Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shaun George, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM
Monday, March 10th, 2025
Bartlett City Hall
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

BOARDS, COMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

1. Cemetery Committee Monthly Update
2. Teinert Memorial Library Board Monthly Update
3. Municipal Development District (MDD) Monthly Update
4. Parks & Facilities Committee Monthly Update

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

5. Receive monthly department reports:
   a. City Secretary
   b. Municipal Court
   c. Development Services-Permits
   d. Utility Billing
   e. Public Works
   f. Municipal Treasurer
   g. City Administrators Update:
      i. Safe Routes to School (SRTS) sidewalk project update.
      ii. Williamson County American Rescue Plan Act (ARPA) water ground storage tank.
      iii. Texas Development Board Clean Water State Revolving Fund (CWSRF) loan application update.

6. Approve minutes from the following meeting:
   a. 02/24/25 – Regular Meeting

Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shaun George, Council Member

EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:

1. §551.074 – Personnel Matters
   a. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a City Administrator, Adrian Flores

FUTURE ITEMS

ADJOURN

All items listed on the agenda are eligible for discussion and/or action. The City Council reserves the right to retire into executive session at any time during the course of this meeting to deliberate any of the matters listed, as authorized by Texas Government 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). All final deliberations and actions of the governing body shall be held in an open meeting as required by Texas Government Code 551.102.

I certify this agenda was posted, pursuant to Texas Government Code 551.043, at least 72 hours prior to the commencement of the meeting in accordance with the Texas Open Meetings Act.

Posted Friday, March 7th, 2025, at or before 6:00 P.M.

Brenda Kelley 3-7-25

Posted by /s/ Brenda Kelley – City Clerk

Brenda K

February 2025

Visitors 42

New Cards issued 2

Books Checked out 15

Books Checked in 8

Computers used 4

Program __ Adult ____________ Children ________

Vol Hours 79

Staff Hours 87

Comments

2/11/25 was last day Shelley Carter worked here at library.

LIBARY REPORT FEBRUARY 2025

CITY CLERK MONTHLY REPORT

February 2025

Open Records Request's

a. 3 requests
b. 3 closed records.
c. 0 is pending.

The election is canceled but town hall will still be used for the election of BISD School Board members.

Brenda Kelley
City Clerk

140 WEST CLARK STREET POST OFFICE DRAWER H BARTLETT, TEXAS 76511
254.527.3219OFFICE - 254.527.4280FAX

City of Bartlett
Municipal Court Council Report
From 2/1/2025 to 2/28/2025

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
12	1	1	0	7	21

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
$2,006.82	$1,041.52	$2,615.00	$82.54	$99.22	$5,845.10

Warrants

Issued	Served	Closed	Total
4	0	2	6

FTAs/VPTAs

FTAs	VPTAs	Total
1	7	8

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
17	0	11	1	0	29

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
18	0	18	36

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Water						
	2/5/2025	MRB GROUP	02-80-7654	Engineering Services	PROJECT#73933 11/17/24 TO 1/11/25 COMMITMENT COST	$22,400.00
	2/13/2025	Ready Refresh	02-80-9101	Operating Supplies - Not Office	WWTP #0125962993/05A0125962993	$135.48
	2/13/2025	O'REILLY AUTO PARTS	02-80-9401	Vehicle Maintenance	3538399 JANUARY 2025 CREDIT CHARGES	$65.96
	2/13/2025	Trac-N-Trol	02-80-7653	Water Tank Repair and Maintenance	#11032 BD SENSORS PRESSURE TRANSDUCER	$542.45
	2/13/2025	Repa Plumbing & A/C Inc.	02-80-9102	Tools & Non-Capital Equipment	#16661 4" STY	$28.72
	2/21/2025	MRB GROUP	02-80-7654	Engineering Services	65806 BISD SAFE ROUTES TO SCHOOL	$2,212.50
	2/21/2025	Empire Seed Turf & Irrigation	02-80-9101	Operating Supplies - Not Office	#170138 CHAIN SAW ETC	$591.24
	2/21/2025	Mike Larsen Company	02-80-7654	Engineering Services	#250131-1 - Job# 24-0912 Jackson St 50k Gallon Storage Tank & Appurtas	$53,263.35
	2/27/2025	Tim's Automotive Repair	02-80-9401	Vehicle Maintenance	JANUARY 2025 INVOICES - REPAIRS ON CITY VEHICLES	$377.00
	2/27/2025	Tim's Automotive Repair	02-80-8101	Fuel and Oil	JANUARY 2025 INVOICES - REPAIRS ON CITY VEHICLES	$110.00
	2/27/2025	Tim's Automotive Repair	02-80-8051	Equipment Maintenance	JANUARY 2025 INVOICES - REPAIRS ON CITY VEHICLES	$150.00
	2/27/2025	City Of Round Rock Environmental Services	02-80-9451	Sample Analysis	4-0125 BACTERIOLIGICAL TESTING WATER	$75.00
	2/27/2025	Mid-American Research Chemical	02-80-7501	Chemicals	#0840381 GLOVES ANT KILLER ODOR	$787.75
	2/27/2025	CENTEX SHIRT & EMBROIDERY	02-80-9301	Uniform Expense	#9375 EMBROIDERY	$400.00

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Water						
	2/27/2025	NO STRINGS ATTACHED LLC	02-80-7653	Water Tank Repair and Maintenance	2/13/25 TROUBLESHOOTING - WATER TANK	$1,600.50
	2/27/2025	NO STRINGS ATTACHED LLC	02-80-7653	Water Tank Repair and Maintenance	#COB_021825 TROUBLESHOOTING: WATER TANK	$1,330.50
					Total	**$84,070.45**
Electric						
	2/5/2025	GEUS	02-70-9322	TCOS	25-01-01 TCOS JANUARY 2025	$13.17
	2/5/2025	CPS Energy	02-70-9322	TCOS	301003263651 TCOS	$828.88
	2/5/2025	Lcra-(Lower Colorado River Authority)	02-70-9322	TCOS	TCOS0011991 JANUARY 2025 TCOS	$2,492.81
	2/5/2025	Lamar Electric Cooperative	02-70-9322	TCOS	BART-12/2024 - TCOS JULY 2024 THRU DEC 2024	$6.48
	2/5/2025	GV ELECTRICAL SERVICES LLC	02-70-7652	Contract Services-Emergency	REPAIRS AT THE WASTEWATER TREATMENT PLANT	$172.39
	2/5/2025	GV ELECTRICAL SERVICES LLC	02-70-7652	Contract Services-Emergency	#1145 REPAIRS AT PD	$1,482.03
	2/5/2025	CNP HOUSTON ELECTRIC, LLC	02-70-9322	TCOS	3001316787 TCOS DECEMBER 2024	$2,043.63
	2/5/2025	Lone Star Transmission, Llc	02-70-9322	TCOS	#1630 TCOS JANUARY 2025	$354.63
	2/13/2025	AEP-AMERICAN ELECTRIC POWER	02-70-9322	TCOS	#169-21541273 JANUARY 2025 TCOS	$2,300.76
	2/13/2025	Sharyland Utilities, LLC	02-70-9322	TCOS	#1800000531 JAN 2025 TCOS	$147.06

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Electric						
	2/13/2025	Brownsville Public Utilities Board	02-70-9322	TCOS	25-1244 TCOS JAN 2025	$36.25
	2/13/2025	Cross Texas Transmission, Llc	02-70-9322	TCOS	#012946 JANUARY 2025 TCOS	$257.33
	2/13/2025	TMPA - Texas Municipal Power Agency	02-70-9322	TCOS	IVC0000025646 TCOS JANUARY 2025	$113.66
	2/13/2025	Oncor Electric Delivery Company LLC	02-70-9322	TCOS	TRN00037292 TCOS JANUARY 2025	$5,063.91
	2/13/2025	ETT - Electric Transmission Texas, Llc	02-70-9322	TCOS	#374-21541122 jANUARY 2025 TCOS	$1,178.98
	2/13/2025	Cross Texas Transmission, Llc	02-70-9322	TCOS	#012661 October TCOS	$257.33
	2/21/2025	MRB GROUP	02-70-7654	Engineering Services	#65880 BARTLETT GENERAL ENGINEERING SERVICES	$2,225.10
	2/21/2025	TNMP	02-70-9322	TCOS	#00012/72938/28795 TCOS JANUARY 2025	$510.07
	2/21/2025	Techline, Inc	02-70-9101	Operating Supplies - Not Office	#9414 / 1363147-00 ELECTRIC DEPT SUPPLIES	$2,277.75
	2/21/2025	South Texas Electric Cooperative, Inc	02-70-9322	TCOS	006971 TCOS JANUARY 2025	$345.94
	2/21/2025	City Of Garland	02-70-9322	TCOS	#2500722 TCOS JANUARY 2025	$237.22
	2/21/2025	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	#12059 YARDLIGHTS	$641.79
	2/21/2025	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	#12059 YARDLIGHTS	$75.71
	2/21/2025	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	#12059 YARDLIGHTS	$1,533.88
	2/21/2025	BEC-Bartlett Electric Cooperative	02-70-9322	TCOS	#12059 YARDLIGHTS	$15.37

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Electric						
	2/21/2025	VISION METERING, LLC	02-70-9501	Electric Meters	#231002 - 3 VM ENDSIGHT MONTHLY FEE	$1,500.00
	2/21/2025	MRB GROUP	02-70-7654	Engineering Services	#65883 BARTLETT CDBG	$1,389.50
	2/21/2025	Schneider Engineering, Ltd.	02-70-7651	Contract Services-Regularly Scheduled	BISD#76553 / ATCS#76554 ENGINEERING SERVICES	$2,150.40
	2/21/2025	Schneider Engineering, Ltd.	02-70-7651	Contract Services-Regularly Scheduled	BISD#76553 / ATCS#76554 ENGINEERING SERVICES	$612.79
	2/21/2025	Schneider Engineering, Ltd.	02-70-7651	Contract Services-Regularly Scheduled	BISD#76553 / ATCS#76554 ENGINEERING SERVICES	$750.00
	2/27/2025	Brazos Electric Cooperative	02-70-9322	TCOS	#RI 52505 001 TCOS JANUARY 2025	$493.29
	2/27/2025	Brazos Electric Cooperative	02-70-9322	TCOS	#52612 RI 001 JANUARY 2025 TCOS	$1,550.44
	2/27/2025	San Miguel Electric Cooperative, Inc	02-70-9322	TCOS	#T091 2501 JANUARY 2025 TCOS	$5.35
	2/27/2025	Techline, Inc	02-70-9101	Operating Supplies - Not Office	#9414 / 1363147.01 ELECTRIC SUPPLIES	$166.25
					Total	**$33,230.15**
Sewer						
	2/5/2025	BARTLETT AUTO SERVICE LLC	02-81-9401	Vehicle Maintenance	#424 Truck #1 Flat Tire	$25.00
	2/13/2025	DEANS AUTOMOTIVE	02-81-9401	Vehicle Maintenance	REPAIRS ON 2013 CHEV-SILVERADO (DARRITS TRUCK)	$2,215.13
	2/13/2025	DEANS AUTOMOTIVE	02-81-9401	Vehicle Maintenance	REPAIRS ON 2013 CHEV-SILVERADO (DARRITS TRUCK)	$863.73
	2/13/2025	DEANS AUTOMOTIVE	02-81-9401	Vehicle Maintenance	REPAIRS ON 2013 CHEV-SILVERADO (DARRITS TRUCK)	$1,709.22

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Sewer						
	2/13/2025	Lonestar Maintenance & Service, Inc.	02-81-7501	Chemicals	B35295 MONTHLY CHLORINE BOTTLE RENT	$70.00
	2/13/2025	ATS	02-81-8601	Permit Fees	#513032 BISD BASEBALL FIELD RENOVATION	$427.50
	2/13/2025	Environmental Monitoring Laboratory, Llc	02-81-9451	Sample Analysis	#25010036 WASTEWATER TESTING	$657.60
	2/21/2025	Caterpillar Financial Services	02-81-7401	Capital Expenditures	#2172458/36496798 MINI EX	$1,539.34
	2/21/2025	Silvester Luna	02-81-8601	Permit Fees	REFUND: SEWER TAP PAID ON 5/31/2022	$2,000.00
	2/27/2025	Core & Main	02-81-9102	Tools & Non-Capital Equipment	#W402419 SUPPLIES VERBAL JACOB GALLEGOS	$3,866.04
	2/27/2025	Core & Main	02-81-9101	Operating Supplies - Not Office	#W437474 SUPPLIES FOR REPAIRS ON WATER/SEWER	$5,531.42
	2/27/2025	Caterpillar Financial Services	02-81-7401	Capital Expenditures	2172458 / 36549675 BACKHOE LOADER PAYMENT	$1,116.02
	2/27/2025	BARTLETT AUTO SERVICE LLC	02-81-9401	Vehicle Maintenance	#448 TRUCK #3 FLAT TIRE REPAIR	$25.00
	2/27/2025	BARTLETT AUTO SERVICE LLC	02-81-9401	Vehicle Maintenance	#454 REPAIRS 2012 F350	$280.00
	2/27/2025	ATS	02-81-8601	Permit Fees	#512790 INSPECTIONS	$515.00
	2/27/2025	ATS	02-81-8601	Permit Fees	#507662 COMMERCIAL PLAN REVIEW	$760.00
					Total	**$21,601.00**
Non-Departmental						
	2/5/2025	Darren Mays	02-2005	Utility Customer Deposits	#06-10201-01 DEPOSIT REFUND: 813 S. EVIE ST	$187.50

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Non-Departmental						
	2/13/2025	OKLAHOMA CENTRALIZED SUPPORT REGISTRY	02-2125	Child Support Payable	Child Support - OK 2/11/2025	$253.08
	2/13/2025	Texas Workforce Commission Unemployment Tax	02-2110	State Unemployment Taxes Payable	TWC 2/11/2025	$57.75
	2/26/2025	OKLAHOMA CENTRALIZED SUPPORT REGISTRY	02-2125	Child Support Payable	Child Support - OK 2/25/2025	$253.08
	2/26/2025	Texas Workforce Commission Unemployment Tax	02-2110	State Unemployment Taxes Payable	TWC 2/25/2025	$9.02
					Total	**$760.43**
Garbage						
	2/13/2025	Al Clawson Disposal, Inc	02-84-7652	Contract Services-Solid Waste Collection	730476 DISPOSAL SERVICE FOR FEBRUARY 2025	$12,746.75
					Total	**$12,746.75**

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Administration						
	2/5/2025	SHAUN GEORGE	01-11-7012	Council Stipends	February 2025 Council Stipend	$10.00
	2/5/2025	Jesse Luna	01-11-7012	Council Stipends	February 2025 Council Stipend	$10.00
	2/5/2025	GAYLE JONES	01-11-7012	Council Stipends	February 2025 Council Stipend	$10.00
	2/5/2025	Jackie Ivicic	01-11-7012	Council Stipends	February 2025 Council Stipend	$10.00
	2/5/2025	Austin Mobile Drug Testing	01-11-7670	Physicals, 5P Screenings, etc.	86168A/86237/ 86134A DRUG TESTING	$115.00
	2/5/2025	Vickie Cooper	01-11-7012	Council Stipends	FEB 2025 STIPEND	$10.00
	2/5/2025	FEDERAL PROCESSING	01-11-8701	Postage Fees & Subscriptions	5uzd3/CD7CYEMV1SB7 - SAM REGISTRATION	$599.00
	2/5/2025	TEXAS COURT CLERKS ASSOCIATION	01-11-7951	Dues and Membership Fees	TMCA Court membership dues for 2025 - Brenda Kelley	$55.00
	2/5/2025	Chad Mees	01-11-7012	Council Stipends	FEB 2025 STIPEND	$225.00
	2/13/2025	USIO OUTPUT SOLUTIONS, INC	01-11-8701	Postage Fees & Subscriptions	#0017965 BILLS JOB # 320637 LATE NOTICES JOB#319238	$513.82
	2/13/2025	USIO Output Solutions, Inc.	01-11-8701	Postage Fees & Subscriptions	#321181 BILLS JOB#320637 LATE NOTICES#319238	$232.20
	2/13/2025	TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL	01-11-8203	Liability Insurance - Errors and Omissions	FEBRUARY 2025 LIABILITY INSURANCE	$5,542.49
	2/13/2025	Messer, Fort, PLLC	01-11-8401	Legal Expenses	#25412 PROFESSIONAL SERVICES	$1,744.77
	2/21/2025	FAST, Inc	01-11-9201	Training and Education	#25-001033 GROUP TRAINING - DWAYNE ANDERSON	$1,500.00
	2/21/2025	Thomson Reuters-West	01-11-8701	Postage Fees & Subscriptions	FEBRUARY 2025-SUBSCRIPTION	$22.18

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Administration						
	2/21/2025	Xerox Corporation	01-11-8953	Copier Service	#705067072 / 022932600 COLOR COPIER - CITY HALL	$310.11
	2/27/2025	Ready Refresh	01-11-6801	Miscellaneous- Copies & Faxes	#0125962886 CITY HALL DRINKING WATER	$115.92
	2/27/2025	Mark Edson	01-11-8551	Office Supplies	REIMBURSE: LIBRARY KEYS	$21.54
					Total	**$11,047.03**
Baseball Complex						
	2/5/2025	Bobby Lee Bartlett	01-20-7651	Contract Services	#553223 February 2025 Cemetary Lawncare	$1,300.00
	2/13/2025	Jarrell-Schwertner Water Supply, Corp	01-20-9351	Purchased Water	#610 WATER- CEMETARY	$59.30
					Total	**$1,359.30**
Police						
	2/5/2025	Tim's Automotive Repair	01-13-9401	Vehicle Maintenance	#41604 Repairs on 2011 Ford Crown Victoria	$888.79
	2/5/2025	CADENCE BANK	01-13-7401	Capital Expenditures	#00944000985459 FEBRUARY 2025 - POLICE STATION	$633.27
	2/13/2025	DOCUMENT SOLUTIONS	01-13-8701	Postage Fees & Subscriptions	38509951 POLICE DEPT COPIER	$58.41
	2/21/2025	Tim's Automotive Repair	01-13-9401	Vehicle Maintenance	42138 PD VEHICLE 2011 CROWN VICTORIA	$242.01
	2/21/2025	Atmos Energy	01-13-9352	Purchased Gas Power	4003502067 FEB 2025- POLICE DEPT - GAS UTILITY	$165.60
	2/27/2025	Markus Holt	01-13-9251	Travel Expense	Markus Holt Travel - Conference	$686.60

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Police						
	2/27/2025	Tim's Automotive Repair	01-13-9401	Vehicle Maintenance	JANUARY 2025 INVOICES - REPAIRS ON CITY VEHICLES	$242.01
	2/27/2025	CADENCE BANK	01-13-7401	Capital Expenditures	MARCH 2025 - 00944000985459 POLICE DEPT LOAN	$633.27
					Total	**$3,549.96**
Fire						
	2/5/2025	Henry Schein, Inc	01-14-8451	Medical Supplies	#30921748 FIRE DEPT - BREATHSAVER	$1,402.64
	2/27/2025	Tim's Automotive Repair	01-14-8051	Equipment Maintenance	JANUARY 2025 INVOICES - REPAIRS ON CITY VEHICLES	$386.00
	2/27/2025	Henry Schein, Inc	01-14-8451	Medical Supplies	31777663 MEDICAL SUPPLIES = FIRE DEPT	$435.74
					Total	**$2,224.38**
Non-Departmental						
	2/13/2025	Texas Workforce Commission Unemployment Tax	01-2110	State Unemployment Taxes Payable	TWC 2/11/2025	$234.88
	2/26/2025	Texas Workforce Commission Unemployment Tax	01-2110	State Unemployment Taxes Payable	TWC 2/25/2025	$189.44
	2/27/2025	TX Health Benefits Pool	01-2140	Health Insurance Payable	MARCH 2025 - PBARTLE12503 PBARTLE1	$19,335.48
					Total	**$19,759.80**

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Library						
	2/13/2025	DOCUMENT SOLUTIONS	01-18-8953	Copier Service	38509950 LIBRARY COPIER	$51.37
					Total	**$51.37**
Municipal Court						
	2/13/2025	Messer, Fort, PLLC	01-12-8400	Prosecutor Expense	#25413 PROFESSIONAL SERVICES - COURT	$257.00
					Total	**$257.00**
Streets						
	2/27/2025	Asphalt Inc Llc	01-17-8854	Street Repair & Maintenance	BE10021 COLDMIX - 24.36	$2,679.60
	2/27/2025	Gary Spiegelhauer	01-17-8854	Street Repair & Maintenance	#1032 Crushed Granite and Hauling	$300.00
	2/27/2025	Texas Crushed Stone Company	01-17-8854	Street Repair & Maintenance	#61473/61231 SUPER BASE	$429.79
					Total	**$3,409.39**
Parks and Recreation						
	2/27/2025	Gary Spiegelhauer	01-15-8851	Facility Maintenance	#1032 Crushed Granite and Hauling	$2,000.00
					Total	**$2,000.00**

City of Bartlett
Council Report
Check Date: 2/1/2025 to 2/28/2025

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
03 - Debt Service Fund						
Non-Departmental						
	2/28/2025	Schertz Bank And Trust	03-2250	Govt Capital Note	#8014 - PERSONAL PROPERTY TO WATER TREATMENT PLANT REPAIRS LOAN	$60,240.69
	2/28/2025	PNC BANK, N.A.	03-2250	Govt Capital Note	PNC BANK, N.A. 010 / 610294264 / 36551096 FOR 2025	$112,688.75
	2/28/2025	SIMMONS BANK	03-2250	Govt Capital Note	#69972412 - LOAN PAYMENT DUE (2025)	$39,289.06
	2/28/2025	TIB Municipal Holdings LLC	03-2250	Govt Capital Note	#91307 LOAN AGREEMENT	$170,957.25
					Total	**$383,175.75**

City of Bartlett
Council Report
2/1/2025 to 2/28/2025

Fund Totals

01	General Fund	$43,658.23
02	Utilities Fund	$152,408.78
03	Debt Service Fund	$383,175.75
	Grand Total:	**$579,242.76**

CHAD MEES, MAYOR
VICKIE COOPER, PRO TEMPORE
JACKIE IVICIC, COUNCILMAN
JESSE LUNA, COUNCILMAN
GAYLE JONES, COUNCILMAN
SHELTON GILMORE, COUNCILMAN

Date 03/06/2025

Monthly Report: Development Services Department As of 2/28/2025

All building permits are subject to abide by City of Bartlett developmental zonings and building ordinances accordingly.

Permits Received/Issued	**Residential**	**Commercial**
New Permits Applications Received	*4*	*2*
Permits Issued	*3*	*2*
Plan Reviews Denied	1	0
Plan Review Failures		
Uncertified Plans	1	
Site Maps		
Incomplete Information		
Other		
Demolition Permits Issued	0	0
Permit Renewal	2	

Total Collected: $ 716.00

140 WEST CLARK STREET POST OFFICE DRAWER H BARTLETT, TEXAS 76511
254.527.3219 OFFICE - 254.527.4280 FAX

CITY OF BARTLETT
EST. 1891

Date: March 3, 2025

Report: Monthly Utilities Report

Report Dates: February 1, 2025 through February 28, 2025

Credit Card	$52,546.35
Checks	$107,558.13
Cash	$49,413.59
ACH	$51.89
Change	($1,577.26)
Total	**$207,992.70**

Paper Bills	754
Deposit Revenue	$1,300.00
Number of Active Accounts	665
New Residents	6
Payment Plan Households	6

140 WEST CLARK STREET, POST OFFICE DRAWER H, BARTLETT, TEXAS 76511
254.527.3219 OFFICE 254.527.4280 FAX

3/3/2025 3:11:49 PM

Council Report

Billing Period 2/1/2025 -

Utility Bills Disbursed	Count	Amount
Active	665	$208,544.13
Pending Connect	3	$261.04
First Bill	1	$118.81
Pending Connect, First Bill	1	$68.64
Final Bill	2	$791.98
First and Final Bill	1	$3.48
Backdated Move In Date	19	$5,447.50
Exclude From Bill Print	5	$0.00
Pending Disconnect, Exclude From Bill Print	1	$0.00
Final Bill, Exclude From Bill Print	1	$9.51
Pending Cutoff Nonpayment	48	$16,392.20
Pending Connect, Pending Cutoff Nonpayment	3	$247.06
Backdated Move In Date, Pending Cutoff Nonpayment	2	$643.22
Landlord	3	$722.94
Pending Cutoff Nonpayment, Landlord	1	$65.00
Bill To Service Address	3	$545.39
Total	759	$233,860.90

Payments Received	Count	Amount
CreditCard	212	$51,423.02
Check	348	$107,558.13
Cash	171	$49,413.59
Change	134	($1,577.26)
Other	1	$51.89
Total	866	$206,869.37

Service Orders Completed	Count
Meter Exchange	41
General	87
Connect	5
Reread	9
Disconnect - Move Out	4
Meter Pull	4
Meter Set	3
Total	153

Service Categories	Count	Amount
DUMPSTER MISCELLANEOUS	4	$2,118.75

DUMPSTER 3 YARDS		
DUMPSTER 4 YARD	5	$400.00
DUMPSTER 6 YARD	4	$470.00
DUMPSTER 8 YD X2	1	$130.00
6 YARD X 2	2	$465.00
ELECTRIC COMMERCIAL	2	$360.00
ELECTRIC VAPOR LIGHT	82	$24,021.77
ELECTRIC RESIDENTIAL	30	$192.00
GARBAGE RESIDENTIAL	621	$114,894.56
SEWER RESIDENTIAL	616	$16,874.83
TIME WARRANT REPAY	571	$18,505.27
SEWER COMMERCIAL	1	$0.00
Water/WWTP Improvement Loan Repay	50	$4,070.71
WATER RESIDENTIAL	656	$5,559.30
WATER COMMERCIAL	586	$36,258.31
SEWER COMMERCIAL PRISON	63	$6,957.62
DUMPSTER 2 YARDS	1	$718.90
Total	3	$171.79
	0	$232,168.81

Past Due Summary	**Accounts to Penalize**	**Excluded Accounts**

Deposit Report Summary	**Deposit Amount**	**Paid Amount**
	$1,300.00	$600.00

DEPARTMENT REPORTS – Public Works

UPDATES February 2025

- ELECTRI CREW INSTALL 56 NEW ELECTRI METERS AT THE BARTLETT HOUSING ,AND THERE GOING BE WORKING WITH ALICE ON HOW MANY TO INSTALL SO THAT WAY THEY DON'T PUT TOO MUCH WORK ON HER .

  GOT THE VEHICLES REGISTRATION RENEWAL ON 5 TRUCKS AND ONE 16 FOOT TRAILER.

  WORKING ON INSPECTION ON BUCKET TRUCKS .

  ELECTRIC CREW GOING TO BEEN WORKING ON STRAIGHTEN UP ELECTRIC POLES .

PUBLIC WORKS REPORT	Feb. 2025
TOTAL SERVICE ORDERS	279
RE READS	3
READ METER BOOKS	8
DISCONNECTS-MOVE OUT	15
REACTIVATE	11
LOW WATER PRESSURE	3
FLUSH FIRE HYDRANTS	10
METER EXCHANGE	22
METER SET	1
WATER TAP	
STREET REPAIR	6
BRUSH PICK UPS	
REPLACE CULVERT	
LOCATES	9
WATER LINE REPAIR	9
METER REPAIR	
UTILITY TAP BUILD OUT	
TOTAL	
ELECTRIC WORKS REPORT	Feb. 2025
POWER OUTAGE	2
LOW HANGING POWER LINE	1
LIMB ON LINE	
ELECTRIC LINE DOWN	
STREET LIGHT MAINTENANCE	18
ELECTRIC METER REPAIR	
METER PULL	11
REREADS	3
CONNECTS	1
DISCONNECTS	
METER EXCHANGE	80
LEANNING POLES	7
TREE TRIMMING	6
SET NEW POLE	
TOTAL	
SEWER REPORT	Feb. 2025

SEWER OVERFLOW	
SEWER LINE REPAIR	2
SEWER JET	9
SEWER TAP	
TREE TRIMMING	4
GENERAL	Feb. 2025
BRUSH	2
LIMBS	3
DEAD ANIMAL PICKUP	3
MOWING	10
ETC.	20

City of Bartlett

Municipal Treasurer's Report

3/7/2025

Bank Balances		**3/7/2025**	**2/21/2025**
Community Film Fund *2539	Community Development Fund	$ 28,732.29	$ 28,732.29
Library Fund *0673		$ 6,507.92	$ 6,507.92
Utility Deposits *1799		$ 21,095.44	$ 21,093.01
2021 Limited Tax Notes *2206		$ 1,015.42	$ 138,952.82
Police Dept Seizure Account *3313		$ 3,350.42	$ 3,350.42
Cemetery Account *0070		$ 17,379.95	$ 17,177.97
General Fund Account *0089		$ 333,218.27	$ 514,438.73
Electric Fund *0118		$ 2,689.81	$ 2,689.50
Blue Santa Account *2167		$ 1,619.92	$ 1,619.92
2013-2014 CDBG *2183		$ 218,435.33	$ 218,435.33
2 TWDB Escrow *2458		$ 1,590.50	$ 1,590.50
Bond Series 2012 Interest & Sinking Fund *2474		$ 1,000.00	$ 18,731.30
Hotel Occupancy Tax Account *2562		$ 2,131.55	$ 2,008.83
Total Cash Balances-Cadence Bank		$ 638,766.82	$ 975,328.54

Property Tax Levied:		**10/30/2024**	**10/30/2024**
I&S Property Tax		$ 103,310.71	$ 103,310.71
M&O Property Tax		$ 774,888.74	$ 774,888.74
Total Levied		$ 878,199.45	$ 878,199.45
Collected	3/4/2025	$ (694,312.84)	$ (557,340.91)
Balance to Collect		$ 183,886.61	$ 320,858.54

Debt Balances:	**1/9/2025**	**Next Payment**	**Next Payment**	
$1,375,000 General Obligation Refunding Bonds, Series 2012	$ 225,000.00	$ 112,688.75	Paid 02/28/2025	
$1,000,000 Limited Tax & Revenue Notes, Series 2021	$ 705,000.00	$ 170,957.25	Paid 02/28/2025	
$750,000 Tax Notes, Series 2024	$ 750,000.00	$ 38,289.06	Paid 02/28/2025	
$745,000 Combo Tax & Surplus Rev Cert of Oblig., Series 2024	$ 745,000.00	$ 29,246.75	Paid 02/28/2025	
Public Property Finance Act Contract No.8014	$ 500,000.00	$ 60,240.69	$ 60,240.69	Due 03/30/2025
Total Debt Balances	$ 2,925,000.00	$ 411,422.50	$ 60,240.69	

City of Bartlett
Revenue And Expense Report
As of February 28, 2025

3/7/2025 3:17 PM

01 - General Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
00-Non-Departmental	60.00	50,161.32	606,701.00	556,539.68	91.73%	68.00	193.00
11-Administration	86,082.59	709,080.79	1,913,906.48	1,204,825.69	62.95%	810,521.29	1,154,763.23
12-Municipal Court	3,289.06	20,228.16	6,763.00	(13,465.16)	(199.10%)	19,483.74	37,087.36
13-Police	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
15-Parks and Recreation	0.00	500.00	2,100.00	1,600.00	76.19%	500.00	2,100.00
20-Baseball Complex	200.00	1,100.00	2,600.00	1,500.00	57.69%	2,600.00	5,800.00
Revenue Totals	89,631.65	781,120.27	2,532,070.48	1,750,950.21	69.15%	833,173.03	1,199,943.59
Expense Summary							
11-Administration	25,614.36	184,530.06	668,683.06	484,153.00	72.40%	286,508.77	540,030.47
12-Municipal Court	759.86	15,330.08	24,854.00	9,523.92	38.32%	4,180.31	17,830.65
13-Police	29,582.12	167,934.29	563,784.86	395,850.57	70.21%	133,196.76	307,740.56
14-Fire	2,821.29	22,641.12	48,600.00	25,958.88	53.41%	22,438.05	54,121.52
15-Parks and Recreation	15,804.65	94,709.62	26,895.00	(67,814.62)	(252.15%)	48,430.78	144,568.25
16-Public Works	0.00	0.00	9,400.00	9,400.00	100.00%	0.00	0.00
17-Streets	3,409.39	12,192.43	20,500.00	8,307.57	40.52%	5,724.72	12,785.64
18-Library	4,709.50	29,424.00	6,500.00	(22,924.00)	(352.68%)	29,172.47	68,209.86
20-Baseball Complex	1,359.30	9,502.57	18,150.00	8,647.43	47.64%	5,331.46	18,680.80
70-Electric	0.00	0.00	246,420.65	246,420.65	100.00%	0.00	3,384.98
80-Water	18,028.71	89,636.26	572,279.00	482,642.74	84.34%	25,233.63	93,473.75
81-Sewer	16,006.29	88,267.49	0.00	(88,267.49)	0.00%	65,032.52	149,974.57
Expense Totals	118,095.47	714,167.92	2,206,066.57	1,491,898.65	67.63%	625,249.47	1,410,801.05
Revenues Over(Under) Expenditures	(28,463.82)	66,952.35	326,003.91	0.00	0.00%	207,923.56	(210,857.46)

City of Bartlett
Revenue and Expense Report
As of February 28, 2025

01 - General Fund / Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
00-Non-Departmental							
License & Permits							
00-6115 Pet Registration	60.00	115.00	0.00	(115.00)	0.00%	47.00	61.00
Total License & Permits	60.00	115.00	0.00	(115.00)	0.00%	47.00	61.00
Miscellaneous							
00-6801 Miscellaneous Revenue	0.00	50,046.32	154,970.00	104,923.68	67.71%	21.00	132.00
00-6900 Payroll Reimbursement	0.00	0.00	451,731.00	451,731.00	100.00%	0.00	0.00
Total Miscellaneous	0.00	50,046.32	606,701.00	556,654.68	91.75%	21.00	132.00
Total Non-Departmental	60.00	50,161.32	606,701.00	556,539.68	91.73%	68.00	193.00
11-Administration							
Property Tax							
11-6003 I&S Property Tax	10,515.55	81,660.12	101,351.48	19,691.36	19.43%	96,836.31	133,351.95
11-6005 M&O Property Tax	66,670.13	552,866.47	719,605.00	166,738.53	23.17%	536,494.35	661,293.36
Total Property Tax	77,185.68	634,526.59	820,956.48	186,429.89	22.71%	633,330.66	794,645.31
Business & Franchise							
11-6020 Film Revenue	0.00	8,008.64	0.00	(8,008.64)	0.00%	0.00	0.00
11-6113 Franchise Fees	465.55	9,479.38	15,000.00	5,520.62	36.80%	5,191.89	19,067.63
Total Business & Franchise	465.55	17,488.02	15,000.00	(2,488.02)	(16.59%)	5,191.89	19,067.63
Sales Tax							
11-6021 Sales Tax	0.00	40,216.31	141,550.00	101,333.69	71.59%	109,688.40	250,794.57
11-6050 BMDD Sales Tax	0.00	0.00	14,400.00	14,400.00	100.00%	0.00	0.00
Total Sales Tax	0.00	40,216.31	155,950.00	115,733.69	74.21%	109,688.40	250,794.57
License & Permits							
11-6101 Building Permits	8,544.28	16,788.78	25,000.00	8,211.22	32.84%	26,710.00	52,932.50
11-6112 Manf. Home Permits	0.00	0.01	7,000.00	6,999.99	100.00%	7,650.00	7,690.00
Total License & Permits	8,544.28	16,788.79	32,000.00	15,211.21	47.54%	34,360.00	60,622.50
Miscellaneous							
11-6501 Interest Income	0.00	118.86	0.00	(118.86)	0.00%	34.79	34.79

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
11-6801 Miscellaneous- Copies & Faxes	(112.92)	(57.78)	0.00	57.78	0.00%	27,915.55	29,598.43
11-6990 Transfers Between Funds	0.00	0.00	890,000.00	890,000.00	100.00%	0.00	0.00
Total Miscellaneous	(112.92)	61.08	890,000.00	889,938.92	99.99%	27,950.34	29,633.22
Total Administration	86,082.59	709,080.79	1,913,906.48	1,204,825.69	62.95%	810,521.29	1,154,763.23
12-Municipal Court							
Fines and Forfeitures							
12-6301 Court Fines Revenue	2,515.00	15,211.90	0.00	(15,211.90)	0.00%	14,845.70	28,283.07
12-6302 Municipal Court Building Security Fund	99.22	559.47	0.00	(559.47)	0.00%	471.33	878.71
12-6303 Municipal Court Service Fee Retained	550.45	3,133.73	4,500.00	1,366.27	30.36%	2,533.61	5,470.22
12-6304 Municipal Technology Fund	82.54	470.66	650.00	179.34	27.59%	390.98	752.02
12-6305 Municipal Jury Funds	1.85	9.85	15.00	5.15	34.33%	8.98	14.11
12-6306 Local Truancy Prevention and Diversion Fund	10.00	21.91	448.00	426.09	95.11%	403.73	471.82
12-6308 Omnibase Reimbursement Fee	30.00	72.00	400.00	328.00	82.00%	76.00	464.00
12-6351 Court Costs Collected	0.00	748.64	750.00	1.36	0.18%	753.41	753.41
Total Fines and Forfeitures	3,289.06	20,228.16	6,763.00	(13,465.16)	(199.10%)	19,483.74	37,087.36
Total Municipal Court	3,289.06	20,228.16	6,763.00	(13,465.16)	(199.10%)	19,483.74	37,087.36
13-Police							
Donations							
13-6851 Donations - Blue Santa	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
Total Donations	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
Total Police	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
15-Parks and Recreation							
Rents							
15-6701 Gate & Rental	0.00	0.00	1,600.00	1,600.00	100.00%	0.00	1,600.00
15-6872 Land Lease	0.00	500.00	500.00	0.00	0.00%	500.00	500.00
Total Rents	0.00	500.00	2,100.00	1,600.00	76.19%	500.00	2,100.00
Total Parks and Recreation	0.00	500.00	2,100.00	1,600.00	76.19%	500.00	2,100.00
20-Baseball Complex							
Miscellaneous							
20-6741 Cemetery Revenue	200.00	1,100.00	2,600.00	1,500.00	57.69%	2,600.00	5,800.00
Total Miscellaneous	200.00	1,100.00	2,600.00	1,500.00	57.69%	2,600.00	5,800.00

01 - General Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Baseball Complex		200.00	1,100.00	2,600.00	1,500.00	57.69%	2,600.00	5,800.00
Total Revenue		89,631.65	781,120.27	2,532,070.48	1,750,950.21	69.15%	833,173.03	1,199,943.59

01 - General Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
01 - General Fund	Department Ex	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
11-Administration								
Personnel								
11-7011 Salaries and Wages		10,769.24	49,615.42	261,025.00	211,409.58	80.99%	91,314.74	171,881.52
11-7012 Council Stipends		275.00	1,375.00	3,300.00	1,925.00	58.33%	1,375.00	3,025.00
11-7021 State Unemployment Taxes -SUI		42.00	259.00	260.00	1.00	0.38%	82.09	105.04
11-7031 Workers Comp		0.00	0.00	1,260.00	1,260.00	100.00%	29,716.74	46,249.44
11-7032 Health Insurance		985.22	5,418.71	31,915.00	26,496.29	83.02%	9,223.28	14,673.40
11-7033 Employee Retirement		816.24	4,597.32	29,372.00	24,774.68	84.35%	8,888.69	18,841.52
11-7670 Physicals, 5P Screenings, etc.		115.00	150.00	100.00	(50.00)	(50.00%)	0.00	65.00
11-8507 Employee Relations and Appreciation		0.00	5,690.00	0.00	(5,690.00)	0.00%	4,894.98	5,226.02
11-9201 Training and Education		1,500.00	2,230.00	4,000.00	1,770.00	44.25%	1,963.50	3,102.50
Total Personnel		14,502.70	69,335.45	331,232.00	261,896.55	79.07%	147,459.02	263,169.44
Other Sources								
11-7022 Federal Payroll Taxes - FICA		823.84	3,795.57	19,968.00	16,172.43	80.99%	6,985.64	13,149.02
11-7210 CAD Entity Fees		0.00	0.00	3,500.00	3,500.00	100.00%	0.00	0.00
Total Other Sources		823.84	3,795.57	23,468.00	19,672.43	83.83%	6,985.64	13,149.02
Miscellaneous								
11-7111 Advertising and Legal Notices		0.00	3,299.40	7,500.00	4,200.60	56.01%	4,943.60	6,718.54
11-7951 Dues and Membership Fees		55.00	1,398.85	3,000.00	1,601.15	53.37%	2,143.25	3,909.25
11-8001 Cost of Elections		0.00	0.00	7,000.00	7,000.00	100.00%	3,850.25	3,850.25
11-8203 Liability Insurance - Errors and Omissions		5,542.49	24,672.61	0.00	(24,672.61)	0.00%	0.00	11,529.78
11-8204 Liability Insurance - General Liability		0.00	0.00	4,012.00	4,012.00	100.00%	0.00	0.00
11-8401 Legal Expenses		1,744.77	22,815.46	52,000.00	29,184.54	56.12%	33,758.25	73,208.52
11-8402 Accounting Audit Expenses		0.00	0.00	17,000.00	17,000.00	100.00%	16,000.00	16,000.00
11-8501 Miscellaneous Expense		0.00	(22.76)	1,500.00	1,522.76	101.52%	712.38	1,469.41
11-8701 Postage Fees & Subscriptions		1,367.20	5,081.19	15,000.00	9,918.81	66.13%	6,821.00	17,343.39
Total Miscellaneous		8,709.46	57,244.75	107,012.00	49,767.25	46.51%	68,228.73	134,029.14
Contractual								
11-7200 Appraisal District Fees		0.00	2,065.92	6,700.00	4,634.08	69.17%	3,046.08	8,354.75

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
11-8951 Software Maintenance Agreements	1,021.36	44,500.91	68,000.00	23,499.09	34.56%	40,984.64	67,120.08
Total Contractual	1,021.36	46,566.83	74,700.00	28,133.17	37.66%	44,030.72	75,474.83
Utilities							
11-7451 Cellular Phones and Pagers	0.00	0.00	1,100.00	1,100.00	100.00%	448.64	964.36
11-9151 Telephone & Internet Services	225.35	821.08	4,000.00	3,178.92	79.47%	4,590.76	9,539.26
Total Utilities	225.35	821.08	5,100.00	4,278.92	83.90%	5,039.40	10,503.62
Debt Service							
11-8251 Interest Expense	0.00	0.00	94,171.06	94,171.06	100.00%	0.00	0.00
Total Debt Service	0.00	0.00	94,171.06	94,171.06	100.00%	0.00	0.00
Supplies							
11-8551 Office Supplies	21.54	3,753.04	5,000.00	1,246.96	24.94%	5,828.37	13,431.19
Total Supplies	21.54	3,753.04	5,000.00	1,246.96	24.94%	5,828.37	13,431.19
Repair & Maintenance							
11-8851 Facility Maintenance	0.00	1,269.41	25,000.00	23,730.59	94.92%	7,967.66	27,736.30
11-8953 Copier Service	310.11	1,743.93	2,500.00	756.07	30.24%	774.14	2,079.84
11-8954 Computer Hardware & Repairs	0.00	0.00	500.00	500.00	100.00%	195.09	457.09
Total Repair & Maintenance	310.11	3,013.34	28,000.00	24,986.66	89.24%	8,936.89	30,273.23
Total Administration	25,614.36	184,530.06	668,683.06	484,153.00	72.40%	286,508.77	540,030.47
12-Municipal Court							
Personnel							
12-7004 Judge	0.00	0.00	2,400.00	2,400.00	100.00%	0.00	461.54
12-7011 Salaries and Wages	461.54	2,538.47	0.00	(2,538.47)	0.00%	2,538.47	6,000.02
12-7021 State Unemployment Taxes -SUI	6.00	33.00	0.00	(33.00)	0.00%	6.08	14.78
12-7033 Employee Retirement	0.00	0.00	270.00	270.00	100.00%	0.00	0.00
12-9201 Training and Education	0.00	520.00	0.00	(520.00)	0.00%	0.00	0.00
Total Personnel	467.54	3,091.47	2,670.00	(421.47)	(15.79%)	2,544.55	6,476.34
Other Sources							
12-7022 Federal Payroll Taxes - FICA	35.32	194.26	184.00	(10.26)	(5.58%)	194.26	459.16
Total Other Sources	35.32	194.26	184.00	(10.26)	(5.58%)	194.26	459.16
Miscellaneous							
12-7801 Court Costs, Fines, & Fees	0.00	11,787.35	9,500.00	(2,287.35)	(24.08%)	114.00	9,567.65

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
12-8400 Prosecutor Expense	257.00	257.00	1,500.00	1,243.00	82.87%	1,277.50	1,277.50
12-8401 Legal Expenses	0.00	0.00	500.00	500.00	100.00%	50.00	50.00
12-8701 Postage Fees & Subscriptions	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
Total Miscellaneous	257.00	12,044.35	12,000.00	(44.35)	(0.37%)	1,441.50	10,895.15
Contractual							
12-8951 Software Maintenance Agreements	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
Total Contractual	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
Total Municipal Court	759.86	15,330.08	24,854.00	9,523.92	38.32%	4,180.31	17,830.65
13-Police							
Personnel							
13-7011 Salaries and Wages	17,791.60	102,178.93	340,964.01	238,785.08	70.03%	80,826.33	186,343.06
13-7021 State Unemployment Taxes -SUI	0.25	405.99	200.00	(205.99)	(103.00%)	67.48	79.41
13-7032 Health Insurance	2,955.66	16,256.13	53,192.00	36,935.87	69.44%	13,834.92	27,250.60
13-7033 Employee Retirement	2,097.63	12,332.10	31,486.00	19,153.90	60.83%	7,810.18	19,807.72
13-7038 Department Overtime (OT)	0.00	0.00	4,992.85	4,992.85	100.00%	0.00	0.00
13-9201 Training and Education	0.00	1,036.18	9,800.00	8,763.82	89.43%	237.96	1,235.36
Total Personnel	22,845.14	132,209.33	440,634.86	308,425.53	70.00%	102,776.87	234,716.15
Other Sources							
13-7022 Federal Payroll Taxes - FICA	1,361.06	7,816.68	26,084.00	18,267.32	70.03%	6,183.21	14,255.29
Total Other Sources	1,361.06	7,816.68	26,084.00	18,267.32	70.03%	6,183.21	14,255.29
Miscellaneous							
13-7120 Animal Control Officer and Related Expenses	0.00	0.00	1,000.00	1,000.00	100.00%	420.00	780.00
13-7160 Community Development & Support	0.00	0.00	3,000.00	3,000.00	100.00%	2,416.02	3,141.02
13-7951 Dues and Membership Fees	0.00	53.03	1,000.00	946.97	94.70%	0.00	537.00
13-8204 Liability Insurance - General Liability	0.00	0.00	17,316.00	17,316.00	100.00%	0.00	0.00
13-8701 Postage Fees & Subscriptions	58.41	438.52	500.00	61.48	12.30%	264.92	1,216.24
13-9251 Travel Expense	686.60	686.60	0.00	(686.60)	0.00%	0.00	0.00
Total Miscellaneous	745.01	1,178.15	22,816.00	21,637.85	94.84%	3,100.94	5,674.26
Capital							
13-7401 Capital Expenditures	1,266.54	9,866.82	30,000.00	20,133.18	67.11%	11,379.81	21,882.42

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Capital	1,266.54	9,866.82	30,000.00	20,133.18	67.11%	11,379.81	21,882.42
Utilities							
13-7451 Cellular Phones and Pagers	225.35	994.04	3,600.00	2,605.96	72.39%	1,328.71	3,523.45
13-9151 Telephone & Internet Services	0.00	0.00	4,100.00	4,100.00	100.00%	2,098.26	4,106.31
13-9352 Purchased Gas Power	165.60	557.02	750.00	192.98	25.73%	399.85	895.14
Total Utilities	390.95	1,551.06	8,450.00	6,898.94	81.64%	3,826.82	8,524.90
Supplies							
13-8030 Equipment Purchases	0.00	0.00	5,000.00	5,000.00	100.00%	545.09	8,539.48
13-8551 Office Supplies	0.00	975.27	1,000.00	24.73	2.47%	761.96	761.96
13-9101 Operating Supplies - Not Office	738.06	2,062.71	5,000.00	2,937.29	58.75%	206.05	2,110.75
13-9301 Uniform Expense	0.00	1,906.76	1,200.00	(706.76)	(58.90%)	0.00	359.40
Total Supplies	738.06	4,944.74	12,200.00	7,255.26	59.47%	1,513.10	11,771.59
Repair & Maintenance							
13-8051 Equipment Maintenance	0.00	0.00	300.00	300.00	100.00%	0.00	25.00
13-8101 Fuel & Oil	862.55	5,628.77	10,000.00	4,371.23	43.71%	1,857.22	3,946.59
13-8851 Facility Maintenance	0.00	807.23	700.00	(107.23)	(15.32%)	450.42	679.09
13-9401 Vehicle Maintenance	1,372.81	1,678.51	8,000.00	6,321.49	79.02%	0.00	971.55
Total Repair & Maintenance	2,235.36	8,114.51	19,000.00	10,885.49	57.29%	2,307.64	5,622.23
Contractual							
13-8951 Software Maintenance Agreements	0.00	2,253.00	4,600.00	2,347.00	51.02%	2,108.37	5,293.72
Total Contractual	0.00	2,253.00	4,600.00	2,347.00	51.02%	2,108.37	5,293.72
Total Police	29,582.12	167,934.29	563,784.86	395,850.57	70.21%	133,196.76	307,740.56
14-Fire							
Utilities							
14-7451 Cellular Phones & Pagers	225.35	797.20	600.00	(197.20)	(32.87%)	268.46	614.78
14-9151 Telephone & Internet Services	0.00	0.00	1,800.00	1,800.00	100.00%	691.37	1,522.91
Total Utilities	225.35	797.20	2,400.00	1,602.80	66.78%	959.83	2,137.69
Repair & Maintenance							
14-7657 Fire Hydrant Inspections	0.00	1,850.00	3,000.00	1,150.00	38.33%	0.00	0.00
14-8051 Equipment Maintenance	386.00	3,188.31	10,000.00	6,811.69	68.12%	3,493.20	11,299.99
14-8101 Fuel & Oil	371.56	2,743.41	2,500.00	(243.41)	(9.74%)	1,334.59	3,528.17

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
14-8851 Facility Maintenance	0.00	162.50	200.00	37.50	18.75%	0.00	109.66
14-9401 Vehicle Maintenance	0.00	5,426.05	5,000.00	(426.05)	(8.52%)	674.73	674.73
Total Repair & Maintenance	757.56	13,370.27	20,700.00	7,329.73	35.41%	5,502.52	15,612.55
Miscellaneous							
14-7951 Dues and Membership Fees	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	5,371.37
14-8204 Liability Insurance - General Liability	0.00	0.00	12,000.00	12,000.00	100.00%	0.00	0.00
Total Miscellaneous	0.00	0.00	13,000.00	13,000.00	100.00%	0.00	5,371.37
Supplies							
14-8451 Medical Supplies	1,838.38	5,832.13	10,000.00	4,167.87	41.68%	2,821.04	10,066.89
14-9101 Operating Supplies - Not Office	0.00	2,641.52	0.00	(2,641.52)	0.00%	13,154.66	18,521.02
Total Supplies	1,838.38	8,473.65	10,000.00	1,526.35	15.26%	15,975.70	28,587.91
Personnel							
14-9201 Training and Education	0.00	0.00	2,500.00	2,500.00	100.00%	0.00	2,412.00
Total Personnel	0.00	0.00	2,500.00	2,500.00	100.00%	0.00	2,412.00
Total Fire	2,821.29	22,641.12	48,600.00	25,958.88	53.41%	22,438.05	54,121.52
15-Parks and Recreation							
Personnel							
15-7011 Salaries and Wages	9,550.00	56,345.00	12,960.00	(43,385.00)	(334.76%)	34,710.22	102,349.84
15-7013 Pool Manager	0.00	0.00	5,400.00	5,400.00	100.00%	0.00	100.00
15-7021 State Unemployment Taxes - SUI	120.90	373.10	85.00	(288.10)	(338.94%)	37.17	107.53
15-7032 Health Insurance	2,955.66	16,748.74	0.00	(16,748.74)	0.00%	9,223.28	21,800.48
15-7033 Employee Retirement	318.33	2,066.01	0.00	(2,066.01)	0.00%	0.00	685.67
15-7649 On-Call Compensation	120.00	1,240.00	0.00	(1,240.00)	0.00%	1,400.00	2,920.00
15-9201 Training and Education	0.00	345.00	750.00	405.00	54.00%	0.00	750.00
Total Personnel	13,064.89	77,117.85	19,195.00	(57,922.85)	(301.76%)	45,370.67	128,713.52
Other Sources							
15-7022 Federal Payroll Taxes - FICA	739.76	4,405.27	0.00	(4,405.27)	0.00%	2,762.48	8,053.23
Total Other Sources	739.76	4,405.27	0.00	(4,405.27)	0.00%	2,762.48	8,053.23
Supplies							
15-7501 Chemicals	0.00	0.00	2,500.00	2,500.00	100.00%	0.00	2,754.60
15-9101 Operating Supplies - Not Office	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	942.07

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Supplies	0.00	0.00	3,500.00	3,500.00	100.00%	0.00	3,696.67
Repair & Maintenance							
15-8051 Equipment Maintenance	0.00	0.00	500.00	500.00	100.00%	0.00	425.43
15-8851 Facility Maintenance	2,000.00	13,186.50	3,000.00	(10,186.50)	(339.55%)	0.00	3,010.86
Total Repair & Maintenance	2,000.00	13,186.50	3,500.00	(9,686.50)	(276.76%)	0.00	3,436.29
Utilities							
15-9151 Telephone & Internet Services	0.00	0.00	700.00	700.00	100.00%	297.63	668.54
Total Utilities	0.00	0.00	700.00	700.00	100.00%	297.63	668.54
Total Parks and Recreation	15,804.65	94,709.62	26,895.00	(67,814.62)	(252.15%)	48,430.78	144,568.25
16-Public Works							
Supplies							
16-7501 Chemicals	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
16-9101 Operating Supplies - Not Office	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
16-9301 Uniform Expense	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
Total Supplies	0.00	0.00	6,500.00	6,500.00	100.00%	0.00	0.00
Repair & Maintenance							
16-8051 Equipment Maintenance	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
Total Repair & Maintenance	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
Utilities							
16-9151 Telephone & Internet Services	0.00	0.00	900.00	900.00	100.00%	0.00	0.00
Total Utilities	0.00	0.00	900.00	900.00	100.00%	0.00	0.00
Total Public Works	0.00	0.00	9,400.00	9,400.00	100.00%	0.00	0.00
17-Streets							
Repair & Maintenance							
17-8051 Equipment Maintenance	0.00	0.00	1,500.00	1,500.00	100.00%	0.00	0.00
17-8854 Street Repair & Maintenance	3,409.39	12,192.43	19,000.00	6,807.57	35.83%	5,724.72	12,785.64
Total Repair & Maintenance	3,409.39	12,192.43	20,500.00	8,307.57	40.52%	5,724.72	12,785.64
Total Streets	3,409.39	12,192.43	20,500.00	8,307.57	40.52%	5,724.72	12,785.64
18-Library							
Personnel							
18-7011 Salaries and Wages	3,042.00	17,512.07	0.00	(17,512.07)	0.00%	17,491.53	40,437.73

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
18-7021 State Unemployment Taxes -SUI	39.55	100.55	0.00	(100.55)	0.00%	19.42	22.50
18-7032 Health Insurance	985.22	5,418.71	0.00	(5,418.71)	0.00%	4,611.64	10,900.24
18-7033 Employee Retirement	358.65	2,115.52	0.00	(2,115.52)	0.00%	1,673.35	4,498.05
Total Personnel	4,425.42	25,146.85	0.00	(25,146.85)	0.00%	23,795.94	55,858.52
Other Sources							
18-7022 Federal Payroll Taxes - FICA	232.71	1,339.68	0.00	(1,339.68)	0.00%	1,338.12	3,093.49
Total Other Sources	232.71	1,339.68	0.00	(1,339.68)	0.00%	1,338.12	3,093.49
Miscellaneous							
18-7701 Books, Movies, Subscriptions	0.00	1,453.00	2,500.00	1,047.00	41.88%	2,034.39	3,166.89
18-8701 Postage Fees & Subscriptions	0.00	0.00	300.00	300.00	100.00%	0.00	235.00
Total Miscellaneous	0.00	1,453.00	2,800.00	1,347.00	48.11%	2,034.39	3,401.89
Repair & Maintenance							
18-8051 Equipment Maintenance	0.00	0.00	200.00	200.00	100.00%	0.00	45.00
18-8851 Facility Maintenance	0.00	409.33	700.00	290.67	41.52%	229.55	670.13
18-8953 Copier Service	51.37	261.43	600.00	338.57	56.43%	327.26	721.80
Total Repair & Maintenance	51.37	670.76	1,500.00	829.24	55.28%	556.81	1,436.93
Supplies							
18-8551 Office Supplies	0.00	29.70	200.00	170.30	85.15%	0.00	154.64
Total Supplies	0.00	29.70	200.00	170.30	85.15%	0.00	154.64
Contractual							
18-8951 Software Maintenance Agreements	0.00	285.00	0.00	(285.00)	0.00%	0.00	0.00
Total Contractual	0.00	285.00	0.00	(285.00)	0.00%	0.00	0.00
Utilities							
18-9151 Telephone & Internet Services	0.00	499.01	2,000.00	1,500.99	75.05%	1,447.21	4,264.39
Total Utilities	0.00	499.01	2,000.00	1,500.99	75.05%	1,447.21	4,264.39
Total Library	4,709.50	29,424.00	6,500.00	(22,924.00)	(352.68%)	29,172.47	68,209.86
20-Baseball Complex							
Contractual							
20-7651 Contract Services	1,300.00	6,500.00	15,600.00	9,100.00	58.33%	7,000.00	20,350.00
Total Contractual	1,300.00	6,500.00	15,600.00	9,100.00	58.33%	7,000.00	20,350.00
Supplies							

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
20-9101 Operating Supplies - Not Office	0.00	2,984.38	0.00	(2,984.38)	0.00%	0.00	61.98
20-9102 Tools & Non-Capital Equipment	0.00	0.00	250.00	250.00	100.00%	91.95	251.92
Total Supplies	0.00	2,984.38	250.00	(2,734.38)	(1093.75%)	91.95	313.90
Utilities							
20-9351 Purchased Water	59.30	18.19	2,300.00	2,281.81	99.21%	(1,760.49)	(1,983.10)
Total Utilities	59.30	18.19	2,300.00	2,281.81	99.21%	(1,760.49)	(1,983.10)
Total Baseball Complex	1,359.30	9,502.57	18,150.00	8,647.43	47.64%	5,331.46	18,680.80
70-Electric							
Personnel							
70-7011 Salaries and Wages	0.00	0.00	174,465.00	174,465.00	100.00%	0.00	2,118.38
70-7021 State Unemployment Taxes -SUI	0.00	0.00	100.00	100.00	100.00%	0.00	5.30
70-7032 Health Insurance	0.00	0.00	31,915.00	31,915.00	100.00%	0.00	838.48
70-7033 Employee Retirement	0.00	0.00	19,632.00	19,632.00	100.00%	0.00	260.77
70-7038 Department Overtime (OT)	0.00	0.00	6,961.65	6,961.65	100.00%	0.00	0.00
Total Personnel	0.00	0.00	233,073.65	233,073.65	100.00%	0.00	3,222.93
Other Sources							
70-7022 Federal Payroll Taxes - FICA	0.00	0.00	13,347.00	13,347.00	100.00%	0.00	162.05
Total Other Sources	0.00	0.00	13,347.00	13,347.00	100.00%	0.00	162.05
Total Electric	0.00	0.00	246,420.65	246,420.65	100.00%	0.00	3,384.98
80-Water							
Personnel							
80-7009 Team Leader	5,736.92	31,553.33	0.00	(31,553.33)	0.00%	0.00	25,816.84
80-7011 Salaries and Wages	7,166.00	32,730.00	390,106.00	357,376.00	91.61%	19,137.00	44,337.00
80-7021 State Unemployment Taxes -SUI	95.69	392.34	250.00	(142.34)	(56.94%)	21.00	45.00
80-7032 Health Insurance	2,955.66	14,778.30	85,107.00	70,328.70	82.64%	4,611.64	14,673.40
80-7033 Employee Retirement	1,087.38	5,264.66	43,897.00	38,632.34	88.01%	0.00	3,183.89
80-7650 Over Time	0.00	0.00	18,076.00	18,076.00	100.00%	0.00	47.25
80-9201 Training and Education	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Personnel	17,041.65	84,718.63	542,436.00	457,717.37	84.38%	23,769.64	88,103.38
Other Sources							

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
80-7022 Federal Payroll Taxes - FICA	987.06	4,917.63	29,843.00	24,925.37	83.52%	1,463.99	5,370.37
Total Other Sources	987.06	4,917.63	29,843.00	24,925.37	83.52%	1,463.99	5,370.37
Total Water	18,028.71	89,636.26	572,279.00	482,642.74	84.34%	25,233.63	93,473.75
81-Sewer							
Personnel							
81-7011 Salaries and Wages	11,203.50	62,363.72	0.00	(62,363.72)	0.00%	47,647.81	107,970.19
81-7021 State Unemployment Taxes -SUI	119.93	446.40	0.00	(446.40)	0.00%	42.90	45.00
81-7032 Health Insurance	2,955.66	15,270.91	0.00	(15,270.91)	0.00%	9,223.28	21,800.48
81-7033 Employee Retirement	870.11	5,415.60	0.00	(5,415.60)	0.00%	4,473.48	11,899.17
Total Personnel	15,149.20	83,496.63	0.00	(83,496.63)	0.00%	61,387.47	141,714.84
Other Sources							
81-7022 Federal Payroll Taxes - FICA	857.09	4,770.86	0.00	(4,770.86)	0.00%	3,645.05	8,259.73
Total Other Sources	857.09	4,770.86	0.00	(4,770.86)	0.00%	3,645.05	8,259.73
Total Sewer	16,006.29	88,267.49	0.00	(88,267.49)	0.00%	65,032.52	149,974.57
Total Expense	118,095.47	714,167.92	2,206,066.57	1,491,898.65	67.63%	625,249.47	1,410,801.05

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City of Bartlett
Revenue And Expense Report
As of February 28, 2025

02 - Utilities Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
00-	5,503.97	30,189.95	3,000.00	(27,189.95)	(906.33%)	34,238.86	74,542.35
70-Electric	138,641.73	594,560.21	1,541,659.31	947,099.10	61.43%	646,647.94	1,441,548.93
80-Water	45,607.88	233,082.02	881,127.41	648,045.39	73.55%	267,902.96	577,874.37
81-Sewer	22,987.72	118,416.98	312,364.89	193,947.91	62.09%	143,151.44	309,408.19
84-Garbage	20,558.06	103,529.70	268,172.01	164,642.31	61.39%	119,420.50	261,166.99
Revenue Totals	233,299.36	1,079,778.86	3,006,323.62	1,926,544.76	64.08%	1,211,361.70	2,664,540.83
Expense Summary							
00-	0.00	0.00	896,240.00	896,240.00	100.00%	0.00	580.00
23-Utility Billing	1,442.23	4,661.73	0.00	(4,661.73)	0.00%	0.00	0.00
70-Electric	129,530.25	496,386.63	1,129,157.00	632,770.37	56.04%	440,244.87	1,201,435.24
80-Water	93,134.26	322,611.46	584,573.65	261,962.19	44.81%	347,985.19	868,054.31
81-Sewer	21,601.00	100,335.11	236,000.00	135,664.89	57.49%	70,353.08	275,042.16
84-Garbage	12,746.75	65,457.07	142,530.00	77,072.93	54.07%	74,747.64	169,099.43
Expense Totals	258,454.49	989,452.00	2,988,500.65	1,999,048.65	66.89%	933,330.78	2,514,211.14
Revenues Over(Under) Expenditures	(25,155.13)	90,326.86	17,822.97	0.00	0.00%	278,030.92	150,329.69

City of Bartlett
Revenue and Expense Report
As of February 28, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
00-								
Miscellaneous								
00-6025 Returned Check Fees		0.00	70.00	0.00	(70.00)	0.00%	105.00	140.00
00-6404 Utility Connection - Disconnection Fees		25.00	2,475.00	3,000.00	525.00	17.50%	1,000.00	2,596.86
00-6415 W/WWTP IMPRV LOAN REPAYMENT		5,478.97	27,644.95	0.00	(27,644.95)	0.00%	33,133.86	71,805.49
Total Miscellaneous		5,503.97	30,189.95	3,000.00	(27,189.95)	(906.33%)	34,238.86	74,542.35
Total		5,503.97	30,189.95	3,000.00	(27,189.95)	(906.33%)	34,238.86	74,542.35
70-Electric								
Business & Franchise								
70-6431 Municipal Light & Power		138,641.73	594,560.21	1,541,659.31	947,099.10	61.43%	646,647.94	1,441,548.93
Total Business & Franchise		138,641.73	594,560.21	1,541,659.31	947,099.10	61.43%	646,647.94	1,441,548.93
Total Electric		138,641.73	594,560.21	1,541,659.31	947,099.10	61.43%	646,647.94	1,441,548.93
80-Water								
Miscellaneous								
80-6401 Water		42,518.79	214,853.82	836,127.41	621,273.59	74.30%	237,473.85	516,522.72
80-6402 Utility Penalties		3,089.09	14,228.20	35,000.00	20,771.80	59.35%	22,429.11	49,351.65
80-6412 Water Tap Fees		0.00	4,000.00	10,000.00	6,000.00	60.00%	8,000.00	12,000.00
Total Miscellaneous		45,607.88	233,082.02	881,127.41	648,045.39	73.55%	267,902.96	577,874.37
Total Water		45,607.88	233,082.02	881,127.41	648,045.39	73.55%	267,902.96	577,874.37
81-Sewer								
Miscellaneous								
81-6411 Wastewater		22,987.72	116,416.98	302,364.89	185,947.91	61.50%	135,151.44	295,408.19
81-6412 Sewer Tap Fees		0.00	2,000.00	10,000.00	8,000.00	80.00%	8,000.00	14,000.00
Total Miscellaneous		22,987.72	118,416.98	312,364.89	193,947.91	62.09%	143,151.44	309,408.19
Total Sewer		22,987.72	118,416.98	312,364.89	193,947.91	62.09%	143,151.44	309,408.19
84-Garbage								
Miscellaneous								

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
84-6421 Garbage Revenue		20,558.06	103,529.70	268,172.01	164,642.31	61.39%	119,420.50	261,166.99
Total Miscellaneous		20,558.06	103,529.70	268,172.01	164,642.31	61.39%	119,420.50	261,166.99
Total Garbage		20,558.06	103,529.70	268,172.01	164,642.31	61.39%	119,420.50	261,166.99
Total Revenue		233,299.36	1,079,778.86	3,006,323.62	1,926,544.76	64.08%	1,211,361.70	2,664,540.83

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
02 - Utilities Fund	Department Ex	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
00-								
Contractual								
00-7651 Contract Services-Regularly Scheduled		0.00	0.00	6,000.00	6,000.00	100.00%	0.00	580.00
00-8952 Software Licenses		0.00	0.00	240.00	240.00	100.00%	0.00	0.00
Total Contractual		0.00	0.00	6,240.00	6,240.00	100.00%	0.00	580.00
Transfers								
00-9253 Interfund Transfer Out		0.00	0.00	890,000.00	890,000.00	100.00%	0.00	0.00
Total Transfers		0.00	0.00	890,000.00	890,000.00	100.00%	0.00	0.00
Total		0.00	0.00	896,240.00	896,240.00	100.00%	0.00	580.00
23-Utility Billing								
Personnel								
23-7011 Salaries and Wages		1,323.75	4,278.75	0.00	(4,278.75)	0.00%	0.00	0.00
23-7021 State Unemployment Taxes - SUI		17.21	55.63	0.00	(55.63)	0.00%	0.00	0.00
Total Personnel		1,340.96	4,334.38	0.00	(4,334.38)	0.00%	0.00	0.00
Other Sources								
23-7022 Federal Payroll Taxes - FICA		101.27	327.35	0.00	(327.35)	0.00%	0.00	0.00
Total Other Sources		101.27	327.35	0.00	(327.35)	0.00%	0.00	0.00
Total Utility Billing		1,442.23	4,661.73	0.00	(4,661.73)	0.00%	0.00	0.00
70-Electric								
Personnel								
70-7011 Salaries and Wages		13,018.63	62,730.13	0.00	(62,730.13)	0.00%	0.00	37,192.51
70-7021 State Unemployment Taxes - SUI		21.32	298.54	0.00	(298.54)	0.00%	0.00	39.71
70-7032 Health Insurance		1,970.44	9,852.20	0.00	(9,852.20)	0.00%	0.00	6,707.84
70-7033 Employee Retirement		1,534.89	7,458.05	0.00	(7,458.05)	0.00%	0.00	4,578.40
70-7040 Payroll Reimbursement		0.00	0.00	218,657.00	218,657.00	100.00%	0.00	0.00
Total Personnel		16,545.28	80,338.92	218,657.00	138,318.08	63.26%	0.00	48,518.46
Other Sources								
70-7022 Federal Payroll Taxes - FICA		995.93	4,798.84	0.00	(4,798.84)	0.00%	0.00	2,845.25
Total Other Sources		995.93	4,798.84	0.00	(4,798.84)	0.00%	0.00	2,845.25

02 - Utilities Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Contractual							
70-7651 Contract Services-Regularly Scheduled	3,513.19	54,425.16	90,000.00	35,574.84	39.53%	78,067.06	130,384.95
70-7652 Contract Services- Emergency	1,654.42	17,531.80	50,000.00	32,468.20	64.94%	6,812.85	76,553.69
70-7654 Engineering Services	3,614.60	3,614.60	0.00	(3,614.60)	0.00%	11,795.76	118,405.70
Total Contractual	8,782.21	75,571.56	140,000.00	64,428.44	46.02%	96,675.67	325,344.34
Repair & Maintenance							
70-8101 Fuel and Oil	0.00	314.12	10,000.00	9,685.88	96.86%	0.00	2,302.62
70-9401 Vehicle Maintenance	0.00	8,814.62	4,000.00	(4,814.62)	(120.37%)	0.00	2,006.74
70-9501 Electric Meters	1,500.00	9,053.00	3,500.00	(5,553.00)	(158.66%)	15,224.76	25,586.38
70-9503 Lines, Poles, & Transformers	0.00	4,077.00	5,000.00	923.00	18.46%	4,811.55	5,733.55
Total Repair & Maintenance	1,500.00	22,258.74	22,500.00	241.26	1.07%	20,036.31	35,629.29
Miscellaneous							
70-8204 Liability Insurance - General Liability	0.00	0.00	25,000.00	25,000.00	100.00%	0.00	0.00
70-8751 Purchased Power	78,758.89	194,829.42	555,000.00	360,170.58	64.90%	285,511.74	583,694.43
Total Miscellaneous	78,758.89	194,829.42	580,000.00	385,170.58	66.41%	285,511.74	583,694.43
Supplies							
70-9101 Operating Supplies - Not Office	2,444.00	7,947.65	45,500.00	37,552.35	82.53%	30,854.96	54,712.81
70-9102 Tools & Non-Capital Equipment	0.00	0.00	500.00	500.00	100.00%	0.00	180.21
70-9301 Uniform Expense	0.00	1,594.39	2,000.00	405.61	20.28%	0.00	184.01
Total Supplies	2,444.00	9,542.04	48,000.00	38,457.96	80.12%	30,854.96	55,077.03
Utilities							
70-9322 TCOS	20,503.94	109,047.11	120,000.00	10,952.89	9.13%	7,166.19	150,326.44
Total Utilities	20,503.94	109,047.11	120,000.00	10,952.89	9.13%	7,166.19	150,326.44
Total Electric	129,530.25	496,386.63	1,129,157.00	632,770.37	56.04%	440,244.87	1,201,435.24
80-Water							
Personnel							
80-7011 Salaries and Wages	4,512.00	25,061.00	0.00	(25,061.00)	0.00%	24,352.80	57,112.80
80-7021 State Unemployment Taxes - SUI	28.24	117.01	0.00	(117.01)	0.00%	21.95	21.95
80-7032 Health Insurance	985.22	5,418.71	0.00	(5,418.71)	0.00%	4,611.64	10,900.24
80-7040 Payroll Reimbursement	0.00	0.00	233,073.65	233,073.65	100.00%	0.00	0.00

02 - Utilities Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance - Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Personnel	5,525.46	30,596.72	233,073.65	202,476.93	86.87%	28,986.39	68,034.99
Other Sources							
80-7022 Federal Payroll Taxes - FICA	348.22	1,933.95	0.00	(1,933.95)	0.00%	1,863.04	4,383.01
Total Other Sources	348.22	1,933.95	0.00	(1,933.95)	0.00%	1,863.04	4,383.01
Capital							
80-7401 Capital Expenditures	0.00	0.00	15,000.00	15,000.00	100.00%	3,873.02	13,412.01
Total Capital	0.00	0.00	15,000.00	15,000.00	100.00%	3,873.02	13,412.01
Utilities							
80-7451 Cellular Phones & Pagers	265.39	1,304.74	5,000.00	3,695.26	73.91%	2,853.90	5,692.98
80-9151 Telephone & Internet Services	0.00	0.00	1,000.00	1,000.00	100.00%	607.63	1,330.69
Total Utilities	265.39	1,304.74	6,000.00	4,695.26	78.25%	3,461.53	7,023.67
Supplies							
80-7501 Chemicals	787.75	4,969.29	14,000.00	9,030.71	64.51%	7,535.55	14,999.33
80-9101 Operating Supplies - Not Office	2,546.29	25,747.19	25,000.00	(747.19)	(2.99%)	13,481.65	32,190.02
80-9102 Tools & Non-Capital Equipment	28.72	775.78	1,500.00	724.22	48.28%	718.92	4,944.30
80-9301 Uniform Expense	400.00	3,379.09	5,000.00	1,620.91	32.42%	2,260.40	6,987.70
Total Supplies	3,762.76	34,871.35	45,500.00	10,628.65	23.36%	23,996.52	59,121.35
Contractual							
80-7651 Contract Services-Regularly Scheduled	0.00	0.00	50,000.00	50,000.00	100.00%	54,000.00	54,000.00
80-7652 Contract Services- Emergency	0.00	270.00	0.00	(270.00)	0.00%	0.00	0.00
80-7654 Engineering Services	77,875.85	202,214.25	75,000.00	(127,214.25)	(169.62%)	169,633.92	496,298.68
80-8351 Equipment Rental	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	1,869.78
Total Contractual	77,875.85	202,484.25	127,000.00	(75,484.25)	(59.44%)	223,633.92	552,168.46
Repair & Maintenance							
80-7653 Water Tank Repair and Maintenance	3,473.45	17,993.81	42,000.00	24,006.19	57.16%	20,980.46	52,374.73
80-8051 Equipment Maintenance	150.00	5,769.07	20,000.00	14,230.93	71.15%	8,586.23	15,236.23
80-8101 Fuel and Oil	1,215.17	10,399.41	10,000.00	(399.41)	(3.99%)	10,743.89	28,268.22
80-8851 Facility Maintenance	0.00	162.50	2,000.00	1,837.50	91.88%	0.00	109.70
80-9401 Vehicle Maintenance	442.96	2,768.93	10,000.00	7,231.07	72.31%	2,315.41	8,296.54
80-9502 Wells, Lines, & Meters	0.00	2,849.43	50,000.00	47,150.57	94.30%	4,709.20	41,672.99

02 - Utilities Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Repair & Maintenance	5,281.58	39,943.15	134,000.00	94,056.85	70.19%	47,335.19	145,958.41
Miscellaneous							
80-7951 Dues and Membership Fees	0.00	2,085.00	2,000.00	(85.00)	(4.25%)	1,985.00	1,985.00
80-9251 Travel Expense	0.00	39.85	200.00	160.15	80.08%	14.00	46.83
80-9451 Sample Analysis	75.00	424.00	2,500.00	2,076.00	83.04%	442.00	1,876.00
80-9471 Water System Fees	0.00	8,928.45	14,000.00	5,071.55	36.23%	12,394.58	14,044.58
Total Miscellaneous	75.00	11,477.30	18,700.00	7,222.70	38.62%	14,835.58	17,952.41
Debt Service							
80-8251 Interest Expense	0.00	0.00	5,300.00	5,300.00	100.00%	0.00	0.00
Total Debt Service	0.00	0.00	5,300.00	5,300.00	100.00%	0.00	0.00
Total Water	93,134.26	322,611.46	584,573.65	261,962.19	44.81%	347,985.19	868,054.31
81-Sewer							
Capital							
81-7401 Capital Expenditures	2,655.36	15,508.84	8,000.00	(7,508.84)	(93.86%)	2,232.04	8,983.96
Total Capital	2,655.36	15,508.84	8,000.00	(7,508.84)	(93.86%)	2,232.04	8,983.96
Supplies							
81-7501 Chemicals	70.00	3,904.92	2,000.00	(1,904.92)	(95.25%)	0.00	140.00
81-8030 Equipment Purchases	0.00	0.00	500.00	500.00	100.00%	255.85	255.85
81-9101 Operating Supplies - Not Office	5,531.42	18,474.12	52,000.00	33,525.88	64.47%	23,281.92	59,982.22
81-9102 Tools & Non-Capital Equipment	3,866.04	3,866.04	1,000.00	(2,866.04)	(286.60%)	0.00	2,816.60
Total Supplies	9,467.46	26,245.08	55,500.00	29,254.92	52.71%	23,537.77	63,194.67
Contractual							
81-7651 Contract Services-Regularly Scheduled	0.00	3,888.74	100,000.00	96,111.26	96.11%	22,242.75	112,933.37
81-7652 Contract Services- Emergency	0.00	4,128.82	20,000.00	15,871.18	79.36%	0.00	18,798.66
81-8351 Equipment Rental	0.00	14.00	10,000.00	9,986.00	99.86%	0.00	9,775.11
Total Contractual	0.00	8,031.56	130,000.00	121,968.44	93.82%	22,242.75	141,507.14
Repair & Maintenance							
81-8051 Equipment Maintenance	0.00	934.54	2,000.00	1,065.46	53.27%	3,966.76	4,482.99
81-8101 Fuel and Oil	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	10.98
81-9401 Vehicle Maintenance	5,118.08	6,794.67	4,000.00	(2,794.67)	(69.87%)	5,429.94	18,735.49
81-9502 Wells, Lines, & Meters	0.00	26,270.29	0.00	(26,270.29)	0.00%	0.00	0.00

02 - Utilities Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Repair & Maintenance	5,118.08	33,999.50	11,000.00	(22,999.50)	(209.09%)	9,396.70	23,229.46
Grant Expense							
81-8111 Grant Programs - City's Portion	0.00	1,000.00	0.00	(1,000.00)	0.00%	1,000.00	1,000.00
Total Grant Expense	0.00	1,000.00	0.00	(1,000.00)	0.00%	1,000.00	1,000.00
Miscellaneous							
81-8601 Permit Fees	3,702.50	12,358.75	24,000.00	11,641.25	48.51%	9,937.50	30,446.17
81-9451 Sample Analysis	657.60	3,191.38	6,500.00	3,308.62	50.90%	1,970.32	6,644.76
Total Miscellaneous	4,360.10	15,550.13	30,500.00	14,949.87	49.02%	11,907.82	37,090.93
Personnel							
81-9201 Training and Education	0.00	0.00	1,000.00	1,000.00	100.00%	36.00	36.00
Total Personnel	0.00	0.00	1,000.00	1,000.00	100.00%	36.00	36.00
Total Sewer	21,601.00	100,335.11	236,000.00	135,664.89	57.49%	70,353.08	275,042.16
84-Garbage							
Contractual							
84-7652 Contract Services-Solid Waste Collection	12,746.75	65,457.07	142,530.00	77,072.93	54.07%	74,747.64	169,099.43
Total Contractual	12,746.75	65,457.07	142,530.00	77,072.93	54.07%	74,747.64	169,099.43
Total Garbage	12,746.75	65,457.07	142,530.00	77,072.93	54.07%	74,747.64	169,099.43
Total Expense	258,454.49	989,452.00	2,988,500.65	1,999,048.65	66.89%	933,330.78	2,514,211.14

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.

City of Bartlett
Revenue And Expense Report
As of February 28, 2025

04 - Hotel Occupancy Tax Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
60-Special Revenue	122.72	776.33	0.00	(776.33)	0.00%	0.00	1,475.96
Revenue Totals	122.72	776.33	0.00	(776.33)	0.00%	0.00	1,475.96
Revenues Over(Under) Expenditures	122.72	776.33	0.00	0.00	0.00%	0.00	1,475.96

City of Bartlett
Revenue and Expense Report
As of February 28, 2025

04 - Hotel Occupancy Tax Fund	D	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
60-Special Revenue								
Business & Franchise								
60-7777 Hotel Occupancy Tax		122.72	776.33	0.00	(776.33)	0.00%	0.00	1,475.96
Total Business & Franchise		122.72	776.33	0.00	(776.33)	0.00%	0.00	1,475.96
Total Special Revenue		122.72	776.33	0.00	(776.33)	0.00%	0.00	1,475.96
Total Revenue		122.72	776.33	0.00	(776.33)	0.00%	0.00	1,475.96

Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shaun George, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM
Monday, February 24th, 2025
Bartlett City Hall
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to Order at 6:00 pm
MPT Cooper absent
Quorum declared

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

No one signed up to speak

REPORTS

1. City-Wide water service disruption and recovery.
2. City Hall office operations February 19, 2025.
3. Kimley Horn Wastewater Management Audit findings.
4. Sylvester Luna Tap Fee status update.

City Administrator presented reports.

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Review minutes from February 10th, meeting.

CM George made the motion to approve consent agenda as presented.
CM Ivicic seconded the motion
Motion passes 4-0

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action to approve Ordinance 20250224-01, an order to cancel the May 03, 2025 election.

CM Ivicic made the motion to approve Ordinance 20250224-01, an order to cancel the May 03. 2025 election.
CM Jones seconded the motion.
Motion passes 4-0

2. Discuss, review, and take any necessary action to consider the settlement agreement with Unifirst at $5000.

CM Ivicic made the motion to agree to settlement agreement with Unifirst for $5000 and due date is amended to March 30th, 2025.
CM Jones seconded the motion.
Motion passes 4-0

3. Discuss, review, and take any necessary action to amend Ordinance 2025224-02 Appendix B 5.005© Sewer Rate of the Bartlett Code of Ordinances.

CM George made the motion to amend Ordinance 2025224-02 Appendix B 5.005 (c) Sewer Rate of the Bartlett Code of Ordinances.
CM Luna seconded the motion.
Motion passes 4-0

FUTURE AGENDA ITEMS

CM George would like to discuss street signs.

ADJOURN

CM George made the motion to adjourn the meeting
CM Ivicic seconded the motion.
Motion passes 4-0
Meeting adjourned at 7:51 pm

MINUTES APPROVED:

X

Chad Mees   Date
Mayor

ATTEST:

X

Brenda Kelley   Date
City Clerk