



Chad Mees, Mayor  
Vickie Cooper, Mayor Pro-Tempore  
Gayle Jones, Council Member  
Jackie Ivicic, Council Member  
Jesse Luna, Council Member  
Tom Zimmer, Council Member

## NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

### Regular Called Meeting

6:00 PM  
Monday, January 12<sup>th</sup>, 2026  
Bartlett City Hall  
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at ([municipalcourt@bartlett-tx.us](mailto:municipalcourt@bartlett-tx.us)).

### CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

### CITIZENS COMMUNICATION

*(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)*

### BOARDS, COMMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

Fire Department –  
Teinert Memorial Library –  
Bartlett City Cemetery –  
Parks and Recreation -

### CONSENT AGENDA

*(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)*

1. Receive monthly department reports:
  - a. Municipal Treasurer
  - b. City Secretary –Accounts Payables
  - c. Municipal Court
  - d. Development Services-Permits
  - e. Utility Billing
  - f. Public Works
  - g. Police Dept
2. Approve minutes from the following meeting:
  - a. 12-08-2025– Regular Meeting
  - b. 12-08-2025 – Planning and Zoning Meeting
  - c. 12-22-2025 – Regular Meeting



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## PUBLIC HEARINGS / ORDINANCES

## REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action to possibly accept Cemetery Maintenance Submittal of Qualifications (SOQ's)
2. Discuss, review, and take any necessary action on Teinert Memorial Library Performance Plan.

## FUTURE AGENDA ITEMS

## ADJOURN

*All items listed on the agenda are eligible for discussion and/or action. The City Council reserves the right to retire into executive session at any time during the course of this meeting to deliberate any of the matters listed, as authorized by Texas Government 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). All final deliberations and actions of the governing body shall be held in an open meeting as required by Texas Government Code 551.102.*

### *Potential Notice of Quorum*

*The Planning and Zoning Commission may be present at this meeting.*

I certify this agenda was posted, pursuant to Texas Government Code 551.043, at least 72 hours prior to the commencement of the meeting in accordance with the Texas Open Meetings Act.

Posted Tuesday, January 6th, 2026, at or before 6:00 P.M.

 1-6-26

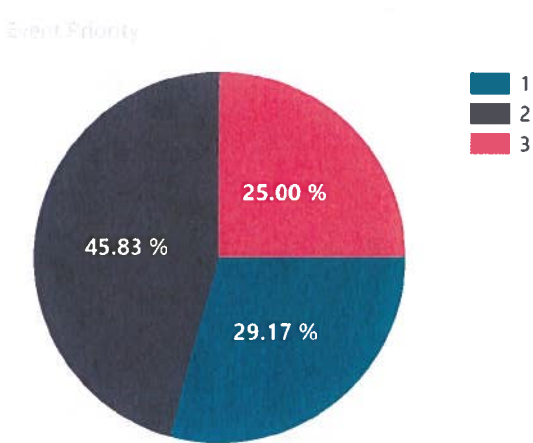
Posted by /s/ Brenda Kelley – City Clerk

# Monthly Report - BAFD

Previous Month



Event Priority	Event Count
1	7
2	11
3	6
Total	24



Event Priority	Response Time	Start To Add Time	Add To Disp Time	Disp To En Rte Time	En Rte To Arv Time	Arv To Close Time
1	1053	75	23	78	975	562
2	379	65	44	15	6	2956
3	960	86	30	602	359	2511

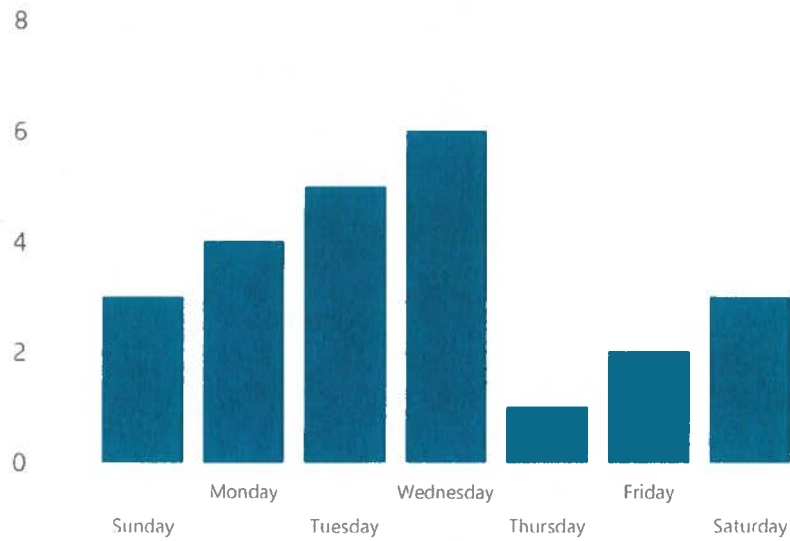
(Response times in seconds.)

# Monthly Report - BAFD

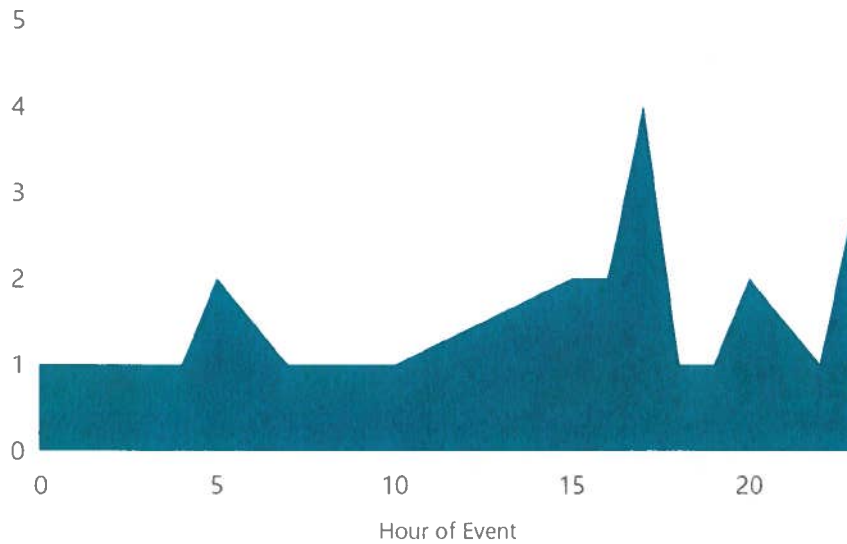
Previous Month



Event Counts by Day of Week



Event Counts by Hour of Day



# Monthly Report - BAFD

Previous Month



## Event Counts by Type

Event Type	Event Count
SICK PERSON	4
GRASS BRUSH WILDLAND	4
TRANSFER	4
BREATHING PROBLEMS	3
MUTUAL AID	2
UNKNOWN STATUS (MAN DOWN)	2
FALLS	2
ALLERGIES(REACTIONS)/ENVENOMATIONS (STINGS,BITES)	1
DIABETIC PROBLEMS	1
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	1
<b>Total</b>	<b>24</b>

# Monthly Report - BAFD

Previous Month



## Top 25 Event Locations

Event Location	Event Count
1018 ARNOLD DR BART: @BARTLETT STATE JAIL	4
412 N DALTON ST BART: @WILL O BELL NURSING HOME	2
1133 CR 424 MILM	1
205 N LILLIAN ST BART	1
1002 ARNOLD DR BART	1
625 W JACKSON ST BART	1
30650 STATE HIGHWAY 95 BELL: @ST JOHN LUTHERAN CHURCH	1
412 N DALTON ST BART,6B: @WILL O BELL NURSING HOME	1
22453 N FM 487 MILM	1
816 S EVIE ST BART	1
LL(30:47:51.0719,-97:25:10.3081)	1
412 N DALTON ST BART,35A: @WILL O BELL NURSING HOME	1
305 W CLARK ST BART	1
800 W DAVILLA ST BART	1
412 N DALTON ST BART,17: @WILL O BELL NURSING HOME	1
CR 301/CR 343 WLMN	1
415 S EVIE ST BART	1
501 S DALTON ST BART: @DOLLAR GENERAL	1
1149 W CLARK ST BART	1
1015 W PIETZSCH ST BART	1
<b>Total</b>	<b>24</b>



**City of Bartlett**  
**Municipal Treasurer's Report**  
**1/7/2026**

<b>Bank Balances</b>	<b>1/7/2026</b>	<b>12/3/2025</b>	<b>Change</b>
Community Film Fund *2539      Community Development Fund	\$ 17,038.59	\$ 17,056.57	\$ (17.98)
Library Fund *0673	\$ 6,548.52	\$ 6,548.52	\$ -
Utility Deposits *1799	\$ 21,121.98	\$ 21,119.21	\$ 2.77
2021 Limited Tax Notes *2206	\$ 1,016.72	\$ 1,016.59	\$ 0.13
Police Dept Seizure Account *3313	\$ 3,350.42	\$ 3,350.42	\$ -
Cemetery Account *0070	\$ 19,328.22	\$ 19,275.76	\$ 52.46
General Fund Account *0089	\$ 549,072.84	\$ 484,955.92	\$ 64,116.92
Electric Fund *0118	\$ 2,693.17	\$ 2,692.83	\$ 0.34
Blue Santa Account *2167	\$ 1,719.92	\$ 1,619.92	\$ 100.00
2013-2014 CDBG *2183	\$ 1.03	\$ 1.03	\$ -
2 TWDB Escrow *2458	\$ -	\$ -	\$ -
Bond Series 2012 Interest & Sinking Fund *2474	\$ 1,000.00	\$ 1,000.00	\$ -
Hotel Occupancy Tax Account *2562	\$ 3,686.64	\$ 3,686.64	\$ -
<b>Total Cash Balances-Cadence Bank</b>	<b>\$ 626,578.05</b>	<b>\$ 562,323.41</b>	<b>\$ 64,254.64</b>

<b>Debt Balances:</b>	<b>1/7/2026</b>	<b>Next Payment</b>	<b>Next Payment</b>
\$1,375,000 General Obligation Refunding Bonds, Series 2012	\$ 225,000.00	\$ 112,688.75	2/28/2026
\$1,000,000 Limited Tax & Revenue Notes, Series 2021	\$ 705,000.00	\$ 170,957.25	2/28/2026
\$750,000 Tax Notes, Series 2024	\$ 750,000.00	\$ 38,289.06	2/28/2026
\$745,000 Combo Tax & Surplus Rev Cert of Oblig., Series 2024	\$ 745,000.00	\$ 29,446.75	2/28/2026
Public Property Finance Act Contract No.8014	\$ 500,000.00	\$ 60,240.69	3/25/2026
<b>Total Debt Balances</b>	<b>\$ 2,925,000.00</b>	<b>\$ 411,622.50</b>	

**Other Items:**

Audit proposals requested, one firm has requested more information.

# City of Bartlett

## Revenue And Expense Report

### As of December 31, 2025

01 - General Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
00-Non-Departmental	50.00	414.65	0.00	(414.65)	0.00%	16,053.32	18,143.19
11-Administration	272,440.11	470,867.18	1,054,558.83	583,691.65	55.35%	394,537.94	1,126,253.85
12-Municipal Court	9,343.91	23,300.51	8,215.00	(15,085.51)	(183.63%)	11,482.65	42,633.17
13-Police	100.00	100.00	0.00	(100.00)	0.00%	0.00	50.00
15-Parks and Recreation	0.00	500.00	4,600.00	4,100.00	89.13%	500.00	4,576.30
20-Baseball Complex	50.00	350.00	2,675.00	2,325.00	86.92%	700.00	2,875.00
Revenue Totals	281,984.02	495,532.34	1,070,048.83	574,516.49	53.69%	423,273.91	1,194,531.51
<b>Expense Summary</b>							
11-Administration	62,982.44	171,393.45	617,060.75	445,667.30	72.22%	101,625.43	501,640.60
12-Municipal Court	597.30	1,743.30	24,465.00	22,721.70	92.87%	5,786.69	26,398.33
13-Police	46,892.29	135,511.76	639,665.72	504,153.96	78.82%	93,469.85	387,265.51
14-Fire	1,078.77	7,194.08	50,000.00	42,805.92	85.61%	9,678.04	32,874.51
15-Parks and Recreation	32.50	758.35	36,296.92	35,538.57	97.91%	39,417.89	205,937.36
17-Streets	1,854.37	2,532.19	87,738.34	85,206.15	97.11%	8,000.31	20,315.28
18-Library	1,978.75	3,630.81	42,448.30	38,817.49	91.45%	3,023.04	7,084.49
20-Baseball Complex	1,364.30	2,801.94	22,675.00	19,873.06	87.64%	3,789.59	14,300.89
80-Water	5,320.96	5,320.96	0.00	(5,320.96)	0.00%	27,473.59	230,793.05
Expense Totals	122,101.68	330,886.84	1,520,350.03	1,189,463.19	78.24%	292,264.43	1,426,610.02
Revenues Over(Under) Expenditures	159,882.34	164,645.50	(450,301.20)	(614,946.70)	68.10%	131,009.48	(232,078.51)



# City of Bartlett

## Revenue and Expense Report

### As of December 31, 2025

01 - General Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>00-Non-Departmental</b>								
<b>License &amp; Permits</b>								
00-6115 Pet Registration		30.00	354.65	0.00	(354.65)	0.00%	15.00	452.00
Total License & Permits		30.00	354.65	0.00	(354.65)	0.00%	15.00	452.00
<b>Miscellaneous</b>								
00-6801 Miscellaneous Revenue		20.00	60.00	0.00	(60.00)	0.00%	16,038.32	17,691.19
Total Miscellaneous		20.00	60.00	0.00	(60.00)	0.00%	16,038.32	17,691.19
Total Non-Departmental		50.00	414.65	0.00	(414.65)	0.00%	16,053.32	18,143.19
<b>11-Administration</b>								
<b>Property Tax</b>								
11-6003 I&S Property Tax		30,302.18	49,891.02	103,851.29	53,960.27	51.96%	46,122.73	120,335.86
11-6005 M&O Property Tax		226,384.09	372,274.79	778,617.05	406,342.26	52.19%	299,035.67	776,519.79
Total Property Tax		256,686.27	422,165.81	882,468.34	460,302.53	52.16%	345,158.40	896,855.65
<b>Sales Tax</b>								
11-6021 Sales Tax		13,308.59	35,253.42	140,000.00	104,746.58	74.82%	40,216.31	165,789.62
Total Sales Tax		13,308.59	35,253.42	140,000.00	104,746.58	74.82%	40,216.31	165,789.62
<b>License &amp; Permits</b>								
11-6101 Building Permits		1,928.87	6,785.87	31,240.13	24,454.26	78.28%	6,232.00	36,425.13
Total License & Permits		1,928.87	6,785.87	31,240.13	24,454.26	78.28%	6,232.00	36,425.13
<b>Business &amp; Franchise</b>								
11-6113 Franchise Fees		0.00	3,675.91	0.00	(3,675.91)	0.00%	3,019.55	26,831.07
Total Business & Franchise		0.00	3,675.91	0.00	(3,675.91)	0.00%	3,019.55	26,831.07
<b>Miscellaneous</b>								
11-6501 Interest Income		63.68	162.53	295.71	133.18	45.04%	83.54	363.28
11-6801 Miscellaneous- Copies & Faxes		452.70	2,823.64	554.65	(2,268.99)	(409.09%)	(171.86)	(10.90)
Total Miscellaneous		516.38	2,986.17	850.36	(2,135.81)	(251.17%)	(88.32)	352.38
Total Administration		272,440.11	470,867.18	1,054,558.83	583,691.65	55.35%	394,537.94	1,126,253.85
<b>12-Municipal Court</b>								

# City of Bartlett

## Revenue and Expense Report

### As of December 31, 2025

01 - General Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<u>Fines and Forfeitures</u>								
12-6301 Court Fines Revenue		5,994.00	15,643.40	0.00	(15,643.40)	0.00%	8,222.90	32,973.60
12-6302 Minicipal Court Building Security Fund		54.20	88.56	900.00	811.44	90.16%	310.39	1,044.17
12-6303 Municipal Court Service Fee Retained		1,988.87	5,400.21	5,300.00	(100.21)	(1.89%)	1,796.96	6,611.71
12-6304 Municipal Technology Fund		56.00	90.26	800.00	709.74	88.72%	262.67	886.77
12-6305 Municipal Jury Funds		4.66	14.23	15.00	0.77	5.13%	5.18	20.45
12-6306 Local Truancy Prevention and Diversion Fund		15.00	15.00	450.00	435.00	96.67%	11.91	73.77
12-6308 Omnibase Reimbursement Fee		40.80	8.80	0.00	(8.80)	0.00%	124.00	56.00
12-6351 Court Costs Collected		810.65	810.65	750.00	(60.65)	(8.09%)	748.64	748.64
Total Fines and Forfeitures		8,964.18	22,071.11	8,215.00	(13,856.11)	(168.67%)	11,482.65	42,415.11
<u>Not Categorized</u>								
12-6309 Consolidated Security and Technology Fund		379.73	1,229.40	0.00	(1,229.40)	0.00%	0.00	218.06
Total Not Categorized		379.73	1,229.40	0.00	(1,229.40)	0.00%	0.00	218.06
Total Municipal Court		9,343.91	23,300.51	8,215.00	(15,085.51)	(183.63%)	11,482.65	42,633.17
<u>13-Police</u>								
<u>Donations</u>								
13-6851 Donations - Blue Santa		100.00	100.00	0.00	(100.00)	0.00%	0.00	50.00
Total Donations		100.00	100.00	0.00	(100.00)	0.00%	0.00	50.00
Total Police		100.00	100.00	0.00	(100.00)	0.00%	0.00	50.00
<u>15-Parks and Recreation</u>								
<u>Rents</u>								
15-6701 Gate & Rental		0.00	0.00	3,000.00	3,000.00	100.00%	0.00	2,913.50
15-6872 Land Lease		0.00	500.00	500.00	0.00	0.00%	500.00	500.00
Total Rents		0.00	500.00	3,500.00	3,000.00	85.71%	500.00	3,413.50
<u>Miscellaneous</u>								
15-6702 Concession		0.00	0.00	1,100.00	1,100.00	100.00%	0.00	1,162.80
Total Miscellaneous		0.00	0.00	1,100.00	1,100.00	100.00%	0.00	1,162.80

City of Bartlett  
Revenue and Expense Report  
As of December 31, 2025

01 - General Fund	Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
	Total Parks and Recreation	0.00	500.00	4,600.00	4,100.00	89.13%	500.00	4,576.30
	<del>20-Baseball Complex</del>							
	Miscellaneous							
	20-6741 Cemetery Revenue	50.00	350.00	2,675.00	2,325.00	86.92%	700.00	2,875.00
	Total Miscellaneous	50.00	350.00	2,675.00	2,325.00	86.92%	700.00	2,875.00
	Total Baseball Complex	50.00	350.00	2,675.00	2,325.00	86.92%	700.00	2,875.00
	Total Revenue	281,984.02	495,532.34	1,070,048.83	574,516.49	53.69%	423,273.91	1,194,531.51

# City of Bartlett

## Revenue and Expense Report

### As of December 31, 2025

<b>01 - General Fund</b>	<b>Department Re</b>	<b>Current Month Expense/Rev</b>	<b>Year To Date Expense/Rev</b>	<b>Current Year Budget</b>	<b>Budget Balance Remaining</b>	<b>% Balance Remaining</b>	<b>Prior Year YTD Balance</b>	<b>Prior Year FY End Bal.</b>
<b>01 - General Fund</b>	<b>Department Ex</b>	<b>Current Month Expense/Rev</b>	<b>Year To Date Expense/Rev</b>	<b>Current Year Budget</b>	<b>Budget Balance Remaining</b>	<b>% Balance Remaining</b>	<b>Prior Year YTD Balance</b>	<b>Prior Year FY End Bal.</b>
<b>-11-Administration</b>								
<b>Personnel</b>								
11-7011 Salaries and Wages		19,615.27	57,740.26	274,212.00	216,471.74	78.94%	22,692.32	138,348.87
11-7012 Council Stipends		275.00	550.00	2,740.00	2,190.00	79.93%	825.00	3,565.00
11-7021 State Unemployment Taxes -SUI		6.49	20.74	151.00	130.26	86.26%	25.00	158.53
11-7031 Workers Comp		0.00	0.00	1,200.00	1,200.00	100.00%	751.68	1,032.71
11-7032 Health Insurance		23,566.63	51,076.89	31,915.00	(19,161.89)	(60.04%)	2,955.66	14,778.30
11-7033 Employee Retirement		1,727.18	5,041.17	13,188.83	8,147.66	61.78%	11,363.71	69,317.06
11-7670 Physicals, 5P Screenings, etc.		0.00	139.00	290.00	151.00	52.07%	35.00	325.00
11-8507 Employee Relations and Appreciation		4,475.00	4,475.00	5,690.00	1,215.00	21.35%	5,690.00	5,690.00
11-9201 Training and Education		0.00	500.00	3,730.00	3,230.00	86.60%	365.00	3,730.00
Total Personnel		49,665.57	119,543.06	333,116.83	213,573.77	64.11%	44,703.37	236,945.47
<b>Not Categorized</b>								
11-7020 I&S Debt		0.00	0.00	(17,733.30)	(17,733.30)	100.00%	0.00	(17,731.30)
Total Not Categorized		0.00	0.00	(17,733.30)	(17,733.30)	100.00%	0.00	(17,731.30)
<b>Other Sources</b>								
11-7022 Federal Payroll Taxes - FICA		1,500.56	4,417.12	20,977.22	16,560.10	78.94%	1,735.97	10,583.63
Total Other Sources		1,500.56	4,417.12	20,977.22	16,560.10	78.94%	1,735.97	10,583.63
<b>Miscellaneous</b>								
11-7111 Advertising and Legal Notices		138.52	1,027.27	5,000.00	3,972.73	79.45%	2,693.40	3,667.90
11-7951 Dues and Membership Fees		167.60	322.59	3,000.00	2,677.41	89.25%	666.67	2,525.85
11-8001 Cost of Elections		0.00	0.00	7,000.00	7,000.00	100.00%	0.00	0.00
11-8203 Liability Insurance - Errors and Omissions		5,961.86	21,565.58	47,000.00	25,434.42	54.12%	13,587.59	63,470.00
11-8204 Liability Insurance - General Liability		0.00	0.00	4,000.00	4,000.00	100.00%	0.00	0.00
11-8401 Legal Expenses		0.00	2,914.50	50,000.00	47,085.50	94.17%	13,180.10	57,723.04

# City of Bartlett Revenue and Expense Report As of December 31, 2025

<b>01 - General Fund</b>	<b>Department Re</b>	<b>Current Month Expense/Rev</b>	<b>Year To Date Expense/Rev</b>	<b>Current Year Budget</b>	<b>Budget Balance Remaining</b>	<b>% Balance Remaining</b>	<b>Prior Year YTD Balance</b>	<b>Prior Year FY End Bal.</b>
11-8402 Accounting Audit Expenses		0.00	0.00	20,000.00	20,000.00	100.00%	0.00	18,000.00
11-8501 Miscellaneous Expense		0.00	0.00	1,500.00	1,500.00	100.00%	(126.65)	2,633.72
11-8502 Bank Fees		487.61	3,136.28	0.00	(3,136.28)	0.00%	3,951.54	7,898.27
11-8701 Postage Fees & Subscriptions		1,396.63	3,050.18	15,000.00	11,949.82	79.67%	2,940.10	15,160.90
Total Miscellaneous		8,152.22	32,016.40	152,500.00	120,483.60	79.01%	36,892.75	171,079.68
<b>Contractual</b>								
11-7200 Appraisal District Fees		2,161.00	3,017.00	6,700.00	3,683.00	54.97%	2,065.92	7,533.75
11-7652 Contract Services-Emergency		0.00	0.00	4,500.00	4,500.00	100.00%	0.00	7,391.79
11-8951 Software Maintenance Agreements		364.69	9,450.50	93,000.00	83,549.50	89.84%	10,060.69	63,052.38
Total Contractual		2,525.69	12,467.50	104,200.00	91,732.50	88.04%	12,126.61	77,977.92
<b>Supplies</b>								
11-8551 Office Supplies		721.15	1,467.12	7,000.00	5,532.88	79.04%	3,836.96	9,509.82
Total Supplies		721.15	1,467.12	7,000.00	5,532.88	79.04%	3,836.96	9,509.82
<b>Repair &amp; Maintenance</b>								
11-8851 Facility Maintenance		417.25	1,482.25	5,000.00	3,517.75	70.36%	785.41	2,196.41
11-8953 Copier Service		0.00	0.00	2,500.00	2,500.00	100.00%	1,128.67	1,743.93
11-8954 Computer Hardware & Repairs		0.00	0.00	500.00	500.00	100.00%	0.00	340.00
Total Repair & Maintenance		417.25	1,482.25	8,000.00	6,517.75	81.47%	1,914.08	4,280.34
<b>Utilities</b>								
11-9151 Telephone & Internet Services		0.00	0.00	9,000.00	9,000.00	100.00%	415.69	8,995.04
Total Utilities		0.00	0.00	9,000.00	9,000.00	100.00%	415.69	8,995.04
Total Administration		62,982.44	171,393.45	617,060.75	445,667.30	72.22%	101,625.43	501,640.60
<b>12-Municipal Court</b>								
<b>Personnel</b>								
12-7004 Judge		0.00	0.00	2,520.00	2,520.00	100.00%	0.00	0.00
12-7011 Salaries and Wages		551.26	1,608.92	0.00	(1,608.92)	0.00%	1,384.62	6,000.02
12-7021 State Unemployment Taxes -SUI		3.86	11.27	45.00	33.73	74.96%	18.00	50.37

# City of Bartlett

## Revenue and Expense Report

### As of December 31, 2025

01 - General Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Personnel		555.12	1,620.19	2,565.00	944.81	36.83%	1,402.62	6,050.39
Other Sources								
12-7022 Federal Payroll Taxes - FICA		42.18	123.11	400.00	276.89	69.22%	105.96	459.16
Total Other Sources		42.18	123.11	400.00	276.89	69.22%	105.96	459.16
Miscellaneous								
12-7801 Court Costs, Fines, & Fees		0.00	0.00	20,000.00	20,000.00	100.00%	4,278.11	19,631.78
12-8400 Prosecutor Expense		0.00	0.00	1,500.00	1,500.00	100.00%	0.00	257.00
Total Miscellaneous		0.00	0.00	21,500.00	21,500.00	100.00%	4,278.11	19,888.78
Total Municipal Court		597.30	1,743.30	24,465.00	22,721.70	92.87%	5,786.69	26,398.33
<b>13-Police</b>								
Personnel								
13-7011 Salaries and Wages		31,225.91	88,654.67	391,449.00	302,794.33	77.35%	54,845.68	234,931.07
13-7021 State Unemployment Taxes -SUI		0.00	112.88	243.99	131.11	53.74%	54.99	320.11
13-7032 Health Insurance		4,779.36	14,338.08	63,830.00	49,491.92	77.54%	8,866.98	39,335.43
13-7033 Employee Retirement		3,681.54	10,446.90	27,401.43	16,954.53	61.87%	6,751.50	27,983.55
13-9201 Training and Education		0.00	0.00	7,000.00	7,000.00	100.00%	1,036.18	2,882.28
Total Personnel		39,686.81	113,552.53	489,924.42	376,371.89	76.82%	71,555.33	305,452.44
Other Sources								
13-7022 Federal Payroll Taxes - FICA		2,388.81	6,778.56	29,945.85	23,167.29	77.36%	4,195.69	17,972.15
Total Other Sources		2,388.81	6,778.56	29,945.85	23,167.29	77.36%	4,195.69	17,972.15
Miscellaneous								
13-7111 Advertising and Legal Notices		99.00	99.00	0.00	(99.00)	0.00%	0.00	0.00
13-7120 Animal Control Officer and Related Expenses		480.00	480.00	5,000.00	4,520.00	90.40%	0.00	0.00
13-7121 Code Enforcement Related Expenses		0.00	0.00	8,000.00	8,000.00	100.00%	0.00	1,669.00
13-7160 Community Development & Support		0.00	1,940.00	3,000.00	1,060.00	35.33%	0.00	0.00
13-7951 Dues and Membership Fees		0.00	0.00	1,000.00	1,000.00	100.00%	0.00	305.03
13-8701 Postage Fees & Subscriptions		46.27	285.81	2,000.00	1,714.19	85.71%	313.83	743.61

City of Bartlett  
Revenue and Expense Report  
As of December 31, 2025

01 - General Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
13-9251 Travel Expense		0.00	0.00	1,000.00	1,000.00	100.00%	0.00	851.62
Total Miscellaneous		625.27	2,804.81	20,000.00	17,195.19	85.98%	313.83	3,569.26
<u>Capital</u>								
13-7401 Capital Expenditures		619.34	1,238.68	43,895.45	42,656.77	97.18%	5,540.13	23,895.79
Total Capital		619.34	1,238.68	43,895.45	42,656.77	97.18%	5,540.13	23,895.79
<u>Utilities</u>								
13-7451 Cellular Phones and Pagers		0.00	0.00	4,000.00	4,000.00	100.00%	588.63	1,903.39
13-9151 Telephone & Internet Services		0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
13-9352 Purchased Gas Power		112.17	326.23	2,000.00	1,673.77	83.69%	282.75	1,263.28
Total Utilities		112.17	326.23	9,000.00	8,673.77	96.38%	871.38	3,166.67
<u>Supplies</u>								
13-8030 Equipment Purchases		0.00	0.00	16,000.00	16,000.00	100.00%	0.00	37.50
13-8551 Office Supplies		169.05	169.05	1,000.00	830.95	83.10%	975.27	3,366.91
13-9101 Operating Supplies - Not Office		625.33	2,626.27	5,000.00	2,373.73	47.47%	1,324.65	5,407.31
13-9301 Uniform Expense		0.00	3,168.58	5,000.00	1,831.42	36.63%	1,906.76	5,126.85
Total Supplies		794.38	5,963.90	27,000.00	21,036.10	77.91%	4,206.68	13,938.57
<u>Repair &amp; Maintenance</u>								
13-8051 Equipment Maintenance		0.00	137.49	300.00	162.51	54.17%	0.00	0.00
13-8101 Fuel & Oil		415.27	2,036.72	10,000.00	7,963.28	79.63%	3,901.58	10,015.46
13-8851 Facility Maintenance		167.25	232.25	1,000.00	767.75	76.78%	552.23	1,177.53
13-9401 Vehicle Maintenance		2,082.99	2,440.59	4,000.00	1,559.41	38.99%	80.00	2,951.68
Total Repair & Maintenance		2,665.51	4,847.05	15,300.00	10,452.95	68.32%	4,533.81	14,144.67
<u>Contractual</u>								
13-8951 Software Maintenance Agreements		0.00	0.00	4,600.00	4,600.00	100.00%	2,253.00	5,125.96
Total Contractual		0.00	0.00	4,600.00	4,600.00	100.00%	2,253.00	5,125.96
Total Police		46,892.29	135,511.76	639,665.72	504,153.96	78.82%	93,469.85	387,265.51

14-File

# City of Bartlett Revenue and Expense Report As of December 31, 2025

01 - General Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Repair &amp; Maintenance</b>								
14-8051 Equipment Maintenance		947.27	5,505.14	0.00	(5,505.14)	0.00%	2,802.31	4,970.22
14-8101 Fuel & Oil		99.00	1,084.91	0.00	(1,084.91)	0.00%	1,976.19	6,447.70
14-8851 Facility Maintenance		32.50	97.50	50,000.00	49,902.50	99.81%	97.50	390.00
14-9401 Vehicle Maintenance		0.00	293.17	0.00	(293.17)	0.00%	979.20	5,426.05
Total Repair & Maintenance		1,078.77	6,980.72	50,000.00	43,019.28	86.04%	5,855.20	17,233.97
<b>Supplies</b>								
14-8451 Medical Supplies		0.00	196.86	0.00	(196.86)	0.00%	1,181.32	10,373.92
14-9101 Operating Supplies - Not Office		0.00	16.50	0.00	(16.50)	0.00%	2,641.52	5,266.62
Total Supplies		0.00	213.36	0.00	(213.36)	0.00%	3,822.84	15,640.54
Total Fire		1,078.77	7,194.08	50,000.00	42,805.92	85.61%	9,678.04	32,874.51
<b>15-Parks and Recreation</b>								
<b>Personnel</b>								
15-7011 Salaries and Wages		0.00	0.00	17,720.00	17,720.00	100.00%	31,345.00	154,247.17
15-7021 State Unemployment Taxes - SUI		0.00	0.00	384.12	384.12	100.00%	44.59	427.60
15-9201 Training and Education		0.00	0.00	1,000.00	1,000.00	100.00%	345.00	345.00
Total Personnel		0.00	0.00	19,104.12	19,104.12	100.00%	31,734.59	155,019.77
<b>Other Sources</b>								
15-7022 Federal Payroll Taxes - FICA		0.00	0.00	1,192.80	1,192.80	100.00%	2,443.80	11,977.53
Total Other Sources		0.00	0.00	1,192.80	1,192.80	100.00%	2,443.80	11,977.53
<b>Supplies</b>								
15-7501 Chemicals		0.00	606.85	0.00	(606.85)	0.00%	0.00	398.88
15-8030 Equipment Purchases		0.00	54.00	1,500.00	1,446.00	96.40%	0.00	1,282.61
15-9101 Operating Supplies - Not Office		0.00	0.00	500.00	500.00	100.00%	0.00	214.34
Total Supplies		0.00	660.85	2,000.00	1,339.15	66.96%	0.00	1,895.83
<b>Repair &amp; Maintenance</b>								
15-8051 Equipment Maintenance		0.00	0.00	2,000.00	2,000.00	100.00%	0.00	11,537.45



# City of Bartlett Revenue and Expense Report As of December 31, 2025

<b>01 - General Fund</b>	<b>Department Re</b>	<b>Current Month Expense/Rev</b>	<b>Year To Date Expense/Rev</b>	<b>Current Year Budget</b>	<b>Budget Balance Remaining</b>	<b>% Balance Remaining</b>	<b>Prior Year YTD Balance</b>	<b>Prior Year FY End Bal.</b>
15-8851 Facility Maintenance		32.50	97.50	12,000.00	11,902.50	99.19%	5,239.50	25,506.78
Total Repair & Maintenance		32.50	97.50	14,000.00	13,902.50	99.30%	5,239.50	37,044.23
Total Parks and Recreation		32.50	758.35	36,296.92	35,538.57	97.91%	39,417.89	205,937.36
<b>12-Streets</b>								
<b>Repair &amp; Maintenance</b>								
17-8854 Street Repair & Maintenance		1,854.37	2,532.19	87,738.34	85,206.15	97.11%	8,000.31	20,315.28
Total Repair & Maintenance		1,854.37	2,532.19	87,738.34	85,206.15	97.11%	8,000.31	20,315.28
Total Streets		1,854.37	2,532.19	87,738.34	85,206.15	97.11%	8,000.31	20,315.28
<b>18-Library</b>								
<b>Personnel</b>								
18-7011 Salaries and Wages		1,512.00	1,512.00	32,032.00	30,520.00	95.28%	0.00	0.00
18-7021 State Unemployment Taxes -SUI		10.58	10.58	0.00	(10.58)	0.00%	0.00	100.55
Total Personnel		1,522.58	1,522.58	32,032.00	30,509.42	95.25%	0.00	100.55
<b>Other Sources</b>								
18-7022 Federal Payroll Taxes - FICA		115.66	115.66	2,450.45	2,334.79	95.28%	748.01	1,339.68
Total Other Sources		115.66	115.66	2,450.45	2,334.79	95.28%	748.01	1,339.68
<b>Miscellaneous</b>								
18-7701 Books, Movies, Subscriptions		0.00	1,459.40	2,500.00	1,040.60	41.62%	1,453.00	2,818.00
18-8701 Postage Fees & Subscriptions		173.26	279.36	300.00	20.64	6.88%	0.00	506.02
Total Miscellaneous		173.26	1,738.76	2,800.00	1,061.24	37.90%	1,453.00	3,324.02
<b>Repair &amp; Maintenance</b>								
18-8051 Equipment Maintenance		0.00	0.00	200.00	200.00	100.00%	0.00	0.00
18-8851 Facility Maintenance		167.25	253.81	60.64	(193.17)	(318.55%)	119.33	636.83
18-8953 Copier Service		0.00	0.00	60.64	60.64	100.00%	158.69	694.40
Total Repair & Maintenance		167.25	253.81	321.28	67.47	21.00%	278.02	1,331.23
<b>Contractual</b>								
18-8951 Software Maintenance Agreements		0.00	0.00	2,064.18	2,064.18	100.00%	45.00	490.00

# City of Bartlett Revenue and Expense Report As of December 31, 2025

01 - General Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Utilities</b>								
Total Contractual		0.00	0.00	2,064.18	2,064.18	100.00%	45.00	490.00
18-9151 Telephone & Internet Services		0.00	0.00	2,780.39	2,780.39	100.00%	499.01	499.01
Total Utilities		0.00	0.00	2,780.39	2,780.39	100.00%	499.01	499.01
Total Library		1,978.75	3,630.81	42,448.30	38,817.49	91.45%	3,023.04	7,084.49
<b>20-Baseball Complex</b>								
<b>Contractual</b>								
20-7651 Contract Services		1,300.00	2,600.00	20,000.00	17,400.00	87.00%	3,900.00	16,900.00
Total Contractual		1,300.00	2,600.00	20,000.00	17,400.00	87.00%	3,900.00	16,900.00
<b>Utilities</b>								
20-9351 Purchased Water		64.30	201.94	2,675.00	2,473.06	92.45%	(110.41)	(2,599.11)
Total Utilities		64.30	201.94	2,675.00	2,473.06	92.45%	(110.41)	(2,599.11)
Total Baseball Complex		1,364.30	2,801.94	22,675.00	19,873.06	87.64%	3,789.59	14,300.89
<b>80-Water</b>								
<b>Personnel</b>								
80-7011 Salaries and Wages		3,608.90	3,608.90	0.00	(3,608.90)	0.00%	15,004.00	143,521.88
80-7021 State Unemployment Taxes -SUI		25.26	25.26	0.00	(25.26)	0.00%	47.50	324.97
80-7032 Health Insurance		985.22	985.22	0.00	(985.22)	0.00%	7,389.15	50,738.83
80-7033 Employee Retirement		425.49	425.49	0.00	(425.49)	0.00%	2,568.50	19,938.62
Total Personnel		5,044.87	5,044.87	0.00	(5,044.87)	0.00%	25,009.15	214,524.30
<b>Other Sources</b>								
80-7022 Federal Payroll Taxes - FICA		276.09	276.09	0.00	(276.09)	0.00%	2,464.44	16,268.75
Total Other Sources		276.09	276.09	0.00	(276.09)	0.00%	2,464.44	16,268.75
Total Water		5,320.96	5,320.96	0.00	(5,320.96)	0.00%	27,473.59	230,793.05
Total Expense		122,101.68	330,886.84	1,520,350.03	1,189,463.19	78.24%	292,264.43	1,426,610.02

# City of Bartlett Revenue And Expense Report As of December 31, 2025

02 - Utilities Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
00-	5,645.21	222,133.79	3,000.00	(219,133.79)	(7304.46%)	17,664.35	645,205.20
70-Electric	106,654.39	356,234.91	1,479,992.95	1,123,758.04	75.93%	336,660.16	1,552,944.15
80-Water	59,737.13	187,535.64	806,000.00	618,464.36	76.73%	142,903.78	642,558.12
81-Sewer	36,580.26	103,050.44	466,500.00	363,449.56	77.91%	71,841.48	355,910.10
84-Garbage	21,909.20	65,582.56	265,000.00	199,417.44	75.25%	62,153.37	255,401.16
Revenue Totals	230,526.19	934,537.34	3,020,492.95	2,085,955.61	69.06%	631,223.14	3,452,018.73
<b>Expense Summary</b>							
00-	1,603.71	9,731.29	0.00	(9,731.29)	0.00%	528.40	21,962.85
23-Utility Billing	0.00	0.00	62,316.14	62,316.14	100.00%	1,568.89	11,320.45
70-Electric	102,798.16	391,403.37	1,350,530.38	959,127.01	71.02%	268,322.30	1,189,029.65
80-Water	217,502.94	483,843.40	821,845.23	338,001.83	41.13%	181,481.80	1,353,174.58
81-Sewer	18,726.38	53,431.32	165,500.00	112,068.68	67.72%	32,745.68	141,953.91
84-Garbage	12,973.79	38,949.19	170,000.00	131,050.81	77.09%	39,430.81	154,755.75
Expense Totals	353,604.98	977,358.57	2,570,191.75	1,592,833.18	61.97%	524,077.88	2,872,197.19
Revenues Over(Under) Expenditures	(123,078.79)	(42,821.23)	450,301.20	493,122.43	65.80%	107,145.26	579,821.54

# City of Bartlett Revenue and Expense Report As of December 31, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>00-----</b>								
<b>Miscellaneous</b>								
00-6025	Returned Check Fees	0.00	105.00	0.00	(105.00)	0.00%	35.00	210.00
00-6404	Utility Connection -	150.00	475.00	3,000.00	2,525.00	84.17%	1,000.00	4,025.00
00-6415	Disconnection Fees							
00-6415	W/WWTP IMPRV LOAN	5,495.21	16,446.09	0.00	(16,446.09)	0.00%	16,629.35	66,170.80
	REPAYMENT							
	Total Miscellaneous	5,645.21	17,026.09	3,000.00	(14,026.09)	(467.54%)	17,664.35	70,405.80
<b>Grant Income</b>								
00-6751	Grant Proceeds	0.00	205,107.70	0.00	(205,107.70)	0.00%	0.00	574,799.40
	Total Grant Income	0.00	205,107.70	0.00	(205,107.70)	0.00%	0.00	574,799.40
	Total	5,645.21	222,133.79	3,000.00	(219,133.79)	(7304.46%)	17,664.35	645,205.20
<b>70-Electric-----</b>								
<b>Business &amp; Franchise</b>								
70-6431	Municipal Light & Power	106,654.39	356,234.91	1,479,992.95	1,123,758.04	75.93%	336,660.16	1,552,944.15
	Total Business & Franchise	106,654.39	356,234.91	1,479,992.95	1,123,758.04	75.93%	336,660.16	1,552,944.15
	Total Electric	106,654.39	356,234.91	1,479,992.95	1,123,758.04	75.93%	336,660.16	1,552,944.15
<b>80-Water-----</b>								
<b>Miscellaneous</b>								
80-6401	Water	52,604.68	172,180.18	781,000.00	608,819.82	77.95%	130,509.52	596,598.56
80-6402	Utility Penalties	3,132.45	11,355.46	25,000.00	13,644.54	54.58%	8,394.26	37,959.56
80-6412	Water Tap Fees	4,000.00	4,000.00	0.00	(4,000.00)	0.00%	4,000.00	8,000.00
	Total Miscellaneous	59,737.13	187,535.64	806,000.00	618,464.36	76.73%	142,903.78	642,558.12
	Total Water	59,737.13	187,535.64	806,000.00	618,464.36	76.73%	142,903.78	642,558.12
<b>81-Sewer-----</b>								
<b>Miscellaneous</b>								
81-6411	Wastewater	32,580.26	99,050.44	456,500.00	357,449.56	78.30%	69,841.48	349,910.10
81-6412	Sewer Tap Fees	4,000.00	4,000.00	10,000.00	6,000.00	60.00%	2,000.00	6,000.00
	Total Miscellaneous	36,580.26	103,050.44	466,500.00	363,449.56	77.91%	71,841.48	355,910.10

City of Bartlett  
Revenue and Expense Report  
As of December 31, 2025

02 - Utilities Fund	Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Sewer		36,580.26	103,050.44	466,500.00	363,449.56	77.91%	71,841.48	355,910.10
<b>84 - Garbage</b>								
<b>Miscellaneous</b>								
84-6421 Garbage Revenue		21,909.20	65,582.56	265,000.00	199,417.44	75.25%	62,153.37	255,401.16
Total Miscellaneous		21,909.20	65,582.56	265,000.00	199,417.44	75.25%	62,153.37	255,401.16
Total Garbage		21,909.20	65,582.56	265,000.00	199,417.44	75.25%	62,153.37	255,401.16
Total Revenue		230,526.19	934,537.34	3,020,492.95	2,085,955.61	69.06%	631,223.14	3,452,018.73

City of Bartlett  
Revenue and Expense Report  
As of December 31, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
02 - Utilities Fund	Department Ex	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>-00-</b>								
<b>Contractual</b>								
00-8505 Credit Card Fees - Paid		1,603.71	13,681.29	0.00	(13,681.29)	0.00%	528.40	21,962.85
Total Contractual		1,603.71	13,681.29	0.00	(13,681.29)	0.00%	528.40	21,962.85
<b>Utilities</b>								
00-9351 Purchased Water		0.00	(3,950.00)	0.00	3,950.00	0.00%	0.00	0.00
Total Utilities		0.00	(3,950.00)	0.00	3,950.00	0.00%	0.00	0.00
Total		1,603.71	9,731.29	0.00	(9,731.29)	0.00%	528.40	21,962.85
<b>-23-Utility Billing</b>								
<b>Personnel</b>								
23-7011 Salaries and Wages		0.00	0.00	44,631.80	44,631.80	100.00%	1,440.00	10,440.00
23-7021 State Unemployment Taxes - SU1		0.00	0.00	14,270.01	14,270.01	100.00%	18.72	81.74
Total Personnel		0.00	0.00	58,901.81	58,901.81	100.00%	1,458.72	10,521.74
<b>Other Sources</b>								
23-7022 Federal Payroll Taxes - FICA		0.00	0.00	3,414.33	3,414.33	100.00%	110.17	798.71
Total Other Sources		0.00	0.00	3,414.33	3,414.33	100.00%	110.17	798.71
Total Utility Billing		0.00	0.00	62,316.14	62,316.14	100.00%	1,568.89	11,320.45
<b>-70-Electric</b>								
<b>Personnel</b>								
70-7011 Salaries and Wages		23,816.28	67,815.45	248,703.00	180,887.55	72.73%	39,535.38	191,850.63
70-7021 State Unemployment Taxes - SU1		0.00	0.00	244.00	244.00	100.00%	64.55	190.55
70-7032 Health Insurance		3,940.88	11,822.64	42,553.00	30,730.36	72.22%	4,926.10	26,600.94
70-7033 Employee Retirement		2,807.95	7,995.47	14,266.25	6,270.78	43.96%	3,570.58	20,616.70
70-9201 Training and Education		0.00	0.00	3,000.00	3,000.00	100.00%	0.00	1,889.00
Total Personnel		30,565.11	87,633.56	308,766.25	221,132.69	71.62%	48,096.61	241,147.82

# City of Bartlett

## Revenue and Expense Report

### As of December 31, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<u>Other Sources</u>								
70-7022 Federal Payroll Taxes - FICA		1,821.92	5,187.87	19,025.78	13,837.91	72.73%	2,276.44	13,336.92
Total Other Sources		1,821.92	5,187.87	19,025.78	13,837.91	72.73%	2,276.44	13,336.92
<u>Capital</u>								
70-7401 Capital Expenditures		0.00	0.00	87,738.35	87,738.35	100.00%	0.00	0.00
Total Capital		0.00	0.00	87,738.35	87,738.35	100.00%	0.00	0.00
<u>Contractual</u>								
70-7651 Contract Services-Regularly Scheduled		0.00	0.00	50,000.00	50,000.00	100.00%	36,982.87	64,992.59
70-7652 Contract Services- Emergency		5,601.62	5,601.62	50,000.00	44,398.38	88.80%	15,877.38	22,295.31
70-7654 Engineering Services		0.00	86,649.00	10,000.00	(76,649.00)	(766.49%)	0.00	13,175.70
Total Contractual		5,601.62	92,250.62	110,000.00	17,749.38	16.14%	52,860.25	100,463.60
<u>Repair &amp; Maintenance</u>								
70-8101 Fuel and Oil		0.00	0.00	2,000.00	2,000.00	100.00%	314.12	314.12
70-9401 Vehicle Maintenance		0.00	797.88	10,000.00	9,202.12	92.02%	7,257.68	8,814.62
70-9501 Electric Meters		0.00	0.00	3,500.00	3,500.00	100.00%	7,553.00	97,070.76
70-9503 Lines, Poles, & Transformers		0.00	0.00	5,000.00	5,000.00	100.00%	4,077.00	4,077.00
Total Repair & Maintenance		0.00	797.88	20,500.00	19,702.12	96.11%	19,201.80	110,276.50
<u>Miscellaneous</u>								
70-8751 Purchased Power		38,808.52	137,631.05	555,000.00	417,368.95	75.20%	87,863.02	433,604.30
Total Miscellaneous		38,808.52	137,631.05	555,000.00	417,368.95	75.20%	87,863.02	433,604.30
<u>Supplies</u>								
70-9101 Operating Supplies - Not Office		7,362.40	16,970.34	27,000.00	10,029.66	37.15%	595.00	30,351.61
70-9102 Tools & Non-Capital Equipment		0.00	0.00	500.00	500.00	100.00%	0.00	0.00
70-9301 Uniform Expense		0.00	0.00	2,000.00	2,000.00	100.00%	1,594.39	1,594.39
Total Supplies		7,362.40	16,970.34	29,500.00	12,529.66	42.47%	2,189.39	31,946.00
<u>Utilities</u>								
70-9322 TCOS		18,638.59	50,932.05	220,000.00	169,067.95	76.85%	55,834.79	258,254.51

# City of Bartlett Revenue and Expense Report As of December 31, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Utilities								
		18,638.59	50,932.05	220,000.00	169,067.95	76.85%	55,834.79	258,254.51
Total Electric		102,798.16	391,403.37	1,350,530.38	959,127.01	71.02%	268,322.30	1,189,029.65
<b>80-Water</b> -----								
Personnel								
80-7011 Salaries and Wages		36,250.30	99,619.87	437,736.00	338,116.13	77.24%	13,781.00	85,679.55
80-7032 Health Insurance		6,896.54	20,689.62	85,107.00	64,417.38	75.69%	2,955.66	18,719.18
80-7033 Employee Retirement		4,278.64	11,759.35	0.00	(11,759.35)	0.00%	0.00	3,693.88
80-9201 Training and Education		0.00	0.00	4,000.00	4,000.00	100.00%	0.00	751.00
Total Personnel		47,425.48	132,068.84	526,843.00	394,774.16	74.93%	16,736.66	108,843.61
Other Sources								
80-7022 Federal Payroll Taxes - FICA		2,776.20	7,630.15	30,642.00	23,011.85	75.10%	1,063.40	6,594.14
Total Other Sources		2,776.20	7,630.15	30,642.00	23,011.85	75.10%	1,063.40	6,594.14
Capital								
80-7401 Capital Expenditures		0.00	0.00	70,000.00	70,000.00	100.00%	0.00	136,046.47
Total Capital		0.00	0.00	70,000.00	70,000.00	100.00%	0.00	136,046.47
Utilities								
80-7451 Cellular Phones & Pagers		40.00	120.00	3,000.00	2,880.00	96.00%	619.59	2,514.09
Total Utilities		40.00	120.00	3,000.00	2,880.00	96.00%	619.59	2,514.09
Supplies								
80-7501 Chemicals		0.00	756.03	0.00	(756.03)	0.00%	3,433.45	13,134.24
80-9101 Operating Supplies - Not Office		12,967.99	32,512.06	0.00	(32,512.06)	0.00%	19,543.79	51,850.66
80-9102 Tools & Non-Capital Equipment		0.00	0.00	5,000.00	5,000.00	100.00%	747.06	7,945.78
80-9301 Uniform Expense		2,414.53	3,188.53	2,000.00	(1,188.53)	(59.43%)	2,651.09	8,963.19
Total Supplies		15,382.52	36,456.62	7,000.00	(29,456.62)	(420.81%)	26,375.39	81,893.87
Contractual								
80-7651 Contract Services-Regularly Scheduled		8,229.86	11,962.82	50,000.00	38,037.18	76.07%	0.00	21,094.28
80-7654 Engineering Services		135,854.83	266,130.03	50,000.00	(216,130.03)	(432.26%)	110,209.45	817,053.93



# City of Bartlett Revenue and Expense Report As of December 31, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Contractual		144,084.69	278,092.85	100,000.00	(178,092.85)	(178.09%)	110,209.45	838,148.21
<u>Repair &amp; Maintenance</u>								
80-8051 Equipment Maintenance		125.00	1,553.63	810.23	(743.40)	(91.75%)	5,299.07	22,930.83
80-8101 Fuel and Oil		1,464.91	5,620.36	25,000.00	19,379.64	77.52%	7,844.86	27,018.59
80-8851 Facility Maintenance		4,667.82	7,532.82	2,550.00	(4,982.82)	(195.40%)	97.50	4,753.88
80-9401 Vehicle Maintenance		1,461.32	2,502.43	0.00	(2,502.43)	0.00%	1,109.00	5,617.01
80-9410 Meter Testing		0.00	2,148.75	0.00	(2,148.75)	0.00%	0.00	0.00
80-9502 Wells, Lines, & Meters		0.00	387.50	40,000.00	39,612.50	99.03%	2,849.43	107,905.43
Total Repair & Maintenance		7,719.05	19,745.49	68,360.23	48,614.74	71.12%	17,199.86	168,225.74
<u>Miscellaneous</u>								
80-9451 Sample Analysis		75.00	912.00	2,000.00	1,088.00	54.40%	349.00	1,980.00
80-9471 Water System Fees		0.00	8,817.45	14,000.00	5,182.55	37.02%	8,928.45	8,928.45
Total Miscellaneous		75.00	9,729.45	16,000.00	6,270.55	39.19%	9,277.45	10,908.45
Total Water		217,502.94	483,843.40	821,845.23	338,001.83	41.13%	181,481.80	1,353,174.58
<u>81-Sewer</u>								
<u>Supplies</u>								
81-7501 Chemicals		3,685.88	6,941.62	6,000.00	(941.62)	(15.69%)	1,980.46	13,019.81
81-8030 Equipment Purchases		3,771.38	8,120.02	0.00	(8,120.02)	0.00%	0.00	1,693.28
81-9101 Operating Supplies - Not Office		0.00	1,205.09	25,000.00	23,794.91	95.18%	8,443.26	22,239.97
Total Supplies		7,457.26	16,266.73	31,000.00	14,733.27	47.53%	10,423.72	36,953.06
<u>Contractual</u>								
81-7651 Contract Services-Regularly Scheduled		0.00	0.00	10,000.00	10,000.00	100.00%	3,888.74	4,251.12
81-7652 Contract Services- Emergency		4,620.48	4,620.48	10,000.00	5,379.52	53.80%	4,128.82	14,813.32
81-7654 Engineering Services		0.00	10,320.00	0.00	(10,320.00)	0.00%	0.00	0.00
81-8351 Equipment Rental		0.00	0.00	10,000.00	10,000.00	100.00%	0.00	14.00
Total Contractual		4,620.48	14,940.48	30,000.00	15,059.52	50.20%	8,017.56	19,078.44
<u>Repair &amp; Maintenance</u>								

City of Bartlett  
Revenue and Expense Report  
As of December 31, 2025

02 - Utilities Fund	Department Re	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
81-8051 Equipment Maintenance		0.00	911.13	4,000.00	3,088.87	77.22%	934.54	3,641.72
81-8101 Fuel and Oil		0.00	0.00	5,000.00	5,000.00	100.00%	2,896.89	2,896.89
81-9401 Vehicle Maintenance		25.00	1,543.13	15,000.00	13,456.87	89.71%	994.48	20,475.97
Total Repair & Maintenance		25.00	2,454.26	24,000.00	21,545.74	89.77%	4,825.91	27,014.58
<u>Grant Expense</u>								
81-8110 Grant Funded Expenses		0.00	8,153.05	30,000.00	21,846.95	72.82%	0.00	27,500.00
81-8111 Grant Programs - City's Portion		0.00	0.00	20,000.00	20,000.00	100.00%	1,000.00	1,000.00
Total Grant Expense		0.00	8,153.05	50,000.00	41,846.95	83.69%	1,000.00	28,500.00
<u>Miscellaneous</u>								
81-8601 Permit Fees		6,085.00	9,880.00	24,000.00	14,120.00	58.83%	6,558.75	23,348.75
81-9451 Sample Analysis		538.64	1,736.80	6,500.00	4,763.20	73.28%	1,919.74	7,059.08
Total Miscellaneous		6,623.64	11,616.80	30,500.00	18,883.20	61.91%	8,478.49	30,407.83
Total Sewer		18,726.38	53,431.32	165,500.00	112,068.68	67.72%	32,745.68	141,953.91
<u>84-Garbage</u>								
<u>Contractual</u>								
84-7652 Contract Services-Solid Waste Collection		12,973.79	38,949.19	170,000.00	131,050.81	77.09%	39,430.81	154,755.75
Total Contractual		12,973.79	38,949.19	170,000.00	131,050.81	77.09%	39,430.81	154,755.75
Total Garbage		12,973.79	38,949.19	170,000.00	131,050.81	77.09%	39,430.81	154,755.75
Total Expense		353,604.98	977,358.57	2,570,191.75	1,592,833.18	61.97%	524,077.88	2,872,197.19

City of Bartlett  
Revenue And Expense Report  
As of December 31, 2025

03 - Debt Service Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
00-	0.00	(6,692.00)	0.00	6,692.00	0.00%	0.00	0.00
Revenue Totals	0.00	(6,692.00)	0.00	6,692.00	0.00%	0.00	0.00
Revenues Over(Under) Expenditures	0.00	(6,692.00)	0.00	6,692.00	0.00%	0.00	0.00



City of Bartlett  
Revenue And Expense Report  
As of December 31, 2025

04 - Hotel Occupancy Tax Fund		Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>								
60-Special Revenue		43.25	362.88	0.00	(362.88)	0.00%	488.74	2,011.79
Revenue Totals		43.25	362.88	0.00	(362.88)	0.00%	488.74	2,011.79
Revenues Over(Under) Expenditures		43.25	362.88	0.00	(362.88)	0.00%	488.74	2,011.79

City of Bartlett  
Revenue and Expense Report  
As of December 31, 2025

04 - Hotel Occupancy Tax Fund	D	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b><u>-60-Special Revenue</u></b>								
<b><u>Business &amp; Franchise</u></b>								
60-7777 Hotel Occupancy Tax		43.25	362.88	0.00	(362.88)	0.00%	488.74	2,011.79
Total Business & Franchise		43.25	362.88	0.00	(362.88)	0.00%	488.74	2,011.79
Total Special Revenue		43.25	362.88	0.00	(362.88)	0.00%	488.74	2,011.79
Total Revenue		43.25	362.88	0.00	(362.88)	0.00%	488.74	2,011.79



Chad Mees, MAYOR  
Vickie Cooper, MAYOR PRO TEM  
Gayle Jones, COUNCIL  
Jesse Luna, COUNCIL  
Jackie Ivicic, COUNCIL  
Tom Zimmer, COUNCIL

## CITY CLERK REPORT

December 2025

Reconciled November 2025 Bank Statement

Worked on daily bank balance excel spreadsheet.

Worked on agendas for Library and MDD.

Working on December 2025 bank statement reconciliation.

I am also working on reconciling other projects for Accountant Dwayne Anderson. (ongoing process)

I have helped utility billing and customers as needed.

Answered phones as needed.

Brenda Kelley

140 WEST CLARK STREET, POST OFFICE DRAWER H, BARTLETT, TEXAS 76511

254.527.3219 OFFICE 254.527.4280 FAX

# City of Bartlett Municipal Court Council Report From 12/1/2025 to 12/31/2025

12/31/2025 7:11:28PM

Violations by Type						
Traffic	Penal	City Ordinance	Parking	Other	Total	
72	0	6	0	1	79	
Financial						
State Fees	Court Costs	Fines	Tech Fund	Building Security	Total	
\$6,299.97	\$3,713.86	\$5,994.00	\$56.00	\$54.20	\$16,118.03	
Warrants						
Issued	Served	Closed			Total	
0	0	1			1	
FTAs/VPTAs						
FTAs	VPTAs				Total	
0	0				0	
Dispositions						
Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total	
30	0	1	3	5	39	
Trials & Hearings						
Jury	Bench	Appeal			Total	
0	0	0			0	
Omni/Scofflaw/Collection						
Omni	Scofflaw	Collections			Total	
0	0	0			0	



# City of Bartlett

## Payment Listing Report

### 12/1/2025 to 12/31/2025

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
	Wex Bank-Exxon	ACH PAYMENT 12.	12/4/2025	WEX EXXON ACH ONLINE	1,979.18	1,979.18	12/4/2025	BankDraftEchec
	Card Service Center	AF # 2146	12/4/2025	Card # 2146 Adrian Flore	191.54	191.54	12/12/202	BankDraftEchec
	Card Service Center	AF #2146 Dec 202	12/17/2025	Card#2146 Adrian Flores	173.15	173.15	12/17/202	BankDraftEchec
	WSC Energy	EW730897894309	11/14/2025	EW730897894309 / 0037	38,808.52	38,808.52	12/5/2025	BankDraftEchec
	Card Service Center	JG # 7878	12/4/2025	Card: 7878 Jacob Gallego	4,154.13	4,154.13	12/12/202	BankDraftEchec
	Card Service Center	JG #7878 Dec 202	12/17/2025	Card#7878 Jacob Gallego	1,817.78	1,817.78	12/17/202	BankDraftEchec
	Card Service Center	MH #6361	12/4/2025	Card # 6361 Markus Holt	46.27	46.27	12/12/202	BankDraftEchec
	Card Service Center	MH #6361 Dec 20	12/17/2025	Card # 6361 Markus Holt	125.33	125.33	12/17/202	BankDraftEchec
	TMRS- Texas Municipal	PY11202025	11/20/2025	TMRS-Employee	3,416.48	3,416.48	12/12/202	BankDraftEchec
	TMRS- Texas Municipal	PY11202025	11/20/2025	TMRS-Employer	5,754.32	5,754.32	12/12/202	BankDraftEchec
	TMRS- Texas Municipal	PY1162025	11/6/2025	TMRS-Employee	3,502.51	3,502.51	12/12/202	BankDraftEchec
	TMRS- Texas Municipal	PY1162025	11/6/2025	TMRS-Employer	5,899.20	5,899.20	12/12/202	BankDraftEchec
	Internal Revenue Servic	PY12182025	12/18/2025	Social Security-Employee	3,747.84	3,747.84	12/17/202	BankDraftEchec
	Internal Revenue Servic	PY12182025	12/18/2025	Medicare-Employee	876.52	876.52	12/17/202	BankDraftEchec
	Internal Revenue Servic	PY12182025	12/18/2025	Social Security-Employer	3,747.84	3,747.84	12/17/202	BankDraftEchec
	Texas Child Support SD	PY12182025	12/18/2025	Obligor: James E Fletcher	262.62	262.62	12/17/202	BankDraftEchec
				Obligee:				
				Case #:				
				Pay Date: 12/18/2025				
	Texas Child Support SD	PY12182025	12/18/2025	Obligor: Gerardo Davalos	187.38	187.38	12/17/202	BankDraftEchec
				Obligee:				
				Case #:				
				Pay Date: 12/18/2025				
	Internal Revenue Servic	PY12182025	12/18/2025	Medicare-Employer	876.52	876.52	12/17/202	BankDraftEchec
	Internal Revenue Servic	PY12182025	12/18/2025	Federal Tax	5,349.49	5,349.49	12/17/202	BankDraftEchec
	Internal Revenue Servic	PY1242025	12/4/2025	Social Security-Employer	3,321.61	3,321.61	12/4/2025	BankDraftEchec
	Internal Revenue Servic	PY1242025	12/4/2025	Medicare-Employer	776.83	776.83	12/4/2025	BankDraftEchec

# City of Bartlett

## Payment Listing Report

### 12/1/2025 to 12/31/2025

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
	Texas Child Support SD	PY1242025	12/4/2025	Obligor: Gerardo Davalos Obligee: Case #: Pay Date: 12/4/2025	187.38	187.38	12/4/2025	BankDraftEChc
	Internal Revenue Servic	PY1242025	12/4/2025	Federal Tax	182.93	182.93	12/4/2025	BankDraftEChc
	Internal Revenue Servic	PY1242025	12/4/2025	Social Security-Employer	160.97	160.97	12/4/2025	BankDraftEChc
	Internal Revenue Servic	PY1242025	12/4/2025	Medicare-Employer	37.65	37.65	12/4/2025	BankDraftEChc
	Internal Revenue Servic	PY1242025	12/4/2025	Medicare-Employee	37.65	37.65	12/4/2025	BankDraftEChc
	Internal Revenue Servic	PY1242025	12/4/2025	Social Security-Employee	160.97	160.97	12/4/2025	BankDraftEChc
	Texas Child Support SD	PY1242025	12/4/2025	Obligor: James E Fletcher Obligee: Case #: Pay Date: 12/4/2025	262.62	262.62	12/4/2025	BankDraftEChc
	Internal Revenue Servic	PY1242025	12/4/2025	Medicare-Employee	776.83	776.83	12/4/2025	BankDraftEChc
	Internal Revenue Servic	PY1242025	12/4/2025	Social Security-Employee	3,321.61	3,321.61	12/4/2025	BankDraftEChc
	Internal Revenue Servic	PY1242025	12/4/2025	Federal Tax	4,716.66	4,716.66	12/4/2025	BankDraftEChc
	Texas Workforce Commi	PY1242025	12/4/2025	TWC	18.30	18.30	12/4/2025	Check
60914	Bobby Lee Bartlett	563779	12/4/2025	#563779 December 2025	1,300.00	1,300.00	12/4/2025	Check
60915	AEP-AMERICAN ELECTR	169-21596101	12/3/2025	#169-21596101 NOVEMB	2,434.14	2,434.14	12/12/202	Check
60916	AI Clawson Disposal, Inc	793257	12/4/2025	793257 DISPOSAL SERVI	12,973.79	12,973.79	12/12/202	Check
60917	ATS	541768	7/31/2025	#541768 INSPECTIONS	1,135.00	1,135.00	12/12/202	Check
60918	ATS	553862	10/31/2025	553862 Inspections	3,225.00	3,225.00	12/12/202	Check
60918	ATS	556939	11/30/2025	#556939 INSPECTIONS	660.00	660.00	12/12/202	Check
60919	CADENCE BANK	DEC 2025	12/1/2025	00944000985459 DEC 20	619.34	619.34	12/12/202	Check
60920	CENTEX SHIRT & EMBR	6930496	12/5/2025	#6930496 EMBROIDERY-	488.00	488.00	12/12/202	Check
60921	City Of Austin - Austin E	11E2260189	11/30/2025	11E2260189 TCOS NOVE	307.61	307.61	12/12/202	Check
60922	CNP HOUSTON ELECTRI	3001379003	11/19/2025	#8332520 / 3001379003	2,250.09	2,250.09	12/12/202	Check

# City of Bartlett

## Payment Listing Report

### 12/1/2025 to 12/31/2025

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
60923	Cole Korte	25-00082-01	12/1/2025	PERMIT REFUND: # 25-0	181.13	181.13	12/12/202	Check
60924	Core & Main	Y143346	11/19/2025	#Y143346 PLUMBING SU	19.98	19.98	12/12/202	Check
60925	CPS Energy	301003422020	11/20/2025	301003422020 TCOS OC	782.63	782.63	12/12/202	Check
60926	Cross Texas Transmissio	164090	12/1/2025	164090 NOV 2025 TCOS	224.62	224.62	12/12/202	Check
60927	Empire Seed Turf & Irrig	45483	11/26/2025	192931 / 45483 CREDIT	455.04	455.04	12/12/202	Check
60928	ETT - Electric Transmiss	374-21596470	12/4/2025	#374-21596470 NOVEMB	1,195.66	1,195.66	12/12/202	Check
60929	Floresville Electric Light	3990160	11/26/2025	#3990160 TCOS NOV 20	1.59	1.59	12/12/202	Check
60930	GEUS	25-11-11	12/1/2025	25-11-11 TCOS NOV 202	12.43	12.43	12/12/202	Check
60931	GV ELECTRICAL SERVIC	Work Order by JG	12/4/2025	Install AC/HEATING UNIT	650.57	650.57	12/12/202	Check
60932	Jarrell-Schwertner Wate	610 DECEMBER 20	11/26/2025	#610 CEMETARY WATER	64.30	64.30	12/12/202	Check
60933	Lamar Electric Cooperati	BART-12/2025	12/1/2025	#BART-12/2025 TCOS JU	6.12	6.12	12/12/202	Check
60934	Lcra-(Lower Colorado Ri	TCOS0012313	11/26/2025	#TCOS0012313 NOVEMB	2,611.69	2,611.69	12/12/202	Check
60935	Lonestar Maintenance &	B37759	12/1/2025	B37759 MONTHLY CHLOR	70.00	70.00	12/12/202	Check
60936	MRB GROUP	70491	10/23/2025	#70491 TWDB, CWSRF W	4,480.00	4,480.00	12/12/202	Check
60936	MRB GROUP	71072	11/20/2025	#71072 TWDB,CWSRF W	900.00	900.00	12/12/202	Check
60937	Panther Creek Transport	86952	11/29/2025	#86952 WASHED SAND	170.52	170.52	12/12/202	Check
60938	Quill LLC	46591137	11/13/2025	#8793857 / 46591137 /	721.15	721.15	12/12/202	Check
60939	Savannah Castelan	12/7/25	12/7/2025	12/7/25 Office Cleaning	250.00	250.00	12/12/202	Check
60940	Sharyland Utilities, LLC	18000010822025	11/30/2025	#18000010822025 TCOS	152.01	152.01	12/12/202	Check
60941	Techline, Inc	1383764-01	11/24/2025	9414 / 1383764-01 TAGS	48.00	48.00	12/12/202	Check
60942	Texas Crushed Stone Co	105011	11/25/2025	105011 WASHED SAND	198.74	198.74	12/12/202	Check
60943	TMLRP- TEXAS MUNICI	DECEMBER 2025	12/1/2025	#1914 DECEMBER 2025 L	5,961.86	5,961.86	12/12/202	Check
60944	TMPA - Texas Municipal	0000026585	11/30/2025	#0000026585 TCOS NOV	107.32	107.32	12/12/202	Check
60945	United States Postal Ser	DEC 2025	12/4/2025	BOX H - 1 YEAR SUBSCR	126.00	126.00	12/12/202	Check
60946	USIO OUTPUT SOLUTION	0019405	11/30/2025	0019405 BILLS JOB # 35	455.72	455.72	12/12/202	Check

# City of Bartlett

## Payment Listing Report

### 12/1/2025 to 12/31/2025

1/6 2026 3:13 PM

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
60947	USIO Output Solutions,	332755	11/30/2025	#332755 BILLS JOB 3533	224.82	224.82	12/12/202	Check
60948	Texas Workforce Commi	PY12182025	12/18/2025	TWC	27.89	27.89	12/17/202	Check
60949	Mike Larsen Company	Outlay #8 250831	10/7/2025	Job 24-0912 / Inv#25083	27,808.00	27,808.00	12/19/202	Check
60950	American Fire And Safet	71169	12/11/2025	#886 / 71169 Fire Exting	539.00	539.00	12/19/202	Check
60951	American Tire Distributo	S212597963	12/9/2025	S212597963 8 TIRES - P	1,459.47	1,459.47	12/19/202	Check
60951	American Tire Distributo	S212630770	12/10/2025	S212630770 4 TIRES - P	623.52	623.52	12/19/202	Check
60952	Atmos Energy	DECEMBER 2025	12/2/2025	4003502067 DECEMBER	112.17	112.17	12/19/202	Check
60953	ATS	556961	11/30/2025	#556961 INSPECTIONS	1,065.00	1,065.00	12/19/202	Check
60954	Bartlett Red & White	3740-34	12/19/2025	#3740-34 Christmas Meal	4,050.00	4,050.00	12/19/202	Check
60955	BEC-Bartlett Electric Co	12059 DEC 2025	12/5/2025	#12059 YARDLIGHTS	1,391.86	1,391.86	12/19/202	Check
60956	Bell County Animal She	BART2425	11/15/2025	BART2425 7 DOGS AND 1	480.00	480.00	12/19/202	Check
60957	Bell County Tax Apprais	2ND QUARTER 20	12/5/2025	2ND QTR 2026 TAXING U	1,287.00	1,287.00	12/19/202	Check
60958	Brazos Electric Cooperat	R153941001	12/5/2025	#16299 TCOS NOVEMBE	465.76	465.76	12/19/202	Check
60959	Capital Area Council of	2026M 102	12/4/2025	2026M 102 CAPCOG ANN	167.60	167.60	12/19/202	Check
60960	Caterpillar Financial Ser	37816915	11/30/2025	2172458 / 37816915 EXC	1,539.34	1,539.34	12/19/202	Check
60961	Cherokee County Electri	2504	11/21/2025	#2504 2025 TCOS	9.00	9.00	12/19/202	Check
60962	City Of Garland	CINV000710	12/9/2025	CINV000710 TCOS NOVE	226.63	226.63	12/19/202	Check
60963	City Of Round Rock Envi	4-1125	12/10/2025	#4-1125 WATER TESTIN	75.00	75.00	12/19/202	Check
60964	DOCUMENT SOLUTIONS	40762623	12/8/2025	#40762623	173.26	173.26	12/19/202	Check
60965	Environmental Monitorin	25110051	11/30/2025	25110051 NOVEMBER 20	538.64	538.64	12/19/202	Check
60966	FERGUSON WATERWOR	1388534	12/1/2025	1388534 / 55303 - PLUM	3,868.23	3,868.23	12/19/202	Check
60967	Grayson-Collin Electric	2025	12/1/2025	2025 TCOS FOR THE YEA	67.21	67.21	12/19/202	Check
60968	Lcra-(Lower Colorado Ri	12281	10/31/2025	12281 TCOS OCTOBER 20	2,562.91	2,562.91	12/19/202	Check
60969	Lockridge Mobile Mecha	1746-1	10/20/2025	#1746 Repairs on Kawas	911.13	911.13	12/19/202	Check
60970	Lonestar Maintenance &	159336	12/4/2025	159336 CHLORINE GAS C	1,784.46	1,784.46	12/19/202	Check

# City of Bartlett

## Payment Listing Report

### 12/1/2025 to 12/31/2025

Check #	Vendor	Invoice Number	Invoice Date	Invoice Description	Invoice Amount	Payment Amount	Check Date	Payment Type
60971	LUBBOCK POWER & LIG	64-53	11/30/2025	64-53 TCOS NOVEMBER	71.76	71.76	12/19/202	Check
60972	Markus Holt	REIMBURSE: WILC	12/12/2025	12/12/25 FILING DOCUM	99.00	99.00	12/19/202	Check
60973	Mid-American Research	0866366	12/11/2025	#0866366 CHEMICALS	1,831.42	1,831.42	12/19/202	Check
60974	MOTOROLA SOLUTIONS	8330318021	11/26/2025	#8330318021 POLICE DE	500.00	500.00	12/19/202	Check
60975	O'REILLY AUTO PARTS	0602380106	11/13/2025	3538399 CREDIT CHARG	550.19	550.19	12/19/202	Check
60976	Panther Creek Transport	87073	12/13/2025	#87073 Road Base Trucki	333.36	333.36	12/19/202	Check
60977	Rayburn Electric Coop	2025-6970	11/30/2025	2025-6970 TCOS NOVEM	195.33	195.33	12/19/202	Check
60978	RENEGADE GROUP, LLC.	rws497722	11/24/2025	RWS497722 REPLACE BR	5,601.62	5,601.62	12/19/202	Check
60979	San Miguel Electric Co	T091-2511	12/4/2025	T091-2511 TCOS NOVEM	5.05	5.05	12/19/202	Check
60980	South Texas Electric Co	008065	11/30/2025	01247 / 008065 TCOS N	337.94	337.94	12/19/202	Check
60981	Star of Texas Heating &	808	12/9/2025	#808 DAIKIN HEAT PUMP	3,850.00	3,850.00	12/19/202	Check
60982	Steglich Feed And Farm	DEC 2025 15296/	12/16/2025	#15296/15319 CREDIT C	41.56	41.56	12/19/202	Check
60983	Techline, Inc	1383764-02	12/1/2025	9414 / 1383764-02 VERT	4,800.00	4,800.00	12/19/202	Check
60984	TEMPLE DAILY TELEGRA	13952041	11/18/2025	#13952041 / 16700831 /	66.27	66.27	12/19/202	Check
60984	TEMPLE DAILY TELEGRA	13953203	11/25/2025	#13953203 / 16701053 /	72.25	72.25	12/19/202	Check
60985	Texas Corrugators, Inc.	029698	12/15/2025	#029698 CULVERTS	1,512.00	1,512.00	12/19/202	Check
60985	Texas Corrugators, Inc.	029699	12/15/2025	#029699 15" DIMPLE BA	35.00	35.00	12/19/202	Check
60986	Texas Crushed Stone Co	106744	12/10/2025	#106744 ROAD BASE	416.12	416.12	12/19/202	Check
60987	Thomson Reuters-West	852956388	12/1/2025	852956388 DEC 2025 SU	24.18	24.18	12/19/202	Check
60988	TNMP	76079	12/9/2025	00012 / 76079 / 28795 T	569.67	569.67	12/19/202	Check
60989	Utlity Service Co, Inc	638522/638523	12/1/2025	27782 / 638522-638523	8,229.86	8,229.86	12/19/202	Check
60990	Williamson Central Appr	2026-006	12/10/2025	2026-006 2ND QTR TAXI	874.00	874.00	12/19/202	Check
60991	Xerox Corporation	024713171	12/2/2025	024713171 / 705067072	565.91	565.91	12/19/202	Check
Total					222,159.07	222,159.07		

Payment Date: No date entered  
 Post Date: 12/1/2025 - 12/31/2025

## Deposits

Payment Type	Payment Items	Amount Paid
Utility Payment	795	\$251,633.63
Court Payment	61	\$16,118.03
Permit Payment	22	\$10,015.00
Utility Deposit	6	\$1,100.00
General Deposit	16	\$273,221.66

Payment Method	Payments	Amount Paid
Cash	190	\$48,877.54
Check	384	\$156,482.56
Credit Card	308	\$76,743.90
Change	142	(\$2,096.27)
Other	7	\$271,669.72

### Utility Payment

02-1301 AR Enterprise /Utility Billing	6 Yard X 2	\$360.00
02-1301 AR Enterprise /Utility Billing	Dumpster 2 Yards	\$226.61
02-1301 AR Enterprise /Utility Billing	Dumpster 3 Yards	\$407.69
02-1301 AR Enterprise /Utility Billing	Dumpster 4 Yard	\$324.14
02-1301 AR Enterprise /Utility Billing	Dumpster 6 Yard	\$130.00
02-1301 AR Enterprise /Utility Billing	Dumpster 8 Yd X2	\$465.00
02-1301 AR Enterprise /Utility Billing	Dumpster Miscellaneous	\$1,664.20
02-1301 AR Enterprise /Utility Billing	Electric Commercial	\$22,211.58
02-1301 AR Enterprise /Utility Billing	Electric Residential	\$83,307.68
02-1301 AR Enterprise /Utility Billing	Electric Vapor Light	\$206.21
02-1301 AR Enterprise /Utility Billing	Garbage Residential	\$18,354.07
02-1301 AR Enterprise /Utility Billing	Nsf Fee	\$35.00
02-1301 AR Enterprise /Utility Billing	Penalty	\$3,704.39
02-1301 AR Enterprise /Utility Billing	SALES TAX	\$1,735.00
02-1301 AR Enterprise /Utility Billing	Sewer Commercial	\$2,949.61
02-1301 AR Enterprise /Utility Billing	Sewer Commercial Prison	\$23,196.62
02-1301 AR Enterprise /Utility Billing	Sewer Residential	\$18,871.62
02-2003 Unearned Revenue	Unapplied Credit	\$920.38
02-1301 AR Enterprise /Utility Billing	Water Commercial	\$29,703.19
02-1301 AR Enterprise /Utility Billing	Water Residential	\$37,196.99
02-1301 AR Enterprise /Utility Billing	Water/Wwtp Improvement Loan Rep	\$5,663.65
<b>Total</b>		<b>\$251,633.63</b>

### Court Payment

01-12-6303 Municipal Court Service Fee Retained	Administrative Fee	\$45.00
01-12-6303 Municipal Court Service Fee Retained	Arrest Fee	\$228.34
01-12-6303 Municipal Court Service Fee Retained	Child Safety - School Crossing Zone	\$475.00
01-2200 Collections	Collections Fee	\$1,311.69
01-12-6309 Consolidated Security and Technology Fund	Consolidated Security and Technolog	\$379.73

01-12-6303 Municipal Court Service Fee Retained	Driving Safety Course Admin Fee	\$10.00
01-12-6303 Municipal Court Service Fee Retained	DSC - Administrative Fee	\$170.00
01-2020 State Fees	Indigent Defense Fund	\$18.72
01-12-6303 Municipal Court Service Fee Retained	Indigent Defense Fund	\$2.08
01-2020 State Fees	Judicial Support Fee	\$56.16
01-12-6303 Municipal Court Service Fee Retained	Judicial Support Fee	\$6.24
01-2020 State Fees	Juror Reimbursement Fee	\$37.44
01-12-6303 Municipal Court Service Fee Retained	Juror Reimbursement Fee	\$4.16
01-12-6303 Municipal Court Service Fee Retained	Local Traffic Fee	\$141.00
01-12-6306 Local Truancy Prevention and Diversion Fund	Local Truancy and Prevention Diversi	\$15.00
01-12-6303 Municipal Court Service Fee Retained	Local Youth Diversion Fund	\$218.33
01-2020 State Fees	Moving Violation Fee	\$0.85
01-12-6303 Municipal Court Service Fee Retained	Moving Violation Fee	\$0.09
01-12-6302 Minicipal Court Building Security Fund	Municipal Court Building Security Fur	\$54.20
01-12-6304 Municipal Technology Fund	Municipal Court Technology Fund	\$16.00
01-12-6305 Municipal Jury Funds	Municipal Jury Fund	\$4.66
01-12-6301 Court Fines Revenue	Non-Traffic Fine	\$586.00
01-12-6308 Omnibase Reimbursement Fee	Omnibase Reimbursement Fee	\$40.80
01-2020 State Fees	Omnibase Reimbursement Fee	\$61.20
01-2020 State Fees	OmniBase/FTA Fee	\$850.00
01-12-6303 Municipal Court Service Fee Retained	OmniBase/FTA Fee - Local	\$4.00
01-2020 State Fees	OmniBase/FTA Fee - OmniBase	\$6.00
01-2020 State Fees	State Consolidated Fee	\$3,064.81
01-12-6303 Municipal Court Service Fee Retained	State Consolidated Fee	\$340.53
01-12-6303 Municipal Court Service Fee Retained	State Traffic	\$94.10
01-2020 State Fees	State Traffic	\$2,167.90
01-12-6304 Municipal Technology Fund	Technology Fund Fee	\$40.00
01-12-6301 Court Fines Revenue	Traffic Fine	\$5,408.00
01-2020 State Fees	Truancy Prevention & Diversion Func	\$10.00
01-12-6303 Municipal Court Service Fee Retained	Warrant Fee	\$250.00
<b>Total</b>		<b>\$16,118.03</b>

#### Permit Payment

01-11-6101 Building Permits	Commercial Inspection Fee \$75	\$75.00
01-11-6101 Building Permits	Commercial Peddler's Permit	\$25.00
01-11-6101 Building Permits	Commercial Sign	\$100.00
01-11-6101 Building Permits	Development Zoning Change	\$350.00
01-11-6101 Building Permits	Development Zoning Variance/Appeal	\$175.00
01-11-6101 Building Permits	Residential Admin Fee	\$280.00
01-11-6101 Building Permits	Residential Building Inspection Final	\$55.00
01-11-6101 Building Permits	Residential Demo Pre-inspection	\$110.00
01-11-6101 Building Permits	Residential Final Inspection	\$55.00
01-11-6101 Building Permits	Residential Inspection Fee \$55	\$495.00
01-11-6101 Building Permits	Residential Plan Review	\$75.00
01-11-6101 Building Permits	Residential Re-Inspection	\$55.00
02-81-6412 Sewer Tap Fees	Residential Sewer Tap	\$4,000.00
02-80-6412 Water Tap Fees	Residential Water Tap	\$4,000.00

01-11-6101 Building Permits	xResidential Inspection Fee \$55	\$165.00
	<b>Total</b>	<b>\$10,015.00</b>

**Utility Deposit**

02-2005 Utility Customer Deposits	Housing Deposit	\$100.00
02-2005 Utility Customer Deposits	Residential	\$1,000.00
	<b>Total</b>	<b>\$1,100.00</b>

**General Deposit**

01-12-6351 Court Costs Collected	BELL COUNTY CHILD SAFETY - BELL C	\$810.65
01-13-6851 Donations - Blue Santa	Blue Santa-Donations - Blue Santa-D	\$100.00
01-20-6741 Cemetery Revenue	Cemetary - Cemetary	\$50.00
04-60-7777 Hotel Occupancy Tax	HOTEL OCCUPANCY TAX - HOTEL OCC	\$43.25
01-00-6801 Miscellaneous Revenue	NOTARY FEE - NOTARY FEE	\$20.00
01-11-6101 Building Permits	Permit Invoice Payments - Permit Inv	\$95.00
01-00-6115 Pet Registration	Pet Registration - Pet Registration Dc	\$30.00
01-11-6801 Miscellaneous- Copies & Faxes	Scrap Metal - Scrap Metal	\$452.70
01-11-6021 Sales Tax	Taxes - Alcohol Sales Tax	\$21.18
01-11-6003 I&S Property Tax	Taxes - I&S Property Tax	\$30,302.18
01-11-6005 M&O Property Tax	Taxes - M&O Property Tax	\$226,384.09
01-11-6021 Sales Tax	Taxes - Sales Tax	\$14,912.61
	<b>Total</b>	<b>\$273,221.66</b>

**General Ledger Totals**

	Debit	Credit
01-00-6115 Pet Registration		\$30.00
01-00-6801 Miscellaneous Revenue		\$20.00
01-1000 Consolidated Cash Equity	\$293,947.60	
01-1020 Cemetery Bank Account	\$50.00	
01-11-6003 I&S Property Tax		\$30,302.18
01-11-6005 M&O Property Tax		\$226,384.09
01-11-6021 Sales Tax		\$14,933.79
01-11-6101 Building Permits		\$2,110.00
01-11-6801 Miscellaneous- Copies & Faxes		\$452.70
01-12-6301 Court Fines Revenue		\$5,994.00
01-12-6302 Minicipal Court Building Security Fund		\$54.20
01-12-6303 Municipal Court Service Fee Retained		\$1,988.87
01-12-6304 Municipal Technology Fund		\$56.00
01-12-6305 Municipal Jury Funds		\$4.66
01-12-6306 Local Truancy Prevention and Diversion Fund		\$15.00
01-12-6308 Omnibase Reimbursement Fee		\$40.80
01-12-6309 Consolidated Security and Technology Fund		\$379.73
01-12-6351 Court Costs Collected		\$810.65
01-13-6851 Donations - Blue Santa		\$100.00
01-2020 State Fees		\$6,273.08
01-20-6741 Cemetery Revenue		\$50.00
01-2200 Collections		\$1,311.69
01-2240 Credit Card Fee		\$2,686.16



02-1000 Consolidated Cash Equity	\$260,733.63	
02-1301 AR Enterprise /Utility Billing		\$250,713.25
02-2003 Unearned Revenue		\$920.38
02-2005 Utility Customer Deposits		\$1,100.00
02-80-6412 Water Tap Fees		\$4,000.00
02-81-6412 Sewer Tap Fees		\$4,000.00
04-1000 Consolidated Cash Equity	\$43.25	
04-60-7777 Hotel Occupancy Tax		\$43.25
99-1000 Consolidated Cash	\$554,681.23	
99-2999 Due To Other Funds		\$554,681.23
<b>Totals</b>	<b>\$1,109,455.71</b>	<b>\$1,109,455.71</b>



CHAD MEES, MAYOR  
VICKIE COOPER, PRO TEMPORE  
JACKIE IVICIC, COUNCILMAN  
JESSE LUNA, COUNCILMAN  
GAYLE JONES, COUNCILMAN  
TOM ZIMMER, COUNCILMAN

Date 1/06/2026

Monthly Report: Development Services Department

As of 12/31/2025

All building permits are subject to abide by City of Bartlett developmental zonings and building ordinances accordingly.

<b><i>Permits Received/Issued</i></b>	<b>Residential</b>	<b>Commercial</b>
<b><i>New Permits Applications Received</i></b>	9	3
<b><i>Permits Issued</i></b>	9	3
<b><i>Plan Reviews Denied</i></b>	1	2
<b><i>Plan Review Failures</i></b>		
Uncertified Plans		
Site Maps		
Incomplete Information	1	2
Other		
<b><i>Demolition Permits Issued</i></b>	1	
<b><i>Permit Renewal</i></b>		

Total Collected:      \$ 8000.00 Taps  
                                 \$ 2015.00 Permits

1/6/2026 2:19:38 PM

Council Report	
Billing Period	12/1/2025 - 12/31/2025
Utility Bills Disbursed	
Active	Count Amount
Pending Connect	629 \$191,389.00
First Bill	6 \$658.76
Pending Connect, First Bill	5 \$401.01
Final Bill	1 \$111.61
Backdated Move In Date	4 \$184.86
Pending Connect, Backdated Move In Date	23 \$5,114.50
Exclude From Bill Print	1 \$149.78
Pending Disconnect, Exclude From Bill Print	7 \$0.00
Pending Connect, Exclude From Bill Print	1 \$0.00
On Hold, Exclude From Bill Print	1 \$0.00
Backdated Move In Date, Exclude From Bill Print	1 \$0.00
Pending Cutoff Nonpayment	72 \$24,713.31
Pending Disconnect, Pending Cutoff Nonpayment	1 \$165.56
Backdated Move In Date, Pending Cutoff Nonpayment	4 \$679.14
Exclude From Bill Print, Pending Cutoff Nonpayment	1 \$248.06
Landlord	4 \$672.02
Bill To Service Address	2 \$707.08
Total	765 \$225,194.69
Payments Received	
	Count Amount
Check	369 \$153,072.63
CreditCard	251 \$57,635.77
Cash	174 \$42,971.84
Change	142 (\$2,096.27)
Other	1 \$49.66
Total	937 \$251,633.63

Service Orders Completed		Count	
Meter Set		5	
General		62	
Meter Pull		9	
Reread		3	
Connect		10	
Meter Exchange		4	
Disconnect - Move Out		4	
Total		97	
Service Categories		Count	Amount
DUMPSTER MISCELLANEOUS		4	\$2,118.75
DUMPSTER 3 YARDS		5	\$400.00
DUMPSTER 4 YARD		3	\$365.00
DUMPSTER 6 YARD		1	\$130.00
DUMPSTER 8 YD X2		2	\$465.00
6 YARD X 2		2	\$360.00
ELECTRIC COMMERCIAL		76	\$18,384.16
ELECTRIC VAPOR LIGHT		32	\$204.00
ELECTRIC RESIDENTIAL		626	\$88,132.38
GARBAGE RESIDENTIAL		608	\$18,007.90
SEWER RESIDENTIAL		572	\$18,466.30
SEWER COMMERCIAL		44	\$3,360.00
Water/WWTP Improvement Loan Repay		653	\$5,526.65
WATER RESIDENTIAL		597	\$35,270.26
WATER COMMERCIAL		57	\$21,448.37
SEWER COMMERCIAL PRISON		1	\$10,874.15
DUMPSTER 2 YARDS		2	\$130.00
Total		0	\$223,642.92

Past Due Summary

Accounts to Penalize

Excluded Accounts

Subject to Penalty

Total Penalized

Deposit Report Summary

Deposit Amount	Paid Amount	Applied/Refunded Amount	Transferred Amount
\$2,300.00	\$1,100.00	\$0.00	\$0.00

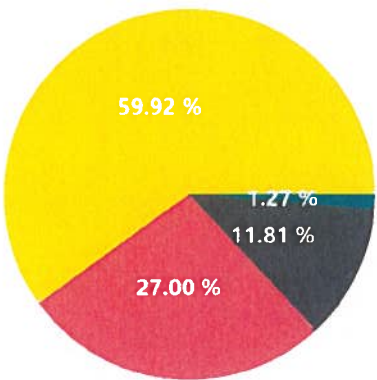
# Monthly Report - BAPD

Previous Month



Event Priority	Event Count
1	3
2	28
3	64
4	142
<b>Total</b>	<b>237</b>

Event Priority



Event Priority	Response Time	Start To Add Time	Add To Disp Time	Disp To En Rte Time	En Rte To Arv Time	Arv To Close Time
1	6	103	21			346
2	198	44	148	70	278	1688
3	102	63	86	17	276	1477
4	2	1	0	0	290	720

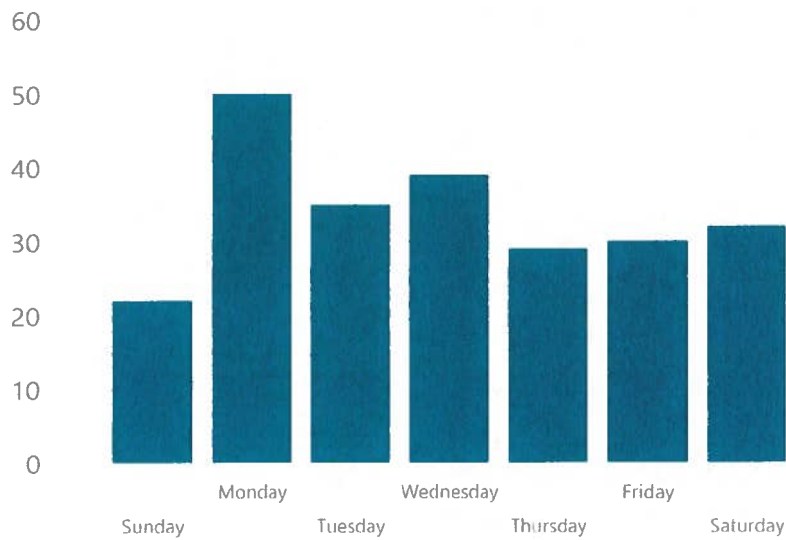
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# Monthly Report - BAPD

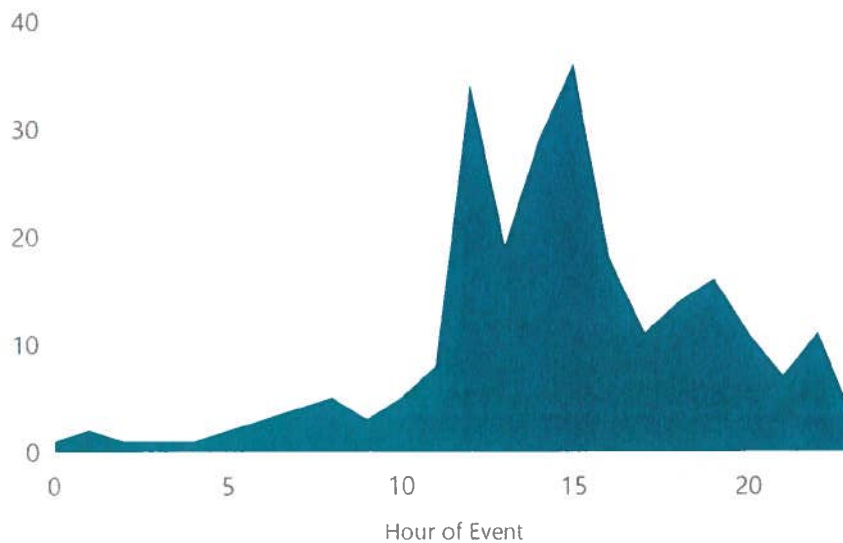
Previous Month



Event Counts by Day of Week



Event Counts by Hour of Event



# Monthly Report - BAPD

Previous Month



## Event Counts by Type

Event Type	Event Count
TRAFFIC STOP	127
911	21
VIOLATION CITY/CNTY ORDNANCE	11
ANIMAL	10
CITIZEN CONTACT	8
SUSPICIOUS	6
RECKLESS DRIVER	4
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	3
MEET WITH COMPLAINANT	3
AGENCY ASSIST	3
WELFARE CONCERN	3
BURG BLDG COMMERCIAL/RESIDENTIAL	3
BREATHING PROBLEMS	3
STOLEN VEHICLE	3
HARASSMENT-PHONE/WRITING	3
THEFT	2
GRASS BRUSH WILDLAND	2
ADMIN DUTIES	2
SICK PERSON	2
TRAFFIC/TRANSPORTATION ACCIDENTS	2
ASSAULT/SEXUAL ASSAULT/DOMESTIC	2
FALLS	2
TERRORISTIC THREAT	2
ALLERGIES(REACTIONS)/ENVENOMATIONS (STINGS,BITES)	1
DIABETIC PROBLEMS	1
UNKNOWN STATUS (MAN DOWN)	1



# Monthly Report - BAPD

Previous Month



ATTEMPT TO LOCATE	1
SHOTS FIRED	1
CIVIL	1
SUBJ ARMED W/WEAPON	1
DISABLED VEHICLE	1
ALARM	1
BUILDING CHECK	1
<b>Total</b>	<b>237</b>

# Monthly Report - BAPD

Previous Month



## Top 25 Event Locations

Event Location	Event Count
STATE HIGHWAY 95/LUTHERAN CHURCH RD BELL	43
N DALTON ST/E CLEARMAN ST BART	8
E CLEARMAN ST/N DALTON ST BART	7
LUTHERAN CHURCH RD/STATE HIGHWAY 95 BELL	5
501 S DALTON ST BART: @DOLLAR GENERAL	4
N DALTON ST/E CLEARMAN ST BART: alias STATE HIGHWAY 95 ST/E CLEARMAN ST BART	3
FRED BLAIR DR/N DALTON ST BART	3
LL(30:47:34.0007,-97:26:21.6710): EST 728 W BROOK ST BART	2
N DALTON ST/E CLARK ST BART	2
1018 ARNOLD DR BART: @BARTLETT STATE JAIL	2
120 S DALTON ST BART: @MUNCHIES NO 2	2
300 W BELL ST BART	2
E PIETZSCH ST/S DALTON ST BART	2
E CLEARMAN ST/N DALTON ST BART: alias CLEARMAN/STATE HIGHWAY 95	2
EXXON WILCO	2
202 N DALTON ST BART: @BAPD	2
STATE HIGHWAY 95/HARBER RD BELL	2
412 N DALTON ST BART: @WILL O BELL NURSING HOME	2
N DALTON ST/E CLEARMAN ST BART: alias STATE HIGHWAY 95/CLEARMAN	2
946 W JACKSON ST BART	2
800 W DAVILLA ST BART	2
202 N DALTON ST BART: @BARTLETT PD	2
LL(30:47:33.9647,-97:26:21.5162): EST KIMBLE ST/W SCOTT ST BART	2
200 E PIETZSCH ST BART	2

# Monthly Report - BAPD

Previous Month

1408 W PIETZSCH ST BART

**Total**



2

237



Chad Mees, Mayor  
Vickie Cooper, Mayor Pro-Tempore  
Gayle Jones, Council Member  
Jackie Ivicic, Council Member  
Jesse Luna, Council Member  
Tom Zimmer, Council Member

## NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

### Regular Called Meeting

6:00 PM

Monday, December 8<sup>th</sup>, 2025

Bartlett City Hall

140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at ([municipalcourt@bartlett-tx.us](mailto:municipalcourt@bartlett-tx.us)).

### CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to order at 6:00 pm

All present

Quorum declared

### CITIZENS COMMUNICATION

*(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)*

No one signed up to speak

### BOARDS, COMMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

Fire Department

Report was given

Teinert Memorial Library

Report was given by Jesse Luna. New Library Coordinator is Jennifer Campbell

Bartlett City Cemetery

Report was given by Gayle Jones

Parks and Recreation

Nothing new to report

### CONSENT AGENDA

*(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)*

1. Receive monthly department reports:
  - a. Municipal Treasurer
  - b. City Secretary –Accounts Payables
  - c. Municipal Court
  - d. Development Services-Permits
  - e. Utility Billing
  - f. Public Works
  - g. Police Dept
2. Approve minutes from the following meeting:
  - a. 11/10/25 – Regular Meeting
  - b. 11/17/25 – Special Called Meeting
  - c. 11/24/25 – Regular Meeting



Chad Mees, Mayor  
Vickie Cooper, Mayor Pro-Tempore  
Gayle Jones, Council Member  
Jackie Ivicic, Council Member  
Jesse Luna, Council Member  
Tom Zimmer, Council Member

d. 11/24/25 - Planning and Zoning Meeting

CM Ivicic made the motion to approve Consent Agenda as presented with amendment of City Administrator report being given on 12.22.25 at next Council Meeting.

MPT Cooper seconded the motion

Motion passed 5-0

#### **REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION**

1. Discussion and possible action City of Bartlett Water Valve replacement (Project No. CDV23-0430) CDBG WATER VALVE REPLACEMENT bid selection

CM Ivicic made a motion to approve Double S Contractor as the winning bid for the City of Bartlett Water Valve replacement (Project No. CDV23-0430)

CM Zimmer seconded the motion.

Motion passed 5-0

2. Discussion and possible action on the City of Bartlett Christmas employee appreciation.

CM Ivicic made the motion to approve the City of Bartlett Christmas employee appreciation as follows:

Meal from Red and White (Employees choice from list)

Gift Cards

Day off on Dec 26<sup>th</sup> as well as the 24<sup>th</sup> and 25<sup>th</sup>.

MPT Cooper seconded the motion

Motion passed 5-0

#### **FUTURE AGENDA ITEMS**

Fence Ordinance

#### **ADJOURN**

MPT Cooper made the motion to adjourn the meeting.

CM Ivicic seconded the motion

Motion passed 5-0

Meeting adjourned at 6:39 pm

*MINUTES APPROVED:*

X

Chad Mees

...

Mayor



**Chad Mees, Mayor**  
**Vickie Cooper, Mayor Pro-Tempore**  
**Gayle Jones, Council Member**  
**Jackie Ivicic, Council Member**  
**Jesse Luna, Council Member**  
**Tom Zimmer, Council Member**

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**ATTEST:**

**X**

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Brenda Kelley

...

City Clerk



Chad Mees, Mayor  
Vickie Cooper, Mayor Pro-Tempore  
Gayle Jones, Council Member  
Jackie Ivicic, Council Member  
Jesse Luna, Council Member  
Tom Zimmer, Council Member

## NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the Planning & Zoning Commission of the City of Bartlett, Texas will hold a

### Public Hearing - PLANNING & ZONING CALLED MEETING

Immediately following the Regular Council Meeting at 6:00 PM  
Monday, December 8th, 2025  
Bartlett City Hall  
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at ([municipalcourt@bartlett-tx.us](mailto:municipalcourt@bartlett-tx.us)).

#### CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to order at 6:40 pm  
All present  
Quorum declared

#### CITIZENS COMMUNICATION

*(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)*

1. Gerardo Davalos signed up to speak
2. Rodrigo Gonzales signed up to speak

#### PUBLIC HEARINGS & ORDINANCES

##### 1. Public Hearing Begins at 6:42pm

- a. Open a public hearing to consider the request for a zoning appeal at Bell County Property Identification Number (PID) 147749. An appeal to allow for uses permitted in R-3 zoning on a R-2 property.

Opened hearing at 6:42pm

Closed hearing at 6:46pm

- b. Open a public hearing on the consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) 30736.

Opened hearing at 6:47pm

Closed hearing at 6:48 pm

- c. Open a public hearing on the consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) 147614.

Opened hearing at 6:49pm

Closed hearing at 6:50pm



Chad Mees, Mayor  
Vickie Cooper, Mayor Pro-Tempore  
Gayle Jones, Council Member  
Jackie Ivicic, Council Member  
Jesse Luna, Council Member  
Tom Zimmer, Council Member

- d. Open a public hearing on the consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) 147615.

**Opened hearing at 6:50pm**

**Closed hearing at 6:51pm**

- e. Open a public hearing on the consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) R338628

**Opened hearing at 6:51 pm**

**Closed hearing at 6:52 pm**

- f. Open a public hearing on the consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) R419587.

**Opened hearing at 6:52pm.**

**Closed hearing at 6:53pm**

- g. Open a public hearing on the consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) R007529.

**Opened hearing at 6:53pm**

**Closed hearing at 6:54pm**

- h. Open a public hearing on the consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) R338628. **DUPLICATE - ERROR**

## 2. Action/Discussion

- a. Consider the request for a zoning appeal at Bell County Property Identification Number (PID) 147749. An appeal to allow for uses permitted in R-3 zoning on a R-2 zones property.

**Opened action: 6:54pm**

**CM Zimmer made a motion to approve the zoning appeal at Bell County Property Identification Number (PID) 147749. An appeal to allow for uses permitted in R-3 zoning on a R2 property.**

**CM Ivicic seconded the motion**

**Motion passed 4-1**

- b. Consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) 30736.

**CM Ivicic made the motion for demolition of the sub-standard or dangerous structure(s) identified as Property Identification Number (ID) 30736 at 205 W. Front St, Bartlett Tx.**

**\*\*Owner has 90 calendar days from date of this Order to Demolish and remove the structure from property.**

**\*\*Owner also has 3 calendar days from the date of this Order to secure the structure to prevent unauthorized entry and ensure that it remains secure.**

**\*\*If Owner does not comply with this Order, the Board hereby authorizes the City of Bartlett to:**





Chad Mees, Mayor  
Vickie Cooper, Mayor Pro-Tempore  
Gayle Jones, Council Member  
Jackie Ivicic, Council Member  
Jesse Luna, Council Member  
Tom Zimmer, Council Member

**\*\*Demolish and Remove the structure and secure a Lien against the property on which the structure is located for the cost of the demolition and removal.**

**MPT Cooper seconded the motion.**

**Motion passed 5-0**

- c. Consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) 147614.

**CM Ivicic made the motion for demolition of the sub-standard or dangerous structure(s) identified as Property Identification Number (ID) #147614 located at W. Union St, Bartlett Texas 76511 as follows:**

**\*\*Owner has 30 calendar days from date of this Order to Demolish and remove the structure from property.**

**\*\*Owner also has 7 calendar days from the date of this Order to secure the structure to prevent unauthorized entry and ensure that it remains secure.**

**\*\*If Owner does not comply with this Order, the Board hereby authorizes the City of Bartlett to:**

**\*\*Demolish and remove the structure and secure a Lien against the property on which the structure is located for the cost of the demolition and removal.**

**CM Jones seconded the motion**

**Motion passed 5-0**

- d. Consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) 147615.

**CM Ivicic made the motion for demolition of the sub-standard or dangerous structure(s) identified as Property Identification Number (ID) #147615 located at W. Union St, Bartlett Texas 76511 as follows:**

**\*\*Owner has 30 calendar days from date of this Order to Demolish and remove the structure from property.**

**\*\*Owner also has 7 calendar days from the date of this Order to secure the structure to prevent unauthorized entry and ensure that it remains secure.**

**\*\*If Owner does not comply with this Order, the Board hereby authorizes the City of Bartlett to:**

**\*\*Demolish and remove the structure and secure a Lien against the property on which the structure is located for the cost of the demolition and removal.**

**MPT Cooper seconded the motion**

**Motion passed 5-0**



**Chad Mees, Mayor**  
**Vickie Cooper, Mayor Pro-Tempore**  
**Gayle Jones, Council Member**  
**Jackie Ivicic, Council Member**  
**Jesse Luna, Council Member**  
**Tom Zimmer, Council Member**

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- e. Consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) R338628.

**CM Ivicic made the motion for demolition of the sub-standard or dangerous structure(s) identified as Property Identification Number (ID) #R338628 located at 700 S. Dalton St, Bartlett Texas 76511 as follows:**

**\*\*Owner has 30 calendar days from date of this Order to Demolish and remove the structure from property.**

**\*\*Owner also has 7 calendar days from the date of this Order to secure the structure to prevent unauthorized entry and ensure that it remains secure.**

**\*\*If Owner does not comply with this Order, the Board hereby authorizes the City of Bartlett to:**

**\*\*Demolish and remove the structure and secure a Lien against the property on which the structure is located for the cost of the demolition and removal.**

**CM Zimmwe seconded the motion**

**Motion passed 5-0**

- f. Consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) R419587.

**CM Ivicic made the motion for demolition of the sub-standard or dangerous structure(s) identified as Property Identification Number (ID) #R419587 located at 218 W. Aisne St, Bartlett Texas 76511 as follows:**

**\*\*Owner has 30 calendar days from date of this Order to Demolish and remove the structure from property.**

**\*\*Owner also has 7 calendar days from the date of this Order to secure the structure to prevent unauthorized entry and ensure that it remains secure.**

**\*\*If Owner does not comply with this Order, the Board hereby authorizes the City of Bartlett to:**

**\*\*Demolish and remove the structure and secure a Lien against the property on which the structure is located for the cost of the demolition and removal.**

**CM Jones seconded the motion**

**Motion passed 5-0**

- g. Consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) R007529.

**CM Ivicic made the motion for demolition of the sub-standard or dangerous structure(s) identified as Property Identification Number (ID) #R007529 located at 216 W. Pietzsch St, Bartlett Texas 76511 as follows:**

**\*\*Owner has 90 calendar days from date of this Order to Demolish and remove the structure from property.**

**\*\*Owner also has 7 calendar days from the date of this Order to secure the structure to prevent unauthorized entry and ensure that it remains secure.**

**\*\*If Owner does not comply with this Order, the Board hereby authorizes the City of Bartlett to:**

**\*\*Demolish and remove the structure and secure a Lien against the property on which the structure is located for**



**Chad Mees, Mayor**  
**Vickie Cooper, Mayor Pro-Tempore**  
**Gayle Jones, Council Member**  
**Jackie Ivicic, Council Member**  
**Jesse Luna, Council Member**  
**Tom Zimmer, Council Member**

**the cost of the demolition and removal.**

**MPT Cooper seconded the motion**

**Motion passed 5-0**

- h. Consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property Identification Number (ID) R338628.

Duplicate – Error.

**Hearing End: 7:58pm**

#### **FUTURE AGENDA ITEMS**

#### **ADJOURN**

**MPT Cooper made the motion to adjourn the meeting.**

**CM Ivicic seconded the motion**

**Motion passed 5-0**

**Meeting adjourned at 7:59pm**

**MINUTES APPROVED:**

**X**

Chad Mees

...

Mayor

**ATTEST:**

**X**

Brenda Kelley

...

City Clerk



Chad Mees, Mayor  
Vickie Cooper, Mayor Pro-Tempore  
Gayle Jones, Council Member  
Jackie Ivicic, Council Member  
Jesse Luna, Council Member  
Tom Zimmer, Council Member

## NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

### Regular Called Meeting

6:00 PM  
Monday, December 22<sup>nd</sup>, 2025  
Bartlett City Hall  
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at ([municipalcourt@bartlett-tx.us](mailto:municipalcourt@bartlett-tx.us)).

### CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

### CITIZENS COMMUNICATION

*(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)*

### CONSENT AGENDA

*(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)*

1. Receive monthly department report:
  - a. City Administrator.

### REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action on appointing Felicia Crathers as interim Cemetery Board Chair.
2. Discuss, review, and take any necessary action on Ordinance 2025-12-22 -01 Fence Ordinance.
3. Discuss, review, and take any necessary action on budget amendment to add 18-9101 – Operating Supplies.
4. Discuss, review, and take any necessary action on accepting the lease Cadence Bank purchase agreement for a (New) Kubota M6060HDC R1 60HP CAB Tractor and attachments.
5. Discuss, review, and take any necessary action on accepting the lease Cadence Bank purchase agreement for a 2023 Kubota M6060HDC R1 60HP CAB Tractor and attachments.
6. Discuss, review, and take any necessary action on adopting Resolution 2025-12-22-01 on authorizing and approving the execution of a (New) Kubota M6060HDC R1 60HP CAB Tractor and attachments- Lease Purchase Agreement.



**Chad Mees, Mayor**  
**Vickie Cooper, Mayor Pro-Tempore**  
**Gayle Jones, Council Member**  
**Jackie Ivicic, Council Member**  
**Jesse Luna, Council Member**  
**Tom Zimmer, Council Member**

7. Discuss, review, and take any necessary action on adopting Resolution 2025-12-22-02 on authorizing and approving the execution of a 2023 Kubota M6060HDC R1 60HP CAB Tractor and attachments-Lease Purchase Agreement.
8. Discuss, review, and take any necessary action for a contract with Business Services Company to provide Socioeconomic Survey Impact Study for the City of Bartlett.
9. Discuss, review, and take any necessary action to appoint Lori Thieme to the Municipal Development District (MDD) board membership consideration.

#### **EXECUTIVE SESSION**

In accordance with Texas Government Code, Section §551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:

Enter into closed session at:

1. Executive Session related to seeking advice of City Attorney on contemplated litigation under Chapter 54 of the Texas Local Government Code to address public health and safety hazards at property ID: R007604 in accordance with Texas Government Code §551.071.

Reconvene into Open Session:

- a. Take action, if any, on matters discussed in Executive Session.

#### **FUTURE AGENDA ITEMS**

#### **ADJOURN**

**MINUTES APPROVED:**

**X**

Chad Mees

...

Mayor



**Chad Mees, Mayor**  
**Vickie Cooper, Mayor Pro-Tempore**  
**Gayle Jones, Council Member**  
**Jackie Ivicic, Council Member**  
**Jesse Luna, Council Member**  
**Tom Zimmer, Council Member**

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**ATTEST:**

**X**

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Brenda Kelley

...

City Clerk



P.O. Box 1236  
Belton, Texas 76513-1236

Phone: 254-939-6795  
Fax: 254-939-2629

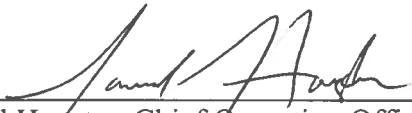
## Letter of Transmittal

**Contact Person:**

Dustin Finch  
Account Manager  
[dustin@hotlandscape.com](mailto:dustin@hotlandscape.com)  
254-931-3520

We currently maintain the landscaping for seven local cemeteries and have all the necessary equipment and experience required to properly maintain the City of Bartlett's location. We strive to provide a high level of service while also respecting any markers or flowers left on gravesites and respecting the privacy of any visitors to the cemetery during our visits.

This proposal is valid and binding for 120 days following the proposal due date and is for the City of Bartlett's FY2026 which runs until September 30th, 2026.

  
\_\_\_\_\_  
Jarrod Houston Chief Operating Officer

  
\_\_\_\_\_  
Dustin Finch Account Manager



*P.O. Box 1236  
Belton, Texas 76513-1236*

*Phone: 254-939-6795  
Fax: 254-939-2629*

## **General Vender Information**

We have been in business since 1989 and have been maintaining landscapes for clients since that time. We currently employ over 120 people that help make up 15 crews dedicated to commercial landscape maintenance, 12 design/build construction crews, 2 full time irrigators, and various other support crews and personnel. Our office is located on a 20 acre complex in Belton.

We have over 250 different clients currently under contract for landscape maintenance services, including universities/colleges, hospitals, municipalities, shopping centers, and many other smaller locations. Our municipality clients include the city of Temple, the city of Georgetown, the city of Taylor, the city of Belton, the city of Killeen, Bell County and Williamson County, with Temple as our largest client. Georgetown, Temple, and Belton contracts currently include cemeteries.





P.O. Box 1236  
Belton, Texas 76513-1236

Phone: 254-939-6795  
Fax: 254-939-2629

hotlandscape.com

### **Proposal**

If awarded the contract for the city of Bartlett cemetery we will be ready to begin work within 30 days of award, or sooner depending on the time of the year and season that work is to begin.

We currently maintain three cemeteries for the city of Georgetown, three for the city of Belton, and one for the city of Temple.

### **References:**

City of Georgetown

Full landscape services provided.

Contact:

Heather Brewer McFarling

Urban Forester

512-930-6113

[Heather.brewer@georgetowntexas.gov](mailto:Heather.brewer@georgetowntexas.gov)

City of Temple

Mowing services provided.

Contact:

Lee Bullock

Parks Director

254-721-4261

[lbullock@templetx.gov](mailto:lbullock@templetx.gov)

City of Belton

Mowing services provided.

Contact:

Joe Dyer

Parks Director

254-952-7863

[jdye@beltontexas.gov](mailto:jdye@beltontexas.gov)

Key personnel will be assigned after award of contract and will remain the same throughout the duration of the contract. Background checks are conducted on all employees through Texas DPS. We have had no contract terminations in the last five years.

Other services we provide include but are not limited to: tree trimming and removal, irrigation repair and installation, large area shredding, patios retaining walls and other hardscape services, planting and removal, and landscape design.

We have been providing a high level of landscape services on similar properties for decades and maintain the city of Bartlett's location to same high standards as we do for other clients. We have the equipment, personnel, and experience necessary to immediately make a difference. We will assign enough crew members to the job for us to get in and out in one day minimizing the impact our presence has onsite. We will assign the same crew and same project manager to the account for the duration of the contract to make it easier for the city to contact and communicate with us.

must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid).
- Form 1099-DIV (dividends, including those from stocks or mutual funds).
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds).
- Form 1099-NEC (nonemployee compensation).
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers).
- Form 1099-S (proceeds from real estate transactions).
- Form 1099-K (merchant card and third-party network transactions).
- Form 1098 (home mortgage interest), 1098-E (student loan interest), and 1098-T (tuition).
- Form 1099-C (canceled debt).
- Form 1099-A (acquisition or abandonment of secured property).

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

**Caution:** If you don't return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

**By signing the filled-out form, you:**

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
2. Certify that you are not subject to backup withholding; or
3. Claim exemption from backup withholding if you are a U.S. exempt payee; and
4. Certify to your non-foreign status for purposes of withholding under chapter 3 or 4 of the Code (if applicable); and
5. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct. See *What is FATCA Reporting*, later, for further information.

**Note:** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding.** Payments made to foreign persons, including certain distributions, allocations of income, or transfers of sales proceeds, may be subject to withholding under chapter 3 or chapter 4 of the Code (sections 1441-1474). Under those rules, if a Form W-9 or other certification of non-foreign status has not been received, a withholding agent, transferee, or partnership (payor) generally applies presumption rules that may require the payor to withhold applicable tax from the recipient, owner, transferor, or partner (payee). See Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

The following persons must provide Form W-9 to the payor for purposes of establishing its non-foreign status.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the disregarded entity.
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the grantor trust.
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust and not the beneficiaries of the trust.

See Pub. 515 for more information on providing a Form W-9 or a certification of non-foreign status to avoid withholding.

**Foreign person.** If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person (under Regulations section 1.1441-1(b)(2)(iv) or other applicable section for chapter 3 or 4 purposes), do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515). If you are a qualified foreign pension fund under Regulations section 1.897(f)-1(d), or a partnership that is wholly owned by qualified foreign pension funds, that is treated as a non-foreign person for purposes of section 1445 withholding, do not use Form W-9. Instead, use Form W-8EXP (or other certification of non-foreign status).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a saving clause. Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if their stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first Protocol) and is relying on this exception to claim an exemption from tax on their scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

## Backup Withholding

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include, but are not limited to, interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third-party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester;
2. You do not certify your TIN when required (see the Instructions for Part II for details);
3. The IRS tells the requester that you furnished an incorrect TIN;
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only); or
5. You do not certify to the requester that you are not subject to backup withholding, as described in item 4 under "By signing the filled-out form" above (for reportable interest and dividend accounts opened after 1983 only).

Proposal Date:  
12/9/2025



City of Bartlett  
Cemetery  
1200 CR 387  
Bartlett Texas

### PROPOSAL

This proposal is based on 24 trips per year on the following schedule:

January	<u>1</u>	May	<u>2</u>	September	<u>3</u>
February	<u>1</u>	June	<u>3</u>	October	<u>2</u>
March	<u>3</u>	July	<u>2</u>	November	<u>2</u>
April	<u>2</u>	August	<u>2</u>	December	<u>1</u>

Each trip will include these services in the primary areas as applicable to your property: (1) Pick up litter on areas to be mowed; (2) Mow primary lawn areas (3) Edge and weed eat all walks, curbs, and drives; may be chemically treated where not unsightly; and (4) blow or otherwise clean up debris caused by our work.

Periodic maintenance during the annual contract term will include the services and frequencies indicated:

☐ Fertilize primary lawn area. Spring & Fall (2X) with materials formulated for best turf development

☒ Mow grass areas designated by client, 24 times.

☒ Shear shrubs and ground cover as needed.

☒ Weed and edge beds

☒ Addendum Attachment "A" attached.

☐ Irrigation Check - Quarterly

☐ Winter Rye Grass

**All additional services will be performed with an approved estimate at a labor rate of \$50 per man hour, with tree work running \$70 per man hour**

Annual Price: \$40,320.00 No Tax

Monthly Price: \$3,360.00 No Tax

\*\*\*            REPRESENTATIVE INITIALS ACKNOWLEDGING PRICE

Thanks again for your consideration. Please feel free to call if you need further information or desire a revision in this proposal. If you wish to institute the program as proposed, please carefully read the terms and indicate your acceptance by your signature.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
OWNER/REPRESENTATIVE

\_\_\_\_\_  
HEART OF TEXAS LANDSCAPE & IRRIGATION CO, INC.



**ATTACHMENT "A"**

Other services included in contract or available upon request:

**We practice Integrated Pest Management.**

**Other than fertilizer/pre-emergent herbicides, we only treat the pest as the pest becomes prevalent**

- 1) Turf is fertilized in the spring with a slow release sulfur coated urea fertilizer with iron, sulfur & zinc trace elements. A winterize is applied in early fall.
- 2) Shrubs and trees are fertilized in the spring if fertilizer is included in the contract. (see page 1)
- 3) Post emergent herbicides in turf, beds, or curb and gutter upon request for an additional charge
- 4) Disease or insects on turf, shrubs, or trees will be treated upon request for an additional charge
- 5) Mistletoe removal or treatment is not included.
- 6) Sucker removal and crape myrtle pods that can be reached from the ground, up to eight feet, are part of shrub trimmings.
- 7) Fall leaf removal will occur when majority of trees have dropped. Oak leaf removal in late February-early March when the majority of trees have dropped.
- 8) Fire ant baits & powder will be charged out per container upon request.
- 9) All other services will be performed based on an approved estimate.
- 10) Tree trimming up to eight feet is included in the contract. Any tree trimming over eight feet will be upon request for an additional charge.
- 11) Perennial cut backs will be performed in Winter after the first freeze. Roses will be cut back after Valentine's Day.

Your signature below indicates that you have read the information and have understood the scope of services to be provided by Heart of Texas:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
OWNER/REPRESENTATIVE

\_\_\_\_\_  
HEART OF TEXAS LANDSCAPE & IRRIGATION CO, INC.



## CONTRACT

(Including Proposal, Attachment "A", page 3 of Contract, and Monthly Service Breakdown)

1) The proposal constitutes a part of this contract by and between the HEART OF TEXAS LANDSCAPE & IRRIGATION CO, INC herein after referred to as the "Contractor," and the "Client" City of Bartlett whose address is 140 W Clark St Bartlett,  
TX."

2) The services specified in this contract will be completed in a workmanlike manner as near to the scheduled day as possible. However, the Contractor shall not be responsible or liable for, nor shall this contract be voided by interruptions and delays caused by Acts of God, bad weather, strikes, lockouts, or any other event beyond the control of the Contractor. This does not relieve the Contractor of resuming the services as soon as conditions permit, nor does it relieve the Client of prompt payment of the regular monthly installments as billed.

3) The Contractor hereby agrees to provide workers compensation insurance, unemployment compensation and any other insurance required by law, as well as general liability and property damage coverage. The Contractor hereby also hereby agrees to collect and pay promptly all employees withholding and FICA taxes and hold the Client harmless in this matter when all due payments due to the Contractor have been made. The Contractor hereby agrees to use all products utilized providing the services called for in this contract in accordance with labeled instructions. The Contractor does not in any way warrant the fitness of the goods supplied under this contract and expressly disclaims all express or implied warranties of merchantability or fitness of any good or service supplied under this contract

4) The Client agrees to pay the Contractor at its address in Bell County, Texas such amount as is due and owing under the terms of this contract **within (NET 30) days** of the billing date. Acceptable forms of payment include cash, checks, money orders, debit cards, and credit cards (a credit card convenience fee will be applied). **STARTING JULY 1ST 2019 – If paying by credit card a 3% convenience fee will be added to the total payment due. If paying by check or cash this convenience fee will not apply.** A payment not postmarked by the due date will be considered late and a payment not received before the next billing date will incur service and finance charges at the rate of 1.5% per month (18% annually), or at the maximum rate allowed by law. Notwithstanding the foregoing, the Client also agrees that should any payment not be made before the next billing date the Contractor may at his option declare this contract terminated without further notice, cease all services and immediately invoice for work actually done. Failure to exercise said option at any given time does not void this contract nor does it prevent the Contractor from doing so at a later date. \_\_\_\_\_ **REPRESENTATIVE INITIALS**

5) This contract shall continue on an annual basis and will renew unless canceled on 30 day written notice along with payment for work actually done. **This contract is subject to an annual pricing review.** \_\_\_\_\_ **REPRESENTATIVE INITIALS**

6) If the Client wishes to cancel this contract within the initial 12 months, they may do so by submitting a 30 day written cancelation letter and paying for remaining service visits on the contract. This can be calculated by dividing the annual service fee (tax included) by the annual service visit count

7) Both "per trip" and "equal installment" billings will be dated the 1st day of each month of the contract period and are due and payable by or before the 1st of the month. The amount of "per trip" billing is determined by division of the annual cost by the number of trips annually. This monthly charge is determined by the number of trips made during the month of billing. The amount of "equal installments" billing is determined by division of the annual cost by twelve.

8) If it is necessary for the Contractor to place this contract in the hands of attorney for the purpose of collecting any amount past due and owing under the contract, the Client agrees to pay Contractor's reasonable attorney's fees, expenses and costs.

ACCEPTANCE DATE: \_\_\_\_\_

\_\_\_\_\_  
OWNER/REPRESENTATIVE

\_\_\_\_\_  
HEART OF TEXAS LANDSCAPE & IRRIGATION CO, INC.



P.O. Box 1236  
Belton, Texas 76513-1236

[www.hotlandscape.com](http://www.hotlandscape.com)

Fax: 254-939-2629  
Phone: 254-939-6795

### MONTHLY SERVICE BREAKDOWN

Service	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	Total	
Mow	1	1	3	2	2	3	2	2	3	2	2	1	24	
Weedeat	1	1	3	2	2	3	2	2	3	2	2	1	24	
Edging	1	1	3	2	2	3	2	2	3	2	2	1	24	
Blowing	1	1	3	2	2	3	2	2	3	2	2	1	24	
Shrub Trimming	AS NEEDED												0	
Tree Trimming	1													1
Leaf Pickup	AS NEEDED												0	
Fertilizer													0	
Pre-emergent													0	
Irrigation Check													0	
Rye Overseed													0	
Perennial Cutbacks													0	

\_\_\_\_\_ REPRESENTATIVE INITIALS ACKNOWLEDGING SERVICE BREAKDOWN

List of additional services bid as needed or upon request (including but not limited to):

Post-emergent Herbicides (turf and bed weed treatment)

Tree trimming - over 8'

Insecticide/Fungicide

Aerification

Top-dressing

Fire ant treatment/bait

Mulch

Seasonal Color







# QUOTE

Quote # 375

**Jim's Affordable Lawn and Tree Service**  
Owner: James Bodiford

Date: Dec 9, 2025

Bill To:  
**City of Bartlett**

Item	Quantity	Rate	Amount
<b>Services to include</b>	12	\$1,800.00	\$21,600.00
Mowing			
Weed eating			
Blowing			
Tree trimming			
Brush haul-off			
Trash pickup			
Clean Beds			
Keep the grounds clean and maintained			

Total: \$21,600.00

Notes:  
Jim's Affordable Lawn and Tree Service  
Est. 2019

Terms:  
An amount of \$1,800 will be due on the 1st of every month.