Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shaun George, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM
Monday, April 14th, 2025
Bartlett City Hall
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

BOARDS, COMMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

1. Cemetary Committee Monthly Update:
2. Teinert Memorial Library Monthly Update:
3. Municipal Development District (MDD) Monthly Update:
4. Parks and Facilities Monthly Update:

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Receive monthly department reports:
   a. Municipal Treasurer
   b. City Secretary
   c. Municipal Court
   d. Development Services-Permits
   e. Utility Billing
   f. Public Works
   g. Police Dept.

2. Approve minutes from the following meeting:
   a. 03/10/25 – Regular Meeting
   b. 03/24/25 – Regular Meeting

PUBLIC HEARINGS / ORDINANCES

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action for presentation of Texas Department of Agriculture (TDA) Grant Contract No. CDV23-0430 A1024 Section 3.
2. Discuss, review, and take any necessary action of the amendment to the Bartlett Elementary Safe Routes to School (SRTS) CSJ 0909-36-188 MRB Construction Agreement.

FUTURE AGENDA ITEMS

ADJOURN

All items listed on the agenda are eligible for discussion and/or action. The City Council reserves the right to retire into executive session at any time during the course of this meeting to deliberate any of the matters listed, as authorized by Texas Government 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). All final deliberations and actions of the governing body shall be held in an open meeting as required by Texas Government Code 551.102.

I certify this agenda was posted, pursuant to Texas Government Code 551.043, at least 72 hours prior to the commencement of the meeting in accordance with the Texas Open Meetings Act.

Posted Friday, April 11th, 2025, at or before 6:00 P.M.

Brenda Kelley 4-11-25

Posted by /s/ Brenda Kelley – City Clerk

Teinert Memorial Library

Tuesday April 2 was an exciting day for the library. 9 visitors came in with children excitedly enjoying story time and activities with Jennie Davis leading them. The library is blessed to have Ms Davis come in each Wednesday morning to work with the children

Two patrons also came in to use the library computers.

DATE	VISITORS	NEW CARD	BOOKS CHECK IN	BOOKS CHECK OUT	COMPUTER LAB	PROGRAM A=Adult C=Child	PRINTER Program Participants	VOL HRS	Staff/AP Hour	COMMENTS
3/1/2025	Closed									
3/2/2025	Closed									
3/3/2025	Closed									
3/4/2025	I							4	6	AP - WORK force - DEANA
3/5/2025	IIII	I	IIII	IIII				3+3	6	AP - JENNIE Deana
3/6/2025	I							6	3	AP Deana 8:30 workforce
3/7/2025	I						3.00	3	5	AP Deana 3-6
3/8/2025								3		Deana
3/9/2025	Sunday									
3/10/2025	Monday Closed									
3/11/2025	II							5	6	AP - DEANA - WORK force
3/12/2025	卌II							3	6	AP - JENNIE -
3/13/2025	I			I				4.5	4	AP - DEANA - WORKForce
3/14/2025	卌III			I	I			6	4	AP - DEANA
3/15/2025								3		Deana
3/16/2025	Sunday									
3/17/2025	closed									
3/18/2025			I					6	6	AP - DEANA
3/19/2025	II			IIII				2	3	AP
3/20/2025				I				6	3	Deana AP Workforce
3/21/2025	卌		IIII	IIII				5	5	Deana AP
3/22/2025	II				I			3		Deana
3/23/2025	Sunday									
3/24/2025	Closed									
3/25/2025	II							3	6	AP - DEANA - WORKForce
3/26/2025	卌		III	III				3.5	6	AP - JENNIE - ~~DEANA~~
3/27/2025	III							6	5	Deana AP - WORKForce
3/28/2025	III							6	3	AP
3/29/2025								3		Deana
3/30/2025	Sunday									
3/31/2025	closed									
	43		12	16	2			91.5	78	

City of Bartlett
Municipal Treasurer's Report
4/14/2025

Bank Balances		**4/11/2025**	**3/7/2025**	**Change**
Community Film Fund *2539	Community Development Fund	$ 28,693.73	$ 28,732.29	$ (38.56)
Library Fund *0673		$ 6,507.92	$ 6,507.92	$ -
Utility Deposits *1799		$ 21,098.13	$ 21,095.44	$ 2.69
2021 Limited Tax Notes *2206		$ 1,015.55	$ 1,015.42	$ 0.13
Police Dept Seizure Account *3313		$ 3,350.42	$ 3,350.42	$ -
Cemetery Account *0070		$ 17,607.16	$ 17,379.95	$ 227.21
General Fund Account *0089		$ 179,394.16	$ 333,218.27	$ (153,824.11)
Electric Fund *0118		$ 2,690.15	$ 2,689.81	$ 0.34
Blue Santa Account *2167		$ 1,619.92	$ 1,619.92	$ -
2013-2014 CDBG *2183		$ 218,435.33	$ 218,435.33	$ -
2 TWDB Escrow *2458		$ 1,590.50	$ 1,590.50	$ -
Bond Series 2012 Interest & Sinking Fund *2474		$ 1,000.00	$ 1,000.00	$ -
Hotel Occupancy Tax Account *2562		$ 2,279.85	$ 2,131.55	$ 148.30
Total Cash Balances-Cadence Bank		$ 485,282.82	$ 638,766.82	$ (153,484.00)

Property Tax Levied:		**10/30/2024**	
I&S Property Tax		$ 103,310.71	$ 103,310.71
M&O Property Tax		$ 774,888.74	$ 774,888.74
Total Levied		$ 878,199.45	$ 878,199.45
Collected	3/4/2025	$ (724,363.22)	$ (694,312.84)
Balance to Collect		$ 153,836.23	$ 183,886.61

Debt Balances:	**1/9/2025**	**Next Payment**	**Next Payment**
$1,375,000 General Obligation Refunding Bonds, Series 2012	$ 225,000.00	**$ 112,688.75**	2/28/2026
$1,000,000 Limited Tax & Revenue Notes, Series 2021	$ 705,000.00	**$ 170,957.25**	2/28/2026
$750,000 Tax Notes, Series 2024	$ 750,000.00	**$ 38,289.06**	2/28/2026
$745,000 Combo Tax & Surplus Rev Cert of Oblig., Series 2024	$ 745,000.00	**$ 29,246.75**	2/28/2026
Public Property Finance Act Contract No.8014	$ 500,000.00	**$ 60,240.69**	3/25/2026
Total Debt Balances	$ 2,925,000.00	$ 411,422.50	

Other Items:

Audit Field Work Completed, waiting for report.
Timeclock Plus implementation in progress

4/11/2025 2:27 PM

City of Bartlett
Revenue And Expense Report
As of March 31, 2025

01 - General Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
00-Non-Departmental	10.00	50,171.32	606,701.00	556,529.68	91.73%	73.00	193.00
11-Administration	141,900.99	885,764.93	1,913,906.48	1,028,141.55	53.72%	823,738.05	1,154,763.23
12-Municipal Court	4,325.22	24,553.38	6,763.00	(17,790.38)	(263.05%)	23,391.45	37,117.36
13-Police	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
15-Parks and Recreation	0.00	500.00	2,100.00	1,600.00	76.19%	500.00	2,100.00
20-Baseball Complex	325.00	1,425.00	2,600.00	1,175.00	45.19%	2,600.00	5,800.00
Revenue Totals	146,561.21	962,464.63	2,532,070.48	1,569,605.85	61.99%	850,302.50	1,199,973.59
Expense Summary							
11-Administration	31,580.34	216,110.40	668,683.06	452,572.66	67.68%	343,176.49	540,030.47
12-Municipal Court	493.17	15,823.25	24,854.00	9,030.75	36.34%	4,678.33	17,830.65
13-Police	27,437.77	195,372.06	563,784.86	368,412.80	65.35%	167,384.74	307,740.56
14-Fire	3,208.19	25,849.31	48,600.00	22,750.69	46.81%	32,675.85	54,121.52
15-Parks and Recreation	17,329.12	112,038.74	26,895.00	(85,143.74)	(316.58%)	55,988.06	144,568.25
16-Public Works	0.00	0.00	9,400.00	9,400.00	100.00%	0.00	0.00
17-Streets	173.78	12,366.21	20,500.00	8,133.79	39.68%	5,724.72	12,785.64
18-Library	474.61	29,898.61	6,500.00	(23,398.61)	(359.98%)	34,349.34	68,209.86
20-Baseball Complex	2,659.30	12,161.87	18,150.00	5,988.13	32.99%	6,710.76	18,680.80
70-Electric	0.00	0.00	246,420.65	246,420.65	100.00%	0.00	3,384.98
80-Water	25,438.76	115,075.02	572,279.00	457,203.98	79.89%	29,690.65	93,473.75
81-Sewer	17,372.97	105,640.46	0.00	(105,640.46)	0.00%	76,738.18	149,974.57
Expense Totals	126,168.01	840,335.93	2,206,066.57	1,365,730.64	61.91%	757,117.12	1,410,801.05
Revenues Over(Under) Expenditures	20,393.20	122,128.70	326,003.91	203,875.21	0.00%	93,185.38	(210,827.46)

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

4/11/2025 2:27 PM

01 - General Fund / Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
00-Non-Departmental							
License & Permits							
00-6115 Pet Registration	10.00	125.00	0.00	(125.00)	0.00%	47.00	61.00
Total License & Permits	10.00	125.00	0.00	(125.00)	0.00%	47.00	61.00
Miscellaneous							
00-6801 Miscellaneous Revenue	0.00	50,046.32	154,970.00	104,923.68	67.71%	26.00	132.00
00-6900 Payroll Reimbursement	0.00	0.00	451,731.00	451,731.00	100.00%	0.00	0.00
Total Miscellaneous	0.00	50,046.32	606,701.00	556,654.68	91.75%	26.00	132.00
Total Non-Departmental	10.00	50,171.32	606,701.00	556,529.68	91.73%	73.00	193.00
11-Administration							
Property Tax							
11-6003 I&S Property Tax	16,030.00	97,690.12	101,351.48	3,661.36	3.61%	96,836.31	133,351.95
11-6005 M&O Property Tax	112,390.35	665,256.82	719,605.00	54,348.18	7.55%	536,494.35	661,293.36
Total Property Tax	128,420.35	762,946.94	820,956.48	58,009.54	7.07%	633,330.66	794,645.31
Business & Franchise							
11-6020 Film Revenue	0.00	8,008.64	0.00	(8,008.64)	0.00%	0.00	0.00
11-6113 Franchise Fees	0.00	9,479.38	15,000.00	5,520.62	36.80%	5,191.89	19,067.63
Total Business & Franchise	0.00	17,488.02	15,000.00	(2,488.02)	(16.59%)	5,191.89	19,067.63
Sales Tax							
11-6021 Sales Tax	11,554.58	86,554.04	141,550.00	54,995.96	38.85%	121,070.16	250,794.57
11-6050 BMDD Sales Tax	0.00	0.00	14,400.00	14,400.00	100.00%	0.00	0.00
Total Sales Tax	11,554.58	86,554.04	155,950.00	69,395.96	44.50%	121,070.16	250,794.57
License & Permits							
11-6101 Building Permits	2,013.75	18,802.53	25,000.00	6,197.47	24.79%	28,545.00	52,932.50
11-6112 Manf. Home Permits	0.00	0.01	7,000.00	6,999.99	100.00%	7,650.00	7,690.00
Total License & Permits	2,013.75	18,802.54	32,000.00	13,197.46	41.24%	36,195.00	60,622.50
Miscellaneous							
11-6501 Interest Income	0.00	118.86	0.00	(118.86)	0.00%	34.79	34.79

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
11-6801 Miscellaneous- Copies & Faxes	(87.69)	(145.47)	0.00	145.47	0.00%	27,915.55	29,598.43
11-6990 Transfers Between Funds	0.00	0.00	890,000.00	890,000.00	100.00%	0.00	0.00
Total Miscellaneous	(87.69)	(26.61)	890,000.00	890,026.61	100.00%	27,950.34	29,633.22
Total Administration	141,900.99	885,764.93	1,913,906.48	1,028,141.55	53.72%	823,738.05	1,154,763.23
12-Municipal Court							
Fines and Forfeitures							
12-6301 Court Fines Revenue	3,196.00	18,407.90	0.00	(18,407.90)	0.00%	17,690.80	28,283.07
12-6302 Minicipal Court Building Security Fund	119.35	678.82	0.00	(678.82)	0.00%	581.95	878.71
12-6303 Municipal Court Service Fee Retained	769.41	3,903.14	4,500.00	596.86	13.26%	3,309.08	5,470.22
12-6304 Municipal Technology Fund	101.49	572.15	650.00	77.85	11.98%	482.84	752.02
12-6305 Municipal Jury Funds	1.97	11.82	15.00	3.18	21.20%	10.64	14.11
12-6306 Local Truancy Prevention and Diversion Fund	15.00	36.91	448.00	411.09	91.76%	408.73	471.82
12-6307 Time Payment Reimbursement Fee	30.00	30.00	0.00	(30.00)	0.00%	0.00	30.00
12-6308 Omnibase Reimbursement Fee	92.00	164.00	400.00	236.00	59.00%	154.00	464.00
12-6351 Court Costs Collected	0.00	748.64	750.00	1.36	0.18%	753.41	753.41
Total Fines and Forfeitures	4,325.22	24,553.38	6,763.00	(17,790.38)	(263.05%)	23,391.45	37,117.36
Total Municipal Court	4,325.22	24,553.38	6,763.00	(17,790.38)	(263.05%)	23,391.45	37,117.36
13-Police							
Donations							
13-6851 Donations - Blue Santa	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
Total Donations	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
Total Police	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
15-Parks and Recreation							
Rents							
15-6701 Gate & Rental	0.00	0.00	1,600.00	1,600.00	100.00%	0.00	1,600.00
15-6872 Land Lease	0.00	500.00	500.00	0.00	0.00%	500.00	500.00
Total Rents	0.00	500.00	2,100.00	1,600.00	76.19%	500.00	2,100.00

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

01 - General Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Parks and Recreation		0.00	500.00	2,100.00	1,600.00	76.19%	500.00	2,100.00
20-Baseball Complex								
Miscellaneous								
20-6741 Cemetery Revenue		325.00	1,425.00	2,600.00	1,175.00	45.19%	2,600.00	5,800.00
Total Miscellaneous		325.00	1,425.00	2,600.00	1,175.00	45.19%	2,600.00	5,800.00
Total Baseball Complex		325.00	1,425.00	2,600.00	1,175.00	45.19%	2,600.00	5,800.00
Total Revenue		146,561.21	962,464.63	2,532,070.48	1,569,605.85	61.99%	850,302.50	1,199,973.59

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

01 - General Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
01 - General Fund	Department Ex	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
11-Administration								
Personnel								
11-7011 Salaries and Wages		10,769.24	60,384.66	261,025.00	200,640.34	76.87%	107,573.13	171,881.52
11-7012 Council Stipends		550.00	1,925.00	3,300.00	1,375.00	41.67%	1,375.00	3,025.00
11-7021 State Unemployment Taxes -SUI		(108.00)	151.00	260.00	109.00	41.92%	82.55	105.04
11-7031 Workers Comp		0.00	0.00	1,260.00	1,260.00	100.00%	35,227.64	46,249.44
11-7032 Health Insurance		985.22	6,403.93	31,915.00	25,511.07	79.93%	10,900.24	14,673.40
11-7033 Employee Retirement		816.24	5,413.56	29,372.00	23,958.44	81.57%	10,925.11	18,841.52
11-7670 Physicals, 5P Screenings, etc.		70.00	220.00	100.00	(120.00)	(120.00%)	0.00	65.00
11-8507 Employee Relations and Appreciation		0.00	5,690.00	0.00	(5,690.00)	0.00%	4,894.98	5,226.02
11-9201 Training and Education		0.00	2,230.00	4,000.00	1,770.00	44.25%	1,963.50	3,102.50
Total Personnel		13,082.70	82,418.15	331,232.00	248,813.85	75.12%	172,942.15	263,169.44
Other Sources								
11-7022 Federal Payroll Taxes - FICA		823.84	4,619.41	19,968.00	15,348.59	76.87%	8,229.42	13,149.02
11-7210 CAD Entity Fees		0.00	0.00	3,500.00	3,500.00	100.00%	0.00	0.00
Total Other Sources		823.84	4,619.41	23,468.00	18,848.59	80.32%	8,229.42	13,149.02
Miscellaneous								
11-7111 Advertising and Legal Notices		0.00	3,299.40	7,500.00	4,200.60	56.01%	5,529.64	6,718.54
11-7951 Dues and Membership Fees		0.00	1,398.85	3,000.00	1,601.15	53.37%	2,598.25	3,909.25
11-8001 Cost of Elections		0.00	0.00	7,000.00	7,000.00	100.00%	3,850.25	3,850.25
11-8203 Liability Insurance - Errors and Omissions		5,542.49	30,215.10	0.00	(30,215.10)	0.00%	0.00	11,529.78
11-8204 Liability Insurance - General Liability		0.00	0.00	4,012.00	4,012.00	100.00%	0.00	0.00
11-8401 Legal Expenses		7,645.00	30,460.46	52,000.00	21,539.54	41.42%	40,170.94	73,208.52
11-8402 Accounting Audit Expenses		0.00	0.00	17,000.00	17,000.00	100.00%	16,000.00	16,000.00
11-8501 Miscellaneous Expense		0.00	(22.76)	1,500.00	1,522.76	101.52%	797.56	1,469.41

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
11-8511 Memorials/Contributions/Floral Tributes	256.50	256.50	0.00	(256.50)	0.00%	0.00	0.00
11-8701 Postage Fees & Subscriptions	1,024.71	6,105.90	15,000.00	8,894.10	59.29%	7,547.98	17,343.39
Total Miscellaneous	14,468.70	71,713.45	107,012.00	35,298.55	32.99%	76,494.62	134,029.14
Contractual							
11-7200 Appraisal District Fees	2,065.92	4,131.84	6,700.00	2,568.16	38.33%	5,275.41	8,354.75
11-8951 Software Maintenance Agreements	711.79	45,212.70	68,000.00	22,787.30	33.51%	58,837.47	67,120.08
Total Contractual	2,777.71	49,344.54	74,700.00	25,355.46	33.94%	64,112.88	75,474.83
Utilities							
11-7451 Cellular Phones and Pagers	0.00	0.00	1,100.00	1,100.00	100.00%	530.80	964.36
11-9151 Telephone & Internet Services	226.10	1,047.18	4,000.00	2,952.82	73.82%	5,618.66	9,539.26
Total Utilities	226.10	1,047.18	5,100.00	4,052.82	79.47%	6,149.46	10,503.62
Debt Service							
11-8251 Interest Expense	0.00	0.00	94,171.06	94,171.06	100.00%	0.00	0.00
Total Debt Service	0.00	0.00	94,171.06	94,171.06	100.00%	0.00	0.00
Supplies							
11-8551 Office Supplies	94.57	3,847.61	5,000.00	1,152.39	23.05%	6,129.07	13,431.19
Total Supplies	94.57	3,847.61	5,000.00	1,152.39	23.05%	6,129.07	13,431.19
Repair & Maintenance							
11-8851 Facility Maintenance	106.72	1,376.13	25,000.00	23,623.87	94.50%	7,967.66	27,736.30
11-8953 Copier Service	0.00	1,743.93	2,500.00	756.07	30.24%	774.14	2,079.84
11-8954 Computer Hardware & Repairs	0.00	0.00	500.00	500.00	100.00%	377.09	457.09
Total Repair & Maintenance	106.72	3,120.06	28,000.00	24,879.94	88.86%	9,118.89	30,273.23
Total Administration	31,580.34	216,110.40	668,683.06	452,572.66	67.68%	343,176.49	540,030.47
12-Municipal Court							
Personnel							
12-7004 Judge	0.00	0.00	2,400.00	2,400.00	100.00%	0.00	461.54
12-7011 Salaries and Wages	461.54	3,000.01	0.00	(3,000.01)	0.00%	3,000.01	6,000.02

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01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
12-7021 State Unemployment Taxes -SUI	(3.69)	29.31	0.00	(29.31)	0.00%	7.24	14.78
12-7033 Employee Retirement	0.00	0.00	270.00	270.00	100.00%	0.00	0.00
12-9201 Training and Education	0.00	520.00	0.00	(520.00)	0.00%	0.00	0.00
Total Personnel	457.85	3,549.32	2,670.00	(879.32)	(32.93%)	3,007.25	6,476.34
Other Sources							
12-7022 Federal Payroll Taxes - FICA	35.32	229.58	184.00	(45.58)	(24.77%)	229.58	459.16
Total Other Sources	35.32	229.58	184.00	(45.58)	(24.77%)	229.58	459.16
Miscellaneous							
12-7801 Court Costs, Fines, & Fees	0.00	11,787.35	9,500.00	(2,287.35)	(24.08%)	114.00	9,567.65
12-8400 Prosecutor Expense	0.00	257.00	1,500.00	1,243.00	82.87%	1,277.50	1,277.50
12-8401 Legal Expenses	0.00	0.00	500.00	500.00	100.00%	50.00	50.00
12-8701 Postage Fees & Subscriptions	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
Total Miscellaneous	0.00	12,044.35	12,000.00	(44.35)	(0.37%)	1,441.50	10,895.15
Contractual							
12-8951 Software Maintenance Agreements	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
Total Contractual	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
Total Municipal Court	493.17	15,823.25	24,854.00	9,030.75	36.34%	4,678.33	17,830.65
13-Police							
Personnel							
13-7011 Salaries and Wages	17,114.35	119,293.28	340,964.01	221,670.73	65.01%	103,593.28	186,343.06
13-7021 State Unemployment Taxes -SUI	(162.00)	243.99	200.00	(43.99)	(22.00%)	67.48	79.41
13-7032 Health Insurance	2,955.66	19,211.79	53,192.00	33,980.21	63.88%	16,350.36	27,250.60
13-7033 Employee Retirement	2,017.77	14,349.87	31,486.00	17,136.13	54.42%	9,621.25	19,807.72
13-7038 Department Overtime (OT)	0.00	0.00	4,992.85	4,992.85	100.00%	0.00	0.00
13-9201 Training and Education	0.00	1,036.18	9,800.00	8,763.82	89.43%	237.96	1,235.36
Total Personnel	21,925.78	154,135.11	440,634.86	286,499.75	65.02%	129,870.33	234,716.15
Other Sources							

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01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
13-7022 Federal Payroll Taxes - FICA	1,309.22	9,125.90	26,084.00	16,958.10	65.01%	7,924.89	14,255.29
Total Other Sources	1,309.22	9,125.90	26,084.00	16,958.10	65.01%	7,924.89	14,255.29
Miscellaneous							
13-7120 Animal Control Officer and Related Expenses	0.00	0.00	1,000.00	1,000.00	100.00%	420.00	780.00
13-7160 Community Development & Support	0.00	0.00	3,000.00	3,000.00	100.00%	2,416.02	3,141.02
13-7951 Dues and Membership Fees	0.00	53.03	1,000.00	946.97	94.70%	0.00	537.00
13-8204 Liability Insurance - General Liability	0.00	0.00	17,316.00	17,316.00	100.00%	0.00	0.00
13-8701 Postage Fees & Subscriptions	78.21	516.73	500.00	(16.73)	(3.35%)	289.09	1,216.24
13-9251 Travel Expense	0.00	686.60	0.00	(686.60)	0.00%	0.00	0.00
Total Miscellaneous	78.21	1,256.36	22,816.00	21,559.64	94.49%	3,125.11	5,674.26
Capital							
13-7401 Capital Expenditures	2,426.88	12,293.70	30,000.00	17,706.30	59.02%	12,593.25	21,882.42
Total Capital	2,426.88	12,293.70	30,000.00	17,706.30	59.02%	12,593.25	21,882.42
Utilities							
13-7451 Cellular Phones and Pagers	226.10	1,220.14	3,600.00	2,379.86	66.11%	1,824.25	3,523.45
13-9151 Telephone & Internet Services	0.00	0.00	4,100.00	4,100.00	100.00%	2,416.28	4,106.31
13-9352 Purchased Gas Power	138.64	695.66	750.00	54.34	7.25%	399.85	895.14
Total Utilities	364.74	1,915.80	8,450.00	6,534.20	77.33%	4,640.38	8,524.90
Supplies							
13-8030 Equipment Purchases	0.00	0.00	5,000.00	5,000.00	100.00%	545.09	8,539.48
13-8551 Office Supplies	0.00	975.27	1,000.00	24.73	2.47%	761.96	761.96
13-9101 Operating Supplies - Not Office	0.00	2,062.71	5,000.00	2,937.29	58.75%	206.05	2,110.75
13-9301 Uniform Expense	141.81	2,048.57	1,200.00	(848.57)	(70.71%)	0.00	359.40
Total Supplies	141.81	5,086.55	12,200.00	7,113.45	58.31%	1,513.10	11,771.59
Repair & Maintenance							
13-8051 Equipment Maintenance	0.00	0.00	300.00	300.00	100.00%	0.00	25.00
13-8101 Fuel & Oil	506.05	6,134.82	10,000.00	3,865.18	38.65%	2,544.89	3,946.59

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01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
13-8851 Facility Maintenance	65.00	872.23	700.00	(172.23)	(24.60%)	450.42	679.09
13-9401 Vehicle Maintenance	346.40	2,024.91	8,000.00	5,975.09	74.69%	114.00	971.55
Total Repair & Maintenance	917.45	9,031.96	19,000.00	9,968.04	52.46%	3,109.31	5,622.23
Contractual							
13-8951 Software Maintenance Agreements	273.68	2,526.68	4,600.00	2,073.32	45.07%	4,608.37	5,293.72
Total Contractual	273.68	2,526.68	4,600.00	2,073.32	45.07%	4,608.37	5,293.72
Total Police	27,437.77	195,372.06	563,784.86	368,412.80	65.35%	167,384.74	307,740.56
14-Fire							
Utilities							
14-7451 Cellular Phones & Pagers	226.10	1,023.30	600.00	(423.30)	(70.55%)	344.72	614.78
14-9151 Telephone & Internet Services	0.00	0.00	1,800.00	1,800.00	100.00%	830.72	1,522.91
Total Utilities	226.10	1,023.30	2,400.00	1,376.70	57.36%	1,175.44	2,137.69
Repair & Maintenance							
14-7657 Fire Hydrant Inspections	0.00	1,850.00	3,000.00	1,150.00	38.33%	0.00	0.00
14-8051 Equipment Maintenance	0.00	3,188.31	10,000.00	6,811.69	68.12%	7,667.99	11,299.99
14-8101 Fuel & Oil	702.16	3,445.57	2,500.00	(945.57)	(37.82%)	2,152.41	3,528.17
14-8851 Facility Maintenance	65.00	227.50	200.00	(27.50)	(13.75%)	0.00	109.66
14-9401 Vehicle Maintenance	0.00	5,426.05	5,000.00	(426.05)	(8.52%)	674.73	674.73
Total Repair & Maintenance	767.16	14,137.43	20,700.00	6,562.57	31.70%	10,495.13	15,612.55
Miscellaneous							
14-7951 Dues and Membership Fees	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	5,371.37
14-8204 Liability Insurance - General Liability	0.00	0.00	12,000.00	12,000.00	100.00%	0.00	0.00
Total Miscellaneous	0.00	0.00	13,000.00	13,000.00	100.00%	0.00	5,371.37
Supplies							
14-8451 Medical Supplies	2,214.93	8,047.06	10,000.00	1,952.94	19.53%	4,182.82	10,066.89
14-9101 Operating Supplies - Not Office	0.00	2,641.52	0.00	(2,641.52)	0.00%	16,822.46	18,521.02
Total Supplies	2,214.93	10,688.58	10,000.00	(688.58)	(6.89%)	21,005.28	28,587.91

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Personnel							
14-9201 Training and Education	0.00	0.00	2,500.00	2,500.00	100.00%	0.00	2,412.00
Total Personnel	0.00	0.00	2,500.00	2,500.00	100.00%	0.00	2,412.00
Total Fire	3,208.19	25,849.31	48,600.00	22,750.69	46.81%	32,675.85	54,121.52
15-Parks and Recreation							
Personnel							
15-7011 Salaries and Wages	10,880.00	67,225.00	12,960.00	(54,265.00)	(418.71%)	39,872.34	102,349.84
15-7013 Pool Manager	0.00	0.00	5,400.00	5,400.00	100.00%	0.00	100.00
15-7021 State Unemployment Taxes - SUI	(139.51)	233.59	85.00	(148.59)	(174.81%)	45.00	107.53
15-7032 Health Insurance	2,955.66	19,704.40	0.00	(19,704.40)	0.00%	10,900.24	21,800.48
15-7033 Employee Retirement	377.28	2,443.29	0.00	(2,443.29)	0.00%	0.00	685.67
15-7649 On-Call Compenssation	240.00	1,480.00	0.00	(1,480.00)	0.00%	1,480.00	2,920.00
15-9201 Training and Education	0.00	345.00	750.00	405.00	54.00%	0.00	750.00
Total Personnel	14,313.43	91,431.28	19,195.00	(72,236.28)	(376.33%)	52,297.58	128,713.52
Other Sources							
15-7022 Federal Payroll Taxes - FICA	850.69	5,255.96	0.00	(5,255.96)	0.00%	3,163.51	8,053.23
Total Other Sources	850.69	5,255.96	0.00	(5,255.96)	0.00%	3,163.51	8,053.23
Supplies							
15-7501 Chemicals	0.00	0.00	2,500.00	2,500.00	100.00%	0.00	2,754.60
15-9101 Operating Supplies - Not Office	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	942.07
Total Supplies	0.00	0.00	3,500.00	3,500.00	100.00%	0.00	3,696.67
Repair & Maintenance							
15-8051 Equipment Maintenance	0.00	0.00	500.00	500.00	100.00%	0.00	425.43
15-8851 Facility Maintenance	2,165.00	15,351.50	3,000.00	(12,351.50)	(411.72%)	167.42	3,010.86
Total Repair & Maintenance	2,165.00	15,351.50	3,500.00	(11,851.50)	(338.61%)	167.42	3,436.29
Utilities							
15-9151 Telephone & Internet Services	0.00	0.00	700.00	700.00	100.00%	359.55	668.54

01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Utilities	0.00	0.00	700.00	700.00	100.00%	359.55	668.54
Total Parks and Recreation	17,329.12	112,038.74	26,895.00	(85,143.74)	(316.58%)	55,988.06	144,568.25
16-Public Works							
Supplies							
16-7501 Chemicals	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
16-9101 Operating Supplies - Not Office	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
16-9301 Uniform Expense	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
Total Supplies	0.00	0.00	6,500.00	6,500.00	100.00%	0.00	0.00
Repair & Maintenance							
16-8051 Equipment Maintenance	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
Total Repair & Maintenance	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
Utilities							
16-9151 Telephone & Internet Services	0.00	0.00	900.00	900.00	100.00%	0.00	0.00
Total Utilities	0.00	0.00	900.00	900.00	100.00%	0.00	0.00
Total Public Works	0.00	0.00	9,400.00	9,400.00	100.00%	0.00	0.00
17-Streets							
Repair & Maintenance							
17-8051 Equipment Maintenance	0.00	0.00	1,500.00	1,500.00	100.00%	0.00	0.00
17-8854 Street Repair & Maintenance	173.78	12,366.21	19,000.00	6,633.79	34.91%	5,724.72	12,785.64
Total Repair & Maintenance	173.78	12,366.21	20,500.00	8,133.79	39.68%	5,724.72	12,785.64
Total Streets	173.78	12,366.21	20,500.00	8,133.79	39.68%	5,724.72	12,785.64
18-Library							
Personnel							
18-7011 Salaries and Wages	0.00	17,512.07	0.00	(17,512.07)	0.00%	20,631.73	40,437.73
18-7021 State Unemployment Taxes -SUI	0.00	100.55	0.00	(100.55)	0.00%	22.50	22.50
18-7032 Health Insurance	0.00	5,418.71	0.00	(5,418.71)	0.00%	5,450.12	10,900.24
18-7033 Employee Retirement	0.00	2,115.52	0.00	(2,115.52)	0.00%	2,059.91	4,498.05

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01 - General Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Personnel	0.00	25,146.85	0.00	(25,146.85)	0.00%	28,164.26	55,858.52
Other Sources							
18-7022 Federal Payroll Taxes - FICA	0.00	1,339.68	0.00	(1,339.68)	0.00%	1,578.34	3,093.49
Total Other Sources	0.00	1,339.68	0.00	(1,339.68)	0.00%	1,578.34	3,093.49
Miscellaneous							
18-7701 Books, Movies, Subscriptions	0.00	1,453.00	2,500.00	1,047.00	41.88%	2,034.39	3,166.89
18-8701 Postage Fees & Subscriptions	0.00	0.00	300.00	300.00	100.00%	96.00	235.00
Total Miscellaneous	0.00	1,453.00	2,800.00	1,347.00	48.11%	2,130.39	3,401.89
Repair & Maintenance							
18-8051 Equipment Maintenance	0.00	0.00	200.00	200.00	100.00%	0.00	45.00
18-8851 Facility Maintenance	65.00	474.33	700.00	225.67	32.24%	229.55	670.13
18-8953 Copier Service	329.61	591.04	600.00	8.96	1.49%	383.87	721.80
Total Repair & Maintenance	394.61	1,065.37	1,500.00	434.63	28.98%	613.42	1,436.93
Supplies							
18-8551 Office Supplies	0.00	29.70	200.00	170.30	85.15%	0.00	154.64
Total Supplies	0.00	29.70	200.00	170.30	85.15%	0.00	154.64
Contractual							
18-8951 Software Maintenance Agreements	80.00	365.00	0.00	(365.00)	0.00%	0.00	0.00
Total Contractual	80.00	365.00	0.00	(365.00)	0.00%	0.00	0.00
Utilities							
18-9151 Telephone & Internet Services	0.00	499.01	2,000.00	1,500.99	75.05%	1,862.93	4,264.39
Total Utilities	0.00	499.01	2,000.00	1,500.99	75.05%	1,862.93	4,264.39
Total Library	474.61	29,898.61	6,500.00	(23,398.61)	(359.98%)	34,349.34	68,209.86
20-Baseball Complex							
Contractual							
20-7651 Contract Services	2,600.00	9,100.00	15,600.00	6,500.00	41.67%	8,300.00	20,350.00
Total Contractual	2,600.00	9,100.00	15,600.00	6,500.00	41.67%	8,300.00	20,350.00
Supplies							

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20-9101 Operating Supplies - Not Office	0.00	2,984.38	0.00	(2,984.38)	0.00%	0.00	61.98
20-9102 Tools & Non-Capital Equipment	0.00	0.00	250.00	250.00	100.00%	91.95	251.92
Total Supplies	0.00	2,984.38	250.00	(2,734.38)	(1093.75%)	91.95	313.90
Utilities							
20-9351 Purchased Water	59.30	77.49	2,300.00	2,222.51	96.63%	(1,681.19)	(1,983.10)
Total Utilities	59.30	77.49	2,300.00	2,222.51	96.63%	(1,681.19)	(1,983.10)
Total Baseball Complex	2,659.30	12,161.87	18,150.00	5,988.13	32.99%	6,710.76	18,680.80
70-Electric							
Personnel							
70-7011 Salaries and Wages	0.00	0.00	174,465.00	174,465.00	100.00%	0.00	2,118.38
70-7021 State Unemployment Taxes -SUI	0.00	0.00	100.00	100.00	100.00%	0.00	5.30
70-7032 Health Insurance	0.00	0.00	31,915.00	31,915.00	100.00%	0.00	838.48
70-7033 Employee Retirement	0.00	0.00	19,632.00	19,632.00	100.00%	0.00	260.77
70-7038 Department Overtime (OT)	0.00	0.00	6,961.65	6,961.65	100.00%	0.00	0.00
Total Personnel	0.00	0.00	233,073.65	233,073.65	100.00%	0.00	3,222.93
Other Sources							
70-7022 Federal Payroll Taxes - FICA	0.00	0.00	13,347.00	13,347.00	100.00%	0.00	162.05
Total Other Sources	0.00	0.00	13,347.00	13,347.00	100.00%	0.00	162.05
Total Electric	0.00	0.00	246,420.65	246,420.65	100.00%	0.00	3,384.98
80-Water							
Personnel							
80-7009 Team Leader	5,736.92	37,290.25	0.00	(37,290.25)	0.00%	0.00	25,816.84
80-7011 Salaries and Wages	12,363.51	45,093.51	390,106.00	345,012.49	88.44%	22,497.00	44,337.00
80-7021 State Unemployment Taxes -SUI	(180.00)	212.34	250.00	37.66	15.06%	22.50	45.00
80-7032 Health Insurance	4,433.49	19,211.79	85,107.00	65,895.21	77.43%	5,450.12	14,673.40
80-7033 Employee Retirement	1,700.16	6,964.82	43,897.00	36,932.18	84.13%	0.00	3,183.89

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80-7650 Over Time	0.00	0.00	18,076.00	18,076.00	100.00%	0.00	47.25
80-9201 Training and Education	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Personnel	24,054.08	108,772.71	542,436.00	433,663.29	79.95%	27,969.62	88,103.38
Other Sources							
80-7022 Federal Payroll Taxes - FICA	1,384.68	6,302.31	29,843.00	23,540.69	78.88%	1,721.03	5,370.37
Total Other Sources	1,384.68	6,302.31	29,843.00	23,540.69	78.88%	1,721.03	5,370.37
Total Water	25,438.76	115,075.02	572,279.00	457,203.98	79.89%	29,690.65	93,473.75
81-Sewer							
Personnel							
81-7011 Salaries and Wages	13,021.50	75,385.22	0.00	(75,385.22)	0.00%	56,006.10	107,970.19
81-7021 State Unemployment Taxes -SUI	(155.03)	291.37	0.00	(291.37)	0.00%	45.00	45.00
81-7032 Health Insurance	2,463.05	17,733.96	0.00	(17,733.96)	0.00%	10,900.24	21,800.48
81-7033 Employee Retirement	1,047.30	6,462.90	0.00	(6,462.90)	0.00%	5,502.38	11,899.17
Total Personnel	16,376.82	99,873.45	0.00	(99,873.45)	0.00%	72,453.72	141,714.84
Other Sources							
81-7022 Federal Payroll Taxes - FICA	996.15	5,767.01	0.00	(5,767.01)	0.00%	4,284.46	8,259.73
Total Other Sources	996.15	5,767.01	0.00	(5,767.01)	0.00%	4,284.46	8,259.73
Total Sewer	17,372.97	105,640.46	0.00	(105,640.46)	0.00%	76,738.18	149,974.57
Total Expense	126,168.01	840,335.93	2,206,066.57	1,365,730.64	61.91%	757,117.12	1,410,801.05

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Revenue And Expense Report
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02 - Utilities Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
00-	58,840.97	89,065.92	3,000.00	(86,065.92)	(2868.86%)	48,829.67	173,884.85
70-Electric	107,270.99	701,831.20	1,541,659.31	839,828.11	54.48%	712,245.26	1,441,548.93
80-Water	43,935.95	277,017.97	881,127.41	604,109.44	68.56%	306,915.23	577,874.37
81-Sewer	22,839.54	141,256.52	312,364.89	171,108.37	54.78%	167,455.95	309,408.19
84-Garbage	20,682.38	124,212.08	268,172.01	143,959.93	53.68%	139,291.74	261,166.99
Revenue Totals	253,569.83	1,333,383.69	3,006,323.62	1,672,939.93	55.65%	1,374,737.85	2,763,883.33
Expense Summary							
00-	0.00	0.00	896,240.00	896,240.00	100.00%	580.00	580.00
23-Utility Billing	1,470.07	6,131.80	0.00	(6,131.80)	0.00%	0.00	0.00
70-Electric	190,435.34	686,821.97	1,129,157.00	442,335.03	39.17%	516,980.43	1,202,235.24
80-Water	28,447.77	351,059.23	584,573.65	233,514.42	39.95%	375,209.92	868,054.31
81-Sewer	14,459.20	114,794.31	236,000.00	121,205.69	51.36%	192,455.75	275,042.16
84-Garbage	12,723.15	78,180.22	142,530.00	64,349.78	45.15%	87,961.45	169,099.43
Expense Totals	247,535.53	1,236,987.53	2,988,500.65	1,751,513.12	58.61%	1,173,187.55	2,515,011.14
Revenues Over(Under) Expenditures	6,034.30	96,396.16	17,822.97	(78,573.19)	0.00%	201,550.30	248,872.19

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
00-								
Miscellaneous								
00-6025 Returned Check Fees		35.00	140.00	0.00	(140.00)	0.00%	105.00	140.00
00-6404 Utility Connection - Disconnection Fees		50.00	2,525.00	3,000.00	475.00	15.83%	1,200.00	2,596.86
00-6415 W/WWTP IMPRV LOAN REPAYMENT		5,492.62	33,137.57	0.00	(33,137.57)	0.00%	38,523.93	71,805.49
Total Miscellaneous		5,577.62	35,802.57	3,000.00	(32,802.57)	(1093.42%)	39,828.93	74,542.35
Grant Income								
00-6751 Grant Proceeds		53,263.35	53,263.35	0.00	(53,263.35)	0.00%	9,000.74	99,342.50
Total Grant Income		53,263.35	53,263.35	0.00	(53,263.35)	0.00%	9,000.74	99,342.50
Total		58,840.97	89,065.92	3,000.00	(86,065.92)	(2868.86%)	48,829.67	173,884.85
70-Electric								
Business & Franchise								
70-6431 Municipal Light & Power		107,270.99	701,831.20	1,541,659.31	839,828.11	54.48%	712,245.26	1,441,548.93
Total Business & Franchise		107,270.99	701,831.20	1,541,659.31	839,828.11	54.48%	712,245.26	1,441,548.93
Total Electric		107,270.99	701,831.20	1,541,659.31	839,828.11	54.48%	712,245.26	1,441,548.93
80-Water								
Miscellaneous								
80-6401 Water		40,382.73	255,236.55	836,127.41	580,890.86	69.47%	271,649.67	516,522.72
80-6402 Utility Penalties		3,553.22	17,781.42	35,000.00	17,218.58	49.20%	25,265.56	49,351.65
80-6412 Water Tap Fees		0.00	4,000.00	10,000.00	6,000.00	60.00%	10,000.00	12,000.00
Total Miscellaneous		43,935.95	277,017.97	881,127.41	604,109.44	68.56%	306,915.23	577,874.37
Total Water		43,935.95	277,017.97	881,127.41	604,109.44	68.56%	306,915.23	577,874.37
81-Sewer								
Miscellaneous								
81-6411 Wastewater		22,839.54	139,256.52	302,364.89	163,108.37	53.94%	157,455.95	295,408.19
81-6412 Sewer Tap Fees		0.00	2,000.00	10,000.00	8,000.00	80.00%	10,000.00	14,000.00
Total Miscellaneous		22,839.54	141,256.52	312,364.89	171,108.37	54.78%	167,455.95	309,408.19

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Sewer		22,839.54	141,256.52	312,364.89	171,108.37	54.78%	167,455.95	309,408.19
84-Garbage								
Miscellaneous								
84-6421 Garbage Revenue		20,682.38	124,212.08	268,172.01	143,959.93	53.68%	139,291.74	261,166.99
Total Miscellaneous		20,682.38	124,212.08	268,172.01	143,959.93	53.68%	139,291.74	261,166.99
Total Garbage		20,682.38	124,212.08	268,172.01	143,959.93	53.68%	139,291.74	261,166.99
Total Revenue		253,569.83	1,333,383.69	3,006,323.62	1,672,939.93	55.65%	1,374,737.85	2,763,883.33

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
02 - Utilities Fund	Department Ex	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
00-								
Contractual								
00-7651 Contract Services-Regularly Scheduled		0.00	0.00	6,000.00	6,000.00	100.00%	580.00	580.00
00-8952 Software Licenses		0.00	0.00	240.00	240.00	100.00%	0.00	0.00
Total Contractual		0.00	0.00	6,240.00	6,240.00	100.00%	580.00	580.00
Transfers								
00-9253 Interfund Transfer Out		0.00	0.00	890,000.00	890,000.00	100.00%	0.00	0.00
Total Transfers		0.00	0.00	890,000.00	890,000.00	100.00%	0.00	0.00
Total		0.00	0.00	896,240.00	896,240.00	100.00%	580.00	580.00
23-Utility Billing								
Personnel								
23-7011 Salaries and Wages		1,372.50	5,651.25	0.00	(5,651.25)	0.00%	0.00	0.00
23-7021 State Unemployment Taxes - SUI		(7.43)	48.20	0.00	(48.20)	0.00%	0.00	0.00
Total Personnel		1,365.07	5,699.45	0.00	(5,699.45)	0.00%	0.00	0.00
Other Sources								
23-7022 Federal Payroll Taxes - FICA		105.00	432.35	0.00	(432.35)	0.00%	0.00	0.00
Total Other Sources		105.00	432.35	0.00	(432.35)	0.00%	0.00	0.00
Total Utility Billing		1,470.07	6,131.80	0.00	(6,131.80)	0.00%	0.00	0.00
70-Electric								
Personnel								
70-7011 Salaries and Wages		13,718.25	76,448.38	0.00	(76,448.38)	0.00%	0.00	37,192.51
70-7021 State Unemployment Taxes - SUI		(107.99)	190.55	0.00	(190.55)	0.00%	0.00	39.71
70-7032 Health Insurance		1,970.44	11,822.64	0.00	(11,822.64)	0.00%	0.00	6,707.84
70-7033 Employee Retirement		1,617.38	9,075.43	0.00	(9,075.43)	0.00%	0.00	4,578.40
70-7040 Payroll Reimbursment		0.00	0.00	218,657.00	218,657.00	100.00%	0.00	0.00

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

02 - Utilities Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
70-9201 Training and Education	1,138.00	1,138.00	0.00	(1,138.00)	0.00%	0.00	800.00
Total Personnel	18,336.08	98,675.00	218,657.00	119,982.00	54.87%	0.00	49,318.46
Other Sources							
70-7022 Federal Payroll Taxes - FICA	1,049.45	5,848.29	0.00	(5,848.29)	0.00%	0.00	2,845.25
Total Other Sources	1,049.45	5,848.29	0.00	(5,848.29)	0.00%	0.00	2,845.25
Contractual							
70-7651 Contract Services-Regularly Scheduled	6,067.43	60,492.59	90,000.00	29,507.41	32.79%	101,450.77	130,384.95
70-7652 Contract Services- Emergency	1,500.00	19,031.80	50,000.00	30,968.20	61.94%	6,812.85	76,553.69
70-7654 Engineering Services	9,561.10	13,175.70	0.00	(13,175.70)	0.00%	11,795.76	118,405.70
Total Contractual	17,128.53	92,700.09	140,000.00	47,299.91	33.79%	120,059.38	325,344.34
Repair & Maintenance							
70-8101 Fuel and Oil	0.00	314.12	10,000.00	9,685.88	96.86%	0.00	2,302.62
70-9401 Vehicle Maintenance	0.00	8,814.62	4,000.00	(4,814.62)	(120.37%)	0.00	2,006.74
70-9501 Electric Meters	80,250.00	89,303.00	3,500.00	(85,803.00)	(2451.51%)	22,664.76	25,586.38
70-9503 Lines, Poles, & Transformers	0.00	4,077.00	5,000.00	923.00	18.46%	4,811.55	5,733.55
Total Repair & Maintenance	80,250.00	102,508.74	22,500.00	(80,008.74)	(355.59%)	27,476.31	35,629.29
Miscellaneous							
70-8204 Liability Insurance - General Liability	0.00	0.00	25,000.00	25,000.00	100.00%	0.00	0.00
70-8751 Purchased Power	42,362.01	237,191.43	555,000.00	317,808.57	57.26%	312,124.60	583,694.43
Total Miscellaneous	42,362.01	237,191.43	580,000.00	342,808.57	59.10%	312,124.60	583,694.43
Supplies							
70-9101 Operating Supplies - Not Office	4,604.31	12,551.96	45,500.00	32,948.04	72.41%	31,838.51	54,712.81
70-9102 Tools & Non-Capital Equipment	0.00	0.00	500.00	500.00	100.00%	0.00	180.21
70-9301 Uniform Expense	0.00	1,594.39	2,000.00	405.61	20.28%	0.00	184.01
Total Supplies	4,604.31	14,146.35	48,000.00	33,853.65	70.53%	31,838.51	55,077.03
Utilities							
70-9322 TCOS	26,704.96	135,752.07	120,000.00	(15,752.07)	(13.13%)	25,481.63	150,326.44

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Utilities		26,704.96	135,752.07	120,000.00	(15,752.07)	(13.13%)	25,481.63	150,326.44
Total Electric		190,435.34	686,821.97	1,129,157.00	442,335.03	39.17%	516,980.43	1,202,235.24
80-Water								
Personnel								
80-7011 Salaries and Wages		4,512.00	29,573.00	0.00	(29,573.00)	0.00%	28,720.80	57,112.80
80-7021 State Unemployment Taxes - SUI		(54.01)	63.00	0.00	(63.00)	0.00%	21.95	21.95
80-7032 Health Insurance		985.22	6,403.93	0.00	(6,403.93)	0.00%	5,450.12	10,900.24
80-7040 Payroll Reimbursment		0.00	0.00	233,073.65	233,073.65	100.00%	0.00	0.00
Total Personnel		5,443.21	36,039.93	233,073.65	197,033.72	84.54%	34,192.87	68,034.99
Other Sources								
80-7022 Federal Payroll Taxes - FICA		348.22	2,282.17	0.00	(2,282.17)	0.00%	2,197.20	4,383.01
Total Other Sources		348.22	2,282.17	0.00	(2,282.17)	0.00%	2,197.20	4,383.01
Capital								
80-7401 Capital Expenditures		0.00	0.00	15,000.00	15,000.00	100.00%	3,873.02	13,412.01
Total Capital		0.00	0.00	15,000.00	15,000.00	100.00%	3,873.02	13,412.01
Utilities								
80-7451 Cellular Phones & Pagers		266.09	1,570.83	5,000.00	3,429.17	68.58%	3,377.40	5,692.98
80-9151 Telephone & Internet Services		0.00	0.00	1,000.00	1,000.00	100.00%	728.36	1,330.69
Total Utilities		266.09	1,570.83	6,000.00	4,429.17	73.82%	4,105.76	7,023.67
Supplies								
80-7501 Chemicals		2,168.56	7,137.85	14,000.00	6,862.15	49.02%	9,308.80	14,999.33
80-9101 Operating Supplies - Not Office		2,205.54	27,952.73	25,000.00	(2,952.73)	(11.81%)	15,819.02	32,190.02
80-9102 Tools & Non-Capital Equipment		0.00	775.78	1,500.00	724.22	48.28%	718.92	4,944.30
80-9301 Uniform Expense		5,000.00	8,379.09	5,000.00	(3,379.09)	(67.58%)	2,602.84	6,987.70
Total Supplies		9,374.10	44,245.45	45,500.00	1,254.55	2.76%	28,449.58	59,121.35
Contractual								
80-7651 Contract Services-Regularly		1,700.00	1,700.00	50,000.00	48,300.00	96.60%	54,000.00	54,000.00

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

02 - Utilities Fund Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Scheduled							
80-7652 Contract Services- Emergency	0.00	270.00	0.00	(270.00)	0.00%	0.00	0.00
80-7654 Engineering Services	0.00	202,214.25	75,000.00	(127,214.25)	(169.62%)	169,633.92	496,298.68
80-8351 Equipment Rental	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	1,869.78
Total Contractual	1,700.00	204,184.25	127,000.00	(77,184.25)	(60.78%)	223,633.92	552,168.46
Repair & Maintenance							
80-7653 Water Tank Repair and Maintenance	7,794.28	25,788.09	42,000.00	16,211.91	38.60%	28,774.74	52,374.73
80-8051 Equipment Maintenance	1,208.00	6,977.07	20,000.00	13,022.93	65.11%	8,886.23	15,236.23
80-8101 Fuel and Oil	1,877.21	12,276.62	10,000.00	(2,276.62)	(22.77%)	19,115.41	28,268.22
80-8851 Facility Maintenance	65.00	227.50	2,000.00	1,772.50	88.63%	0.00	109.70
80-9401 Vehicle Maintenance	221.66	2,990.59	10,000.00	7,009.41	70.09%	2,340.41	8,296.54
80-9502 Wells, Lines, & Meters	0.00	2,849.43	50,000.00	47,150.57	94.30%	4,709.20	41,672.99
Total Repair & Maintenance	11,166.15	51,109.30	134,000.00	82,890.70	61.86%	63,825.99	145,958.41
Miscellaneous							
80-7951 Dues and Membership Fees	0.00	2,085.00	2,000.00	(85.00)	(4.25%)	1,985.00	1,985.00
80-9251 Travel Expense	0.00	39.85	200.00	160.15	80.08%	14.00	46.83
80-9451 Sample Analysis	150.00	574.00	2,500.00	1,926.00	77.04%	538.00	1,876.00
80-9471 Water System Fees	0.00	8,928.45	14,000.00	5,071.55	36.23%	12,394.58	14,044.58
Total Miscellaneous	150.00	11,627.30	18,700.00	7,072.70	37.82%	14,931.58	17,952.41
Debt Service							
80-8251 Interest Expense	0.00	0.00	5,300.00	5,300.00	100.00%	0.00	0.00
Total Debt Service	0.00	0.00	5,300.00	5,300.00	100.00%	0.00	0.00
Total Water	28,447.77	351,059.23	584,573.65	233,514.42	39.95%	375,209.92	868,054.31
81-Sewer							
Capital							
81-7401 Capital Expenditures	1,539.34	17,048.18	8,000.00	(9,048.18)	(113.10%)	2,232.04	8,983.96
Total Capital	1,539.34	17,048.18	8,000.00	(9,048.18)	(113.10%)	2,232.04	8,983.96
Supplies							

City of Bartlett
Revenue and Expense Report
As of March 31, 2025

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02 - Utilities Fund / Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
81-7501 Chemicals	70.00	3,974.92	2,000.00	(1,974.92)	(98.75%)	0.00	140.00
81-8030 Equipment Purchases	0.00	0.00	500.00	500.00	100.00%	255.85	255.85
81-9101 Operating Supplies - Not Office	0.00	18,474.12	52,000.00	33,525.88	64.47%	39,406.09	59,982.22
81-9102 Tools & Non-Capital Equipment	2,367.15	6,233.19	1,000.00	(5,233.19)	(523.32%)	0.00	2,816.60
Total Supplies	2,437.15	28,682.23	55,500.00	26,817.77	48.32%	39,661.94	63,194.67
Contractual							
81-7651 Contract Services-Regularly Scheduled	0.00	3,888.74	100,000.00	96,111.26	96.11%	102,922.75	112,933.37
81-7652 Contract Services- Emergency	0.00	4,128.82	20,000.00	15,871.18	79.36%	11,123.66	18,798.66
81-8351 Equipment Rental	0.00	14.00	10,000.00	9,986.00	99.86%	9,450.44	9,775.11
Total Contractual	0.00	8,031.56	130,000.00	121,968.44	93.82%	123,496.85	141,507.14
Repair & Maintenance							
81-8051 Equipment Maintenance	0.00	934.54	2,000.00	1,065.46	53.27%	3,966.76	4,482.99
81-8101 Fuel and Oil	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	10.98
81-9401 Vehicle Maintenance	1,617.79	8,412.46	4,000.00	(4,412.46)	(110.31%)	5,901.94	18,735.49
81-9502 Wells, Lines, & Meters	7,260.00	33,530.29	0.00	(33,530.29)	0.00%	0.00	0.00
Total Repair & Maintenance	8,877.79	42,877.29	11,000.00	(31,877.29)	(289.79%)	9,868.70	23,229.46
Grant Expense							
81-8111 Grant Programs - City's Portion	0.00	1,000.00	0.00	(1,000.00)	0.00%	1,000.00	1,000.00
Total Grant Expense	0.00	1,000.00	0.00	(1,000.00)	0.00%	1,000.00	1,000.00
Miscellaneous							
81-8601 Permit Fees	1,065.00	13,423.75	24,000.00	10,576.25	44.07%	13,527.50	30,446.17
81-9451 Sample Analysis	539.92	3,731.30	6,500.00	2,768.70	42.60%	2,632.72	6,644.76
Total Miscellaneous	1,604.92	17,155.05	30,500.00	13,344.95	43.75%	16,160.22	37,090.93
Personnel							
81-9201 Training and Education	0.00	0.00	1,000.00	1,000.00	100.00%	36.00	36.00
Total Personnel	0.00	0.00	1,000.00	1,000.00	100.00%	36.00	36.00
Total Sewer	14,459.20	114,794.31	236,000.00	121,205.69	51.36%	192,455.75	275,042.16

City of Bartlett
Revenue and Expense Report
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02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
84-Garbage								
Contractual								
84-7652 Contract Services-Solid Waste Collection		12,723.15	78,180.22	142,530.00	64,349.78	45.15%	87,961.45	169,099.43
Total Contractual		12,723.15	78,180.22	142,530.00	64,349.78	45.15%	87,961.45	169,099.43
Total Garbage		12,723.15	78,180.22	142,530.00	64,349.78	45.15%	87,961.45	169,099.43
Total Expense		247,535.53	1,236,987.53	2,988,500.65	1,751,513.12	58.61%	1,173,187.55	2,515,011.14

City of Bartlett
Revenue And Expense Report
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04 - Hotel Occupancy Tax Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
60-Special Revenue	148.30	924.63	0.00	(924.63)	0.00%	366.26	1,475.96
Revenue Totals	148.30	924.63	0.00	(924.63)	0.00%	366.26	1,475.96
Revenues Over(Under) Expenditures	148.30	924.63	0.00	0.00	0.00%	366.26	1,475.96

CITY CLERK MONTHLY REPORT

March 2025

Open Records Request's

a. 5 requests
b. 5 closed records.
c. 0 is pending.

Brenda Kelley
City Clerk

140 WEST CLARK STREET POST OFFICE DRAWER H BARTLETT, TEXAS 76511
254.527.3219OFFICE - 254.527.4280FAX

City of Bartlett
Council Report
Check Date: 3/1/2025 to 3/31/2025 $311,793.69

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Vendor Name	Check Date	Description	Fund	Department	Amount
AEP-AMERICAN ELECTRIC POWER					
	3/13/2025	#169-21545718 FEB 2025 TCOS	Utilities Fund	Electric	$2,373.43
				Total	**$2,373.43**
Airgas Usa, Llc					
	3/24/2025	9159028222 FIRE DEPT OXYGEN	General Fund	Fire	$424.92
				Total	**$424.92**
Al Clawson Disposal, Inc					
	3/13/2025	#736619 MARCH 2025 DISPOSAL SERVICE	Utilities Fund	Garbage	$12,723.15
				Total	**$12,723.15**
Atmos Energy					
	3/24/2025	#4003502067 FEBRUARY 2025 GAS UTILITY FOR PD	General Fund	Police	$138.64
				Total	**$138.64**
ATS					
	3/13/2025	#516507 ATS INSPECTIONS	Utilities Fund	Sewer	$990.00
	3/13/2025	#516012 RESIDENTIAL PLAN REVIEW 350 SALT LAKE STREET	Utilities Fund	Sewer	$75.00
				Total	**$1,065.00**
Austin Formula Utilities LLC					
	3/31/2025	#226-783 WWTP EMERGENCY	Utilities Fund	Sewer	$7,260.00

				Total	**$7,260.00**
Austin Mobile Drug Testing					
	3/24/2025	#88556A TESTING ON STEPHEN MORALES	General Fund	Administration	$35.00
	3/24/2025	#88553A TESTING ON COLBY ORTIZ	General Fund	Administration	$35.00
				Total	**$70.00**
BARTLETT AUTO SERVICE LLC					
	3/13/2025	#05-10182-01 DEPOSIT REFUND: 100 N. DALTON	Utilities Fund	Non-Departmental	$200.00
	3/24/2025	#452 TRUCK #3 REPAIR BRAKES	Utilities Fund	Sewer	$189.00
				Total	**$389.00**
BEC-Bartlett Electric Cooperative					
	3/24/2025	#12059 MARCH 2025 YARDLIGHTS	Utilities Fund	Electric	$15.37
	3/24/2025	#12059 MARCH 2025 YARDLIGHTS	Utilities Fund	Electric	$1,345.55
	3/24/2025	#12059 MARCH 2025 YARDLIGHTS	Utilities Fund	Electric	$75.74
	3/24/2025	#12059 MARCH 2025 YARDLIGHTS	Utilities Fund	Electric	$890.08
				Total	**$2,326.74**
Bell County Tax Appraisal District					
	3/13/2025	2025 TAXING UNIT FEE - THIRD QUARTER 220	General Fund	Administration	$1,213.92
				Total	**$1,213.92**
Bobby Lee Bartlett					
	3/6/2025	#553227 March 2025 Cemetary Lawncare	General Fund	Baseball Complex	$1,300.00
	3/31/2025	APRIL 2025 CEMETARY LAWNCARE	General Fund	Baseball Complex	$1,300.00
				Total	**$2,600.00**
Brazos Electric Cooperative					

	3/24/2025	#RI 52641 001 TCOS FEBRUARY 2025	Utilities Fund	Electric	$493.29
				Total	**$493.29**
Brenda Kelley					
	3/6/2025	REIMBURSE: SHEET PROTECTORS AND CALENDAR	General Fund	Administration	$10.83
	3/24/2025	Reimburse: Office supplies - Sheet Protectors, small binders, pencils, sharpener etc	General Fund	Administration	$44.83
				Total	**$55.66**
Brownsville Public Utilities Board					
	3/13/2025	#25-1333 FEB 2025 TCOS	Utilities Fund	Electric	$36.25
				Total	**$36.25**
Bug Master Exterminating LTD					
	3/13/2025	#150874 / 576385 Pest Control	General Fund	Administration	$32.50
	3/13/2025	#150874 / 576385 Pest Control	General Fund	Fire	$32.50
	3/13/2025	#150874 / 576385 Pest Control	General Fund	Police	$32.50
	3/13/2025	#150874 / 576385 Pest Control	General Fund	Parks and Recreation	$32.50
	3/13/2025	#150874 / 576385 Pest Control	General Fund	Library	$32.50
	3/13/2025	#150874 / 576385 Pest Control	Utilities Fund	Water	$32.50
	3/31/2025	MARCH 2025 PEST CONTROL	General Fund	Library	$32.50
	3/31/2025	MARCH 2025 PEST CONTROL	General Fund	Parks and Recreation	$32.50
	3/31/2025	MARCH 2025 PEST CONTROL	General Fund	Fire	$32.50
	3/31/2025	MARCH 2025 PEST CONTROL	General Fund	Police	$32.50
	3/31/2025	MARCH 2025 PEST CONTROL	General Fund	Administration	$32.50

	3/31/2025	MARCH 2025 PEST CONTROL	Utilities Fund	Water	$32.50
				Total	**$390.00**
CADENCE EQUIPMENT FINANCE					
	3/13/2025	#1138019 March 2025 - PD Loan 002-0070952-003	General Fund	Police	$1,213.44
	3/24/2025	#1200915 / 002-0070952-003 POLICE DEPT LOAN	General Fund	Police	$1,213.44
				Total	**$2,426.88**
Card Service Center					
	3/24/2025	AUTODRAFT-MARCH 2025 - BALANCE- SHANE HUNN CARD	Utilities Fund	Water	$1,792.48
	3/24/2025	AUTODRAFT- MARCH 2025 - CARD #1071 JACOB	Utilities Fund	Water	$297.58
	3/24/2025	Autodraft-March 2025 - Markus Holts PD Card	General Fund	Police	$140.71
	3/24/2025	ACH PAYMENT- AUTODRAFT-MARCH 2025 - BALANCE	General Fund	Administration	$626.47
	3/24/2025	AUTODRAFT-MARCH 2025 MINIMUM AMOUNT	General Fund	Administration	$85.32
				Total	**$2,942.56**
Caterpillar Financial Services					
	3/24/2025	2172458 March 2025 Mini Ex Payment	Utilities Fund	Sewer	$1,539.34
				Total	**$1,539.34**
Chad Mees					
	3/6/2025	Reimburse: New flags and hardware for city hall	General Fund	Administration	$41.72
	3/6/2025	Council Stipend: March 2025	General Fund	Administration	$225.00
	3/31/2025	APRIL 2025 STIPEND	General Fund	Administration	$225.00

				Total	**$491.72**
City Of Garland					
	3/6/2025	#2500604 Dec 2024 tcos	Utilities Fund	Electric	$237.22
	3/13/2025	#2500887 DOCKET 56050 FEB 2025 - TCOS	Utilities Fund	Electric	$237.22
				Total	**$474.44**
City Of Round Rock Environmental Services					
	3/24/2025	#4-0225 WATER TESTING	Utilities Fund	Water	$150.00
				Total	**$150.00**
CNP HOUSTON ELECTRIC, LLC					
	3/13/2025	8332520/ 3001321974 TCOS JANUARY 2025	Utilities Fund	Electric	$2,059.26
	3/24/2025	#3001326681 FEB 2025 TCOS	Utilities Fund	Electric	$2,069.13
				Total	**$4,128.39**
Core & Main					
	3/24/2025	W505030 PLUMBING SUPPLIES	Utilities Fund	Sewer	$2,367.15
				Total	**$2,367.15**
CPS Energy					
	3/13/2025	#301003276903 TCOS JANUARY 2025	Utilities Fund	Electric	$828.88
				Total	**$828.88**
Cross Texas Transmission, Llc					
	3/13/2025	#013046 FEBRUARY 2025 TCOS	Utilities Fund	Electric	$257.33
				Total	**$257.33**
Davis Business Law, PLLC					
	3/6/2025	SETTLEMENT AGREEMENT: UNIFIRST	Utilities Fund	Water	$5,000.00
				Total	**$5,000.00**

DOCUMENT SOLUTIONS					
	3/24/2025	38732304 POLICE DEPT COPIER	General Fund	Police	$78.21
	3/24/2025	#38732303 LIBRARY COPIER	General Fund	Library	$329.61
				Total	**$407.82**
Dream Designs Computer Services					
	3/13/2025	#2025053 CITY HALL COMPUTER ISSUES	General Fund	Library	$80.00
				Total	**$80.00**
Environmental Monitoring Laboratory, Llc					
	3/24/2025	WASTEWATER TESTING #25020039	Utilities Fund	Sewer	$539.92
				Total	**$539.92**
ETT - Electric Transmission Texas, Llc					
	3/13/2025	#374-21545814 FEB 2025 - TCOS	Utilities Fund	Electric	$1,178.98
				Total	**$1,178.98**
Galls, Llc					
	3/6/2025	1002239782 / 029973433 NIK TEST - 10 BOX	General Fund	Police	$141.81
				Total	**$141.81**
Gary Spiegelhauer					
	3/27/2025	BECKY CALDWELL FIELD: ROAD BASE AND SPREADING (10 LOADS)	General Fund	Parks and Recreation	$2,100.00
				Total	**$2,100.00**
GAYLE JONES					
	3/6/2025	Council Stipend: March 2025	General Fund	Administration	$10.00
	3/31/2025	APRIL 2025 STIPEND	General Fund	Administration	$10.00

				Total	**$20.00**
GEUS					
	3/13/2025	#25-02-02 TCOS FEBRUARY 2025	Utilities Fund	Electric	$13.17
				Total	**$13.17**
Henry Schein, Inc					
	3/13/2025	#1633626 / 44230653 MEDICAL SUPPLIES-FIRE DEPT	General Fund	Fire	$36.71
	3/13/2025	#31224692 Fire Dept - Ultra Breathsaver - Medical Supplies	General Fund	Fire	$1,753.30
				Total	**$1,790.01**
Internal Revenue Service					
	3/12/2025	Social Security-Employer 3/11/2025	General Fund	Non-Departmental	$2,276.89
	3/12/2025	Social Security-Employer 3/11/2025	Utilities Fund	Non-Departmental	$587.91
	3/12/2025	Medicare-Employer 3/11/2025	General Fund	Non-Departmental	$532.50
	3/12/2025	Medicare-Employer 3/11/2025	Utilities Fund	Non-Departmental	$137.50
	3/12/2025	Federal Tax 3/11/2025	General Fund	Non-Departmental	$2,996.52
	3/12/2025	Federal Tax 3/11/2025	Utilities Fund	Non-Departmental	$778.95
	3/12/2025	Social Security-Employee 3/11/2025	General Fund	Non-Departmental	$2,276.89
	3/12/2025	Social Security-Employee 3/11/2025	Utilities Fund	Non-Departmental	$587.91
	3/12/2025	Medicare-Employee 3/11/2025	Utilities Fund	Non-Departmental	$137.50
	3/12/2025	Medicare-Employee 3/11/2025	General Fund	Non-Departmental	$532.50
	3/26/2025	Social Security-Employer 3/25/2025	Utilities Fund	Non-Departmental	$629.94
	3/26/2025	Social Security-Employer 3/25/2025	General Fund	Non-Departmental	$2,097.56
	3/26/2025	Medicare-Employer 3/25/2025	General Fund	Non-Departmental	$490.54
	3/26/2025	Medicare-Employer 3/25/2025	Utilities Fund	Non-Departmental	$147.32

	3/26/2025	Federal Tax 3/25/2025	General Fund	Non-Departmental	$2,332.61
	3/26/2025	Federal Tax 3/25/2025	Utilities Fund	Non-Departmental	$854.33
	3/26/2025	Social Security-Employee 3/25/2025	General Fund	Non-Departmental	$2,097.56
	3/26/2025	Social Security-Employee 3/25/2025	Utilities Fund	Non-Departmental	$629.94
	3/26/2025	Medicare-Employee 3/25/2025	Utilities Fund	Non-Departmental	$147.32
	3/26/2025	Medicare-Employee 3/25/2025	General Fund	Non-Departmental	$490.54
	3/26/2025	Social Security-Employer 3/25/2025	General Fund	Non-Departmental	$1.95
	3/26/2025	Medicare-Employer 3/25/2025	General Fund	Non-Departmental	$0.46
	3/26/2025	Social Security-Employee 3/25/2025	General Fund	Non-Departmental	$1.95
	3/26/2025	Medicare-Employee 3/25/2025	General Fund	Non-Departmental	$0.46
				Total	**$20,767.55**
Jackie Ivicic					
	3/6/2025	Council Stipend: March 2025	General Fund	Administration	$10.00
	3/31/2025	APRIL 2025 STIPEND	General Fund	Administration	$10.00
				Total	**$20.00**
James D. Anderson					
	3/13/2025	Reimbursement for postage	General Fund	Administration	$94.20
				Total	**$94.20**
Jarrell-Schwertner Water Supply, Corp					
	3/13/2025	#610 CEMETARY WATER - MARCH 2025	General Fund	Baseball Complex	$59.30
				Total	**$59.30**
Jesse Luna					
	3/6/2025	Council Stipend: March 2025	General Fund	Administration	$10.00
	3/31/2025	APRIL 2025 STIPEND	General Fund	Administration	$10.00

				Total	**$20.00**
KATHIE YAKESCH					
	3/31/2025	REIMBURSE: PAPER TOWELS AND T PAPER FOR OFFICE	General Fund	Administration	$49.74
				Total	**$49.74**
L & C Repair					
	3/24/2025	#551906 BACKHOE TIRE REPLACED AND DISPOSAL	Utilities Fund	Water	$1,208.00
				Total	**$1,208.00**
Lcra-(Lower Colorado River Authority)					
	3/13/2025	#0012024 TCOS FEBRUARY 2025	Utilities Fund	Electric	$2,498.73
				Total	**$2,498.73**
Lone Star Transmission, Llc					
	3/13/2025	#1814 TCPS FEBRUARY 2025	Utilities Fund	Electric	$354.63
				Total	**$354.63**
Lonestar Maintenance & Service, Inc.					
	3/13/2025	#B35522 MONTHLY CHLORINE BOTTLE RENT	Utilities Fund	Sewer	$70.00
				Total	**$70.00**
LUBBOCK POWER & LIGHT					
	3/13/2025	#64-44 TCOS FEBRUARY 2025	Utilities Fund	Electric	$81.37
				Total	**$81.37**
Mid-American Research Chemical					
	3/31/2025	#0842927 SEWER SOLVENT AND OTHER CHEMICALS	Utilities Fund	Water	$2,168.56

				Total	**$2,168.56**
MRB GROUP					
	3/24/2025	#66392 2/9/25 TO 3/8/25 SAFE ROUTES TO SCHOOL	Utilities Fund	Electric	$4,128.60
	3/24/2025	#66338 2/9/25 to 3/8/25 GENERAL ENGINEERING SERVICES	Utilities Fund	Electric	$2,957.50
	3/24/2025	#66340 2/9/25 TO 3/8/25 WATER SYSTEM UPGRADES	Utilities Fund	Electric	$1,787.50
	3/31/2025	#65882 WATER SYSTEM UPGRADES	Utilities Fund	Electric	$687.50
				Total	**$9,561.10**
NORTHWEST LINEMAN COLLEGE POWER DELIVERY PROGRAM					
	3/13/2025	CIGT-024135C TRAINING - K. BROOKS. C BARFFIELD	Utilities Fund	Electric	$1,138.00
				Total	**$1,138.00**
O'REILLY AUTO PARTS					
	3/24/2025	CREDIT CHARGE: JACOB GALLEGOS	Utilities Fund	Water	$221.66
				Total	**$221.66**
OKLAHOMA CENTRALIZED SUPPORT REGISTRY					
	3/12/2025	Child Support - OK 3/11/2025	Utilities Fund	Non-Departmental	$253.08
	3/26/2025	Child Support - OK 3/25/2025	Utilities Fund	Non-Departmental	$253.08
				Total	**$506.16**
Oncor Electric Delivery Company LLC					
	3/13/2025	TRN0037022 TCOS NOVEMBER 2024	Utilities Fund	Electric	$5,063.91
	3/24/2025	TRN0037449 FEBRUARY 2025 TCOS	Utilities Fund	Electric	$5,063.91

				Total	**$10,127.82**
Panther Creek Transportation, Inc.					
	3/6/2025	#83787 Hauling - Road Base	General Fund	Streets	$173.78
				Total	**$173.78**
Patricial Erlinger Carls					
	3/31/2025	#1336 EDEN PROJECT PROFESSIONAL SERVICES	General Fund	Administration	$4,482.50
	3/31/2025	#1330 EDEN PROJECT PROFESSIONAL SERVICES	General Fund	Administration	$3,162.50
				Total	**$7,645.00**
Rayburn Electric Coop					
	3/13/2025	#2025-6035 TCOS JANUARY 2025	Utilities Fund	Electric	$206.87
	3/24/2025	#2025-6130 TCOS FEBRUARY 2025	Utilities Fund	Electric	$206.87
				Total	**$413.74**
Ready Refresh					
	3/24/2025	0125962886-CITY HALL DRINKING WATER	General Fund	Administration	$118.91
	3/24/2025	#0125962993 WWTP DRINKING WATER	Utilities Fund	Water	$115.48
				Total	**$234.39**
Safeguard America					
	3/24/2025	#293139/4294300 MONITORING AT PD	General Fund	Police	$132.97
				Total	**$132.97**
San Miguel Electric Cooperative, Inc					
	3/24/2025	#T091 2502 FEBRUARY 2025 TCOS	Utilities Fund	Electric	$5.35
				Total	**$5.35**

SANDRA GARCIA					
	3/13/2025	#02-09951-02 DEPOSIT REFUND: 9940 HAROLD CLARK RD	Utilities Fund	Non-Departmental	$200.00
				Total	**$200.00**
Schneider Engineering, Ltd.					
	3/13/2025	FEBRUARY 2025 #76627/#76628/#76629/#76630	Utilities Fund	Electric	$525.00
	3/13/2025	FEBRUARY 2025 #76627/#76628/#76629/#76630	Utilities Fund	Electric	$1,655.78
	3/13/2025	FEBRUARY 2025 #76627/#76628/#76629/#76630	Utilities Fund	Electric	$236.25
	3/13/2025	FEBRUARY 2025 #76627/#76628/#76629/#76630	Utilities Fund	Electric	$750.00
	3/24/2025	Invoices 76553/76554	Utilities Fund	Electric	$2,900.40
				Total	**$6,067.43**
Sharyland Utilities, LLC					
	3/13/2025	#1800000587 FEB 2025 TCOS	Utilities Fund	Electric	$147.06
				Total	**$147.06**
SHAUN GEORGE					
	3/6/2025	Council Stipend: March 2025	General Fund	Administration	$10.00
	3/31/2025	APRIL 2025 STIPEND	General Fund	Administration	$10.00
				Total	**$20.00**
South Texas Electric Cooperative, Inc					
	3/24/2025	007088 / 01247 TCOS FEBRUARY 2025	Utilities Fund	Electric	$341.63
				Total	**$341.63**
SUMMER SANCHEZ					
	3/24/2025	REISSUED: DEPOSIT	Utilities Fund	Non-Departmental	$90.11

	3/24/2025	REFUND REISSUED: DEPOSIT REFUNDS	Utilities Fund	Non-Departmental	$105.30
				Total	**$195.41**
TAYLOR TREE SERVICE LLC					
	3/13/2025	TREE REMOVAL AT 445 E. BELL ST	Utilities Fund	Electric	$1,500.00
				Total	**$1,500.00**
Techline, Inc					
	3/13/2025	#9414 / 1368134-00 LED WATCHLIGHT (15)	Utilities Fund	Electric	$2,381.25
	3/13/2025	#9414 / 3136584-00 Impact wrench - socket	Utilities Fund	Electric	$90.00
	3/24/2025	#9414 / 3136701-00 WOOD HANDLE CANT HOOK	Utilities Fund	Electric	$161.00
	3/24/2025	#9414 / 1363147-03 INSULATORS	Utilities Fund	Electric	$24.10
	3/24/2025	9414 - Public Works - Electric Dept Supplies	Utilities Fund	Electric	$801.71
	3/24/2025	9414 - Public Works - Electric Dept Supplies	Utilities Fund	Electric	$116.25
	3/24/2025	9414 - Public Works - Electric Dept Supplies	Utilities Fund	Electric	$1,030.00
				Total	**$4,604.31**
Texas Child Support SDU					
	3/12/2025	Child Support-TX2, Child Support-TX 3/11/2025	General Fund	Non-Departmental	$262.62
	3/12/2025	Child Support-TX 3/11/2025	General Fund	Non-Departmental	$187.38
	3/12/2025	Child Support-TX 3/11/2025	General Fund	Non-Departmental	$207.69
	3/26/2025	Child Support-TX2, Child Support-TX 3/25/2025	General Fund	Non-Departmental	$262.62
	3/26/2025	Child Support-TX 3/25/2025	General Fund	Non-Departmental	$187.38
				Total	**$1,107.69**

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL					
	3/13/2025	#1914 - MARCH 2025 - LIABILITY	General Fund	Administration	$5,542.49
				Total	**$5,542.49**
Texas Workforce Commission Unemployment Tax					
	3/12/2025	TWC 3/11/2025	General Fund	Non-Departmental	$55.09
	3/12/2025	TWC 3/11/2025	Utilities Fund	Non-Departmental	$8.78
	3/26/2025	TWC 3/25/2025	General Fund	Non-Departmental	$27.86
	3/26/2025	TWC 3/25/2025	Utilities Fund	Non-Departmental	$9.07
				Total	**$100.80**
Thomson Reuters-West					
	3/24/2025	851643972 SUBSCRIPTION	General Fund	Administration	$22.18
				Total	**$22.18**
Tim's Automotive Repair					
	3/13/2025	#42212 Repairs on 2015 Ford F350	Utilities Fund	Sewer	$1,364.60
	3/24/2025	#42238 AUTO REPAIR POLICE CRUISER	General Fund	Police	$346.40
	3/24/2025	#42238 AUTO REPAIR POLICE CRUISER	Utilities Fund	Sewer	$64.19
				Total	**$1,775.19**
TMPA - Texas Municipal Power Agency					
	3/13/2025	#0000025739 TCOS FEBRUARY 2025	Utilities Fund	Electric	$113.66
				Total	**$113.66**
TMRS- Texas Municipal Retirement System					
	3/12/2025	TMRS-Employer 3/11/2025	General Fund	Non-Departmental	$4,075.82
	3/12/2025	TMRS-Employer 3/11/2025	Utilities Fund	Non-Departmental	$1,038.40
	3/12/2025	TMRS-Employee 3/11/2025	General Fund	Non-Departmental	$2,419.93
	3/12/2025	TMRS-Employee	Utilities Fund	Non-Departmental	$616.53

		3/11/2025			
	3/26/2025	TMRS-Employer 3/25/2025	General Fund	Non-Departmental	$3,734.80
	3/26/2025	TMRS-Employer 3/25/2025	Utilities Fund	Non-Departmental	$1,115.66
	3/26/2025	TMRS-Employee 3/25/2025	General Fund	Non-Departmental	$2,217.45
	3/26/2025	TMRS-Employee 3/25/2025	Utilities Fund	Non-Departmental	$662.40
	3/26/2025	TMRS-Employer 3/25/2025	General Fund	Non-Departmental	$3.71
	3/26/2025	TMRS-Employee 3/25/2025	General Fund	Non-Departmental	$2.21
				Total	**$15,886.91**
TNMP					
	3/24/2025	#73248 / 00012 / 28795-TCOS FEB 2025	Utilities Fund	Electric	$510.07
				Total	**$510.07**
Torres Fencing					
	3/24/2025	COMMERCIAL DOUBLE GATE AT WATER TOWER	Utilities Fund	Water	$1,700.00
				Total	**$1,700.00**
TX Health Benefits Pool					
	3/31/2025	PBARTLE1 - APRIL 2025 PBARTLE12504	Utilities Fund	Non-Departmental	$2,955.66
	3/31/2025	PBARTLE1 - APRIL 2025 PBARTLE12504	General Fund	Non-Departmental	$16,379.82
				Total	**$19,335.48**
Unique Celebrations					
	3/31/2025	SPRAY AND WREATH FOR DARRITT CRATHERS OBIT	General Fund	Administration	$256.50
				Total	**$256.50**
USIO OUTPUT SOLUTIONS, INC					
	3/13/2025	#0018112 BILLS JOB	General Fund	Administration	$418.42

		#323818 LATE NOTICES # 322826			
				Total	**$418.42**
USIO Output Solutions, Inc.					
	3/13/2025	#321342 - BILLS JOB#323819 LATE NOTICES #322826	General Fund	Administration	$141.60
				Total	**$141.60**
Utility Service Co, Inc					
	3/24/2025	#621662/621663 WATER TANK MAINTENANCE	Utilities Fund	Water	$7,794.28
				Total	**$7,794.28**
Verizon Wireless					
	3/21/2025	AUTODRAFT-MARCH 2025	General Fund	Administration	$226.10
	3/21/2025	AUTODRAFT-MARCH 2025	General Fund	Police	$226.10
	3/21/2025	AUTODRAFT-MARCH 2025	General Fund	Fire	$226.10
	3/21/2025	AUTODRAFT-MARCH 2025	Utilities Fund	Water	$226.09
				Total	**$904.39**
Vickie Cooper					
	3/6/2025	Council Stipend: March 2025	General Fund	Administration	$10.00
	3/31/2025	APRIL 2025 STIPEND	General Fund	Administration	$10.00
				Total	**$20.00**
VISION METERING, LLC					
	3/6/2025	#231308 600 ELECTRIC METERS AMI	Utilities Fund	Electric	$80,250.00
				Total	**$80,250.00**
Wex Bank-Exxon					
	3/25/2025	AUTODRAFT: MARCH 2025	General Fund	Police	$506.05

	3/25/2025	AUTODRAFT: MARCH 2025	General Fund	Fire	$702.16
	3/25/2025	AUTODRAFT: MARCH 2025	Utilities Fund	Water	$1,877.21
				Total	**$3,085.42**
Williamson Central Appraisal District					
	3/13/2025	QUARTERLY INCOME FROM TAXING UNITS #1025-138	General Fund	Administration	$852.00
				Total	**$852.00**
WSC Energy					
	3/31/2025	EW730521733514 February 2025 - Purchased Power	Utilities Fund	Electric	$42,362.01
				Total	**$42,362.01**
Xerox Corporation					
	3/24/2025	705067072 City Hall Copier	General Fund	Administration	$348.31
				Total	**$348.31**
YAJAIRA SANTANA					
	3/13/2025	#03-00125-02 DEPOSIT REFUND: 216 NE FRONT ST	Utilities Fund	Non-Departmental	$200.00
				Total	**$200.00**

City of Bartlett
Municipal Court Council Report
From 3/1/2025 to 3/31/2025

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
16	2	4	0	1	23

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
$3,020.94	$1,849.76	$3,196.00	$101.49	$119.35	$8,287.54

Warrants

Issued	Served	Closed	Total
0	0	0	0

FTAs/VPTAs

FTAs	VPTAs	Total
2	1	3

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
20	0	16	1	3	40

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
6	0	6	12

Date 04/08/2025

Monthly Report: Development Services Department As of 3/31/2025

All building permits are subject to abide by City of Bartlett developmental zonings and building ordinances accordingly.

Permits Received/Issued	**Residential**	**Commercial**
New Permits Applications Received	*3*	
Permits Issued		
Plan Reviews Denied	1	
Plan Review Failures		
Uncertified Plans	2	
Site Maps		
Incomplete Information		
Other		
Demolition Permits Issued	2	
Permit Renewal		

Total collected for March 2025 $525.00

140 WEST CLARK STREET POST OFFICE DRAWER H BARTLETT, TEXAS 76511
254.527.3219 OFFICE - 254.527.4280 FAX

Date: April 1, 2025

Report: Monthly Utilities Report

Report Dates: March 1 through March 31, 2025

Credit Card	$57,488.39
Checks	$127,286.52
Cash	$57,724.19
ACH	$778.46
Deposit Revenue	$1,200.00
Change	$(1,607.43)
Total	**$ 242,860.14**

Paper Bills	755
Number of Active Accounts	657
New Residents	6
Payment Plan Households	7

140 WEST CLARK STREET POST OFFICE DRAWER H BARTLETT, TEXAS 76511
254.527.3219OFFICE - 254.527.4280FAX

Report

4/9/2025 2:05:18 PM

Council Report

Billing Period **3/1/2025 -**

Utility Bills Disbursed	**Count**	**Amount**
Active	657	$177,596.49
Pending Disconnect	1	$180.57
Pending Connect	5	$391.35
First Bill	3	$285.79
Pending Connect, First Bill	1	$55.79
Final Bill	4	$223.22
Backdated Move In Date	19	$4,732.01
Exclude From Bill Print	5	$0.00
Pending Disconnect, Exclude From Bill Print	1	$0.00
Pending Cutoff Nonpayment	48	$14,238.54
Pending Connect, Pending Cutoff Nonpayment	1	$86.00
Backdated Move In Date, Pending Cutoff Nonpayment	3	$777.75
Landlord	4	$713.38
Bill To Service Address	3	$451.01
Total	755	$199,731.90

Payments Received	**Count**	**Amount**
CreditCard	215	$57,488.39
Check	377	$127,286.52
Cash	172	$57,724.19
Change	139	($1,607.43)
Other	2	$778.46
Total	905	$241,670.13
Deposits Paid		$1,200.00
		$242,870.13

Service Orders Completed	**Count**
Reread	8
General	101
Meter Pull	15
Connect	13
Meter Exchange	35
Meter Set	12
Disconnect - Move Out	5
Total	189

Service Categories	**Count**	**Amount**
DUMPSTER MISCELLANEOUS	4	$2,118.75

3/31/2025

DUMPSTER 3 YARDS	5	$400.00
DUMPSTER 4 YARD	4	$470.00
DUMPSTER 6 YARD	1	$130.00
DUMPSTER 8 YD X2	2	$465.00
6 YARD X 2	2	$360.00
ELECTRIC COMMERCIAL	81	$20,502.33
ELECTRIC VAPOR LIGHT	30	$192.00
ELECTRIC RESIDENTIAL	619	$87,475.27
GARBAGE RESIDENTIAL	613	$16,689.35
SEWER RESIDENTIAL	568	$18,311.14
TIME WARRANT REPAY	1	$0.00
SEWER COMMERCIAL	49	$4,045.00
Water/WWTP Improvement Loan Repay	653	$5,511.56
WATER RESIDENTIAL	588	$33,938.85
WATER COMMERCIAL	62	$6,785.56
SEWER COMMERCIAL PRISON	1	$555.85
DUMPSTER 2 YARDS	2	$130.00
Total	0	$198,080.66

Past Due Summary	**Accounts to Penalize**	**Excluded Accounts**

Deposit Report Summary	**Deposit Amount**	**Paid Amount**
	$1,900.00	$1,200.00

Subject to Penalty	Total Penalized

Applied/Refunded Amount	Transferred Amount
$0.00	$0.00

PUBLIC WORKS REPORT	Mar-25
RE READS	8
DISCONNECTS-MOVE OUT	5
REACTIVATE	10
LOW WATER PRESSURE	2
FLUSH FIRE HYDRANTS	
METER EXCHANGE	5
METER SET	5
METER PULL	3
WATER TAP	
STREET REPAIR	7
BRUSH PICK UPS	2
REPLACE CULVERT	
LOCATES	4
WATER LINE REPAIR	15
METER REPAIR	1
UTILITY TAP BUILD OUT	1
TOTAL	68
ELECTRIC WORKS REPORT	MAR. 2025
POWER OUTAGE	3
LOW HANGING POWER LINE	2
LIMB ON LINE	
ELECTRIC LINE DOWN	1
STREET LIGHT MAINTENANCE	11
ELECTRIC METER REPAIR	1
METER SET	2
METER PULL	
REREADS	
CONNECTS	
TRIM TREES	2
METER EXCHANGE	24
REMOVE LIMBS ON PREMISE	3
GENERAL	11
SET NEW POLE	
TOTAL	60
SEWER REPORT	MAR. 2025
SEWER OVERFLOW	
SEWER LINE REPAIR	

SEWER JET	2
SEWER TAP	
TREE TRIMMING	
TOTAL	2
GENERAL	MAR. 2025
BRUSH	
LIMBS	
DEAD ANIMAL PICKUP	
MOWING	
Weedeating, Misc	
STREET REPAIR	
Vairious items for City	
TOTAL	97
Read Meters	692
0	
TOTAL WORK ORDERS	227

Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shaun George, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM
Monday, March 10th, 2025
Bartlett City Hall
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to Order 6:00 pm
Mayor Mees was running late and arrived at 6:16 pm
Quorum declared

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

Beatrice Saldavar spoke on a variance at 108 Stone Pack Lane

BOARDS, COMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

1. Cemetery Committee Monthly Update **CM Jones gave report- work still being done.**
2. Teinert Memorial Library Board Monthly Update **CM Luna gave report.**
3. Municipal Development District (MDD) Monthly Update **CA Flores gave report.**
4. Parks & Facilities Committee Monthly Update **CA Flores gave report – work still being done at Becky Caldwell Ball Field**

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

5. Receive monthly department reports:
   a. City Secretary
   b. Municipal Court
   c. Development Services-Permits
   d. Utility Billing
   e. Public Works
   f. Municipal Treasurer

6. Approve minutes from the following meeting:
   a. 02/24/25 – Regular Meeting

CM George made the motion to approve consent agenda as presented.
CM Luna seconded the motion.
Motion passed 5-0

7. . City Administrators Update:
   i. Safe Routes to School (SRTS) sidewalk project update.
   ii. Williamson County American Rescue Plan Act (ARPA) water ground storage tank.
   iii. Texas Development Board Clean Water State Revolving Fund (CWSRF) loan application update

City Administrator Flores gave reports as presented.

EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:

1. §551.074 – Personnel Matters
   a. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a City Administrator, Adrian Flores

Convened at 6:35 pm
Reconvened at 7:35 pm

No action taken

FUTURE ITEMS

ADJOURN

CM George made the motion to adjourn the meeting.
MPT Cooper seconded the motion
Motion passed 5-0
Meeting adjourned at 7:49 pm

MINUTES APPROVED:

X

Chad Mees　　　　Date
Mayor

ATTEST:

X

Brenda Kelley Date

City Clerk

Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Shaun George, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM
Monday, March 24th, 2025
Bartlett City Hall
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to Order at 6:02 pm
CM Luna was absent
Quorum declared

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

No one signed up to speak.

BOARDS, COMMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

Proclamation in recognition in memory of Darritt Crathers.
Proclamaton was presented Darritt Crathers family.

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action to consider the creation of an interest-bearing account and assign at a fixed rate of operating expenses.
   MPT Cooper made the motion to approve a 3 month's at 3.25% interest bearing account and assign a fixed rate of operating expenses.
   CM George seconded the motion.
   Motion passed 4-0
2. Discuss, review, and take any necessary action to consider the financing terms for two (2) patrol vehicles and equipment.
   MPT Cooper made the motion to approve the financing terms for two (2) patrol vehicles and equipment with monthly payment's.
   CM Ivicic seconded the motion.
   Motion passed 4-0
3. Discuss, review, and take any necessary action to consider the approval of an ordinance repealing Chapter 8.02.031 curfews.
   CM George made the motion to approve an ordinance repealing Chapter 8.02.031 curfews.
   MPT Cooper seconded the motion.
   Motion passed 4-0
4. Discuss, review, and take any necessary action to consider accepting TIMECLOCK proposal and services.

CM George made the motion to approve the action to accept TIMECLOCK proposal and services.

MPT Cooper seconded the motion.
Motion passed 4-0

5. Discuss, review, and take any necessary action amending the City of Bartlett personnel handbook Section 5.01. Pay Period to require time clocks software to track employee hours.

CM George made the motion to amend the City of Bartlett personnel handbook Section 5.01 Pay Period to require time clocks software to track employee hours.
MPT Cooper seconded the motion.
Motion passed 4-0

6. Discuss, review, and take any necessary action regarding the Williamson County Community Development Block Grant: Project Street selection.

MPT Cooper made the motion to approve the Williamson County Community Development Block Grant: Project Street Selection of Elm to Kimble Streets. And Ema St and Lucy.
CM Jones seconded the motion.
Motion passed 4-0

FUTURE AGENDA ITEMS

ADJOURN

MPT Cooper made the motion to adjourn the meeting.
CM George seconded the motion.
Motion passed 4-0
Meeting adjourned at 7:45 pm

MINUTES APPROVED:

X

Chad Mees Date
Mayor

ATTEST:

X

Brenda Kelley Date
City Clerk

A1024 Section 3 Presentation to City of Bartlett

April 14, 2025

LANGFORD
COMMUNITY MANAGEMENT
SERVICES
EST. 1983

The City recently received the following grant award:

- Grant Contract No. CDV23-0430
- Award Amount: $500,000
- Project: includes installing valves and waterline to allow the City to isolate sections of the water distribution system during a water main break. Valve installations will be spread throughout the City, along with all necessary appurtenances.

The grant is funded through the Community Development Block Grant, via:

- U.S. Department of Housing and Urban Development (HUD)

and

- Texas Department of Agriculture (TDA)

Section 3 Concepts

- As a condition of funding, the City must comply with Section 3 of the Housing and Urban Development Act of 1968.

- To the greatest extent feasible, Grant Recipients must direct economic opportunities generated by CDBG funds to low- and very low-income persons.

Section 3 Concepts

In part, this means ensuring that:

- Section 3 Businesses have the information to submit a bid or proposal for the project; and
- Section 3 Workers have information about any available job opportunities related to the project.

For precise definitions, see TxCDBG Policy Issuance 20-01

Section 3 Business

A company may qualify as a **Section 3 Business** if:

- it is owned by low-income persons;
- it is owned by Section 8-Assisted housing residents; or
- 75% of all labor hours for the business in a 3-month period are performed by Section 3 Workers

Register at:

- HUD's Section 3 website: https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness

Section 3 Business

This project is expected to include the following contracting opportunities:

- Grant Administration services (previously selected)
- Engineering Services (previously selected)
- Construction Company – to be awarded

Section 3 Worker

You may qualify as a **Section 3 Worker** if:

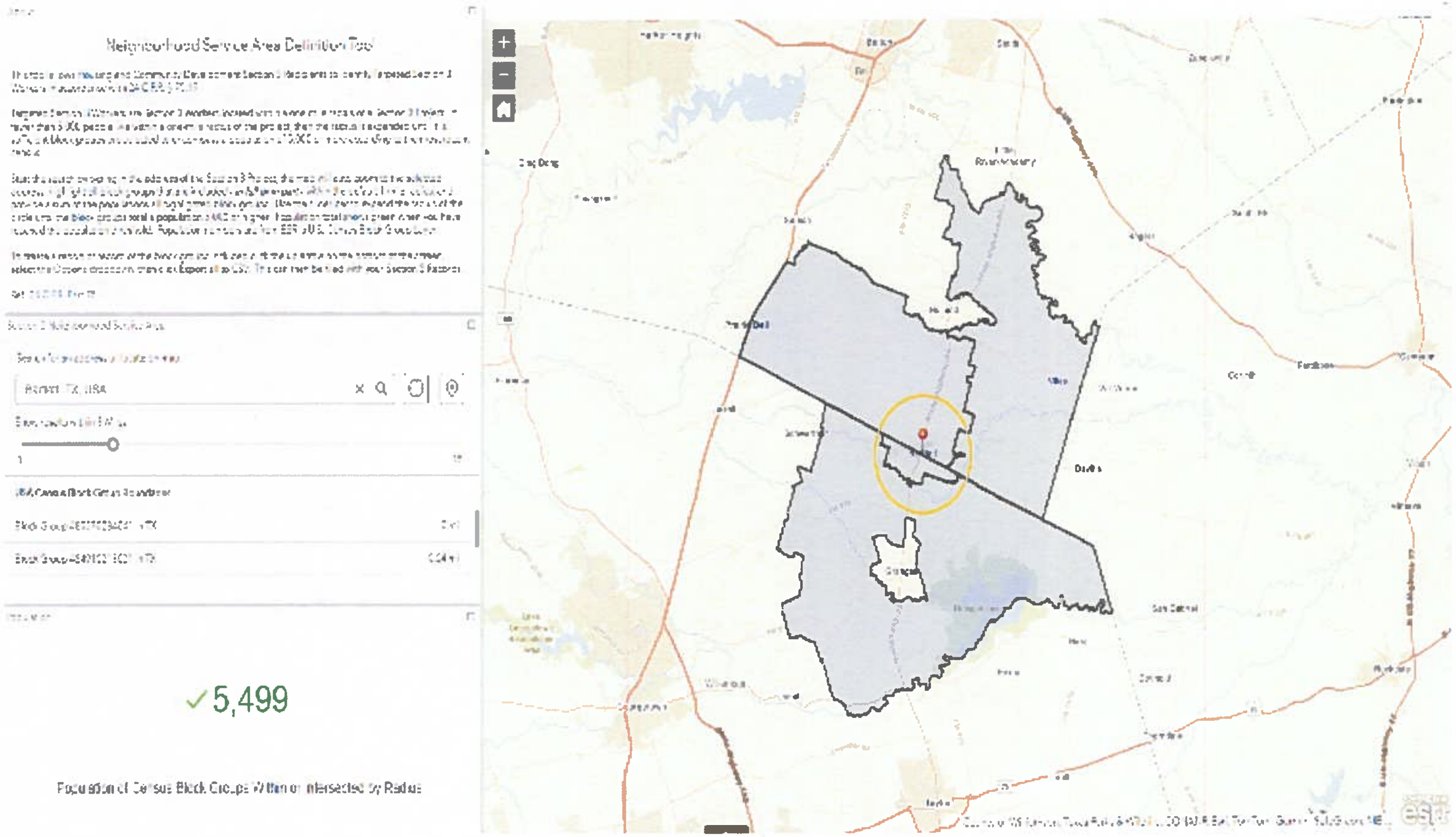
- Your annual income is below the county threshold for your family size:
- You are a current or recent YouthBuild participant

Register your information and search for opportunities at:

- WorkInTexas.gov
- HUD's Section 3 Opportunity Portal https://hudapps.hud.gov/OpportunityPortal/
- CIVCAST
- Minority Women-owned Business Enterprise (MWBE)

Targeted Section 3 Worker

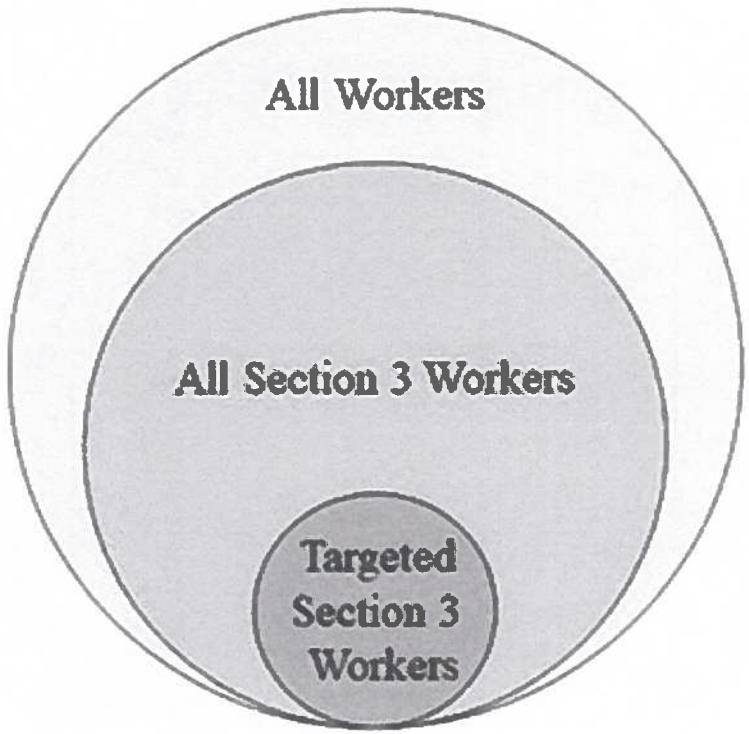
Section 3 Workers that reside near the project location may also qualify as Targeted Section 3 Workers. For this project, that service area is defined by this map:



Recordkeeping

Langford will track all hours worked on the project based on the three categories of workers.

This will require collection of certain income information.



For More Information

TxCDBG Policy Issuance 20-01

REVISED Policy Issuance 20-01 Section 3 v1.pdf (texasagriculture.gov)

24 CFR Part 75

Electronic Code of Federal Regulations (eCFR)

Angela Sifuentes, Langford: (512) 452-0432
angela@LCMSinc.com

STANDARD CONSTRUCTION CONTRACT

STATE OF TEXAS §
§ **KNOW ALL MEN BY THESE PRESENTS:**
COUNTY OF Bell §

THIS CONTRACT is made and entered into on this the 19 day of March, 2025, by and between the **City of Bartlett** (hereinafter referred to as "Owner") and Wellcraft Builders, (hereinafter referred to as "Contractor"). In consideration of the mutual covenants hereinafter set forth, the Owner and Contractor agree as follows:

Article I. Work

The Contractor shall perform all of the work as specified in the Contract Documents. The work is generally described as follows: Installation of a 6-foot-wide sidewalk and related appurtenances. Plans and specifications prepared by: MRB Group. All extra work shall be performed as specified or indicated in the Contract Documents; and, at the Contractor's own cost and expense, the Contractor shall furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services as may be necessary in order to complete the construction, as described above and in accordance with the Contract Documents unless otherwise agreed to by the Owner.

Article II. Contract Documents

The Contract Documents may only be altered, amended or modified as provided in the General Conditions. The Contract Documents consist of: this written agreement setting forth the work to be performed; advertisement, if any; instructions to bidders, if any; proposal, addendum, specifications, including the general, special, and technical conditions, provisions, plans, or working drawings; any supplemental changes or agreements pertaining to the work or materials therefore; bonds; and, any additional documents incorporated by reference. These form the Contract Documents and all are as fully a part of the Contract as if attached to this agreement or repeated herein.

Article III. Contract Time

The Contractor shall perform and complete all the items of work listed and referred to in the Contract Documents within **180 working days**.

Article IV. Contract Price

The Owner shall pay the Contractor for completion of the work in accordance with the Contract Documents using current funds a price not to exceed **$** 368,684 ________. Such payments shall be subject to the General and Special Conditions to the Contract, as contained in the Contract Documents.

The Owner shall pay Contractor for completion of the work on a Unit Price Work Basis in accordance with the Contract Documents based on the contract quantities and unit prices stated in the Bid Form or as modified by change order, the sum of which is as stated within Exhibit A of the Bid Form.

Article V. Miscellaneous Provisions

The terms used in this Contract shall have the same meaning as designated in the General Provisions of the Standard Specifications. The Contract Documents which constitute the entire agreement between the Owner and Contractor, as listed in Article II. No assignment by either party hereto of any rights under or interests in the Contract Documents will be binding on the other party hereto without the written consent of the party sought to be bound. The Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives hereto to the covenants, agreements, and obligations contained in the Contract Documents.

IN WITNESS WHEREOF, the Owner and Contractor have executed this Contract in duplicate and on the date aforementioned. All portions of the Contract Documents have been signed or identified by the Owner and Contractor.

CONTRACTOR:

____

By: VRP ______________________________

Printed Name:
Varun Monpara Patel ______________________________

Title: Partner ______________________________

ATTEST:

Bhargav Patel BRP ______________________________

OWNER:

____

By: ______________________________

Printed Name:

____

Title: ______________________________

ATTEST:

____