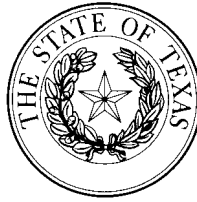
City Council Meeting – Transmittal Letter

November 16, 2020

7. ATTACHMENTS

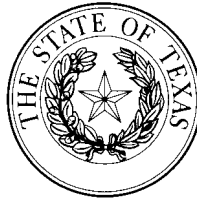
- 2a. Statement of Officer
- 2b. Oath of Office
- 2c. Certificate of Election

Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



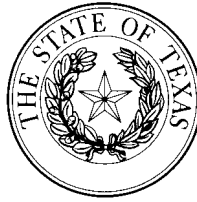
Signature of Officer

Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



Signature of Officer

Form #2201 Rev. 05/2020
Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, Stephanie T. Romero, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: City Council Member

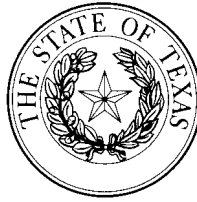
Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: 11-16-2020

Signature of Officer

Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



Signature of Officer

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Chad Mees, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Mayor of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of _____

County of _____

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Printed or Typed Name

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
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Government Filings Section
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Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Jesse Luna, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of City Council of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of _____

County of _____

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Printed or Typed Name

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Stephanie T. Romero, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of City Council of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of _____

County of _____

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Printed or Typed Name

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Vickie S. Cooper, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of City Council of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

Certification of Person Authorized to Administer Oath

State of _____

County of _____

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
only if oath
administered by a
notary.)

Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Printed or Typed Name



In the name and by the authority of

The State of Texas

THIS IS TO CERTIFY, that at a general election held on

November 3, 2020

CHAD MEES

was duly elected

MAYOR

In testimony whereof, I
have hereunto signed my name
and caused the Seal of the City
of Bartlett to be affixed this
the __16__ day of
__November__, 20 __20__.

Signature of Presiding Officer of
Canvassing Authority



In the name and by the authority of

The State of Texas

THIS IS TO CERTIFY, that at a general election held on

November 3, 2020

Jesse Luna

was duly elected

COUNCIL MEMBER

In testimony whereof, I
have hereunto signed my name
and caused the Seal of the City
of Bartlett to be affixed this
the __16__ day of
__November__, 20 __20__.

Signature of Presiding Officer of
Canvassing Authority



In the name and by the authority of

The State of Texas

THIS IS TO CERTIFY, that at a general election held on

November 3, 2020

Stephanie T. Romero

was duly elected

COUNCIL MEMBER

In testimony whereof, I
have hereunto signed my name
and caused the Seal of the City
of Bartlett to be affixed this
the __16__ day of
__November__, 20 __20__.

Signature of Presiding Officer of
Canvassing Authority



In the name and by the authority of

The State of Texas

THIS IS TO CERTIFY, that at a general election held on

November 3, 2020

Vickie S. Cooper

was duly elected

COUNCIL MEMBER

In testimony whereof, I
have hereunto signed my name
and caused the Seal of the City
of Bartlett to be affixed this
the __16__ day of
__November__, 20 __20__.

Signature of Presiding Officer of
Canvassing Authority



City Council Meeting – Transmittal Letter

November 16, 2020

Agenda Item: 3

Agenda Title: Elect a Mayor Pro Tempore

Council Action to be Taken: Elect a Mayor Pro Tempore

Department Submitted: City Secretary

Staff Contact: Joseph Resendez, City Secretary

1. PURPOSE/DESCRIPTION

Each year after the municipal elections, the City Council elects a Mayor Pro Tempore from among the Council Members.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

Pursuant to Chapter 22.037 subsection (b) of the Texas Local Government Code, "At each new governing body's first meeting or as soon as practicable, the governing body shall elect one [City Council member] to serve as president pro tempore for a term of one year."

3. RECOMMENDATION

Elect a Mayor Pro Tempore

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. OTHER OPTIONS (In order of preference)

N/A

7. ATTACHMENTS

N/A



City Council Meeting – Transmittal Letter

November 16, 2020

Agenda Item: 4

Agenda Title: Consider Approving Resolution Relating to Establishing Signatories on all City of Bartlett Accounts at BancorpSouth and all of City of Bartlett Financial Records and Providing for and Effective Date

Council Action to be Taken: Approve Resolution

Department Submitted: City Secretary

Staff Contact: Joseph Resendez, City Secretary

1. PURPOSE/DESCRIPTION

To update approved signatories with the City's financial institution.

2. STAFF ANALYSIS / BACKGROUND / PRIOR COUNCIL ACTIONS

N/A

3. RECOMMENDATION

Approve Resolution as presented.

4. FUNDING SOURCE

N/A

5. TIMELINE

N/A

6. OTHER OPTIONS (In order of preference)

N/A

7. ATTACHMENTS

4a. Resolution ---

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS, ESTABLISHING SIGNATORIES ON ALL CITY OF BARTLETT BANK ACCOUNTS AT BANCORPSOUTH; PROVIDING FOR AN EFFECTIVE DATE; DESIGNATING THE SIGNATORIES ON ALL CITY OF BARTLETT, TEXAS FINANCIAL DOCUMENTS; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

WHEREAS, the City Council finds it is in the best interest of the City of Bartlett, Texas (the “City”) to amend the designated signatories for all of the City’s bank accounts, effective November 16, 2020, in order to add additional designated signatories as listed herein on all of the City of Bartlett bank accounts at BancorpSouth and removing unseated members of City Council and former city employees as signatories in accordance with the Order of Censure issued by the City Council on August 16, 2019.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS:

Section 1. Findings Incorporated. The findings recited above are incorporated as if fully set forth in the body of this Resolution.

Section 2. Signatories. The City Council of the City of Bartlett, Texas designates the following officers of the City as additional signatories on the City’s bank accounts at BancorpSouth:

City Administrator | City Secretary Joseph Resendez
City Council Member Jesse Luna
City Council Member Stephanie Romero

As additional signatories, these officials will be allowed to execute and submit applications, open accounts, deposit and withdraw funds, designate other authorized representatives, and take all other action required or permitted by the City under an agreement with the financial institution created by the application, in the name and on behalf of the City, and when approved by the City Council.

Section 3. Savings/Repealing Clause. All resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Resolution or the City’s Public Investment Policy, as amended, and adopted in accordance with Chapter 2256, Texas Government Code, the Public Funds Investment Act, are hereby repealed to the extent of such conflict, and the provisions of this Resolution and the City’s Public Investment Policy, as amended, shall be and remain controlling as to the matters regulated herein.

Section 4. Severability Clause. Should any of the clauses, sentences, paragraphs, sections or parts of this Resolution be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Resolution.

Section 5. Effective Date. This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED on this the 16th day of November, 2020.

Chad Mees, Mayor

ATTEST:

By: _____
Joseph Resendez, City Administrator | City Secretary