



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shelton Gilmore, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Special Called Meeting

6:00 PM

Tuesday November 12th, 2024

Bartlett City Hall

140 W. Clark St, Bartlett, Texas 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

BOARDS, COMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

1. Cemetery Committee Monthly Update
2. Teinert Memorial Library Board Monthly Update
3. Municipal Development District (MDD) Monthly Update
4. Parks & Facilities Committee Monthly Update

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

5. Receive monthly department reports:
 - a. City Secretary
 - b. Municipal Court
 - c. Accounting
 - d. Utility Billing
 - e. Development Services
 - f. Public Works
 - g. Police
6. Approve minutes from the following meeting:
 - a. 10-15-2024 – Special Meeting
 - b. 10-28-2024 – Regular Meeting

PUBLIC HEARINGS / ORDINANCES



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shelton Gilmore, Council Member

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action to approve Resolution 2024-11-12-01 requesting financial participation from the Texas Water Development Board (TWDB) Clean Water State Revolving Fund (CWSRF) and authorize the filing of an application for financial participation.
2. Discuss, review, and take any necessary action to approve Resolution 2024-11-12-02, Proposal for Professional services by MRB Group for the TWDB Wastewater Treatment Plant and Collection System Improvements Construction Phase Services.
3. Discuss, review, and take any necessary action to approve Resolution 2024-11-12-03 approving the TWDB CWSRF funding application and appoint the City Administrator, Adrian Flores, to be the authorized representative on behalf of the City of Bartlett to submit the TWDB CWSRF request for funding application.
4. Discuss, review, and take any necessary action to approve to form the Application Affidavit for City Administrator, Adrian Flores, to be the authorized representative on behalf of the City of Bartlett to the request for funding under the TWDB CWSRF.
5. Discuss, review, and take any necessary action to approve or change 2024 Christmas Party for Employees in accordance with Local Government Code Title 5 Chapter 176.

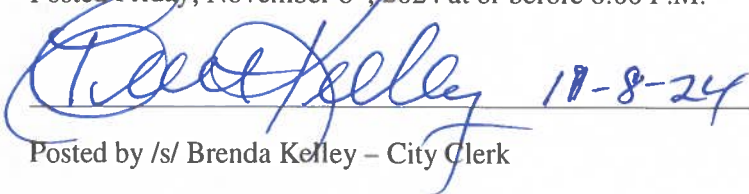
FUTURE AGENDA ITEMS

ADJOURN

All items listed on the agenda are eligible for discussion and/or action. The City Council reserves the right to retire into executive session at any time during the course of this meeting to deliberate any of the matters listed, as authorized by Texas Government 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). All final deliberations and actions of the governing body shall be held in an open meeting as required by Texas Government Code 551.102.

I certify this agenda was posted, pursuant to Texas Government Code 551.043, at least 72 hours prior to the commencement of the meeting in accordance with the Texas Open Meetings Act.

Posted Friday, November 8th, 2024 at or before 6:00 P.M.

 11-8-24
Posted by /s/ Brenda Kelley – City Clerk



CHAD MEES, MAYOR
GAYLE JONES, COUNCILMAN
VICKIE COOPER, COUNCILMAN
JESSE LUNA, COUNCILMAN
JACKIE IVICIC, COUNCILMAN
SHELTON GILMORE, COUNCILMAN

CITY CLERK MONTHLY REPORT

October 2024

Open Records Request's

- a. 9 requests
- b. 9 closed records.
- c. 0 is pending.

City Council meetings were held on October 15th and October 28th.

Williamson County Elections are doing early voting at Town Hall from October 21, until November 1st.

Bell County voters will be able to vote on election day November 5th, at Town Hall from 7 am to 7 pm.

I attended a TMCA Conference from 10-28-24 to 10-30-24 for Court.

Brenda Kelley
City Clerk

City of Bartlett
Municipal Court Council Report
From 10/1/2024 to 10/31/2024

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
16	0	0	0	1	17

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$3,617.91	\$1,460.17	\$3,582.90	\$126.29	\$149.00	\$8,936.27

Warrants

Issued	Served	Closed	Total
0	0	0	0

FTAS/NPTAS

FTAS	VPTAS	Total
0	0	0

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
25	0	0	2	2	29

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
0	0	0	0

\$337,571.02

11/11/2024 9:24:42 AM

City of Bartlett
Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Baseball Complex						
	10/4/2024	Bobby Lee Bartlett	01-20-7651	Contract Services	CEMETARY LAWN CARE	\$1,300.00
	10/10/2024	Jarrell-Schwertner Water Supply, Corp	01-20-9351	Purchased Water	#610 SEPTEMBER-OCTOBER 2024 CEMETARY WATER	\$62.41
	10/31/2024	GAYLE JONES	01-20-9101	Operating Supplies - Not Office	Reimburse: Purchase of Bulletin Board from Home Depot for Cemetery	\$2,764.94
Total						\$4,127.35
Administration						
	10/4/2024	Jesse Luna	01-11-7012	Council Stipends	OCTOBER 2024 STIPEND	\$10.00
	10/4/2024	Jackie Ivicic	01-11-7012	Council Stipends	OCTOBER 2024 STIPEND	\$10.00
	10/4/2024	Shelton Gilmore	01-11-7012	Council Stipends	OCTOBER 2024 STIPEND	\$10.00
	10/4/2024	GAYLE JONES	01-11-7012	Council Stipends	OCTOBER 2024 STIPEND	\$10.00
	10/4/2024	Vickie Cooper	01-11-7012	Council Stipends	OCTOBER 2024 STIPEND	\$10.00
	10/4/2024	Chad Mees	01-11-7012	Council Stipends	OCTOBER 2024 STIPEND	\$225.00
	10/4/2024	TEMPLE DAILY TELEGRAM	01-11-7111	Advertising and Legal Notices	13883643 / 16694501 / 12752795 Advertising - Proposed Tax Rate	\$48.05
	10/4/2024	TEMPLE DAILY TELEGRAM	01-11-7111	Advertising and Legal Notices	16694215/12752795 / 13879818 ADVERTISING FOR BIDS	\$310.00
	10/4/2024	Ready Refresh	01-11-8501	Miscellaneous Expense	#0125962886 CITY HALL DRINKING WATER	\$63.95
	10/4/2024	TEMPLE DAILY TELEGRAM	01-11-7111	Advertising and Legal Notices	13883715 / 16694507 / 12752795 Advertising - Tax Rate Notice	\$671.50

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Administration						
	10/4/2024	Mark Edson	01-11-8551	Office Supplies	Reimburse: Purchase of White Board - Permit Dept	\$61.98
	10/4/2024	Messer, Fort, McDonald	01-11-8401	Legal Expenses	#24337 Professional Services	\$927.50
	10/4/2024	Messer, Fort, McDonald	01-11-8401	Legal Expenses	#24338 Professional Services	\$608.60
	10/4/2024	Eccles & McIntosh, PC	01-11-8401	Legal Expenses	#3 MONTHLY RETAINER	\$3,000.00
	10/10/2024	Quill LLC	01-11-8551	Office Supplies	40011225 / 179189369	\$90.63
	10/10/2024	Quill LLC	01-11-8551	Office Supplies	39994534 / 179189368	\$721.02
	10/10/2024	Quill LLC	01-11-8551	Office Supplies	40712522 / 180101527	\$795.96
	10/10/2024	Quill LLC	01-11-8551	Office Supplies	39987598 / 179189370	\$25.99
	10/10/2024	USIO OUTPUT SOLUTIONS, INC	01-11-8701	Postage Fees & Subscriptions	#320610 INSERT PRINTING ORDINANCE	\$394.53
	10/10/2024	USIO OUTPUT SOLUTIONS	01-11-8701	Postage Fees & Subscriptions	#0017456 BILLS JOB # 306423 LATE NOTICE JOB	\$538.79
	10/10/2024	Bug Master	01-11-8851	Facility Maintenance	150874 PEST CONTROL	\$32.50
	10/21/2024	Quill LLC	01-11-7951	Dues and Membership Fees	8793857 / 40727801 / 180112460	\$29.99
	10/21/2024	Xerox Corporation	01-11-8953	Copier Service	022186501 / 705067072 COLOR COPIER CITY HALL	\$452.95
	10/21/2024	TEMPLE DAILY TELEGRAM	01-11-8701	Postage Fees & Subscriptions	ONLINE SUBSCRIPTION 1 YEAR	\$96.00
	10/21/2024	TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL	01-11-8203	Liability Insurance - Errors and Omissions	OCTOBER 2024 - #1914	\$6,407.19

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Administration						
	10/24/2024	Card Service Center	01-11-8951	Software Maintenance Agreements	#0339 - OCTOBER 2024-CREDIT CHARGES	\$553.81
	10/24/2024	Verizon Wireless	01-11-9151	Telephone & Internet Services	AUTO DRAFT: October 2024 Verizon Payment	\$145.43
	10/25/2024	Ready Refresh	01-11-6801	Miscellaneous- Copies & Faxes	0125962886-CITY HALL DRINKING WATER	\$184.86
	10/25/2024	Quill LLC	01-11-8551	Office Supplies	#8793857 / 40704777 / 180101529 RECEIPT PAPER ROLLS	\$275.98
	10/25/2024	Quill LLC	01-11-8551	Office Supplies	8793857 / 40726785 / 180101528	\$18.79
	10/25/2024	Thomson Reuters-West	01-11-8701	Postage Fees & Subscriptions	850906495 SUBSCRIPTION	\$20.34
	10/25/2024	TEMPLE DAILY TELEGRAM	01-11-8701	Postage Fees & Subscriptions	SU00084839 / SID 69281 Mail Subs	\$125.00
	10/31/2024	Messer, Fort, McDonald	01-11-8401	Legal Expenses	#24740 - 9/1/24 TO 9/30/24 PROFESSIONAL SERVICES	\$149.00
	10/31/2024	Messer, Fort, McDonald	01-11-8401	Legal Expenses	#24741 - 9/1/24 TO 9/30/24 PROFESSIONAL SERVICES	\$140.00
	10/31/2024	Messer, Fort, McDonald	01-11-8401	Legal Expenses	#24739 - 9/1/24 TO 9/30/24 PROFESSIONAL SERVICES	\$105.00
	10/31/2024	Bug Master	01-11-8851	Facility Maintenance	150874 OCTOBER 2024-PEST CONTROL	\$32.50
	10/31/2024	Uline	01-11-8851	Facility Maintenance	184603333 - RUGS FOR CITY HALL	\$687.91
	10/31/2024	CivicPlus LLC	01-11-8951	Software Maintenance Agreements	294231 WEB OPEN PLATFORM MAINTENANCE	\$2,750.44
	10/31/2024	CAPCOG	01-11-7951	Dues and Membership Fees	2025M-102 2025 CAPCOG ANNUAL MEMBERSHIP DUES	\$161.60

City of Bartlett
Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Administration						
Total						\$20,902.79
Fire						
	10/4/2024	Koetter Fire Protection of Austin, LLC	01-14-7657	Fire Hydrant Inspections	FIRE DEPT: HYDRANTS	\$1,850.00
	10/10/2024	Bug Master	01-14-8851	Facility Maintenance	150874 PEST CONTROL	\$32.50
	10/10/2024	Bartlett Fire Department	01-14-8051	Equipment Maintenance	Film Revenue: Fire Dept	\$2,000.00
	10/21/2024	Tim's Auto Repair	01-14-9401	Vehicle Maintenance	REPAIRS ON CITY TRUCKS	\$55.00
	10/24/2024	Verizon Wireless	01-14-7451	Cellular Phones & Pagers	AUTO DRAFT: October 2024 Verizon Payment	\$121.53
	10/24/2024	Wex Bank-Exxon	01-14-8101	Fuel & Oil	#3696621105 Gas Credit Card Charges - September 2024	\$643.32
	10/31/2024	SMALL TOWN HEATING & AIR CONDITIONING	01-14-8051	Equipment Maintenance	#1776 FIRE DEPT REPAIRS	\$158.00
	10/31/2024	Bug Master	01-14-8851	Facility Maintenance	150874 OCTOBER 2024-PEST CONTROL	\$32.50
Total						\$4,892.85
Municipal Court						
	10/4/2024	State Comptroller	01-12-7801	Court Costs, Fines, & Fees	Qtr ending 9/30/24 #74-6000224- 3 / Court Costs and Fees	\$4,028.11
	10/4/2024	Texas State Comptroller Of Public Accounts	01-12-7801	Court Costs, Fines, & Fees	State Child Safety Seat Report - 2024	\$100.00
	10/10/2024	OMNIBASE SERVICES OF TEXAS, LP	01-12-7801	Court Costs, Fines, & Fees	3RD QTR 2024 - 25 TOTAL	\$150.00

City of Bartlett
Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Municipal Court						
Total						
						\$4,278.11
Police						
10/4/2024	Quill LLC	01-13-8551	Office Supplies	PD" 6710583 / 40350858 / 179629173 OFFICE SUPPLIES	\$919.40	
10/4/2024	Quill LLC	01-13-8551	Office Supplies	PD: 6710583 / 40369647 / 179629175 GLOVES	\$21.78	
10/4/2024	Quill LLC	01-13-8551	Office Supplies	6710583 / 40370578 / 179629174 OFFICE SUPPLIES	\$25.31	
10/4/2024	Quill LLC	01-13-8551	Office Supplies	POLICE DEPT: 6710583 / 40355910 / 179629181 HIGHLIGHTERS	\$8.78	
10/4/2024	Galls, LLC	01-13-9301	Uniform Expense	PD: 1002239782 / 029053328 TESTING KITS AND AMMO	\$640.47	
10/4/2024	Galls, LLC	01-13-9301	Uniform Expense	PD: 1002239782 / 029035770 TACKLITE PRO PANT	\$58.00	
10/4/2024	CADENCE BANK	01-13-7401	Capital Expenditures	Loan: PD Building #00944000985459 September 2024	\$633.27	
10/4/2024	CADENCE EQUIPMENT FINANCE	01-13-7401	Capital Expenditures	802533 Equipment Loan	\$1,213.44	
10/4/2024	Kologik	01-13-8951	Software Maintenance Agreements	#15086 POLICE DEPT SOFTWARE	\$2,253.00	
10/10/2024	Bug Master	01-13-8851	Facility Maintenance	150874 PEST CONTROL	\$32.50	
10/21/2024	DOCUMENT SOLUTIONS	01-13-8701	Postage Fees & Subscriptions	37618990 - Police dept copier	\$166.41	
10/21/2024	Atmos Energy	01-13-9352	Purchased Gas Power	4003502067 OCTOBER 2024 - PD - GAS UTILITY	\$93.49	

City of Bartlett
Council Report
Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Police	10/24/2024	Card Service Center	01-13-9101	Operating Supplies - Not Office	AUTODRAFT: CREDIT CARD CHARGES # 1476 MH	\$1,324.65
	10/24/2024	Verizon Wireless	01-13-7451	Cellular Phones and Pagers	AUTO DRAFT: October 2024 Verizon Payment	\$318.37
	10/24/2024	Wex Bank-Exxon	01-13-8101	Fuel & Oil	#3696621105 Gas Credit Card Charges - September 2024	\$502.61
	10/31/2024	Texas Commission On Law Enforcement	01-13-9201	Training and Education	COURT OFFICER CERTIFICATION - SHANE KEISLING	\$35.00
	10/31/2024	CADENCE EQUIPMENT FINANCE	01-13-7401	Capital Expenditures	867937 - 002-0070952-003 LOAN - PD	\$1,213.44
	10/31/2024	Bug Master	01-13-8851	Facility Maintenance	150874 OCTOBER 2024-PEST CONTROL	\$32.50
	10/31/2024	CADENCE BANK	01-13-7401	Capital Expenditures	00944000985459 POLICE DEPT LOAN	\$633.27
	Total					\$10,125.69
Non-Departmental						
10/9/2024	Texas Child Support SDU	01-2125	Child Support Payable	Child Support-TX2, Child Support -TX 10/8/2024	\$262.62	
10/9/2024	Texas Child Support SDU	01-2125	Child Support Payable	Child Support-TX 10/8/2024	\$207.69	
10/9/2024	TX Health Benefits Pool	01-2140	Health Insurance Payable	Health-Employee 10/8/2024	\$909.66	
10/9/2024	TX Health Benefits Pool	01-2140	Health Insurance Payable	Health-Employer 10/8/2024	\$5,911.32	
10/9/2024	TMRS- Texas Municipal Retirement System	01-2120	Retirement Plan Payable	TMRS-Employer 10/8/2024	\$3,389.89	

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Non-Departmental						
	10/9/2024	Internal Revenue Service	01-2100	Federal Taxes Payable	Social Security-Employer 10/8/2024	\$1,721.65
	10/9/2024	Internal Revenue Service	01-2100	Federal Taxes Payable	Medicare-Employer 10/8/2024	\$402.64
	10/9/2024	Texas Workforce Commission Unemployment Tax	01-2110	State Unemployment Taxes Payable	TWC 10/8/2024	\$53.77
	10/9/2024	Internal Revenue Service	01-2100	Federal Taxes Payable	Federal Tax 10/8/2024	\$2,262.09
	10/9/2024	Internal Revenue Service	01-2100	Federal Taxes Payable	Social Security-Employee 10/8/2024	\$1,721.65
	10/9/2024	Internal Revenue Service	01-2100	Federal Taxes Payable	Medicare-Employee 10/8/2024	\$402.64
	10/9/2024	TMRS- Texas Municipal Retirement System	01-2120	Retirement Plan Payable	TMRS-Employee 10/8/2024	\$1,927.65
	10/23/2024	Texas Child Support SDU	01-2125	Child Support Payable	Child Support-TX2, Child Support -TX 10/22/2024	\$262.62
	10/23/2024	Texas Child Support SDU	01-2125	Child Support Payable	Child Support-TX 10/22/2024	\$207.69
	10/23/2024	TX Health Benefits Pool	01-2140	Health Insurance Payable	Health-Employee 10/22/2024	\$909.66
	10/23/2024	TX Health Benefits Pool	01-2140	Health Insurance Payable	Health-Employee 10/22/2024	\$5,911.32
	10/23/2024	TMRS- Texas Municipal Retirement System	01-2120	Retirement Plan Payable	TMRS-Employer 10/22/2024	\$3,484.87
	10/23/2024	Internal Revenue Service	01-2100	Federal Taxes Payable	Social Security-Employer 10/22/2024	\$1,769.48
	10/23/2024	Internal Revenue Service	01-2100	Federal Taxes Payable	Medicare-Employer 10/22/2024	\$413.84

City of Bartlett
Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Non-Departmental						
	10/23/2024	Texas Workforce Commission	01-2110	State Unemployment Taxes Payable	TWC 10/22/2024	\$48.82
	10/23/2024	Internal Revenue Service	01-2100	Federal Taxes Payable	Federal Tax 10/22/2024	\$2,395.45
	10/23/2024	Internal Revenue Service	01-2100	Federal Taxes Payable	Social Security-Employee 10/22/2024	\$1,769.48
	10/23/2024	Internal Revenue Service	01-2100	Federal Taxes Payable	Medicare-Employee 10/22/2024	\$413.84
	10/23/2024	TMRS- Texas Municipal Retirement System	01-2120	Retirement Plan Payable	TMRS-Employee 10/22/2024	\$1,981.65
	10/25/2024	TX Health Benefits Pool	01-2140	Health Insurance Payable	PBARTLE1 - November 2024	\$16,379.85
	10/25/2024	TX Health Benefits Pool	01-2140	Health Insurance Payable	PBARTLE1 - November 2024	\$1,785.70
Total						\$56,907.54
Library						
	10/10/2024	Bug Master	01-18-8851	Facility Maintenance	150874 PEST CONTROL	\$32.50
	10/10/2024	OVERDRIVE INC.	01-18-7701	Books, Movies, Subscriptions	H-0108418 Teinert Memorial Library Subscription	\$1,500.00
	10/21/2024	Dream Designs Computer Services	01-18-8951	Software Maintenance Agreements	2024297 - LIBRARY INTERNET ISSUES	\$45.00
	10/21/2024	Alice Nira	01-18-8551	Office Supplies	REIMBURSE: LIBRARY SUPPLIES	\$29.70
	10/24/2024	Verizon Wireless	01-18-9151	Telephone & Internet Services	AUTO DRAFT: October 2024 Verizon Payment	\$228.75
	10/25/2024	DOCUMENT SOLUTIONS	01-18-8953	Copier Service	37618989 LIBRARY COPIER	\$51.72

City of Bartlett
Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Library	10/25/2024	Deana Shiplett	01-18-8851	Facility Maintenance	REIMBURSE FOR CANDY FOR LIBRARY AND CITY HALL	\$21.83
	10/31/2024	Bug Master	01-18-8851	Facility Maintenance	150874 OCTOBER 2024-PEST CONTROL	\$32.50
	Total					\$1,942.00
Parks and Recreation	10/10/2024	Bug Master	01-15-8851	Facility Maintenance	150874 PEST CONTROL	\$32.50
	10/31/2024	Bug Master	01-15-8851	Facility Maintenance	150874 OCTOBER 2024-PEST CONTROL	\$32.50
	Total					\$65.00

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Water						
	10/4/2024	MRB GROUP	02-80-7654	Engineering Services	#61994 T.SOLOMAN- 6/2/24 TO 6/29/24 - BARTLETT SAFE ROUTES PROJECT	\$5,715.00
	10/4/2024	Steglich Feed And Farm Supply, Inc	02-80-9101	Operating Supplies - Not Office	AUGUST 2024 CREDIT CHARGES	\$227.63
	10/4/2024	MRB GROUP	02-80-7654	Engineering Services	#62386-T.SOLOMAN - 6/30/24 TO 7/27/24 BARTLETT SAFE ROUTES PROJECT	\$2,560.00
	10/4/2024	City Of Round Rock Environmental Services	02-80-9451	Sample Analysis	4-0824 BACTERIOLOGICAL TESTING	\$100.00
	10/4/2024	Act Pipe & Supply, Inc	02-80-9101	Operating Supplies - Not Office	#s101134904-001 Supplies	\$193.60
	10/4/2024	Act Pipe & Supply, Inc	02-80-9101	Operating Supplies - Not Office	#s101134930.001 Supplies	\$298.78
	10/4/2024	Mid-American Research Chemical	02-80-7501	Chemicals	#0829476 Chemicals	\$730.82
	10/4/2024	Repa Plumbing & A/C Inc.	02-80-9102	Tools & Non-Capital Equipment	15297 PAST DUE INVOICE: PVC	\$21.59
	10/10/2024	Bug Master	02-80-8851	Facility Maintenance	150874 PEST CONTROL	\$32.50
	10/10/2024	APPLIED CONTROL SOLUTIONS	02-80-9502	Wells, Lines, & Meters	#62 8/29/24 & 8/30/24 PUMP STATION REPAIRS	\$2,164.10
	10/10/2024	Unifirst Corporation	02-80-9301	Uniform Expense	#1637617 September 2024 - Uniforms - Public Works	\$115.02
	10/10/2024	Unifirst Corporation	02-80-9301	Uniform Expense	#1637617 September 2024 - Uniforms - Public Works	\$123.62
	10/10/2024	Unifirst Corporation	02-80-9301	Uniform Expense	#1637617 September 2024 - Uniforms - Public Works	\$117.17
	10/10/2024	Unifirst Corporation	02-80-9301	Uniform Expense	#1637617 September 2024 - Uniforms - Public Works	\$157.33

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Water						
	10/10/2024	Unifirst Corporation	02-80-9301	Uniform Expense	#1637617 September 2024 - Uniforms - Public Works	\$157.33
	10/21/2024	CENTEX SHIRT & EMBROIDERY	02-80-9301	Uniform Expense	#9208 Work Shifts for Public Works Dept	\$1,072.00
	10/21/2024	Ready Refresh	02-80-9101	Operating Supplies - Not Office	#0125962993-WASTEWATER PLANT-DRINKING WATER	\$115.50
	10/21/2024	Act Pipe & Supply, Inc	02-80-9101	Operating Supplies - Not Office	#1722 - SEPTEMBER 2024	\$1,968.86
	10/21/2024	Utility Service Co, Inc	02-80-7653	Water Tank Repair and Maintenance	27782 / 120111 / 612498 200000 PEDISPHERE TANK-QUARTERLY	\$3,363.04
	10/21/2024	MRB GROUP	02-80-7654	Engineering Services	#63453 BARTLETT ELEMENTARY SAFE ROUTE 8/25/24 TO 9/21/24	\$3,500.00
	10/21/2024	MRB GROUP	02-80-7654	Engineering Services	#63488 - GENERAL ENGINEERING SERVICES	\$4,038.50
	10/21/2024	Bartlett Red & White	02-80-9101	Operating Supplies - Not Office	SEPTEMBER 2024 CREDIT CHARGES	\$167.04
	10/21/2024	Tim's Auto Repair	02-80-9401	Vehicle Maintenance	REPAIRS ON CITY TRUCKS	\$653.01
	10/24/2024	Card Service Center	02-80-9101	Operating Supplies - Not Office	#1071 - OCTOBER 2024 - CREDIT CHARGES - JACOB GALLEGOS	\$3,259.03
	10/24/2024	Verizon Wireless	02-80-7451	Cellular Phones & Pagers	AUTO DRAFT: October 2024 Verizon Payment	\$229.34
	10/24/2024	Wex Bank-Exxon	02-80-8101	Fuel and Oil	#3696621105 Gas Credit Card Charges - September 2024	\$1,537.59
	10/25/2024	DSHS Central Lab Mc2004	02-80-9451	Sample Analysis	TESTING	\$21.00
	10/25/2024	Txtag	02-80-9251	Travel Expense	TOLL ROAD # LICENSE1448690	\$39.85

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Water						
	10/25/2024	MRB GROUP	02-80-7654	Engineering Services	#62398 Outlay #2	\$17,060.00
	10/25/2024	Texas Commission On Environmental Quality	02-80-9471	Water System Fees	23002445 / CWQ0077322 PERMIT 0010880001	\$6,857.45
	10/31/2024	Holt-Cat	02-80-8051	Equipment Maintenance	WIM60052354 REPAIRS ON MINI EXCAVATOR	\$2,260.70
	10/31/2024	Act Pipe & Supply, Inc	02-80-9101	Operating Supplies - Not Office	#S101147893.001 SERVICE SADDLE	\$173.92
	10/31/2024	Act Pipe & Supply, Inc	02-80-9101	Operating Supplies - Not Office	S101147887.001 GRIP JOINT	\$93.74
	10/31/2024	Act Pipe & Supply, Inc	02-80-9101	Operating Supplies - Not Office	S101149475.001 SOLVENT WELD	\$867.16
	10/31/2024	Act Pipe & Supply, Inc	02-80-9502	Wells, Lines, & Meters	S101144879.001 - HYDRANT METER	\$685.33
	10/31/2024	Steglich Feed And Farm Supply, Inc	02-80-9101	Operating Supplies - Not Office	CREDIT CHARGES - OCTOBER 2024 - PUBLIC WORKS	\$297.52
	10/31/2024	Econo Signs, Llc	02-80-9101	Operating Supplies - Not Office	10-992756 BARRIER TAPE	\$261.84
	10/31/2024	Econo Signs, Llc	02-80-9101	Operating Supplies - Not Office	10-992696 SAFETY BATON	\$244.86
	10/31/2024	Repa Plumbing & A/C Inc.	02-80-9102	Tools & Non-Capital Equipment	REPA PLUMBING	\$4.20
	10/31/2024	Mid-American Research Chemical	02-80-7501	Chemicals	0832543 SEWER SOLVENT	\$1,592.13
	10/31/2024	Bug Master	02-80-8851	Facility Maintenance	150874 OCTOBER 2024-PEST CONTROL	\$32.50
	10/31/2024	MRB GROUP	02-80-7654	Engineering Services	63892 PROFESSIONAL SERVICES 10/22/24 TO 10/19/24	\$2,898.75
	10/31/2024	MRB GROUP	02-80-7654	Engineering Services	63893 PROFESSIONAL SERVICES 9/22/24 TO 10/19/24	\$2,227.50

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Water						
	10/31/2024	Econo Signs, Llc	02-80-9101	Operating Supplies - Not Office	#10-992564 EMBLEMS	\$1,149.40
Total						\$69,386.25
Electric						
	10/4/2024	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	12059002 sewer plant 3 phase	\$794.26
	10/4/2024	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	12059003 sewer plant emergency 3 phase	\$75.71
	10/4/2024	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	12059005 bartlett ballfield and yardlight 3 phase	\$883.76
	10/4/2024	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	12059001 yardlight pole # 112295	\$15.45
	10/4/2024	TNMP	02-70-9322	TCOS	71437/00012/28795 TCOS AUGUST 2024	\$498.01
	10/4/2024	Brazos Electric Cooperative	02-70-9322	TCOS	#51800 RI 001 TCOS AUGUST 2024	\$1,550.44
	10/4/2024	Brazos Electric Cooperative	02-70-9322	TCOS	RI 51699 001 TCOS AUGUST 2024	\$493.29
	10/4/2024	NewGen Strategies & Solutions	02-70-7651	Contract Services- Regularly Scheduled	#19718 Utility Cost of Service & Rate Study	\$1,570.63
	10/4/2024	San Miguel Electric Cooperative, Inc	02-70-9322	TCOS	T091-2408 AUGUST 2024 TCOS	\$5.35
	10/10/2024	Lcra-(Lower Colorado River Authority)	02-70-9322	TCOS	#0011859 TCOS SEPTEMBER 2024	\$2,260.64
	10/10/2024	Technline, Inc	02-70-9101	Operating Supplies - Not Office	9414 / 3134398-00 GLOVES	\$146.00
	10/10/2024	City Of Garland	02-70-9322	TCOS	#2401677 TCOS JULY 2024	\$237.22

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Electric	10/10/2024	Rayburn Electric Coop	02-70-9322	TCOS	2024-5664 TCOS SEPT 2024	\$206.87
	10/10/2024	Floresville Electric Light & Power System	02-70-9322	TCOS	3990150 TCOS SEPT 2024	\$1.68
	10/10/2024	GV ELECTRICAL SERVICES LLC	02-70-7652	Contract Services-Emergency	#1109 9/24/24 ELECTRICAL SERVICES	\$2,438.06
	10/10/2024	Cross Texas Transmission, Llc	02-70-9322	TCOS	#012567 TCOS SEPT 2024	\$257.33
	10/10/2024	CPS Energy	02-70-9322	TCOS	301003212995 TCOS SEPT 2024	\$828.88
	10/10/2024	Bryan Texas Utilities	02-70-9322	TCOS	#022342 TCOS SEPT 2024	\$139.30
	10/10/2024	Lone Star Transmission, Llc	02-70-9322	TCOS	#1060 TCOS SEPT 2024	\$354.63
	10/10/2024	AEP-AMERICAN ELECTRIC POWER	02-70-9322	TCOS	169-21521190 TCOS SEPT 2024	\$2,311.75
	10/10/2024	Brownsville Public Utilities Board	02-70-9322	TCOS	#24-1831 TCOS SEPTEMBER 2024	\$36.25
	10/10/2024	ETT - Electric Transmission Texas, Llc	02-70-9322	TCOS	#374-21521249 TCOS SEPT 2024	\$1,178.98
	10/10/2024	WILCO FLEET SERVICES	02-70-9401	Vehicle Maintenance	#1832 Repairs on Public Works Truck	\$6,588.94
	10/10/2024	WILCO FLEET SERVICES	02-70-9401	Vehicle Maintenance	1833 Repairs on Public Works Truck	\$668.74
	10/10/2024	City Of Austin - Austin Energy	02-70-9322	TCOS	#11E2259193 TCOS SEPT 2024	\$325.79
	10/10/2024	LUBBOCK POWER & LIGHT	02-70-9322	TCOS	#64-39 TCOS SEPT 2024	\$82.91
	10/10/2024	Sharyland Utilities, Lp	02-70-9322	TCOS	#1800000305 / 30008218 Sept 2024 -TCOS	\$147.06

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Electric						
	10/21/2024	CNP HOUSTON ELECTRIC, LLC	02-70-9322	TCOS	10364970-3 / 833250/ 3001285344 TCOS AUGUST 2024	\$2,043.63
	10/21/2024	South Texas Electric Cooperative, Inc	02-70-9322	TCOS	006533 / 01247 TCOS SEPTEMBER 2024	\$352.00
	10/21/2024	S&H POWERLINE CONSTRUCTION, INC.	02-70-7652	Contract Services-Emergency	Emergency: Contract Services - Ewie and Elm st	\$12,826.24
	10/21/2024	TMPA - Texas Municipal Power Agency	02-70-9322	TCOS	0000025237 TCOS SEPT 2024	\$113.66
	10/21/2024	Schneider Engineering, Ltd.	02-70-7651	Contract Services-Regularly Scheduled	#74716/74717 24BART20 TCOS	\$3,310.04
	10/21/2024	NewGen Strategies & Solutions	02-70-7651	Contract Services-Regularly Scheduled	19275 July 2024 Rate Study	\$2,318.13
	10/24/2024	Wex Bank-Exxon	02-70-8101	Fuel and Oil	#3696621105 Gas Credit Card Charges - September 2024	\$314.12
	10/25/2024	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	12059001 YARDLIGHT POLE # 112295	\$30.63
	10/25/2024	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	12059005 BARTLETT BALLFIELD AND YARDLIGHT 3 PHASE	\$1,841.91
	10/25/2024	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	12059003 SEWER PLANT EMERGENCY 3 PHASE	\$151.42
	10/25/2024	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	12059002 SEWER PLANT 3 PHASE	\$1,525.43
	10/25/2024	TNMP	02-70-9322	TCOS	00012 / 28795 / 71737 SEPTEMBER 2024	\$502.43
	10/25/2024	Brazos Electric Cooperative	02-70-9322	TCOS	RI 51844 001 SEPTEMBER 2024 TCOS	\$493.29
	10/25/2024	City Of Garland	02-70-9322	TCOS	TCOS SEPT 2024	\$237.22

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Electric						
	10/25/2024	Sunbelt Solomon Services, LLC	02-70-9503	Lines, Poles, & Transformers	#396422 1-KVA 1 PHASE PADMOUNT	\$4,077.00
	10/25/2024	Techline, Inc	02-70-9101	Operating Supplies - Not Office	#9414 / 1360902-00 ELECTRIC SUPPLIES	\$240.00
	10/25/2024	Techline, Inc	02-70-9101	Operating Supplies - Not Office	9414 / 3134398-01 GLOVES	\$209.00
	10/25/2024	TEXAS METER & DEVICE COMPANY	02-70-9501	Electric Meters	0216704 METER INSTRUCTIONAL AND INSTALLATION	\$2,803.00
	10/25/2024	TAYLOR TREE SERVICE	02-70-7651	Contract Services- Regularly Scheduled	TREE TRIMMING: BELL, ELM, EVIE, JACKSON & PIETZSCH STREETS	\$6,200.00
	10/25/2024	Oncor Electric Delivery	02-70-9322	TCOS	TRN0036708 TCOS SEPTEMBER 2024	\$5,063.91
	10/31/2024	WSC Energy	02-70-8751	Purchased Power	EW730007048260 SEPTEMBER 2024 PURCHASED POWER	\$46,224.57
	10/31/2024	Brazos Electric Cooperative	02-70-9322	TCOS	51944RI001 TCOS SEPT 2024	\$1,550.44
	10/31/2024	CPS Energy	02-70-9322	TCOS	301003226539 TCOS SEPT 2024	\$828.88
	10/31/2024	CPS Energy	02-70-9322	TCOS	7000248212 REISSUE: LOST CHECK PAID 2/16/24	\$747.51
	10/31/2024	CPS Energy	02-70-9322	TCOS	reCK58687	
	10/31/2024	City Of Denton	02-70-9322	TCOS	1/16/24 TO 10/14/24 TCOS	\$260.79
	10/31/2024	WETT - Wind Energy Transmission Of Texas, LLC	02-70-9322	TCOS	10053004 OCTOBER 2024 TCOS	\$376.31
	10/31/2024	Floresville Electric Light & Power System	02-70-9322	TCOS	3990151 TCOS OCTOBER 2024	\$1.68

City of Bartlett
Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Electric	10/31/2024	CNP HOUSTON ELECTRIC, LLC	02-70-9322	TCOS	3001255195 TCOS APRIL 2024 - NEVER RECEIVED	\$1,843.03
	10/31/2024	CNP HOUSTON ELECTRIC, LLC	02-70-9322	TCOS	3001293331/8332520 SEPTEMBER 2024 TCOS	\$2,043.63
	10/31/2024	Schneider Engineering, Ltd.	02-70-7651	Contract Services- Regularly Scheduled	74272 PROFESSIONAL SERVICES 8/4/24 BNTO 8/31/24	\$412.50
	10/31/2024	Schneider Engineering, Ltd.	02-70-7651	Contract Services- Regularly Scheduled	#74270 REGULATORY SUPPORT ATCS	\$750.00
	Total					\$123,790.33
Sewer	10/4/2024	Magna Flow Environmental, Inc	02-81-7652	Contract Services- Emergency	90001 JOB#64460 8/27/24	\$4,128.82
	10/4/2024	NewGen Strategies & Solutions	02-81-7651	Contract Services- Regularly Scheduled	#19718 Utility Cost of Service & Rate Study	\$1,570.62
	10/4/2024	Caterpillar Financial Services	02-81-7401	Capital Expenditures	2172458 #35913602 Backhoe Loader	\$1,116.02
	10/4/2024	ATS	02-81-8601	Permit Fees	495567 Residential Plan Review 320 SE Front Street	\$75.00
	10/10/2024	FERGUSON WATERWORKS #1106	02-81-9101	Operating Supplies - Not Office	55303 / 1310364 GATE VALVE	\$1,096.00
	10/10/2024	BARTLETT AUTO SERVICE LLC	02-81-9401	Vehicle Maintenance	#290 REPAIRS ON TRUCK #4	\$180.00
	10/10/2024	ATS	02-81-8601	Permit Fees	#496504 INSPECTIONS	\$1,075.00
Sewer	10/10/2024	ATS	02-81-8601	Permit Fees	#490018 RESIDENTIAL PLAN REVIEW 429 W BELL	\$75.00

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Sewer	10/10/2024	ATS	02-81-8601	Permit Fees	496582 - Residential Plan Review Metal Garage - 1225 W. Clark	\$75.00
	10/21/2024	Caterpillar Financial Services	02-81-7401	Capital Expenditures	#2172458 / 35981115 MINI EXCAVATOR	\$1,539.34
	10/21/2024	Environmental Monitoring Laboratory, Llc	02-81-9451	Sample Analysis	#24090031 WASTEWATER TESTING	\$541.20
	10/21/2024	ATS	02-81-8601	Permit Fees	496975 -Commercial Plan Review 875 S. Dalton	\$475.00
	10/21/2024	ATS	02-81-8601	Permit Fees	#497692 Residential Plan Review 438 W. Elm Pedro Flores	\$75.00
	10/21/2024	ATS	02-81-8601	Permit Fees	497478 - 324 W. JACKSON STORM SHELTER	\$75.00
	10/21/2024	NewGen Strategies & Solutions	02-81-7651	Contract Services- Regularly Scheduled	19275 July 2024 Rate Study	\$2,318.12
	10/25/2024	City Of Round Rock Environmental Services	02-81-9451	Sample Analysis	4-0924 WATER TESTING	\$100.00
	10/25/2024	BARTLETT AUTO SERVICE LLC	02-81-9401	Vehicle Maintenance	#312 TRUCK #5 FLAT TIRE	\$25.00
	10/25/2024	ATS	02-81-8601	Permit Fees	498192 RESIDENTIAL PLAN REVIEW- 223 NW FRONT STREET	\$75.00
	10/25/2024	ATS	02-81-8601	Permit Fees	#490017 RESIDENTIAL PLAN REVIEW: 324 W JACKSON	\$75.00
	10/31/2024	Dean's Automotive	02-81-9401	Vehicle Maintenance	#82765 - REPLACE INJECTOR LINE 2015 FORD F350	\$599.98
	10/31/2024	Caterpillar Financial Services	02-81-7401	Capital Expenditures	2172458 - BACKHOE LOAN	\$1,116.02
	10/31/2024	ATS	02-81-8601	Permit Fees	498678 RESIDENTIAL PLAN REVIEW 324 W. JACKSON	\$75.00

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Sewer	10/31/2024	FATHEAD CYCLE WERX, LLC	02-81-8051	Equipment Maintenance	893 FUEL PUMP REPAIRS ON 2020 KAWASAKI MULE	\$934.54
	10/31/2024	ATS	02-81-8601	Permit Fees	500091 - COMMERCIAL PLAN REVIEW 875 S DALTON BUILDING E	\$285.00
	10/31/2024	FERGUSON WATERWORKS #1106	02-81-9101	Operating Supplies - Not Office	55303 - 1315944 Blue Pipe lube	\$37.14
	Total					\$17,737.80
	Non-Departmental					
	10/9/2024	OKLAHOMA CENTRALIZED SUPPORT REGISTRY	02-2125	Child Support Payable	Child Support - OK 10/8/2024	\$253.08
	10/9/2024	TX Health Benefits Pool	02-2140	Health Insurance Payable	Health-Employee 10/8/2024	\$381.07
	10/9/2024	TX Health Benefits Pool	02-2140	Health Insurance Payable	Health-Employee 10/8/2024	\$985.22
	10/9/2024	TMRS- Texas Municipal Retirement System	02-2120	Retirement Plan Payable	TMRS-Employer 10/8/2024	\$799.45
10/9/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Social Security-Employer 10/8/2024	\$402.64	
10/9/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Medicare-Employer 10/8/2024	\$94.16	
10/9/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Federal Tax 10/8/2024	\$602.31	
10/9/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Social Security-Employee 10/8/2024	\$402.64	
10/9/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Medicare-Employee 10/8/2024	\$94.16	

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Non-Departmental						
	10/9/2024	TMRS- Texas Municipal Retirement System	02-2120	Retirement Plan Payable	TMRS-Employee 10/8/2024	\$454.60
	10/23/2024	OKLAHOMA CENTRALIZED SUPPORT REGISTRY	02-2125	Child Support Payable	Child Support - OK 10/22/2024	\$253.08
	10/23/2024	TX Health Benefits Pool	02-2140	Health Insurance Payable	Health-Employee 10/22/2024	\$381.07
	10/23/2024	TX Health Benefits Pool	02-2140	Health Insurance Payable	Health-Employee 10/22/2024	\$985.22
	10/23/2024	TMRS- Texas Municipal Retirement System	02-2120	Retirement Plan Payable	TMRS-Employer 10/22/2024	\$703.98
	10/23/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Social Security-Employer 10/22/2024	\$354.56
	10/23/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Medicare-Employer 10/22/2024	\$82.92
	10/23/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Federal Tax 10/22/2024	\$515.76
	10/23/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Social Security-Employee 10/22/2024	\$354.56
	10/23/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Medicare-Employee 10/22/2024	\$82.92
	10/23/2024	TMRS- Texas Municipal Retirement System	02-2120	Retirement Plan Payable	TMRS-Employee 10/22/2024	\$400.31
	10/23/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Social Security-Employer 10/23/2024	\$46.62
	10/23/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Medicare-Employer 10/23/2024	\$10.90
	10/23/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Federal Tax 10/23/2024	\$12.51
	10/23/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Social Security-Employee 10/23/2024	\$46.62

City of Bartlett Council Report

Check Date: 10/1/2024 to 10/31/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Non-Departmental						
	10/23/2024	Internal Revenue Service	02-2100	Federal Taxes Payable	Medicare-Employee 10/23/2024	\$10.90
	10/25/2024	TX Health Benefits Pool	02-2140	Health Insurance Payable	PBARTLE November 2024 HEALTH BENEFITS	\$933.35
	10/31/2024	GUADALUPE CAMPOS ZAVALETA	02-2005	Utility Customer Deposits	DEPOSIT REFUND: 301 W BROOK	\$200.00
					Total	\$9,844.61
Garbage						
	10/10/2024	Al Clawson Disposal, Inc	02-84-7652	Contract Services-Solid Waste Collection	#702508 - OCTOBER 2024 - DISPOSAL SERVICE	\$12,591.30
	10/21/2024	Al Clawson Disposal, Inc	02-84-7652	Contract Services-Solid Waste Collection	702377 500 ARNOLD DRIVE	\$979.40
					Total	\$13,570.70

City of Bartlett
Council Report
10/1/2024 to 10/31/2024

Fund Totals

01	General Fund	\$103,241.33
02	Utilities Fund	\$234,329.69
	Grand Total:	<u>\$337,571.02</u>



CHAD MEES, MAYOR
VICKIE COOPER, MAYOR PRO-TEM
JESSE LUNA, COUNCILMAN
GAYLE JONES, COUNCILMAN
SHELTON GILMORE, COUNCILMAN
JACKIE IVICIC, COUNCILMAN

Date: November 1, 2024

Report: Monthly Utilities Report

Report Dates: October 1, 2024 through October 31, 2024

Credit Card	\$76,999.20
Checks	\$135,362.16
Cash	\$51,578.61
ACH	\$42.19
<u>Total</u>	<u>\$262,593.82</u>

Paper Bills	764
Deposit Revenue	\$1,250.00
Number of Active Accounts	668
New Residents	6
Payment Plan Households	27

11/1/2024 9:24:15 AM

	Billing Period	Council Report 10/1/2024 -
Utility Bills Disbursed	Count	Amount
Active	668	\$199,003.76
Pending Connect	5	\$390.60
First Bill	6	\$400.49
Pending Connect, First Bill	1	\$82.61
Final Bill	5	\$443.88
First and Final Bill	1	\$12.39
Backdated Move In Date	21	\$4,760.70
Exclude From Bill Print	3	\$95.85
Pending Cutoff Nonpayment	44	\$12,963.40
Pending Connect, Pending Cutoff Nonpayment	1	\$178.06
Backdated Move In Date, Pending Cutoff Nonpayment	1	\$232.67
Landlord	3	\$563.79
Bill To Service Address	2	\$507.91
Pending Disconnect, Bill To Service Address	1	\$0.00
Pending Cutoff Nonpayment, Bill To Service Address	2	\$0.00
Total	764	\$219,636.11

Payments Received	Count	Amount
CreditCard	240	\$76,999.20
Check	378	\$135,362.16
Cash	182	\$51,578.61
Change	129	(\$1,388.34)
Other	1	\$42.19
Total	930	\$262,593.82

Service Orders Completed	Count
General	108
Meter Pull	19
Meter Exchange	8
Meter Set	11
Connect	12
Reread	3
Disconnect - Move Out	6
Total	167

Service Categories	Count	Amount
DUMPSTER MISCELLANEOUS	4	\$2,118.75
DUMPSTER 3 YARDS	5	\$400.00

DUMPSTER 4 YARD	4	\$470.00
DUMPSTER 6 YARD	1	\$130.00
DUMPSTER 8 YD X2	2	\$465.00
6 YARD X 2	2	\$360.00
ELECTRIC COMMERCIAL	83	\$28,588.79
ELECTRIC VAPOR LIGHT	29	\$186.00
ELECTRIC RESIDENTIAL	624	\$94,147.22
GARBAGE RESIDENTIAL	614	\$16,662.11
SEWER RESIDENTIAL	571	\$18,385.58
TIME WARRANT REPAY	1	\$0.00
SEWER COMMERCIAL	50	\$3,740.00
Water/WWTP Improvement Loan Repay	659	\$5,545.55
WATER RESIDENTIAL	590	\$34,856.18
WATER COMMERCIAL	66	\$11,067.09
SEWER COMMERCIAL PRISON	1	\$686.90
DUMPSTER 2 YARDS	2	\$130.00
Total	0	\$217,939.17

Past Due Summary**Accounts to Penalize****Excluded Accounts****Deposit Report Summary****Deposit Amount****Paid Amount**

\$1,500.00

\$1,250.00



CHAD MEES, MAYOR
VICKIE COOPER, PRO TEMPORE
JACKIE IVICIC, COUNCILMAN
JESSE LUNA, COUNCILMAN
GAYLE JONES, COUNCILMAN
SHELTON GILMORE, COUNCILMAN

Date 11/01/2024

Monthly Report: Development Services Department

As of 10/31/2024

All building permits are subject to abide by City of Bartlett developmental zonings and building ordinances accordingly.

<i>Permits Received/Issued</i>	Residential	Commercial
<i>New Permits Applications Received</i>	6	1
<i>Building Permits Issued</i>	7	2
<i>Plan Reviews Denied</i>	3	0
<i>Plan Review Failures</i>	3	0
Uncertified Plans	2	0
Site Maps	0	
Incomplete Information	1	0
Other	0	0
<i>Demolition Permits Issued</i>	1	0
<i>Permit Renewal</i>	0	1



DEPARTMENT REPORTS – Public Works

Special Projects	1
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GENERAL	120
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water	meter repair	6
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Utility tap buildout

Read meters 10

Locates 31

Water meter set 10

Connects

Low water pressure

Limbs on line

Flush fire hydrants 10

Water lines repair 31

Water leaks 31

water

brush pickups

Mow 8

Sewer jet back ups 2

Sewer line repair 9



DEPARTMENT REPORTS – Public Works

ELECTRIC

- POWER OUTAGE 6
- LOW HANGING WIRE 1
- LIMB ON LINE 1
- ELECTRIC DOWN 9
- STREET LIGHTS REPAIR 10
- ELECTRIC METER REPAIR 5
- METER PULL 20
- ELECTRIC ISSUE 6

REREADS 8

- CONNECTS 4

DISCONNECTS 5

Meter set 10

street repair 5

tree trimming



DEPARTMENT REPORTS – Public Works

UPDATES

OCTOBER 2024

- #2 ELECTRIC TRUCK WAS PICK UP FROM SHOP .NO MORE DIESEL LEAKS .

FIXED LIGHTS ON TRAILER .WIRE HARDNESS WAS CUT OFF THE TRAILER .

PICK UP ATV FROM SHOP .WORKING GOOD .

112 STONE PACK GETTING INSTALL 6"INCH SEWER LINE AND TAPS FOR MOBLIE HOMES ,

ALSO RUNNIG 2"FOR WATER LINE AND TAPS FOR MOBILE HOMES .

INTALLED CITY LOGOS ON ALL VEHICLES AND EQUIPMENT.

TOTAL 359



**BARTLETT POLICE DEPARTMENT
CHIEF MARKUS HOLT
202 NORTH DALTON STREET
BARTLETT, TEXAS 76511
(254)527-3733 OFFICE (254) 527-4256(FAX)**

Below are the Event Priority Levels and Event Count for Dispatched Calls of Service

Event Priority Level	Event Count
1	5
2	24
3	66
4	64

Total Dispatched Calls of Service (Bell County): 159 Calls of Service

Total Non-Dispatched Calls of Service: 64 Calls of Service (No Event Priority Level)

Total Active Investigations: 7 Investigations Active

Total Closed Investigations: 4 Investigations

Pending Investigations Sent to District/County Attorney: 6 Investigations

Total Dispatched Calls of Service Including Active Investigations, Non-Dispatched Calls of Service: **230 Calls of Service**



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shelton Gilmore, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Special Called Meeting

6:00 PM

Tuesday, October 15th, 2024

Bartlett City Hall

140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to Order 6:01 pm

Gayle Jones Absent

Quorum declared.

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

No one signed up to speak

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Receive monthly department reports:
 - a. City Secretary
 - b. Municipal Court
 - c. Development Services
 - d. Utility Billing
 - e. Public Works
 - f. Police
2. Approve minutes from the following meeting:
 - a. 09-09-2024 – Regular
 - b. 09-23-2024 – Regular

MPT Cooper made the motion to accept consent agenda as presented.
CM Ivicic seconded the motion

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action to approve the written Rules of the Bartlett City Cemetery.
MPT Cooper made the motion to approve the written Rules of the Bartlett City Cemetery.
CM Ivicic seconded the motion.



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shelton Gilmore, Council Member

2. Discuss, review, and take any necessary action to accept Ordinance 2024-10-15-01 appointing the Temple Daily Telegram as the Official Newspaper for the City of Bartlett (Ref. Tex. Local Government Code Title 2. Chapter 52.004)

MPT Cooper made the motion to accept Ordinance 2024-10-15-01 appointing the Temple Daily Telegram as the Official Newspaper for the City of Bartlett (Ref. Tex. Local Government Code Title 2. Chapter 52.004)

CM Ivicic seconded the motion.

3. Discuss, review, and take any necessary action to Accept / Deny Ordinance 2024-10-15-02 on the creation of Special Revenue Fund *Community Development Fund* and guidelines use of the Fund.

MPT Cooper made the motion to accept Ordinance 2024-10-15-02 on the creation of a Special Revenue Fund Community Development Fund and guidelines use of the Fund.

CM Ivicic seconded the motion.

4. Discuss, review, and take any necessary action to Accept / Deny Williamson County Memorandum of Understanding (MOU) on the design and construction costs related to the Salt Lake, Brook, Front Street project.

CM Ivicic made the motion to accept Williamson County Memorandum of Understanding (MOU) on the design and construction costs related to the Salt Lake, Brook, Front Street project.

CM Luna seconded the motion.

5. Discuss, review, and take any necessary action to accept the designation of the Williamson County American Rescue Plan Act (ARPA) City of Bartlett Fund and City of Bartlett ARPA fund to the Mike Larsen Company's bid for the 50k ground water storage tank at \$271,385. The City of Bartlett ARPA fund is not to exceed \$30,000.

CM Ivicic made the motion to accept the designation of the Williamson County American Rescue Plan Act (ARPA) City of Bartlett Fund and City of Bartlett ARPA fund to the Mile Larsen Company's bid for the 50k ground water storage tank at \$271,385. The City of Bartlett ARPA fund is not to exceed \$30,000.

FUTURE AGENDA ITEMS

Ordinance for selling alcohol in the City Limits of Bartlett Tx
Status of AMI meters

ADJOURN

MPT Cooper made the motion to adjourn.

CM Ivicic seconded the motion.

Motion Passed

Adjourned at 6:53 P.M.

MINUTES APPROVED

X

Chad Mees
Mayor

Date

ATTEST:



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shelton Gilmore, Council Member

X

Brenda Kelley
City Clerk

Date



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shelton Gilmore, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM

Monday, October 28th, 2024

Teinert Memorial Library
337 N. SH-95, Bartlett, Texas 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to Order at 6:00 P.M.

MPT Cooper was absent

CM Gilmore was absent

Quorum declared

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

No one signed up to speak.

EXECUTIVE SESSION:

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (Closed Meeting) to discuss the following:

1. §551.074: Personnel Matters: Discuss the appointment of Sara Kerr as the City Attorney.

Entered into executive session at 6:02 P.M.

No Action

Reconvened at 6:18 P.M.

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action to appoint Sara Kerr as the City Attorney.

CM Luna made the motion to appoint Sara Kerr as the City Attorney.

CM Ivicic seconded the motion.

Motion passes

Mayor Chad Mees swears in Sara Kerr via Form #2204 of the Secretary of State Office.

2. Discuss, review, and take any necessary action to approve farm land lease agreement.

CM Ivicic made the motion to approve Douglas David to lease farm land.

CM Luna seconded the motion.

Motion passes



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shelton Gilmore, Council Member

3. Discuss, review, and take any necessary action to appoint Thadra Vrabel as the Municipal Development District (MDD) social media representative.

CM Jones made the motion to appoint Thadra Vrabel as the Municipal Development District (MDD) social media representative.

CM Luna seconded the motion

Motion passes

4. Discuss, review, and take any necessary action to approve a salary of \$500 per month to the Municipal Development District's (MDD) social media representative.

CM Jones made the motion to approve the salary of \$500 per month to the Municipal Development District's (MDD) social media representative.

5. Discuss, review, and take any necessary action on Utility Billing Operations.

No action taken

6. Discuss, review, and take any necessary action to Amend Chapter 12.02.004 *Payment Arrangements*.

CM Ivicic made the motion to accept Ordinance 2024-10-28 with the following amendments: to change the \$100 after-hours reconnection fee to \$125.00 and to mention the service address in the affidavit statement to amend chapter 12.02.004 *Payment Arrangements*.

CM Luna seconded the motion.

Motion passes

FUTURE AGENDA ITEMS

ADJOURN

CM Ivicic made the motion to adjourn.

CM Luna seconded the motion

Motion passes

Meeting adjourned at 7:16 P.M.

MINUTES APPROVED

X

CHAD MEES
MAYOR

DATE

ATTEST:



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shelton Gilmore, Council Member

X

Brenda Kelley
City Clerk

Date



AGENDA ITEM #:

1

Resolution 2024-11-12-01



AGENDA ITEM #:

2

Resolution 2024-11-12-02



November 7, 2024

The Honorable Chad Mees, Mayor
City of Bartlett
140 W. Clark Street
Bartlett, TX 76511

**Re: Proposal for Professional Services
TWDB Wastewater Treatment Plant and Collection System Improvements
Construction Phase Services—City of Bartlett**

Dear Mayor Mees,

MRB Group is pleased to provide the City of Bartlett with this proposal for Professional Services.

I. Background/Understanding

The City of Bartlett's WWTP is an aging lagoon system with difficulty achieving compliance with its Texas Commission on Environmental Quality (TCEQ) wastewater discharge permit. The TCEQ permit, issued in January 2020, has a flow limit of 0.325 million gallons per day (MGD), a Biochemical Oxygen Demand limit of 81 pounds per day (lbs/day), and a Total Suspended Solids limit of 244 lbs/day. Given the characteristics of the current wastewater influent, the plant is having difficulty complying with its TCEQ permit due to the organic loading. A new activated sludge WWTP plant would provide the technology necessary to achieve compliance with the TCEQ discharge permit. The proposed improvements would include a new plant lift station equipment, aeration basin, clarifier, blower facilities, sludge handling, disinfection, electrical systems, and gravity outfall. In addition, an emergency generator, which will power critical equipment at the plant, will be included.

It is anticipated, based on the layout of the current wastewater plant site, that the acquisition of property for the new construction work will not be necessary. MRB has evaluated the existing plant site and identified options on the site suitable for the new wastewater facility.

Projects funded by TWDB require a detailed engineering evaluation, preparation of an Engineering Feasibility Report (EFR), and submission of plans and specifications. This work has been funded by TWDB under a separate funding application. This scope of work is for the bidding, construction administration, and construction observation phases of the project.

II. Scope of Services and Compensation

A. Application Phase Engineering Services

1. TWDB Funding Application

Includes gathering information from the City, the City's Financial Advisor, and the Bond Council and preparing an updated Preliminary Engineering Feasibility Report (PEFR).

- a. Coordinate and gather necessary information from the City of Bartlett, the City's Financial Advisor, and Bond Council. MRB will incorporate this information into the online application form on the TWDB website.
- b. Update the previously submitted PEFR describing the project and the project purpose, including current and future population projections, alternatives considered, a project location map, a description of the existing treatment system, a detailed discussion on issues scored on the Intended Use Plan, project schedule, and a cost estimate. The PEFR will be prepared in accordance with TWDB-0556 Guidance. The PEFR shall be signed and sealed by a Texas Licensed Professional Engineer.
- c. Resubmit the previously approved Water Conservation Plan and Drought Contingency Plan as required for TWDB funding.
- d. Prepare TWDB-1201 Budget form for the project. This form includes all financial, engineering, and construction-related expenses for the project.

Subtotal of A, Item 1 (Lump Sum) \$25,000.00

B. Bidding Phase Engineering Services

The assumption has been made that the wastewater treatment plant improvements and the collection system improvements will be bid as a single project.

1. MRB will prepare an advertisement for bid to be published by the City in the local newspaper and provide electronic documents to the City to be distributed to bidders as requested. MRB will provide the City with two (2) sets of 11x17 plans and specifications to allow local

contractors to review the plans and specifications at the City's Office. MRB will distribute electronic bid documents (in PDF format) to bidders via CivCast.

2. Coordinate and chair a Pre-Bid meeting to present the general outline of the project to bidders.
3. MRB will prepare addenda based on questions and comments received from bidders during the bid process and distribute in PDF format via CivCast.
4. MRB will attend the bid opening and review the bids received for completeness and conformance with the bidding requirements. A bid review and summary will be provided to assist the City in awarding the contract.
5. Prepare conformed sets of Contract Documents for execution by the City and Contractor. Conformed sets of Contract Documents will incorporate addenda issued during the bidding process and include required bonds, insurance, and contractor forms.

Subtotal of B, Items 1-5 (Lump Sum) \$35,000.00

C. Construction Administration Services

MRB will administer the construction contract by conducting the following based on an 18-month construction period for the WWTP and collection system improvements.

1. Issue Notice to Proceed.
2. Coordinate and chair Pre-Construction meetings and monthly progress meetings with the Contractor, TWDB, and City representatives. Prepare and distribute meeting minutes.
3. Review shop drawings and submittals.
4. Respond to RFIs, issue RFPs, and issue clarifications and change orders as required.
5. Review the progress of work and payment applications. Provide a recommendation to the City for monthly payments.
6. Issue Substantial Completion certification and provide punch lists to Prime Contractors.
7. Review project completion status and punch list progress for overall project completion and certification with TCEQ and funding agencies.
8. Assist in obtaining construction closeout documentation.
9. Record Drawings – Provide record drawing documents in AutoCAD and PDF format based on red lines and field notes from Contractor and Field Observer documents.
10. Prepare TWDB Outlay Reports for reimbursement on behalf of the City for engineering and construction payments.

Subtotal of C, Items 1-10 (Lump Sum) \$260,000.00

D. Construction Observation Services

MRB will provide part-time construction observation during the 18-month construction period for the WWTP and collection system improvements.

1. The construction observation is currently estimated based on an 18-month construction period and one (1) part-time observer throughout the project: 18 months (78 weeks) x 20 hours/week on site and 4 hours/week for logistics and reporting for the WWTP (on average) plus mileage. If additional contract time is needed or overtime hours due to the nature of construction, additional services may be requested as needed.

Subtotal of D, Item 1 (Hourly) \$284,000.00

E. Additional TWDB Funded Services

1. Construction Testing: Special inspection and testing services will be required during construction. These construction testing services will be retained by MRB.
2. Using contractor submittals, prepare Operation and Maintenance Manual for the City's use. Two (2) bound paper copies and one electronic copy will be provided to the City.

Subtotal of E, Items 1-2 (Lump Sum) \$80,000.00

Total Compensation..... \$684,000.00

The cost figure shown above represents our lump sum or hourly amounts. Any additional work beyond this fee and outside the scope of this proposal will be reviewed with the Client. MRB Group will submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group hourly rates are subject to annual adjustment.

III. Additional Services

The following items (not included in the above scope of services) can be provided on a personnel time-charge basis but would only be performed upon receipt of your authorization:

- A. State Historic Preservation Office (SHPO) archaeological investigation.
- B. Site Investigations per U.S. Army Corp of Engineers direction

- C. Hazardous Materials Survey.
- D. Special assistance to the City for:
 - 1. Startup and attunement of equipment and systems
 - 2. Training City staff to operate and maintain equipment and systems
 - 3. Developing procedures for operation, maintenance, and recordkeeping for equipment and systems
 - 4. Reviewing O&M manuals, above and beyond that provided by equipment manufacturers under the construction contract.

IV. Commencement of Work

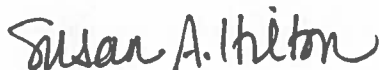
Upon receipt of the signed proposal, MRB Group will begin work on the project.

V. Standard Terms and Conditions

Attached hereto and made part of this Agreement are MRB Group's *Standard Terms and Conditions*.

If this proposal is acceptable, please sign where indicated and return it to our office. Thank you for considering our firm. We look forward to working with you on this significant project.

Sincerely,



Susan A. Hilton, P.E.
Project Manager



Trey S. Taylor, P.E.
Central Texas Operations Manager

<https://mrbgroup365.sharepoint.com/sites/Proposals/Shared Documents/Texas/Bartlett, City of/O-24-0793 2024 TWDB WWTP/City of Bartlett - WWTP Engineering Proposal - Construction Phase.docx>



Enclosure MRB Group Standard Terms and Conditions

Proposal Accepted for City of Bartlett by:

Signature

Title

Date

MRB GROUP, P.C.**AGREEMENT FOR PROFESSIONAL SERVICES
STANDARD TERMS AND CONDITIONS****A. TERMINATION**

This Agreement may be terminated by either party with seven days' written notice in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

B. OWNERSHIP OF DOCUMENTS

All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including attorneys' fees, arising from reuse or modification of the instruments of service by the client or any person or entity that acquires or obtains the instruments of service from or through the client.

C. ESTIMATES

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

D. INSURANCE

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.

E. INDEPENDENT CONTRACTOR

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

F. SUCCESSORS AND ASSIGNS

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

H. INVOICES AND PAYMENT

Client will pay MRB Group, Engineering, Architecture, Surveying, D.P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

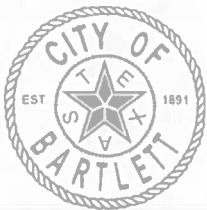
MRB Group, D.P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

J. P.S.O. NOT AN EMPLOYEE

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

K. INDEMNITY

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.



AGENDA ITEM #:

3

Resolution 2024-11-12-03

Application Filing and Authorized Representative Resolution

A RESOLUTION by the City Council of the City of Bartlett requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

BE IT RESOLVED BY THE City Council OF THE City of Bartlett :

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$ 16,254,000 to provide for the costs of Bartlett Wastewater Treatment Plan and Collection System Improvements.

SECTION 2: That Adrian Flores be and is hereby designated the authorized representative of the City of Bartlett for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City of Bartlett before any hearing held by the Texas Water Development Board on such application, to wit:

Financial Advisor: Specialized Public Finance

Engineer: MRB Group

Bond Counsel: Bickerstaff

PASSED AND APPROVED, this the _____ day of _____, 20____.

ATTEST: _____

By: _____

(Seal)



AGENDA ITEM #:

4

Resolution 2024-11-12-04

APPLICANT City of Bartlett §

is or will become in compliance with all of its material contracts.

7. The City of Bartlett (authority, city, county, corporation, district) will

comply with all applicable federal laws, rules, and regulations as well as the laws of this state and the rules and regulations of the TWDB.

Official Representative

Title: _____

SWORN TO AND SUBSCRIBED BEFORE ME, by _____,
on this _____ day of _____, 20____.

(NOTARY'S SEAL)

Notary Public, State of Texas