



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM
Monday, March 9th, 2026
Bartlett City Hall
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

BOARDS, COMMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

Fire Department –
Teinert Memorial Library –
Bartlett City Cemetery –
Parks and Recreation -

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Receive monthly department reports:
 - a. Municipal Treasurer
 - b. City Secretary –Accounts Payables
 - c. Municipal Court
 - d. Development Services-Permits
 - e. Utility Billing
 - f. Public Works
 - g. Police Dept
 - h. City Administrator Report

2. Approve minutes from the following meeting:
 - a. 02.09.26 – Regular Meeting
 - b. 02.09.26-Planning & Zoning Meeting
 - c. 02.23.26 – Regular Meeting
 - d. 01.12.26 -Planning & Zoning Meeting



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PUBLIC HEARINGS / ORDINANCES

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action on an Interlocal Agreement with Bell County and the City of Bartlett on remittance of Hotel Occupancy Tax collections.
2. Discuss, review, and take any necessary action on Resolution 2026-03-09 Adopting Wastewater System Condition Assessment and Asset Management Plan.

FUTURE AGENDA ITEMS

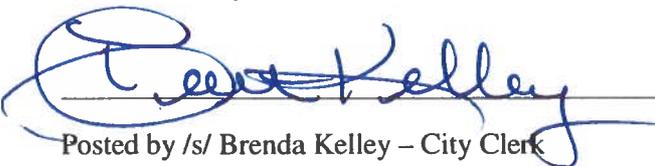
ADJOURN

All items listed on the agenda are eligible for discussion and/or action. The City Council reserves the right to retire into executive session at any time during the course of this meeting to deliberate any of the matters listed, as authorized by Texas Government 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). All final deliberations and actions of the governing body shall be held in an open meeting as required by Texas Government Code 551.102.

*Potential Notice of Quorum
The Planning and Zoning Commission may be present at this meeting.*

I certify this agenda was posted, pursuant to Texas Government Code 551.043, at least 72 hours prior to the commencement of the meeting in accordance with the Texas Open Meetings Act.

Posted Tuesday, March 3rd, 2026 at or before 6:00 P.M.


Posted by /s/ Brenda Kelley – City Clerk

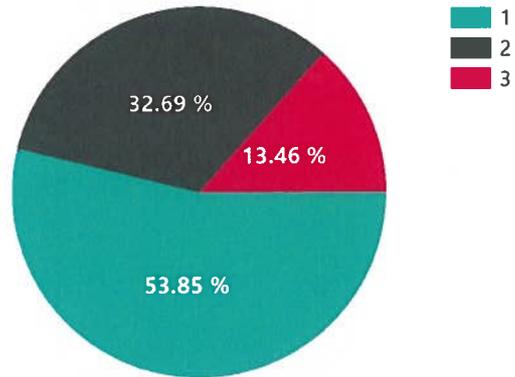
Monthly Report - BAFD

Previous Month



Event Priority	Event Count
1	28
2	17
3	7
Total	52

Event Priority



Event Priority	Response Time	Start To Add Time	Add To Disp Time	Disp To En Rte Time	En Rte To Arv Time	Arv To Close Time
1	983	73	36	571	500	2467
2	589	89	32	314	298	1529
3	358	58	26	332	263	3677

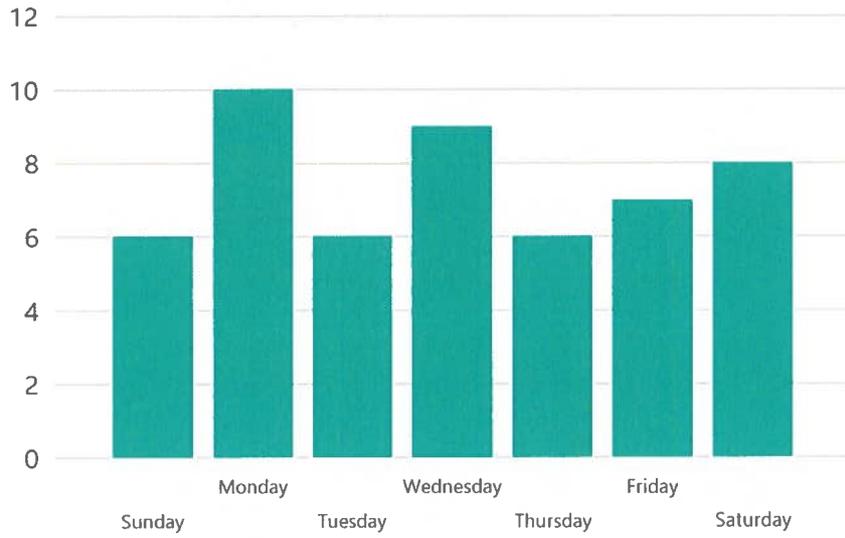
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Monthly Report - BAFD

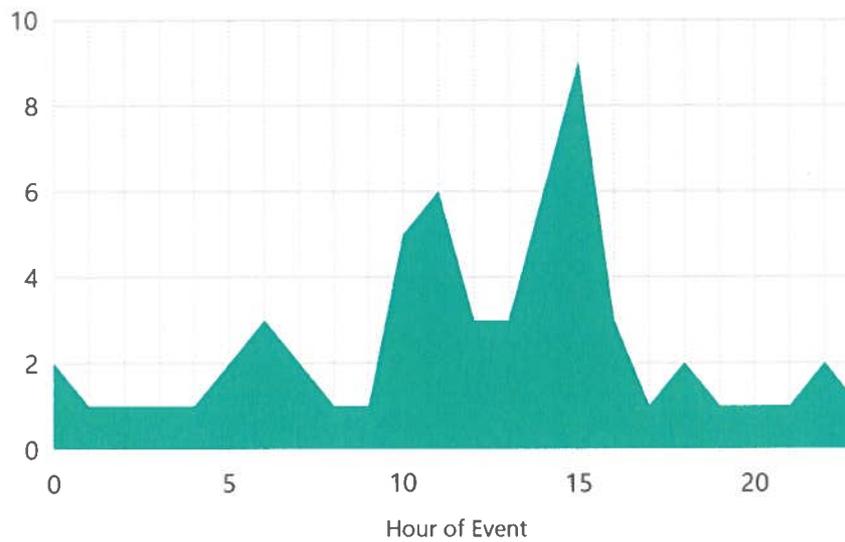
Previous Month



Event Counts by Day of Week



Event Counts by Hour of Day (24 hour)



Monthly Report - BAFD

Previous Month



Event Counts by Type

Event Type	Event Count
TRANSFER	8
MUTUAL AID	7
BREATHING PROBLEMS	6
ALARM	4
FALLS	4
TRAFFIC/TRANSPORTATION ACCIDENTS	4
UNCONSCIOUS/FAINTING (NEAR)	3
VEHICLE ON FIRE	3
CARDIAC OR RESPIRATORY ARREST/DEATH	2
GRASS BRUSH WILDLAND	2
CHEST PAIN (NON-TRAUMATIC)	2
STAB/GUNSHOT/PENETRATING TRAUMA	1
SICK PERSON	1
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	1
UNKNOWN STATUS (MAN DOWN)	1
STILL ALARM CAR DUMPSTER ETC	1
ODOR OF OR GAS LEAK	1
TRANSFORMER ARCING	1
Total	52

Monthly Report - BAFD

Previous Month



Top 25 Event Locations

Event Location	Event Count
412 N DALTON ST BART: @WILL O BELL NURSING HOME	3
30650 STATE HIGHWAY 95 BELL: @ST JOHN LUTHERAN CHURCH	2
12425 S FM 1915 MILM	2
1002 ARNOLD DR BART	2
501 S DALTON ST BART: @DOLLAR GENERAL	1
207 MAIN ST BART	1
1018 ARNOLD DR WLMN::@BARTLET STATE JAIL	1
412 N DALTON ST BART,32A: @WILL O BELL NURSING HOME	1
412 N DALTON ST BART,21A: @WILL O BELL NURSING HOME	1
17905 PECAN SCHOOL RD BELL	1
706 W CLARK ST BART	1
206 MAIN ST BART	1
106 MAIN ST WLMN	1
516 NE FRONT ST BART	1
FM 2268/CR 402 MILM	1
126 W ELM AVE BART	1
FM 971/CR 349 WLMN	1
LL(30:47:54.8195,-97:26:22.7509): EST 1015 W CLARK ST BART	1
AUBREY MESSER RD/ALLIGATOR LN BELL	1
20801 POST OAK RD BELL	1
198 CR 402 MILM	1
19282 DONAHOE RD BELL::WPH2	1
1018 ARNOLD DR BART: @BARTLETT STATE JAIL	1
636 S DALTON ST BART	1
235 W UNION ST BART,B	1
19499 VILAS RD BELL	1

Monthly Report - BAFD

Previous Month



303 S BOWIE ST BART	1
8400 BLK N SH 95	1
100 E PIETZSCH ST BART::@PEREZ BBQ	1
412 N DALTON ST BART,46B: @WILL O BELL NURSING HOME	1
492 NW FRONT ST BART	1
115 W ELM AVE BART	1
LL(30:48:11.3040,-97:21:09.4681): EST 18136 FM 487 BELL	1
2000 CR 343 WLMN	1
412 N DALTON ST BART,13A: @WILL O BELL NURSING HOME	1
412 N DALTON ST BART,40B: @WILL O BELL NURSING HOME	1
LL(30:47:24.5759,-97:25:38.3341): EST E BROOK ST/S DALTON ST BART	1
LL(30:50:32.8704,-97:32:09.2869): EST 22393 FM 2115 BELL	1
8861 LINDEMANN RD BELL	1
8850 FM 487 WLMN: EST	1
E BELL ST/N EVIE ST BART	1
CR 384/FM 487 WLMN	1
412 N DALTON ST BART,20B: @WILL O BELL NURSING HOME	1
7352 FM 487 WLMN	1
305 N EVIE ST BART	1
505 W JACKSON ST BART	1
412 N DALTON ST BART,42A: @WILL O BELL NURSING HOME	1
Total	52

February 2026 STATISTICS

DATE	VISITORS	NEW CARD	CHECK IN	CHECK OUT	COMPUTER LAB	PROGRAM A=Adult C=Child	Program Participants	VOL HRS	Staff/AP Hour	COMMENTS
2/1/2026										
2/2/2026	5								6	BPD camera assistance
2/3/2026	9	1						3	6	RTBU tree preparation
2/4/2026	10	1			1			3	6	Storytime
2/5/2026	10	1						6	6	Dominoes
2/6/2026									1	maintenance
2/7/2026										
2/8/2026										
2/9/2026	6	1								Book Club
2/10/2026	11							6	6	BPD camera assistance
2/11/2026	23	3	1	1		C	14	12	6	Storytime
2/12/2026	6	1	2	3	1			6	7	
2/13/2026	2								1	
2/14/2026										
2/15/2026	6	1								Garden Day
2/16/2026										holiday
2/17/2026	8	1	1		1			3	6	Chess Day
2/18/2026	9							3	7	
2/19/2026	4	1							7	
2/20/2026									1	
2/21/2026	66	7			8			6		Open House
2/22/2026										
2/23/2026	6		2		1					Book Club
2/24/2026	6	1			1			6		Dominoes
2/25/2026	10	1						4.5		
2/26/2026	6				1			6		
2/27/2026	3									
2/28/2026										
	206	20	6	17	4	0	14	64.5	66	

February

DATE	VISITORS	NEW CARD	CHECK OUT	CHECK IN	COMPUTER LAB	PROGRAM	VOL HRS	Staff/AP /SC Hours	COMMENTS
2/1/2026									
2/2/2026									
2/3/2026	 						3	6	AP - Debra
2/4/2026	 						3	6	AP - Debra
2/5/2026	 						6	6	AP - Debra - Jennie
2/6/2026	 						6	1	AP
2/7/2026									
2/8/2026									
2/9/2026									
2/10/2026	 						6	6	AP - Debra
2/11/2026	 						6+6	6	AP - Debra - Jennie
2/12/2026	 						6	7	AP - Debra
2/13/2026									
2/14/2026									
2/15/2026									
2/16/2026									
2/17/2026	 						3	6	STAYEN Dry Holiday
2/18/2026	 						3	1+6	AP - Debra
2/19/2026	 								AP - Jennie
2/20/2026									AP - Debra
2/21/2026									AP
2/22/2026									Debra AP
2/23/2026									
2/24/2026	 								
2/25/2026	 								
2/26/2026	 						3+15		Bookclub
2/27/2026	 						6		Dominos
2/28/2026									

||||

60



City of Bartlett
Municipal Treasurer's Report
3/9/2026

	3/4/2026	2/5/2026	Change
Bank Balances			
Community Film Fund *2539	\$ 17,003.41	\$ 17,020.75	\$ (17.34)
Library Fund *0673	\$ 6,548.52	\$ 6,548.52	\$ -
Utility Deposits *1799	\$ 21,127.10	\$ 21,124.67	\$ 2.43
2021 Limited Tax Notes *2206	\$ 1,016.97	\$ 1,016.85	\$ 0.12
Police Dept Seizure Account *3313	\$ 3,350.42	\$ 3,350.42	\$ -
Cemetery Account *0070	\$ 19,832.96	\$ 19,430.69	\$ 402.27
General Fund Account *0089	\$ 216,935.48	\$ 598,584.74	\$ (381,649.26) 03/01/26 Debt Paid
Electric Fund *0118	\$ 2,693.82	\$ 2,693.51	\$ 0.31
Blue Santa Account *2167	\$ 1,719.92	\$ 1,719.92	\$ -
2013-2014 CDBG *2183	\$ 1.03	\$ 1.03	\$ -
2 TWDB Escrow *2458	\$ -	\$ -	\$ -
Bond Series 2012 Interest & Sinking Fund *2474	\$ 1,000.00	\$ 1,000.00	\$ -
Hotel Occupancy Tax Account *2562	\$ 3,851.77	\$ 3,800.98	\$ 50.79
Total Cash Balances-Cadence Bank	<u>\$ 295,081.40</u>	<u>\$ 676,292.08</u>	<u>\$ (381,210.68)</u>

	3/4/2026	Next Payment	Next Payment
Debt Issues:			
\$1,375,000 General Obligation Refunding Bonds, Series 2012	\$ 225,000.00	\$ 116,374.25	Paid
\$1,000,000 Limited Tax & Revenue Notes, Series 2021	\$ 705,000.00	\$ 174,563.00	Paid
\$750,000 Tax Notes, Series 2024	\$ 750,000.00	\$ 34,220.75	Paid
\$745,000 Combo Tax & Surplus Rev Cert of Oblig., Series 2024	\$ 745,000.00	\$ 29,527.39	Paid
Public Property Finance Act Contract No.8014	\$ 500,000.00	\$ 60,240.69	3/30/2026
Total Debt Balances	<u>\$ 2,925,000.00</u>	<u>\$ 414,926.08</u>	

Other Items:
 Audit report promised by 03/31/2026

Post Date	Transaction Date	Transaction ID	Description	Vendor	Invoice #	Payment	Debit	Credit	Balance
2/25/2026	2/25/2026	AP Payment-8536	BANK OF OKLAHOMA FINANCIAL				0	34220.75	-761946.61
2/25/2026	2/25/2026	AP Payment-8536	TIB Municipal Holdings LLC				0	174563	-727725.86
2/25/2026	2/25/2026	AP Payment-8535	SIMMONS BANK				0	22031.25	-553162.86
2/25/2026	2/25/2026	AP Payment-8535	CADENCE BANK				0	29527.39	-531131.61
2/25/2026	2/25/2026	AP Payment-8535	PNC BANK, N.A.				0	116374.25	-501604.22

City of Bartlett Revenue And Expense Report As of February 28, 2026

01 - General Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
00-Non-Departmental	4,596.34	6,395.99	0.00	(6,395.99)	0.00%	16,153.32	106,697.60
11-Administration	143,217.23	696,755.94	1,054,558.83	357,802.89	33.93%	735,926.92	1,126,253.85
12-Municipal Court	10,992.70	46,626.81	8,215.00	(38,411.81)	(467.58%)	20,228.16	42,633.17
13-Police	0.00	100.00	0.00	(100.00)	0.00%	50.00	50.00
15-Parks and Recreation	0.00	500.00	4,600.00	4,100.00	89.13%	500.00	4,576.30
20-Baseball Complex	400.00	850.00	2,675.00	1,825.00	68.22%	1,100.00	2,875.00
Revenue Totals	159,206.27	751,228.74	1,070,048.83	318,820.09	29.79%	773,958.40	1,283,085.92
Expense Summary							
00-Non-Departmental	100.00	100.00	0.00	(100.00)	0.00%	0.00	0.00
11-Administration	88,731.63	365,952.58	617,060.75	251,108.17	40.69%	197,956.47	501,640.60
12-Municipal Court	593.44	3,226.90	24,465.00	21,238.10	86.81%	14,810.08	26,398.33
13-Police	42,612.10	251,522.13	639,665.72	388,143.59	60.68%	167,934.29	389,022.99
14-Fire	596.94	7,955.02	50,000.00	42,044.98	84.09%	19,993.92	32,874.51
15-Parks and Recreation	0.00	2,023.35	36,296.92	34,273.57	94.43%	74,654.87	205,937.36
17-Streets	0.00	3,600.56	87,738.34	84,137.78	95.90%	12,192.43	20,315.28
18-Library	4,398.56	11,607.16	42,448.30	30,841.14	72.66%	4,348.00	7,084.49
20-Baseball Complex	1,360.80	5,538.54	22,675.00	17,136.46	75.57%	6,518.19	14,300.89
80-Water	5,237.09	18,839.49	0.00	(18,839.49)	0.00%	58,082.93	230,793.05
Expense Totals	143,630.56	670,365.73	1,520,350.03	849,984.30	55.91%	556,491.18	1,428,367.50
Revenues Over(Under) Expenditures	15,575.71	80,863.01	(450,301.20)	(531,164.21)	45.12%	217,467.22	(145,281.58)

City of Bartlett
 Revenue and Expense Report
 As of February 28, 2026

01 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
00-Non-Departmental -----							
License & Permits							
00-6115 Pet Registration	81.00	520.65	0.00	(520.65)	0.00%	115.00	452.00
Total License & Permits	81.00	520.65	0.00	(520.65)	0.00%	115.00	452.00
Miscellaneous							
00-6801 Miscellaneous Revenue	4,054.21	4,114.21	0.00	(4,114.21)	0.00%	16,038.32	17,691.19
00-6901 Insurance Reimbursement	461.13	1,761.13	0.00	(1,761.13)	0.00%	0.00	88,554.41
Total Miscellaneous	4,515.34	5,875.34	0.00	(5,875.34)	0.00%	16,038.32	106,245.60
Total Non-Departmental	4,596.34	6,395.99	0.00	(6,395.99)	0.00%	16,153.32	106,697.60
11-Administration -----							
Property Tax							
11-6003 I&S Property Tax	14,087.89	71,672.68	103,851.29	32,178.61	30.99%	81,660.12	120,335.86
11-6005 M&O Property Tax	104,867.63	534,631.13	778,617.05	243,985.92	31.34%	552,866.47	776,519.79
Total Property Tax	118,955.52	606,303.81	882,468.34	276,164.53	31.29%	634,526.59	896,855.65
Sales Tax							
11-6021 Sales Tax	18,184.25	68,326.21	140,000.00	71,673.79	51.20%	74,999.46	165,789.62
Total Sales Tax	18,184.25	68,326.21	140,000.00	71,673.79	51.20%	74,999.46	165,789.62
License & Permits							
11-6101 Building Permits	1,735.00	9,580.87	31,240.13	21,659.26	69.33%	16,788.78	36,425.13
Total License & Permits	1,735.00	9,580.87	31,240.13	21,659.26	69.33%	16,788.78	36,425.13
Business & Franchise							
11-6113 Franchise Fees	4,438.76	10,230.90	0.00	(10,230.90)	0.00%	9,479.38	26,831.07
Total Business & Franchise	4,438.76	10,230.90	0.00	(10,230.90)	0.00%	9,479.38	26,831.07
Miscellaneous							
11-6501 Interest Income	61.57	(103.76)	295.71	399.47	135.09%	190.49	363.28
11-6801 Miscellaneous- Copies & Faxes	(177.87)	2,397.91	554.65	(1,843.26)	(332.33%)	(57.78)	(10.90)
Total Miscellaneous	(116.30)	2,294.15	850.36	(1,443.79)	(169.79%)	132.71	352.38
Donations							

City of Bartlett Revenue and Expense Report As of February 28, 2026

01 - General Fund		Current Month	Year To Date	Current Year	Budget Balance	% Balance	Prior Year YTD	Prior Year FY
Department Revenue	Expense/Rev	Expense/Rev	Budget	Remaining	Remaining	Balance	End Bal.	
11-6851 Donations	20.00	20.00	0.00	(20.00)	0.00%	0.00	0.00	
Total Donations	20.00	20.00	0.00	(20.00)	0.00%	0.00	0.00	
Total Administration	143,217.23	696,755.94	1,054,558.83	357,802.89	33.93%	735,926.92	1,126,253.85	
12-Municipal Court		-----						
Fines and Forfeitures		-----						
12-6301 Court Fines Revenue	8,113.00	32,567.33	0.00	(32,567.33)	0.00%	15,211.90	32,973.60	
12-6302 Mincipal Court Building Security Fund	42.76	184.59	900.00	715.41	79.49%	559.47	1,044.17	
12-6303 Municipal Court Service Fee Retained	2,214.97	10,499.91	5,300.00	(5,199.91)	(98.11%)	3,133.73	6,611.71	
12-6304 Municipal Technology Fund	38.01	173.43	800.00	626.57	78.32%	470.66	886.77	
12-6305 Municipal Jury Funds	5.77	27.63	15.00	(12.63)	(84.20%)	9.85	20.45	
12-6306 Local Truancy Prevention and Diversion Fund	5.00	20.00	450.00	430.00	95.56%	21.91	73.77	
12-6308 Omnibase Reimbursement Fee	39.20	(55.60)	0.00	55.60	0.00%	72.00	56.00	
12-6351 Court Costs Collected	37.46	848.11	750.00	(98.11)	(13.08%)	748.64	748.64	
Total Fines and Forfeitures	10,496.17	44,265.40	8,215.00	(36,050.40)	(438.84%)	20,228.16	42,415.11	
Not Categorized		-----						
12-6309 Consolidated Security and Technology Fund	496.53	2,361.41	0.00	(2,361.41)	0.00%	0.00	218.06	
Total Not Categorized	496.53	2,361.41	0.00	(2,361.41)	0.00%	0.00	218.06	
Total Municipal Court	10,992.70	46,626.81	8,215.00	(38,411.81)	(467.58%)	20,228.16	42,633.17	
13-Police		-----						
Donations		-----						
13-6851 Donations - Blue Santa	0.00	100.00	0.00	(100.00)	0.00%	50.00	50.00	
Total Donations	0.00	100.00	0.00	(100.00)	0.00%	50.00	50.00	
Total Police	0.00	100.00	0.00	(100.00)	0.00%	50.00	50.00	
15-Parks and Recreation		-----						
Rents		-----						
15-6701 Gate & Rental	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	2,913.50	
15-6872 Land Lease	0.00	500.00	500.00	0.00	0.00%	500.00	500.00	

City of Bartlett
Revenue and Expense Report
As of February 28, 2026

01 - General Fund	Current Month	Year To Date	Current Year	Budget Balance	% Balance	Prior Year YTD	Prior Year FY
Department Revenue	Expense/Rev	Expense/Rev	Budget	Remaining	Remaining	Balance	End Bal.
Total Rents	0.00	500.00	3,500.00	3,000.00	85.71%	500.00	3,413.50
<u>Miscellaneous</u>							
15-6702 Concession	0.00	0.00	1,100.00	1,100.00	100.00%	0.00	1,162.80
Total Miscellaneous	0.00	0.00	1,100.00	1,100.00	100.00%	0.00	1,162.80
Total Parks and Recreation	0.00	500.00	4,600.00	4,100.00	89.13%	500.00	4,576.30
<u>20-Baseball Complex</u>							
<u>Miscellaneous</u>							
20-6741 Cemetery Revenue	400.00	850.00	2,675.00	1,825.00	68.22%	1,100.00	2,875.00
Total Miscellaneous	400.00	850.00	2,675.00	1,825.00	68.22%	1,100.00	2,875.00
Total Baseball Complex	400.00	850.00	2,675.00	1,825.00	68.22%	1,100.00	2,875.00
Total Revenue	159,206.27	751,228.74	1,070,048.83	318,820.09	29.79%	773,958.40	1,283,085.92

City of Bartlett Revenue and Expense Report As of February 28, 2026

01 - General Fund		Department Revenue		Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
01 - General Fund	Department Ex	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.		
00-Non-Departmental										
<u>Other Sources</u>										
00-7024	Past Due IRS Tax Liability	100.00	100.00	0.00	(100.00)	0.00%	0.00	0.00	0.00	0.00
Total Other Sources		100.00	100.00	0.00	(100.00)	0.00%	0.00	0.00	0.00	0.00
Total Non-Departmental		100.00	100.00	0.00	(100.00)	0.00%	0.00	0.00	0.00	0.00
11-Administration										
<u>Personnel</u>										
11-7011	Salaries and Wages	19,304.19	105,811.81	274,212.00	168,400.19	61.41%	49,615.42	138,348.87	1,385.00	3,565.00
11-7012	Council Stipends	275.00	1,100.00	2,740.00	1,640.00	59.85%	1,385.00	3,565.00	259.00	158.53
11-7021	State Unemployment Taxes -SUI	0.00	20.74	151.00	130.26	86.26%	130.26	158.53	259.00	158.53
11-7031	Workers Comp	0.00	0.00	1,200.00	1,200.00	100.00%	859.59	1,032.71	859.59	1,032.71
11-7032	Health Insurance	47,141.51	125,238.80	31,915.00	(93,323.80)	(292.41%)	5,418.71	14,778.30	1,385.00	3,565.00
11-7033	Employee Retirement	1,605.01	9,056.48	13,188.83	4,132.35	31.33%	29,940.13	69,317.06	259.00	158.53
11-7670	Physicals, 5P Screenings, etc.	0.00	139.00	290.00	151.00	52.07%	150.00	325.00	259.00	158.53
11-8507	Employee Relations and Appreciation	2,763.65	9,138.65	5,690.00	(3,448.65)	(60.61%)	5,690.00	5,690.00	259.00	158.53
11-9201	Training and Education	0.00	500.00	3,730.00	3,230.00	86.60%	2,230.00	3,730.00	259.00	158.53
Total Personnel		71,089.36	251,005.48	333,116.83	82,111.35	24.65%	95,547.85	236,945.47	259.00	158.53
<u>Not Categorized</u>										
11-7020	I&S Debt	0.00	0.00	(17,733.30)	(17,733.30)	100.00%	(17,731.30)	(17,731.30)	(17,731.30)	(17,731.30)
Total Not Categorized		0.00	0.00	(17,733.30)	(17,733.30)	100.00%	(17,731.30)	(17,731.30)	(17,731.30)	(17,731.30)
<u>Other Sources</u>										
11-7022	Federal Payroll Taxes - FICA	1,476.79	8,236.86	20,977.22	12,740.36	60.73%	3,795.57	10,583.63	3,795.57	10,583.63
Total Other Sources		1,476.79	8,236.86	20,977.22	12,740.36	60.73%	3,795.57	10,583.63	3,795.57	10,583.63
<u>Miscellaneous</u>										
11-7111	Advertising and Legal Notices	1,038.20	2,065.47	5,000.00	2,934.53	58.69%	3,299.40	3,667.90	3,299.40	3,667.90

City of Bartlett Revenue and Expense Report As of February 28, 2026

01 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
11-7951 Dues and Membership Fees	65.00	417.59	3,000.00	2,582.41	86.08%	1,428.85	2,525.85
11-8001 Cost of Elections	0.00	0.00	7,000.00	7,000.00	100.00%	0.00	0.00
11-8203 Liability Insurance - Errors and Omissions	10,463.84	37,991.28	47,000.00	9,008.72	19.17%	24,672.61	63,470.00
11-8204 Liability Insurance - General Liability	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	0.00
11-8401 Legal Expenses	0.00	2,914.50	50,000.00	47,085.50	94.17%	22,815.46	57,723.04
11-8402 Accounting Audit Expenses	0.00	0.00	20,000.00	20,000.00	100.00%	0.00	18,000.00
11-8501 Miscellaneous Expense	36.86	36.86	1,500.00	1,463.14	97.54%	(22.76)	2,633.72
11-8502 Bank Fees	494.78	4,144.90	0.00	(4,144.90)	0.00%	4,809.85	7,898.27
11-8701 Postage Fees & Subscriptions	2.37	29,426.26	15,000.00	(14,426.26)	(96.18%)	5,081.19	15,160.90
Total Miscellaneous	12,101.05	76,996.86	152,500.00	75,503.14	49.51%	62,084.60	171,079.68
<u>Contractual</u>							
11-7200 Appraisal District Fees	0.00	3,017.00	6,700.00	3,683.00	54.97%	2,065.92	7,533.75
11-7652 Contract Services-Emergency	0.00	2,300.00	4,500.00	2,200.00	48.89%	0.00	7,391.79
11-8951 Software Maintenance Agreements	2,940.00	18,310.98	93,000.00	74,689.02	80.31%	44,500.91	63,052.38
Total Contractual	2,940.00	23,627.98	104,200.00	80,572.02	77.32%	46,566.83	77,977.92
<u>Supplies</u>							
11-8551 Office Supplies	337.84	2,820.69	7,000.00	4,179.31	59.70%	3,858.50	9,509.82
Total Supplies	337.84	2,820.69	7,000.00	4,179.31	59.70%	3,858.50	9,509.82
<u>Repair & Maintenance</u>							
11-8851 Facility Maintenance	500.00	2,797.25	5,000.00	2,202.75	44.06%	1,269.41	2,196.41
11-8953 Copier Service	0.00	0.00	2,500.00	2,500.00	100.00%	1,743.93	1,743.93
11-8954 Computer Hardware & Repairs	0.00	0.00	500.00	500.00	100.00%	0.00	340.00
Total Repair & Maintenance	500.00	2,797.25	8,000.00	5,202.75	65.03%	3,013.34	4,280.34
<u>Utilities</u>							
11-9151 Telephone & Internet Services	286.59	467.46	9,000.00	8,532.54	94.81%	821.08	8,995.04
Total Utilities	286.59	467.46	9,000.00	8,532.54	94.81%	821.08	8,995.04
Total Administration	88,731.63	365,952.58	617,060.75	251,108.17	40.69%	197,956.47	501,640.60

City of Bartlett Revenue and Expense Report As of February 28, 2026

01 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
12-Municipal Court							
<u>Personnel</u>							
12-7004 Judge	0.00	0.00	2,520.00	2,520.00	100.00%	0.00	0.00
12-7011 Salaries and Wages	551.26	2,987.07	0.00	(2,987.07)	0.00%	2,538.47	6,000.02
12-7021 State Unemployment Taxes -SUI	0.00	11.27	45.00	33.73	74.96%	33.00	50.37
Total Personnel	551.26	2,998.34	2,565.00	(433.34)	(16.89%)	2,571.47	6,050.39
<u>Other Sources</u>							
12-7022 Federal Payroll Taxes - FICA	42.18	228.56	400.00	171.44	42.86%	194.26	459.16
Total Other Sources	42.18	228.56	400.00	171.44	42.86%	194.26	459.16
<u>Miscellaneous</u>							
12-7801 Court Costs, Fines, & Fees	0.00	0.00	20,000.00	20,000.00	100.00%	11,787.35	19,631.78
12-8400 Prosecutor Expense	0.00	0.00	1,500.00	1,500.00	100.00%	257.00	257.00
Total Miscellaneous	0.00	0.00	21,500.00	21,500.00	100.00%	12,044.35	19,888.78
Total Municipal Court	593.44	3,226.90	24,465.00	21,238.10	86.81%	14,810.08	26,398.33
13-Police							
<u>Personnel</u>							
13-7011 Salaries and Wages	28,700.00	164,660.03	391,449.00	226,788.97	57.94%	102,178.93	234,931.07
13-7021 State Unemployment Taxes -SUI	0.00	112.88	243.99	131.11	53.74%	405.99	320.11
13-7032 Health Insurance	4,779.36	26,286.48	63,830.00	37,543.52	58.82%	16,256.13	39,335.43
13-7033 Employee Retirement	3,245.96	19,121.25	27,401.43	8,280.18	30.22%	12,332.10	27,983.55
13-9201 Training and Education	0.00	0.00	7,000.00	7,000.00	100.00%	1,036.18	2,882.28
Total Personnel	36,725.32	210,180.64	489,924.42	279,743.78	57.10%	132,209.33	305,452.44
<u>Other Sources</u>							
13-7022 Federal Payroll Taxes - FICA	2,195.55	12,592.93	29,945.85	17,352.92	57.95%	7,816.68	17,972.15
Total Other Sources	2,195.55	12,592.93	29,945.85	17,352.92	57.95%	7,816.68	17,972.15
<u>Miscellaneous</u>							
13-7111 Advertising and Legal Notices	120.55	219.55	0.00	(219.55)	0.00%	0.00	0.00

City of Bartlett Revenue and Expense Report As of February 28, 2026

01 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
13-7120 Animal Control Officer and Related Expenses	0.00	480.00	5,000.00	4,520.00	90.40%	0.00	0.00
13-7121 Code Enforcement Related Expenses	0.00	0.00	8,000.00	8,000.00	100.00%	0.00	1,669.00
13-7160 Community Development & Support	0.00	1,940.00	3,000.00	1,060.00	35.33%	0.00	0.00
13-7951 Dues and Membership Fees	0.00	0.00	1,000.00	1,000.00	100.00%	53.03	305.03
13-8701 Postage Fees & Subscriptions	83.43	529.56	2,000.00	1,470.44	73.52%	438.52	743.61
13-9251 Travel Expense	0.00	0.00	1,000.00	1,000.00	100.00%	686.60	851.62
Total Miscellaneous	203.98	3,169.11	20,000.00	16,830.89	84.15%	1,178.15	3,569.26
Capital							
13-7401 Capital Expenditures	0.00	2,477.36	43,895.45	41,418.09	94.36%	9,866.82	23,895.79
Total Capital	0.00	2,477.36	43,895.45	41,418.09	94.36%	9,866.82	23,895.79
Utilities							
13-7451 Cellular Phones and Pagers	0.00	0.00	4,000.00	4,000.00	100.00%	994.04	1,903.39
13-9151 Telephone & Internet Services	286.59	286.59	3,000.00	2,713.41	90.45%	0.00	0.00
13-9352 Purchased Gas Power	188.85	660.66	2,000.00	1,339.34	66.97%	557.02	1,263.28
Total Utilities	475.44	947.25	9,000.00	8,052.75	89.48%	1,551.06	3,166.67
Contractual							
13-7651 Contract Services-Regularly Scheduled	0.00	270.00	0.00	(270.00)	0.00%	0.00	1,757.48
13-8951 Software Maintenance Agreements	0.00	0.00	4,600.00	4,600.00	100.00%	2,253.00	5,125.96
Total Contractual	0.00	270.00	4,600.00	4,330.00	94.13%	2,253.00	6,883.44
Supplies							
13-8030 Equipment Purchases	0.00	0.00	16,000.00	16,000.00	100.00%	0.00	37.50
13-8551 Office Supplies	0.00	169.05	1,000.00	830.95	83.10%	975.27	3,366.91
13-9101 Operating Supplies - Not Office	1,516.43	4,156.76	5,000.00	843.24	16.86%	2,062.71	5,407.31
13-9301 Uniform Expense	0.00	3,168.58	5,000.00	1,831.42	36.63%	1,906.76	5,126.85
Total Supplies	1,516.43	7,494.39	27,000.00	19,505.61	72.24%	4,944.74	13,938.57
Repair & Maintenance							

City of Bartlett Revenue and Expense Report As of February 28, 2026

01 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
13-8051 Equipment Maintenance	0.00	137.49	300.00	162.51	54.17%	0.00	0.00
13-8101 Fuel & Oil	1,355.38	4,437.68	10,000.00	5,562.32	55.62%	5,628.77	10,015.46
13-8851 Facility Maintenance	0.00	297.25	1,000.00	702.75	70.28%	807.23	1,177.53
13-9401 Vehicle Maintenance	140.00	9,518.03	4,000.00	(5,518.03)	(137.95%)	1,678.51	2,951.68
Total Repair & Maintenance	1,495.38	14,390.45	15,300.00	909.55	5.94%	8,114.51	14,144.67
Total Police	42,612.10	251,522.13	639,665.72	388,143.59	60.68%	167,934.29	389,022.99
14-Fire							
Repair & Maintenance							
14-8051 Equipment Maintenance	0.00	5,505.14	0.00	(5,505.14)	0.00%	3,188.31	4,970.22
14-8101 Fuel & Oil	310.35	1,494.26	0.00	(1,494.26)	0.00%	2,743.41	6,447.70
14-8851 Facility Maintenance	0.00	162.50	50,000.00	49,837.50	99.68%	162.50	390.00
14-9401 Vehicle Maintenance	0.00	293.17	0.00	(293.17)	0.00%	5,426.05	5,426.05
Total Repair & Maintenance	310.35	7,455.07	50,000.00	42,544.93	85.09%	11,520.27	17,233.97
Supplies							
14-8451 Medical Supplies	0.00	196.86	0.00	(196.86)	0.00%	5,832.13	10,373.92
14-9101 Operating Supplies - Not Office	0.00	16.50	0.00	(16.50)	0.00%	2,641.52	5,266.62
Total Supplies	0.00	213.36	0.00	(213.36)	0.00%	8,473.65	15,640.54
Utilities							
14-9151 Telephone & Internet Services	286.59	286.59	0.00	(286.59)	0.00%	0.00	0.00
Total Utilities	286.59	286.59	0.00	(286.59)	0.00%	0.00	0.00
Total Fire	596.94	7,955.02	50,000.00	42,044.98	84.09%	19,993.92	32,874.51
15-Parks and Recreation							
Personnel							
15-7011 Salaries and Wages	0.00	0.00	17,720.00	17,720.00	100.00%	56,345.00	154,247.17
15-7021 State Unemployment Taxes - SUI	0.00	0.00	384.12	384.12	100.00%	373.10	427.60
15-9201 Training and Education	0.00	0.00	1,000.00	1,000.00	100.00%	345.00	345.00
Total Personnel	0.00	0.00	19,104.12	19,104.12	100.00%	57,063.10	155,019.77

City of Bartlett Revenue and Expense Report As of February 28, 2026

01 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<u>Other Sources</u>							
15-7022 Federal Payroll Taxes - FICA	0.00	0.00	1,192.80	1,192.80	100.00%	4,405.27	11,977.53
Total Other Sources	0.00	0.00	1,192.80	1,192.80	100.00%	4,405.27	11,977.53
<u>Supplies</u>							
15-7501 Chemicals	0.00	606.85	0.00	(606.85)	0.00%	0.00	398.88
15-8030 Equipment Purchases	0.00	54.00	1,500.00	1,446.00	96.40%	0.00	1,282.61
15-9101 Operating Supplies - Not Office	0.00	0.00	500.00	500.00	100.00%	0.00	214.34
Total Supplies	0.00	660.85	2,000.00	1,339.15	66.96%	0.00	1,895.83
<u>Repair & Maintenance</u>							
15-8051 Equipment Maintenance	0.00	1,200.00	2,000.00	800.00	40.00%	0.00	11,537.45
15-8851 Facility Maintenance	0.00	162.50	12,000.00	11,837.50	98.65%	13,186.50	25,506.78
Total Repair & Maintenance	0.00	1,362.50	14,000.00	12,637.50	90.27%	13,186.50	37,044.23
Total Parks and Recreation	0.00	2,023.35	36,296.92	34,273.57	94.43%	74,654.87	205,937.36
<u>17-Streets Repair & Maintenance</u>							
17-8854 Street Repair & Maintenance	0.00	3,600.56	87,738.34	84,137.78	95.90%	12,192.43	20,315.28
Total Repair & Maintenance	0.00	3,600.56	87,738.34	84,137.78	95.90%	12,192.43	20,315.28
Total Streets	0.00	3,600.56	87,738.34	84,137.78	95.90%	12,192.43	20,315.28
<u>18-Library Personnel</u>							
18-7011 Salaries and Wages	2,511.00	6,764.40	32,032.00	25,267.60	78.88%	0.00	0.00
18-7021 State Unemployment Taxes -SUI	0.00	10.58	0.00	(10.58)	0.00%	100.55	100.55
Total Personnel	2,511.00	6,774.98	32,032.00	25,257.02	78.85%	100.55	100.55
<u>Other Sources</u>							
18-7022 Federal Payroll Taxes - FICA	192.09	517.46	2,450.45	1,932.99	78.88%	1,339.68	1,339.68
Total Other Sources	192.09	517.46	2,450.45	1,932.99	78.88%	1,339.68	1,339.68
<u>Miscellaneous</u>							

City of Bartlett Revenue and Expense Report As of February 28, 2026

01 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
18-7701 Books, Movies, Subscriptions	1,195.47	2,716.55	2,500.00	(216.55)	(8.66%)	1,453.00	2,818.00
18-8701 Postage Fees & Subscriptions	0.00	279.36	300.00	20.64	6.88%	0.00	506.02
Total Miscellaneous	1,195.47	2,995.91	2,800.00	(195.91)	(7.00%)	1,453.00	3,324.02
Repair & Maintenance							
18-8051 Equipment Maintenance	0.00	0.00	200.00	200.00	100.00%	0.00	0.00
18-8851 Facility Maintenance	500.00	1,318.81	60.64	(1,258.17)	(2074.82%)	409.33	636.83
18-8953 Copier Service	0.00	0.00	60.64	60.64	100.00%	261.43	694.40
Total Repair & Maintenance	500.00	1,318.81	321.28	(997.53)	(310.49%)	670.76	1,331.23
Contractual							
18-8951 Software Maintenance Agreements	0.00	0.00	2,064.18	2,064.18	100.00%	285.00	490.00
Total Contractual	0.00	0.00	2,064.18	2,064.18	100.00%	285.00	490.00
Utilities							
18-9151 Telephone & Internet Services	0.00	0.00	2,780.39	2,780.39	100.00%	499.01	499.01
Total Utilities	0.00	0.00	2,780.39	2,780.39	100.00%	499.01	499.01
Total Library	4,398.56	11,607.16	42,448.30	30,841.14	72.66%	4,348.00	7,084.49
20-Baseball Complex							
Contractual							
20-7651 Contract Services	1,300.00	5,200.00	20,000.00	14,800.00	74.00%	6,500.00	16,900.00
Total Contractual	1,300.00	5,200.00	20,000.00	14,800.00	74.00%	6,500.00	16,900.00
Utilities							
20-9351 Purchased Water	60.80	338.54	2,675.00	2,336.46	87.34%	18.19	(2,599.11)
Total Utilities	60.80	338.54	2,675.00	2,336.46	87.34%	18.19	(2,599.11)
Total Baseball Complex	1,360.80	5,538.54	22,675.00	17,136.46	75.57%	6,518.19	14,300.89
80-Water							
Personnel							
80-7011 Salaries and Wages	3,574.20	12,895.50	0.00	(12,895.50)	0.00%	32,730.00	143,521.88
80-7021 State Unemployment Taxes -SUI	0.00	25.26	0.00	(25.26)	0.00%	392.34	324.97

City of Bartlett Revenue and Expense Report As of February 28, 2026

01 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
80-7032 Health Insurance	985.22	3,448.27	0.00	(3,448.27)	0.00%	14,778.30	50,738.83
80-7033 Employee Retirement	404.24	1,483.92	0.00	(1,483.92)	0.00%	5,264.66	19,938.62
Total Personnel	4,963.66	17,852.95	0.00	(17,852.95)	0.00%	53,165.30	214,524.30
<u>Other Sources</u>							
80-7022 Federal Payroll Taxes - FICA	273.43	986.54	0.00	(986.54)	0.00%	4,917.63	16,268.75
Total Other Sources	273.43	986.54	0.00	(986.54)	0.00%	4,917.63	16,268.75
Total Water	5,237.09	18,839.49	0.00	(18,839.49)	0.00%	58,082.93	230,793.05
Total Expense	143,630.56	670,365.73	1,520,350.03	849,984.30	55.91%	556,491.18	1,428,367.50

City of Bartlett Revenue And Expense Report As of February 28, 2026

02 - Utilities Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
00-	10,946.92	281,836.19	3,000.00	(278,836.19)	(9294.54%)	30,224.95	645,205.20
70-Electric	156,741.84	616,373.31	1,479,992.95	863,619.64	58.35%	594,560.21	1,552,944.15
80-Water	63,539.61	308,646.86	806,000.00	497,353.14	61.71%	233,082.02	642,558.12
81-Sewer	35,098.65	170,995.27	466,500.00	295,504.73	63.35%	118,416.98	355,910.10
84-Garbage	21,362.54	108,309.49	265,000.00	156,690.51	59.13%	103,529.70	255,401.16
Revenue Totals	<u>287,689.56</u>	<u>1,486,161.12</u>	<u>3,020,492.95</u>	<u>1,534,331.83</u>	<u>50.80%</u>	<u>1,079,813.86</u>	<u>3,452,018.73</u>
Expense Summary							
00-	1,826.13	15,561.14	0.00	(15,561.14)	0.00%	5,917.70	21,962.85
23-Utility Billing	0.00	0.00	62,316.14	62,316.14	100.00%	4,661.73	11,320.45
70-Electric	101,361.07	608,716.62	1,350,530.38	741,813.76	54.93%	513,973.70	1,189,029.65
80-Water	83,485.54	710,308.28	821,845.23	111,536.95	13.57%	322,454.60	1,399,286.03
81-Sewer	10,908.41	75,597.05	165,500.00	89,902.95	54.32%	83,857.12	177,894.20
84-Garbage	12,986.52	64,829.23	170,000.00	105,170.77	61.87%	65,457.07	154,755.75
Expense Totals	<u>210,567.67</u>	<u>1,475,012.32</u>	<u>2,570,191.75</u>	<u>1,095,179.43</u>	<u>42.61%</u>	<u>996,321.92</u>	<u>2,954,248.93</u>
Revenues Over(Under) Expenditures	<u>77,121.89</u>	<u>11,148.80</u>	<u>450,301.20</u>	<u>439,152.40</u>	<u>47.03%</u>	<u>83,491.94</u>	<u>497,769.80</u>

City of Bartlett
 Revenue and Expense Report
 As of February 28, 2026

02 - Utilities Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
00- Miscellaneous							
00-6025 Returned Check Fees	35.00	210.00	0.00	(210.00)	0.00%	105.00	210.00
00-6404 Utility Connection - Disconnection Fees	50.00	800.00	3,000.00	2,200.00	73.33%	2,475.00	4,025.00
00-6415 W/WWTTP IMPRV LOAN REPAYMENT	5,481.92	27,438.49	0.00	(27,438.49)	0.00%	27,644.95	66,170.80
Total Miscellaneous	5,566.92	28,448.49	3,000.00	(25,448.49)	(848.28%)	30,224.95	70,405.80
Grant Income							
00-6751 Grant Proceeds	5,380.00	253,387.70	0.00	(253,387.70)	0.00%	0.00	574,799.40
Total Grant Income	5,380.00	253,387.70	0.00	(253,387.70)	0.00%	0.00	574,799.40
Total	10,946.92	281,836.19	3,000.00	(278,836.19)	(9294.54%)	30,224.95	645,205.20
70-Electric Business & Franchise							
70-6431 Municipal Light & Power	156,741.84	616,373.31	1,479,992.95	863,619.64	58.35%	594,560.21	1,552,944.15
Total Business & Franchise	156,741.84	616,373.31	1,479,992.95	863,619.64	58.35%	594,560.21	1,552,944.15
Total Electric	156,741.84	616,373.31	1,479,992.95	863,619.64	58.35%	594,560.21	1,552,944.15
80-Water Miscellaneous							
80-6401 Water	60,703.63	285,167.97	781,000.00	495,832.03	63.49%	214,853.82	596,598.56
80-6402 Utility Penalties	2,835.98	17,478.89	25,000.00	7,521.11	30.08%	14,228.20	37,959.56
80-6412 Water Tap Fees	0.00	6,000.00	0.00	(6,000.00)	0.00%	4,000.00	8,000.00
Total Miscellaneous	63,539.61	308,646.86	806,000.00	497,353.14	61.71%	233,082.02	642,558.12
Total Water	63,539.61	308,646.86	806,000.00	497,353.14	61.71%	233,082.02	642,558.12
81-Sewer Miscellaneous							
81-6411 Wastewater	35,098.65	166,995.27	456,500.00	289,504.73	63.42%	116,416.98	349,910.10
81-6412 Sewer Tap Fees	0.00	4,000.00	10,000.00	6,000.00	60.00%	2,000.00	6,000.00
Total Miscellaneous	35,098.65	170,995.27	466,500.00	295,504.73	63.35%	118,416.98	355,910.10

City of Bartlett
Revenue and Expense Report
As of February 28, 2026

02 - Utilities Fund	Current Month	Year To Date	Current Year	Budget Balance	% Balance	Prior Year YTD	Prior Year FY
Department Revenue	Expense/Rev	Expense/Rev	Budget	Remaining	Remaining	Balance	End Bal.
Total Sewer	35,098.65	170,995.27	466,500.00	295,504.73	63.35%	118,416.98	355,910.10
84-Garbage							
Miscellaneous							
84-6421 Garbage Revenue	21,362.54	108,309.49	265,000.00	156,690.51	59.13%	103,529.70	255,401.16
Total Miscellaneous	21,362.54	108,309.49	265,000.00	156,690.51	59.13%	103,529.70	255,401.16
Total Garbage	21,362.54	108,309.49	265,000.00	156,690.51	59.13%	103,529.70	255,401.16
Total Revenue	287,689.56	1,486,161.12	3,020,492.95	1,534,331.83	50.80%	1,079,813.86	3,452,018.73

City of Bartlett
 Revenue and Expense Report
 As of February 28, 2026

02 - Utilities Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
02 - Utilities Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
00- Contractual							
00-8505 Credit Card Fees -Paid	1,826.13	20,438.64	0.00	(20,438.64)	0.00%	5,917.70	21,962.85
Total Contractual	1,826.13	20,438.64	0.00	(20,438.64)	0.00%	5,917.70	21,962.85
Utilities							
00-9351 Purchased Water	0.00	(4,877.50)	0.00	4,877.50	0.00%	0.00	0.00
Total Utilities	0.00	(4,877.50)	0.00	4,877.50	0.00%	0.00	0.00
Total	1,826.13	15,561.14	0.00	(15,561.14)	0.00%	5,917.70	21,962.85
23-Utility Billing Personnel							
23-7011 Salaries and Wages	0.00	0.00	44,631.80	44,631.80	100.00%	4,278.75	10,440.00
23-7021 State Unemployment Taxes - SU	0.00	0.00	14,270.01	14,270.01	100.00%	55.63	81.74
Total Personnel	0.00	0.00	58,901.81	58,901.81	100.00%	4,334.38	10,521.74
Other Sources							
23-7022 Federal Payroll Taxes - FICA	0.00	0.00	3,414.33	3,414.33	100.00%	327.35	798.71
Total Other Sources	0.00	0.00	3,414.33	3,414.33	100.00%	327.35	798.71
Total Utility Billing	0.00	0.00	62,316.14	62,316.14	100.00%	4,661.73	11,320.45
20-Electric Personnel							
70-7011 Salaries and Wages	21,646.30	126,252.67	248,703.00	122,450.33	49.24%	80,242.20	191,850.63
70-7021 State Unemployment Taxes - SU	0.00	0.00	244.00	244.00	100.00%	298.54	190.55
70-7032 Health Insurance	3,940.88	21,674.84	42,553.00	20,878.16	49.06%	9,852.20	26,600.94
70-7033 Employee Retirement	2,448.20	14,658.85	14,266.25	(392.60)	(2.75%)	7,458.05	20,616.70
70-9201 Training and Education	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	1,889.00
Total Personnel	28,035.38	162,586.36	308,766.25	146,179.89	47.34%	97,850.99	241,147.82

City of Bartlett Revenue and Expense Report As of February 28, 2026

02 - Utilities Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Other Sources							
70-7022 Federal Payroll Taxes - FICA	1,655.95	9,658.32	19,025.78	9,367.46	49.24%	4,798.84	13,336.92
Total Other Sources	1,655.95	9,658.32	19,025.78	9,367.46	49.24%	4,798.84	13,336.92
Capital							
70-7401 Capital Expenditures	0.00	0.00	87,738.35	87,738.35	100.00%	0.00	0.00
Total Capital	0.00	0.00	87,738.35	87,738.35	100.00%	0.00	0.00
Contractual							
70-7651 Contract Services-Regularly Scheduled	0.00	5,000.00	50,000.00	45,000.00	90.00%	54,425.16	64,992.59
70-7652 Contract Services- Emergency	0.00	7,151.88	50,000.00	42,848.12	85.70%	17,531.80	22,295.31
70-7654 Engineering Services	4,465.94	94,120.69	10,000.00	(84,120.69)	(841.21%)	3,614.60	13,175.70
Total Contractual	4,465.94	106,272.57	110,000.00	3,727.43	3.39%	75,571.56	100,463.60
Repair & Maintenance							
70-8101 Fuel and Oil	0.00	0.00	2,000.00	2,000.00	100.00%	314.12	314.12
70-9401 Vehicle Maintenance	0.00	5,994.06	10,000.00	4,005.94	40.06%	8,814.62	8,814.62
70-9501 Electric Meters	0.00	0.00	3,500.00	3,500.00	100.00%	9,053.00	97,070.76
70-9503 Lines, Poles, & Transformers	0.00	0.00	5,000.00	5,000.00	100.00%	4,077.00	4,077.00
Total Repair & Maintenance	0.00	5,994.06	20,500.00	14,505.94	70.76%	22,258.74	110,276.50
Miscellaneous							
70-8751 Purchased Power	36,709.37	204,204.46	555,000.00	350,795.54	63.21%	194,829.42	433,604.30
Total Miscellaneous	36,709.37	204,204.46	555,000.00	350,795.54	63.21%	194,829.42	433,604.30
Supplies							
70-9101 Operating Supplies - Not Office	21,051.51	38,353.85	27,000.00	(11,353.85)	(42.05%)	7,947.65	30,351.61
70-9102 Tools & Non-Capital Equipment	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
70-9301 Uniform Expense	0.00	0.00	2,000.00	2,000.00	100.00%	1,594.39	1,594.39
Total Supplies	21,051.51	38,353.85	29,500.00	(8,853.85)	(30.01%)	9,542.04	31,946.00
Utilities							
70-9322 TCOS	9,442.92	81,647.00	220,000.00	138,353.00	62.89%	109,122.11	258,254.51

City of Bartlett Revenue and Expense Report As of February 28, 2026

02 - Utilities Fund		Current Month	Year To Date	Current Year	Budget Balance	% Balance	Prior Year YTD	Prior Year FY
Department Revenue	Expense/Rev	Expense/Rev	Budget	Remaining	Remaining	Balance	End Bal.	
Total Utilities		9,442.92	81,647.00	220,000.00	138,353.00	62.89%	109,122.11	258,254.51
Total Electric		101,361.07	608,716.62	1,350,530.38	741,813.76	54.93%	513,973.70	1,189,029.65
80-Water								
Personnel								
80-7011 Salaries and Wages	32,736.04	181,785.58	437,736.00	255,950.42	58.47%	25,061.00	85,679.55	
80-7032 Health Insurance	6,896.54	37,930.97	85,107.00	47,176.03	55.43%	5,418.71	18,719.18	
80-7033 Employee Retirement	3,706.97	21,139.42	0.00	(21,139.42)	0.00%	0.00	3,693.88	
80-9201 Training and Education	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	751.00	
Total Personnel	43,339.55	240,855.97	526,843.00	285,987.03	54.28%	30,479.71	108,843.61	
Other Sources								
80-7022 Federal Payroll Taxes - FICA	2,507.37	13,923.49	30,642.00	16,718.51	54.56%	1,933.95	6,594.14	
Total Other Sources	2,507.37	13,923.49	30,642.00	16,718.51	54.56%	1,933.95	6,594.14	
Capital								
80-7401 Capital Expenditures	0.00	0.00	70,000.00	70,000.00	100.00%	0.00	136,046.47	
Total Capital	0.00	0.00	70,000.00	70,000.00	100.00%	0.00	136,046.47	
Utilities								
80-7451 Cellular Phones & Pagers	326.59	506.59	3,000.00	2,493.41	83.11%	1,304.74	2,514.09	
Total Utilities	326.59	506.59	3,000.00	2,493.41	83.11%	1,304.74	2,514.09	
Supplies								
80-7501 Chemicals	430.00	1,186.03	0.00	(1,186.03)	0.00%	4,969.29	13,134.24	
80-9101 Operating Supplies - Not Office	3,062.38	43,572.35	0.00	(43,572.35)	0.00%	25,747.19	51,850.66	
80-9102 Tools & Non-Capital Equipment	16.42	16.42	5,000.00	4,983.58	99.67%	775.78	7,945.78	
80-9301 Uniform Expense	0.00	3,692.53	2,000.00	(1,692.53)	(84.63%)	3,379.09	8,963.19	
Total Supplies	3,508.80	48,467.33	7,000.00	(41,467.33)	(592.39%)	34,871.35	81,893.87	
Contractual								
80-7651 Contract Services-Regularly Scheduled	0.00	15,695.78	50,000.00	34,304.22	68.61%	0.00	21,094.28	
80-7652 Contract Services- Emergency	0.00	965.00	0.00	(965.00)	0.00%	270.00	830.00	

City of Bartlett Revenue and Expense Report As of February 28, 2026

02 - Utilities Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
80-7654 Engineering Services	0.00	277,284.13	50,000.00	(227,284.13)	(454.57%)	202,214.25	817,053.93
Total Contractual	0.00	293,944.91	100,000.00	(193,944.91)	(193.94%)	202,484.25	838,978.21
Repair & Maintenance							
80-7653 Water Tank Repair and Maintenance	1,314.19	1,569.13	0.00	(1,569.13)	0.00%	17,993.81	43,196.45
80-8051 Equipment Maintenance	3,547.68	5,101.31	810.23	(4,291.08)	(529.61%)	5,769.07	22,930.83
80-8101 Fuel and Oil	2,074.14	10,735.60	25,000.00	14,264.40	57.06%	10,399.41	27,018.59
80-8851 Facility Maintenance	8,534.00	16,131.82	2,550.00	(13,581.82)	(532.62%)	162.50	4,753.88
80-9401 Vehicle Maintenance	2,362.22	7,506.62	0.00	(7,506.62)	0.00%	2,768.93	5,617.01
80-9410 Meter Testing	0.00	3,613.75	0.00	(3,613.75)	0.00%	0.00	0.00
80-9502 Wells, Lines, & Meters	0.00	387.50	40,000.00	39,612.50	99.03%	2,849.43	107,905.43
Total Repair & Maintenance	17,832.23	45,045.73	68,360.23	23,314.50	34.11%	39,943.15	211,422.19
Miscellaneous							
80-7951 Dues and Membership Fees	0.00	2,085.00	0.00	(2,085.00)	0.00%	2,085.00	2,085.00
80-9451 Sample Analysis	0.00	987.00	2,000.00	1,013.00	50.65%	424.00	1,980.00
80-9471 Water System Fees	15,971.00	64,492.26	14,000.00	(50,492.26)	(360.66%)	8,928.45	8,928.45
Total Miscellaneous	15,971.00	67,564.26	16,000.00	(51,564.26)	(322.28%)	11,437.45	12,993.45
Total Water	83,485.54	710,308.28	821,845.23	111,536.95	13.57%	322,454.60	1,399,286.03
81-Sewer							
Supplies							
81-7501 Chemicals	1,980.46	9,055.08	6,000.00	(3,055.08)	(50.92%)	3,904.92	13,019.81
81-8030 Equipment Purchases	2,711.16	13,486.54	0.00	(13,486.54)	0.00%	0.00	1,693.28
81-9101 Operating Supplies - Not Office	0.00	1,205.09	25,000.00	23,794.91	95.18%	18,474.12	22,239.97
Total Supplies	4,691.62	23,746.71	31,000.00	7,253.29	23.40%	22,379.04	36,953.06
Contractual							
81-7651 Contract Services-Regularly Scheduled	0.00	0.00	10,000.00	10,000.00	100.00%	3,888.74	4,251.12
81-7652 Contract Services- Emergency	0.00	4,620.48	10,000.00	5,379.52	53.80%	4,128.82	14,813.32
81-7654 Engineering Services	0.00	10,320.00	0.00	(10,320.00)	0.00%	0.00	0.00

City of Bartlett Revenue and Expense Report As of February 28, 2026

02 - Utilities Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
81-8351 Equipment Rental	0.00	0.00	10,000.00	10,000.00	100.00%	14.00	14.00
Total Contractual	0.00	14,940.48	30,000.00	15,059.52	50.20%	8,031.56	19,078.44
Repair & Maintenance							
81-8051 Equipment Maintenance	0.00	1,017.09	4,000.00	2,982.91	74.57%	934.54	3,641.72
81-8101 Fuel and Oil	0.00	0.00	5,000.00	5,000.00	100.00%	2,896.89	2,896.89
81-9401 Vehicle Maintenance	471.00	2,364.13	15,000.00	12,635.87	84.24%	6,794.67	20,475.97
81-9502 Wells, Lines, & Meters	4,845.79	4,845.79	0.00	(4,845.79)	0.00%	26,270.29	35,940.29
Total Repair & Maintenance	5,316.79	8,227.01	24,000.00	15,772.99	65.72%	36,896.39	62,954.87
Grant Expense							
81-8110 Grant Funded Expenses	0.00	14,653.05	30,000.00	15,346.95	51.16%	0.00	27,500.00
81-8111 Grant Programs - City's Portion	0.00	0.00	20,000.00	20,000.00	100.00%	1,000.00	1,000.00
Total Grant Expense	0.00	14,653.05	50,000.00	35,346.95	70.69%	1,000.00	28,500.00
Miscellaneous							
81-8601 Permit Fees	900.00	11,755.00	24,000.00	12,245.00	51.02%	12,358.75	23,348.75
81-9451 Sample Analysis	0.00	2,274.80	6,500.00	4,225.20	65.00%	3,191.38	7,059.08
Total Miscellaneous	900.00	14,029.80	30,500.00	16,470.20	54.00%	15,550.13	30,407.83
Total Sewer	10,908.41	75,597.05	165,500.00	89,902.95	54.32%	83,857.12	177,894.20
84-Garbage							
Contractual							
84-7652 Contract Services-Solid Waste Collection	12,986.52	64,829.23	170,000.00	105,170.77	61.87%	65,457.07	154,755.75
Total Contractual	12,986.52	64,829.23	170,000.00	105,170.77	61.87%	65,457.07	154,755.75
Total Garbage	12,986.52	64,829.23	170,000.00	105,170.77	61.87%	65,457.07	154,755.75
Total Expense	210,567.67	1,475,012.32	2,570,191.75	1,095,179.43	42.61%	996,321.92	2,954,248.93

**City of Bartlett
Revenue And Expense Report
As of February 28, 2026**

03 - Debt Service Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
00-	0.00	(6,692.00)	0.00	6,692.00	0.00%	0.00	0.00
Revenue Totals	0.00	(6,692.00)	0.00	6,692.00	0.00%	0.00	0.00
Expense Summary							
00-	138,405.50	138,405.50	0.00	(138,405.50)	0.00%	0.00	1,396.16
Expense Totals	138,405.50	138,405.50	0.00	(138,405.50)	0.00%	0.00	1,396.16
Revenues Over(Under) Expenditures	(138,405.50)	(145,097.50)	0.00	145,097.50	0.00%	0.00	(1,396.16)

City of Bartlett
Revenue And Expense Report
As of February 28, 2026

04 - Hotel Occupancy Tax Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
60-Special Revenue	50.79	528.01	0.00	(528.01)	0.00%	776.33	2,011.79
Revenue Totals	50.79	528.01	0.00	(528.01)	0.00%	776.33	2,011.79
Revenues Over(Under) Expenditures	50.79	528.01	0.00	(528.01)	0.00%	776.33	2,011.79



Chad Mees, MAYOR
Vickie Cooper, MAYOR PRO TEM
Gayle Jones, COUNCIL
Jesse Luna, COUNCIL
Jackie Ivicic, COUNCIL
Tom Zimmer, COUNCIL

CITY CLERK REPORT

February 2026

Balanced January 2026 Bank Statement
Filed Sales Tax Report with the State Comptroller
Filing the OCA Report with the State for Court.
Reporting to DPS for the Citations and Convictions for Month.
(DPS is changing format and new contract in council meeting to be discussed and approved)

Municipal court took in \$18801.00 for the month. With me entering 41 new citations, 87 dispositions, 1 FTA (Failure to Appear) and reported 2 to Omni-DPS. Court will be held on 3/24/26

Open records 6 with compliance with ID.

Did agendas and packets for council meetings.

Brenda Kelley

**City of Bartlett
Municipal Court Council Report
From 2/1/2026 to 2/28/2026**

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
39	0	2	0	0	41

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$7,031.85	\$3,575.79	\$8,113.00	\$38.01	\$42.76	\$18,801.41

Warrants

Issued	Served	Closed	Total
0	0	0	0

FTAs/VPTAs

FTAs	VPTAs	Total
0	1	1

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
41	0	17	20	9	87

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
1	0	1	2

City of Bartlett
Council Report

3/2/2026 12:39:57 PM

Check Date: 2/11/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount	
02 - Utilities Fund Water	2/3/2026	NO STRINGS ATTACHED LLC	02-80-9471	Water System Fees	IO2.2226 WATER SYSTEM WELL#15,971.00 PUMP #2 SIGN WAVE INTEGRATION	\$2,074.14	
	2/10/2026	Wex Bank-Exxon	02-80-8101	Fuel and Oil	#110238446 GAS PURCHASES ON CREDIT CARDS	\$3,062.38	
	2/6/2026	Card Service Center	02-80-9101	Operating Supplies - Not Office	JG # 7878 CREDIT CHARGES - JANUARY 2026	\$5,384.00	
	2/11/2026	GV ELECTRICAL SERVICES LLC	02-80-8851	Facility Maintenance	DOWNPAYMENT: TRUCK GARAGE ELECTRICAL INSTALL	\$1,314.19	
	2/11/2026	Trac-N-Trol	02-80-7653	Water Tank Repair and Maintenance	11646 PRESSURE TRANSDUCER PART	\$442.23	
	2/11/2026	RAFAY'S GARAGE	02-80-9401	Vehicle Maintenance	PREVENTIVE MAINTENANCE ON 2012 FORD F250	\$286.59	
	2/19/2026	Verizon Wireless	02-80-7451	Cellular Phones & Pagers	ACH DEBIT: 2/19/26 VERIZON WIRELESS #6223344794	\$3,547.68	
	2/25/2026	Holt-Cat	02-80-8051	Equipment Maintenance	WIM60066218 REPAIRS ON EQUIPMENT	\$1,919.99	
	2/25/2026	Lockridge Mobile Mechanic LLC Vendor # 232575	02-80-9401	Vehicle Maintenance	#000059 Repairs on 2008 Ford	\$430.00	
	2/25/2026	SMITH SUPPLY COMPANY	02-80-7501	Chemicals	0007160 SEWER SOLVENT	\$16.42	
	2/25/2026	Repa Plumbing & A/C Inc.	02-80-9102	Tools & Non-Capital Equipment	#17721 COUPLINGS	\$3,150.00	
	2/27/2026	Star of Texas Heating & Cooling	02-80-8851	Facility Maintenance	#121 2 ton Daikin Minisplit A/C		
	Total						\$37,598.62
	Non-Departmental						
	2/11/2026	Internal Revenue Service	02-2100	Federal Taxes Payable	Federal Tax 2/10/2026	\$1,765.84	

City of Bartlett
Council Report

Check Date: 2/1/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Non-Departmental						
	2/1/2026	Internal Revenue Service	02-2100	Federal Taxes Payable	Social Security-Employee 2/10/2026	\$1,639.65
	2/1/2026	Internal Revenue Service	02-2100	Federal Taxes Payable	Social Security-Employer 2/10/2026	\$1,639.65
	2/1/2026	Internal Revenue Service	02-2100	Federal Taxes Payable	Medicare-Employee 2/10/2026	\$383.46
	2/1/2026	Internal Revenue Service	02-2100	Federal Taxes Payable	Medicare-Employer 2/10/2026	\$383.46
	2/1/2026	Texas Child Support SDU	02-2125	Child Support Payable	Child Support-TX2, Child Support- TX 2/10/2026	\$262.62
	2/1/2026	Texas Child Support SDU	02-2125	Child Support Payable	Child Support-TX 2/10/2026	\$187.38
	2/1/2026	TMRS- Texas Municipal Retirement System	02-2120	Retirement Plan Payable	TMRS-Employer 1/13/2026	\$3,453.66
	2/1/2026	TMRS- Texas Municipal Retirement System	02-2120	Retirement Plan Payable	TMRS-Employer 12/30/2025	\$3,191.50
	2/1/2026	TMRS- Texas Municipal Retirement System	02-2120	Retirement Plan Payable	TMRS-Employer 1/27/2026	\$2,993.89
	2/1/2026	TMRS- Texas Municipal Retirement System	02-2120	Retirement Plan Payable	TMRS-Employee 1/13/2026	\$2,137.54
	2/1/2026	TMRS- Texas Municipal Retirement System	02-2120	Retirement Plan Payable	TMRS-Employee 1/27/2026	\$2,007.24
	2/1/2026	TMRS- Texas Municipal Retirement System	02-2120	Retirement Plan Payable	TMRS-Employee 12/30/2025	\$1,894.89
	2/25/2026	Internal Revenue Service	02-2100	Federal Taxes Payable	Federal Tax 2/24/2026	\$2,053.65
	2/25/2026	Internal Revenue Service	02-2100	Federal Taxes Payable	Social Security-Employee 2/24/2026	\$1,734.53
	2/25/2026	Internal Revenue Service	02-2100	Federal Taxes Payable	Social Security-Employer 2/24/2026	\$1,734.53
	2/25/2026	Internal Revenue Service	02-2100	Federal Taxes Payable	Medicare-Employee 2/24/2026	\$405.68
	2/25/2026	Internal Revenue Service	02-2100	Federal Taxes Payable	Medicare-Employer 2/24/2026	\$405.68

City of Bartlett
 Council Report
 Check Date: 2/1/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Non-Departmental						
	2/25/2026	Texas Child Support SDU	02-2-125	Child Support Payable	Child Support-TX2, Child Support-\$262.62 TX 2/24/2026	\$187.38
	2/25/2026	Texas Child Support SDU	02-2-125	Child Support Payable	Child Support-TX 2/24/2026	\$187.38
	2/25/2026	ELVER CARBAJAL	02-2005	Utility Customer Deposits	#02-10180-01 DEPOSIT REFUND: 437 S. COTRELL	\$108.74
Total						\$28,833.59
Electric						
	2/6/2026	WSC Energy	02-70-8751	Purchased Power	EW730002364458 FOR DECEMBER 2025	\$36,709.37
	2/11/2026	MRB GROUP	02-70-7654	Engineering Services	#71591 TWDB,CWSRF WASTEWATER IMPROVEMENTS	\$1,800.00
	2/11/2026	MRB GROUP	02-70-7654	Engineering Services	72016 TWDB,CWSRF WASTEWATER IMPROVEMENTS	\$450.00
	2/11/2026	Techline, Inc	02-70-9101	Operating Supplies - Not Office	9414 / 1385917-03 LED WATCHLIGHT	\$1,714.50
	2/11/2026	Techline, Inc	02-70-9101	Operating Supplies - Not Office	9414 / 1382190-00 ELECTRIC CABLE	\$510.00
	2/11/2026	Schneider Engineering, Ltd.	02-70-7654	Engineering Services	80517 / 80516 INVOICES	\$815.63
	2/11/2026	City Of Austin - Austin Energy	02-70-9322	TCOS	11E2230158 TCOS JANUARY 2026	\$308.38
	2/25/2026	Techline, Inc	02-70-9101	Operating Supplies - Not Office	9414 / 1390496-00 ELECTRIC SUPPLIES	\$18,515.90
	2/25/2026	Oncor Electric Delivery Company LLC	02-70-9322	TCOS	TRN0039307 TCOS JANUARY 2026	\$5,282.40
	2/25/2026	Lower Colorado River Authority (LCRA)	02-70-9322	TCOS	0012377 TCOS JANUARY 2026	\$2,637.51

City of Bartlett
Council Report

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Check Date: 2/1/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Electric						
	2/25/2026	Schneider Engineering, Ltd.	02-70-7654	Engineering Services	81087/81088 PROFESSIONAL SERVICES JAN 2026	\$1,400.31
	2/25/2026	ETT - Electric Transmission Texas, Llc	02-70-9322	TCOS	374-21605894 TCOS JANUARY 2026	\$1,214.63
	2/25/2026	Dealers Electrical Supply	02-70-9101	Operating Supplies - Not Office	S101860157.001 600V FUSE	\$311.11
Total						\$71,669.74
Sewer						
	2/1/2026	Lonestar Maintenance & Service, Inc.	02-81-7501	Chemicals	JANUARY 2026 STATEMENT: CHEMICALS	\$1,847.46
	2/1/2026	Lonestar Maintenance & Service, Inc.	02-81-7501	Chemicals	B38281 MONTHLY CHLORINE BOTTLE RENT	\$63.00
	2/1/2026	ATS	02-81-8601	Permit Fees	564019 INSPECTIONS	\$900.00
	2/1/2026	BARTLETT AUTO SERVICE LLC	02-81-9401	Vehicle Maintenance	#1070 TRUCK #4 REPAIRS-WATER PUMP	\$385.50
	2/1/2026	BARTLETT AUTO SERVICE LLC	02-81-9401	Vehicle Maintenance	#1071 OIL CHANGE TRUCK #7 2013 CHEV/ROLET 2500	\$85.50
	2/18/2026	Richards Supply Company	02-81-9502	Wells, Lines, & Meters	#1628122 Trash Pump - public works	\$4,845.79
	2/25/2026	Caterpillar Financial Services	02-81-8030	Equipment Purchases	2172458-MINI EXCAVATOR	\$1,539.34
	2/25/2026	Caterpillar Financial Services	02-81-8030	Equipment Purchases	2172458 / 38019364 BACKHOE LOADER	\$1,171.82
	2/25/2026	Lonestar Maintenance & Service, Inc.	02-81-7501	Chemicals	B37530 MONTHLY CHLORINE BOTTLE RENT	\$70.00
Total						\$10,908.41

City of Bartlett
Council Report

Check Date: 2/1/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
02 - Utilities Fund						
Garbage	2/25/2026	AI Clawson Disposal, Inc	02-84-7652	Contract Services-Solid Waste Collection	805832 FEBRUARY DISPOSAL SERVICE	\$12,986.52
					Total	\$12,986.52

City of Bartlett
 Council Report
 Check Date: 2/1/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Library						
	2/5/2026	Amazon Capital Services	01-18-7701	Books, Movies, Subscriptions	2/5/26 ACH Debit from GF	\$327.53
	2/1/2026	Amazon Capital Services	01-18-7701	Books, Movies, Subscriptions	Library purchases: 12/15/26 to 1/27/26	\$721.78
	2/1/2026	Savannah Castelan	01-18-8851	Facility Maintenance	Cleaning of Library on 2/8/26	\$250.00
	2/25/2026	Savannah Castelan	01-18-8851	Facility Maintenance	LIBRARY CLEANING	\$250.00
	2/25/2026	DOCUMENT SOLUTIONS	01-18-7701	Books, Movies, Subscriptions	#41218521 COPIER - LIBRARY	\$128.18
	Total					\$1,677.49
Police						
	2/10/2026	Wex Bank-Exxon	01-13-8101	Fuel & Oil	#110238446	\$1,355.38
	2/6/2026	Card Service Center	01-13-9101	Operating Supplies - Not Office	MH # 6361 CREDIT CHARGES - JANUARY 2026	\$1,440.43
	2/1/2026	Magdaleno G Santos	01-13-9401	Vehicle Maintenance	9504-1 REPAIR TIRES ON PD VEHICLE	\$140.00
	2/1/2026	Markus Holt	01-13-7111	Advertising and Legal Notices	Reimbursement for filing documents with Williamson County	\$120.55
	2/1/2026	Dana Safety Supply Inc.	01-13-9101	Operating Supplies - Not Office	#993070 ETHERNET CABLE-POLICE DEPT	\$76.00
	2/19/2026	Verizon Wireless	01-13-9151	Telephone & Internet Services	ACH DEBIT: 2/19/26 VERIZON WIRELESS #6223344794	\$286.59
	2/25/2026	Atmos Energy	01-13-9352	Purchased Gas Power	4003502067 FEBRUARY 2026 GAS UTILITY - PD	\$188.85
	2/25/2026	DOCUMENT SOLUTIONS	01-13-8701	Postage Fees & Subscriptions	#41218522 POLICE DEPT COPIER	\$83.43

City of Bartlett
Council Report

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Check Date: 2/1/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Police						
					Total	\$3,691.23
Fire						
	2/10/2026	Wex Bank-Exxon	01-14-8101	Fuel & Oil	#110238446 GAS PURCHASES ON CREDIT CARDS	\$310.35
	2/19/2026	Verizon Wireless	01-14-9151	Telephone & Internet Services	ACH DEBIT: 2/19/26 VERIZON WIRELESS #6223344794	\$286.59
				Total		\$596.94
Non-Departmental						
	2/1/1/2026	Internal Revenue Service	01-2-100	Federal Taxes Payable	Federal Tax 2/10/2026	\$2,316.96
	2/1/1/2026	Internal Revenue Service	01-2-100	Federal Taxes Payable	Social Security-Employee 2/10/2026	\$1,662.66
	2/1/1/2026	Internal Revenue Service	01-2-100	Federal Taxes Payable	Social Security-Employer 2/10/2026	\$1,662.66
	2/1/1/2026	Internal Revenue Service	01-2-100	Federal Taxes Payable	Medicare-Employee 2/10/2026	\$388.88
	2/1/1/2026	Internal Revenue Service	01-2-100	Federal Taxes Payable	Medicare-Employer 2/10/2026	\$388.88
	2/1/1/2026	TMRS- Texas Municipal Retirement System	01-2-120	Retirement Plan Payable	TMRS-Employer 1/13/2026	\$2,879.78
	2/1/1/2026	TMRS- Texas Municipal Retirement System	01-2-120	Retirement Plan Payable	TMRS-Employer 12/30/2025	\$2,930.17
	2/1/1/2026	TMRS- Texas Municipal Retirement System	01-2-120	Retirement Plan Payable	TMRS-Employer 1/27/2026	\$2,682.96
	2/1/1/2026	TMRS- Texas Municipal Retirement System	01-2-120	Retirement Plan Payable	TMRS-Employee 1/13/2026	\$1,782.36
	2/1/1/2026	TMRS- Texas Municipal Retirement System	01-2-120	Retirement Plan Payable	TMRS-Employee 1/27/2026	\$1,660.56

City of Bartlett
Council Report

Check Date: 2/11/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Non-Departmental						
	2/11/2026	TMRS- Texas Municipal Retirement System	01-2120	Retirement Plan Payable	TMRS-Employee 12/30/2025	\$1,739.72
	2/25/2026	Internal Revenue Service	01-2100	Federal Taxes Payable	Federal Tax 2/24/2026	\$2,561.83
	2/25/2026	Internal Revenue Service	01-2100	Federal Taxes Payable	Social Security-Employee 2/24/2026	\$1,725.05
	2/25/2026	Internal Revenue Service	01-2100	Federal Taxes Payable	Social Security-Employer 2/24/2026	\$1,725.05
	2/25/2026	Internal Revenue Service	01-2100	Federal Taxes Payable	Medicare-Employee 2/24/2026	\$403.45
	2/25/2026	Internal Revenue Service	01-2100	Federal Taxes Payable	Medicare-Employer 2/24/2026	\$403.45
	2/25/2026	U.S. Treasury	01-00-7024	Past Due IRS Tax Liability	OFFER:1001802965 / TAXPAYER\$100.00 ID#0224 /	\$100.00
Total						\$27,014.42
Administration						
	2/6/2026	Card Service Center	01-11-8507	Employee Relations and Appreciation	AF #2146 CREDIT CHARGES - JANUARY 2026	\$820.96
	2/11/2026	TX Health Benefits Pool	01-11-7032	Health Insurance	PBARTLE12602- HEALTH INSURANCE	\$22,586.91
	2/11/2026	True.org	01-11-8951	Software Maintenance Agreements	7562E6DC-0004MICROSOFT 365 BUSINESS PREMIUM FC 5320 LATE FEE	\$2,640.00
	2/11/2026	Lonestar Maintenance & Service, Inc.	01-11-8701	Postage Fees & Subscriptions	Cleaning of City Hall on 2/8/26	\$250.00
	2/11/2026	Savannah Castelan	01-11-8851	Facility Maintenance	February 2026 Stipend	\$225.00
	2/11/2026	Chad Mees	01-11-7012	Council Stipends	12752795 / 13956733 / 16701377 PUBLIC NOTICE	\$139.00
	2/11/2026	TEMPLE DAILY TELEGRAM	01-11-7111	Advertising and Legal Notices		

City of Bartlett
Council Report

Check Date: 2/1/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
01 - General Fund						
Administration						
	2/1/1/2026	TEMPLE DAILY TELEGRAM	01-11-7111	Advertising and Legal Notices	#12752795 / 13956731 / 16701374 PUBLIC NOTICE	\$139.00
	2/1/1/2026	TEMPLE DAILY TELEGRAM	01-11-7111	Advertising and Legal Notices	12752795 / 13956730 / 16701371 PUBLIC NOTICE	\$139.00
	2/1/1/2026	TEMPLE DAILY TELEGRAM	01-11-7111	Advertising and Legal Notices	12752795 / 13956729 / 16701370 PUBLIC NOTICE	\$139.00
	2/1/1/2026	TEMPLE DAILY TELEGRAM	01-11-7111	Advertising and Legal Notices	12752795 / 13957101 / 16701433 PUBLIC NOTICE	\$139.00
	2/1/1/2026	TEMPLE DAILY TELEGRAM	01-11-7111	Advertising and Legal Notices	12752795 / 13957100 / 12752795 PUBLIC NOTICE	\$139.00
	2/1/1/2026	TEMPLE DAILY TELEGRAM	01-11-7111	Advertising and Legal Notices	12752795 / 13958295 / 16701350 PUBLIC NOTICE	\$70.45
	2/1/1/2026	James D. Anderson	01-11-7111	Advertising and Legal Notices	REIMBURSEMENT: FEDERAL FILING W-2'S	\$74.75
	2/1/1/2026	James D. Anderson	01-11-7111	Advertising and Legal Notices	REIMBURSE: FEDERAL FILING OF 1099'S	\$59.00
	2/1/1/2026	James D. Anderson	01-11-7111	Advertising and Legal Notices	MEMBER RENEWAL: BRENDA L. KELLEY	\$65.00
	2/1/1/2026	TCCA - CERTIFICATION PROGRAM	01-11-7951	Dues and Membership Fees	February 2026 Stipend	\$10.00
	2/1/1/2026	Vickie Cooper	01-11-7012	Council Stipends	February 2026 Stipend	\$10.00
	2/1/1/2026	Jackie Ivicic	01-11-7012	Council Stipends	February 2026 Stipend	\$10.00
	2/1/1/2026	GAYLE JONES	01-11-7012	Council Stipends	February 2026 Stipend	\$10.00
	2/1/1/2026	Jesse Luna	01-11-7012	Council Stipends	February 2026 Stipend	\$10.00
	2/1/1/2026	Tom Zimmer	01-11-7012	Council Stipends	February 2026 Stipend	\$10.00
	2/1/2/2026	Bartlett Red & White	01-11-8507	Employee Relations and Appreciation	15x100 / 8x50 Gift Cards for Employees	\$1,900.00
	2/1/8/2026	Amazon Capital Services	01-11-8501	Miscellaneous Expense	ACH Debit: Amazon Business #9049016352	\$36.86
	2/1/9/2026	Verizon Wireless	01-11-9151	Telephone & Internet Services	ACH DEBIT: 2/19/26 VERIZON WIRELESS #6223344794	\$286.59

**City of Bartlett
Council Report**

Check Date: 2/11/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount	
01 - General Fund							
Administration							
	2/24/2026	Amazon Capital Services	01-11-8551	Office Supplies	AMAZON PURCHASE OF OFFICE SUPPLIES BY SV / AF	\$57.76	
	2/25/2026	TX Health Benefits Pool	01-11-7032	Health Insurance	MARCH 2026 PBARTLE1	\$21,598.94	
	2/25/2026	TMLIRP- TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL	01-11-8203	Liability Insurance - Errors and Omissions	1914 FEBRUARY 2026 TML INSURANCE	\$10,463.84	
	2/25/2026	WL TECHNOLOGY SOLUTIONS LLC	01-11-8951	Software Maintenance Agreements	1002 IT SERVICES	\$300.00	
	2/25/2026	Savannah Castelan	01-11-8851	Facility Maintenance	953587 CLEANING CITY HALL ON 2/23/26	\$250.00	
	2/25/2026	Quill LLC	01-11-8551	Office Supplies	8793857 / 47379287 / 188843271	\$224.16	
	2/25/2026	Quill LLC	01-11-8551	Office Supplies	OFFICE SUPPLIES	8793857 / 47406905 / 188843272	\$55.92
	2/25/2026	Primo Brands	01-11-6801	Miscellaneous- Copies & Faxes	1099 MISC	\$177.87	
	2/25/2026	Bartlett Red & White	01-11-8507	Employee Relations and Appreciation	0125962886 01/05/26 to 2/4/26 drinking water	\$42.69	
				Total		\$63,073.81	
Baseball Complex							
	2/11/2026	Bobby Lee Bartlett	01-20-7651	Contract Services	563787 CEMETERY LAWN CARE	\$1,300.00	
	2/11/2026	Jarrell-Schwertner Water Supply, Corp	01-20-9351	Purchased Water	#610 WATER- AT BARTLETT CITY CEMETERY	\$60.80	
				Total		\$1,360.80	

City of Bartlett
Council Report

Check Date: 2/1/2026 to 2/28/2026

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
03 - Debt Service Fund						
Non-Departmental						
	2/25/2026	TIB Municipal Holdings LLC	03-2250	Govt Capital Note	TIB LOAN PAYMENT 2026	\$174,563.00
	2/25/2026	BANK OF OKLAHOMA FINANCIAL	03-2250	Govt Capital Note	BART624CO LOAN PRINCIPLE DUE	\$34,220.75
	2/25/2026	CADENCE BANK	03-2250	Govt Capital Note	2026 PRINCIPLE DUE: LOAN# 00944000985459	\$29,527.39
					Total	\$238,311.14
	2/25/2026	PNC BANK, N.A.	03-00-8251	Interest Expense	010 / 610294264 / 36551096 Loan payment	\$116,374.25
	2/25/2026	SIMMONS BANK	03-00-8251	Interest Expense	69972412 (2026) Payment	\$22,031.25
					Total	\$138,405.50

Fund Totals

01	General Fund	\$97,414.69
02	Utilities Fund	\$161,996.88
03	Debt Service Fund	\$376,716.64
	Grand Total:	\$636,128.21



CHAD MEES, MAYOR
 VICKIE COOPER, PRO TEMPORE
 JACKIE IVICIC, COUNCILMAN
 JESSE LUNA, COUNCILMAN
 GAYLE JONES, COUNCILMAN
 TOM ZIMMER, COUNCILMAN

Date 3/03/2026

Monthly Report: Development Services Department

As of 2/28/2026

All building permits are subject to abide by City of Bartlett developmental zonings and building ordinances accordingly.

<i>Permits Received/Issued</i>	Residential	Commercial
<i>New Permits Applications Received</i>	6	4
<i>Permits Issued</i>	4	3
<i>Plan Reviews Denied</i>		
<i>Plan Review Failures</i>		
<i>Uncertified Plans</i>		
<i>Site Maps</i>		
<i>Incomplete Information</i>		
<i>Other</i>		
<i>Demolition Permits Issued</i>	3	
<i>Permit Renewal</i>		

Total \$ 1585.00 for the month of February 2026



*CHAD MEES, MAYOR
VICKIE COOPER, MAYOR PRO TEM
GAYLE JONES, COUNCILMAN
JESSE LUNA, COUNCILMAN
JACKIE IVICIC, COUNCILMAN
THOMAS ZIMMER, COUNCILMAN*

Date: March 1, 2026

Report: Monthly Utilities Report

Report Dates: February 1 through February 28, 2026

Credit Card	\$60,180.67
Checks	\$111,154.64
Cash	\$44,025.68
Change	\$(1,622.22)
Showing a Refund (did not happen)	\$650.00
Total	\$214,438.90

Paper Bills	763
Number of Active Accounts	645
New Residents	3
Payment Plan Households	5

PUBLIC WORKS REPORT	Feb. 2026
RE READS	4
LOW/NO WATER PRESSURE	1
FLUSH FIRE HYDRANTS	
METER EXCHANGE	
METER SET	20
METER PULL	21
WATER TAP	
STREET REPAIR	4
REPLACE CULVERT	
WATER LINE REPAIR	15
METER REPAIR	10
READ METERS	11
UTILITY TAP BUILD OUT	
TOTAL	86
ELECTRIC WORKS REPORT	Feb. 2026
POWER OUTAGE	8
LOW HANGING POWER LINE	2
LIMB ON LINE	
ELECTRIC LINE DOWN	
STREET LIGHT MAINTENANCE	13
ELECTRIC METER REPAIR	
METER SET	
METER PULL	5
TRIM TREES	6
METER EXCHANGE	72
REMOVE LIMBS ON PREMISE	3
LEANING/BROKEN UTILITY POLE	
SET NEW POLE	
TOTAL	109
SEWER REPORT	FEB. 2026
SEWER OVERFLOW	4
SEWER LINE REPAIR	5
SEWER JET	5
SEWER TAP	2
TOTAL	16

GENERAL	Feb. 2026
BRUSH	2
LIMBS	4
DEAD ANIMAL PICKUP	
MOWING	14
Weedeating, Misc	7
STREET REPAIR	
Culverts installed	
Abatements	
Special Projects	1
Locates	10
Vairious items for City	10
TOTAL	48
Public Works	150
Electric Crew	109
TOTAL WORK ORDERS	259

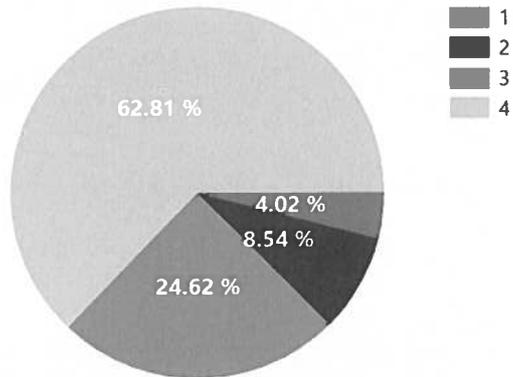
Monthly Report - BAPD

Previous Month



Event Priority	Event Count
1	8
2	17
3	49
4	125
Total	199

Event Priority



Event Priority	Response Time	Start To Add Time	Add To Disp Time	Disp To En Rte Time	En Rte To Arv Time	Arv To Close Time
1	662	23	1161	1	724	3765
2	138	51	63	49	178	1224
3	200	69	125	27	389	1082
4	0	1	1			894

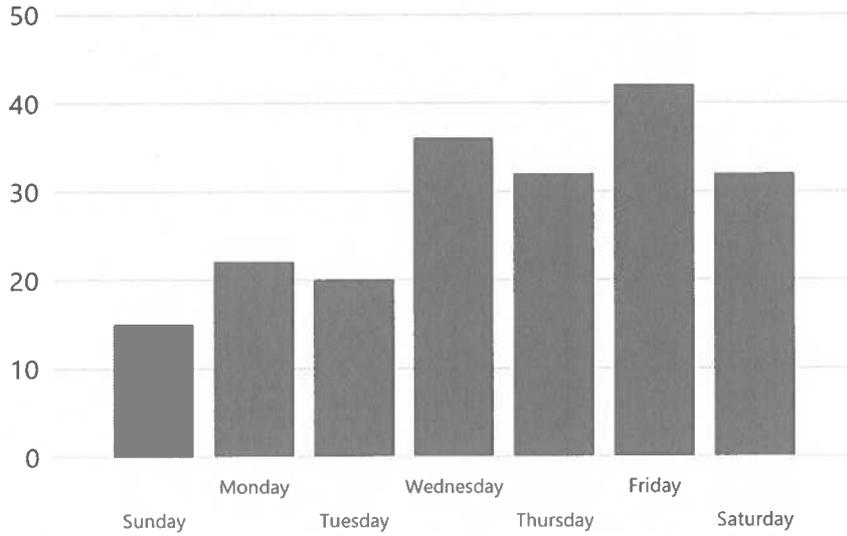
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Monthly Report - BAPD

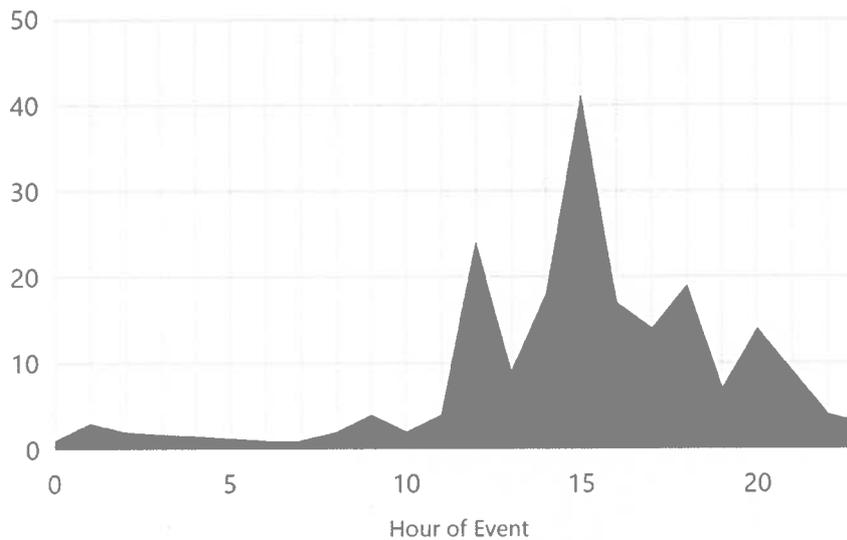
Previous Month



Event Counts by Day of Week



Event Counts by Hour of Day (24 hour)



Monthly Report - BAPD

Previous Month



Event Counts by Type

Event Type	Event Count
TRAFFIC STOP	110
WELFARE CONCERN	9
SUSPICIOUS	7
CITIZEN CONTACT	7
911	6
BREATHING PROBLEMS	5
ADMIN DUTIES	5
RECKLESS DRIVER	4
VIOLATION CITY/CNTY ORDNANCE	4
CARDIAC OR RESPIRATORY ARREST/DEATH	3
ANIMAL	3
FORGERY/CC ABUSE	3
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	3
WARRANT SERVICE	3
DISABLED VEHICLE	3
FALLS	3
THEFT	2
MEET WITH COMPLAINANT	2
BURGLARY OF A VEHICLE OR OTHER	2
CHEST PAIN (NON-TRAUMATIC)	2
TRAFFIC/TRANSPORTATION ACCIDENTS	2
STAB/GUNSHOT/PENETRATING TRAUMA	1
PURSUIT	1
ASSAULT/SEXUAL ASSAULT/DOMESTIC	1
AREA CHECK	1
HARASSMENT-PHONE/WRITING	1

Monthly Report - BAPD

Previous Month



ALARM	1
CRIMINAL MISCHIEF	1
UNCONSCIOUS/FAINTING (NEAR)	1
PEDESTRIAN STOP	1
ODOR OF OR GAS LEAK	1
SHOTS FIRED	1
Total	199



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Public Hearing – PLANNING & ZONING CALLED MEETING

Immediately following the Regular Called Meeting at 6:00 pm
Monday, January 12th, 2026
Bartlett City Hall
140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to order at 7:03pm
CM Luna absent
MPT Cooper absent
Quorum declared

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

No one signed up to speak

PUBLIC HEARINGS / ORDINANCES

1. Public Hearing

- a. Open a public hearing on the consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property ID: R007679

Hearing started at 7:03 pm

Hearing closed at 7:06 pm

- b. Open a public hearing on the consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property ID:R007678

Hearing started at 7:07pm

Hearing closed at 7:09pm

2. Action/Discussion

Opened at 7:10pm

- a. Consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property ID: R007679

CM Ivicic made the motion for demolition of the sub-standard or dangerous structure(s) identified as Property Identification Number (ID) #R007679 as follows:

****Owner has 90 calendar days from date of this Order to Demolish and remove the structure from property.**



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

****Owner also has 30 calendar days from the date of this Order to secure the structure to prevent unauthorized entry and ensure that it remains secure.**

****If Owner does not comply with this Order, the Board hereby authorizes the City of Bartlett to:**

****Demolish and remove the structure and secure a Lien against the property on which the structure is located for the cost of the demolition and removal.**

CM Jones seconded the motion

Motion Passed 3-0

b Consideration of possible remedies, including but not limited to repairs, improvements, and/or demolition of the substandard or dangerous structure(s) identified as Property ID: R007678

CM Ivicic made the motion for demolition of the sub-standard or dangerous structure(s) identified as Property Identification Number (ID) #R007678 as follows:

****Owner has 90 calendar days from date of this Order to Demolish and remove the structure from property.**

****Owner also has 30 calendar days from the date of this Order to secure the structure to prevent unauthorized entry and ensure that it remains secure.**

****If Owner does not comply with this Order, the Board hereby authorizes the City of Bartlett to:**

****Demolish and remove the structure and secure a Lien against the property on which the structure is located for the cost of the demolition and removal.**

CM Zimmer seconded the motion

Motion Passed 3-0

FUTURE AGENDA ITEMS

Hearing for 241 Bowie St (P&Z)

ADJOURN

CM Ivicic made the motion to adjourn the meeting.

CM Zimmer seconded the motion

Motion passed 3-0

Meeting adjourned at 7:20pm

MINUTES APPROVED:

ATTEST:

Mayor

Date

City Secretary

Date



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

PUBLIC HEARING – PLANNING & ZONING CALLED MEETING

Immediately following the Regular Council Meeting

6:00 PM

Monday, February 9th, 2026

Bartlett City Hall

140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to order at 7:07pm

Quorum declared

Mayor Mees absent

All council present

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

- a. Resident Tom King spoke and is for the zoning change.
- b. Resident Chris Cortez spoke and is for the zoning change and showed photos of new prospective manufactured home

PUBLIC HEARINGS / ORDINANCES

Open at 7:12pm

1. Public Hearing

- a. Open a public hearing to consider a zoning change for the purpose of allowing an R-3 Manufactured Home to be placed on an R-1 Single Family Residential zoned lot. The property is located at 241 N. Bowie St, Bartlett Tx; ARB-Bell County, Block 044, Lot pt 3, (E100' of 3) Acres..32, ID#147588

Closed at 7:15pm

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

Action:

- a. Discuss, review, and take any necessary action Open a public hearing to consider a zoning change for the purpose of allowing an R-3 Manufactured Home to be placed on an R-1 Single Family Residential zoned lot. The property is located at 241 N. Bowie St, Bartlett Tx; ARB-Bell County, Block 044, Lot pt 3, (E100' of 3) Acres..32, ID#147588

CM Ivicic made the motion to approve the zoning change for the purpose of allowing an R-3 Manufactured Home to be placed on an R-1 Single Family Residential zoned lot. The property is located at 241 N. Bowie St, Bartlett, Texas ARB-Bell County, Block 044, Lot pt 3 (E100 of 3) Acres .32, ID#147588

CM Jones seconded the motion

Motion passed 4-0



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

FUTURE AGENDA ITEMS

ADJOURN

CM Ivicic made the motion to adjourn
CM Jones seconded the motion
Motion passed 5-0
Meeting adjourned at 7:23pm

MINUTES APPROVED:

ATTEST:

Mayor

Date

City Secretary

Date



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM

Monday, February 9th, 2026

Bartlett City Hall

140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Call to order at 6:00pm
MPT Cooper presiding
Mayor Mees was absent
Quorum declared
All present.

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes.)

Jennifer Tucker spoke about a new ordinance she would like the council to look at.

BOARDS, COMMISSIONS, & COMMITTEES PRESENTATIONS, PROCLAMATION

Fire Department –	Shaun George presented report
Teinert Memorial Library –	Jennifer Campbell presented report.
Bartlett City Cemetery –	Nothing new to report
Parks and Recreation -	Lifeguard applications are available for summer 2026.
	Lifeguard manager application is available also.

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. Receive monthly department reports:
 - a. Municipal Treasurer
 - b. City Secretary
 - c. Accounts Payables
 - d. Municipal Court
 - e. Development Services-Permits
 - f. Utility Billing
 - g. Public Works
 - h. Police Dept
 - i. City Administrators Report – December 2025 and January 2026 **TABLED**



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

2. Approve minutes from the following meeting:
 - a. 1/12/26– Regular Meeting
 - b. 1/30/26– Special Meeting

CM Ivicic made the motion to approve the consent agenda as presented.

Item I was tabled.

CM Jones seconded the motion

Motion passed 5-0

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

1. Discuss, review, and take any necessary action on the approval the Department of Public Safety conviction software program for the Municipal Court of Bartlett Tx. There is no fee or charge.

CM Ivicic made the motion to approve the Department of Public Safety conviction software program for the Municipal Court of Bartlett Tx.

CM Zimmer seconded the motion

Motion passed 5-0

2. Discuss, review, and take any necessary action on calling a General Election.

CM Zimmer made the motion to approve the calling of a General Election.

CM Jones seconded the motion.

Motion passed 5-0

3. Discuss, review, and take any necessary action on calling a Special Election.

CM Ivicic made the motion to approve the calling of a Special Election.

CM Jones seconded the motion.

CM Zimmer abstained from voting

Motion passed 4-0

4. Discuss, review, and take any necessary action to consider the creation of City Secretary/Assistant City Administrator position.

Tabled

5. Discuss, review and take any necessary action for the approval of the Bell County Election contract.

CM Ivicic made the motion to approve the Bell County Election contract.

CM Zimmer seconded the motion.

Motion passed 5-0

6. Discuss, review, and take any necessary action for the approval of the Williamson County Election contract.

CM Ivicic made the motion to approve the Williamson County Election contract.

CM Jones seconded the motion.

Motion passed 5-0

7. Discuss, review, and take any necessary action for the position of Cemetery RFP Position.

CM Ivicic made the motion to approve Bobby Bartlett for the position of Cemetery RFP position.

CM Jones seconded the motion.



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

Motion passed 5-0

FUTURE AGENDA ITEMS

ADJOURN

CM Ivicic made the motion to adjourn the meeting.
CM Jones seconded the motion.
Motion passed 5-0
Meeting adjourned at 7:06pm

MINUTES APPROVED:

ATTEST:

Mayor

Date

City Secretary

Date



Chad Mees, Mayor
Vickie Cooper, Mayor Pro-Tempore
Gayle Jones, Council Member
Jackie Ivicic, Council Member
Jesse Luna, Council Member
Tom Zimmer, Council Member

NOTICE AND AGENDA OF A CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS

Notice is hereby given that the City Council of the City of Bartlett, Texas will hold a

Regular Called Meeting

6:00 PM

Monday, February 23rd, 2026

Bartlett City Hall

140 W Clark Street, Bartlett, TX 76511

For citizen comments, please contact Brenda Kelley, City Secretary at (municipalcourt@bartlett-tx.us).

CALL TO ORDER, DECLARE A QUORUM, PLEDGE OF ALLEGIANCE, AND INVOCATION

Called to Order at 6:00pm

MPT Cooper absent

Quorum declared.

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Public comments are limited to 3 minutes)

No one signed up to speak

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items the Council may act on with one single vote. Any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

1. City Administrator Report – December 2025 and January 2026
City Administrator Adrian Flores presented his reports.
2. Discuss, review and take any necessary action on the Police Department 2025 annual racial profiling report.
Police Chief Markus Holt presented the 2025 racial profiling report. No action taken.

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

3. Discuss, review, and take any necessary action to consider Resolution 2026-02-23-01 on authorizing the submission of a Texas Community Block Grant Program Application to the Texas Department of Agriculture for the Downtown Revitalization Program.
CM Ivicic made the motion to approve Resolution 2026-02-23-01 for authorizing the submission of a Texas Community Block Grant Program application to the Texas Department of Agriculture for the Downtown Revitalization Program.
CM Luna seconded the motion.
Motion passed 4-0

4. Discuss, review, and take any necessary action to consider Ordinance 2026-02-23-02 Boards and Commissions Rules and Procedures.

Tabled

5. Discuss, review, and take any necessary action to consider the creation of Lineman position.



RESOLUTION NO. 2026-03-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS, ADOPTING THE WASTEWATER SYSTEM CONDITION ASSESSMENT AND ASSET MANAGEMENT PLAN PREPARED UNDER THE TEXAS WATER DEVELOPMENT BOARD ASSET MANAGEMENT PLANNING FOR SMALL SYSTEMS (AMPSS) PROGRAM; AUTHORIZING IMPLEMENTATION OF THE RECOMMENDATIONS CONTAINED THEREIN; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bartlett owns and operates a municipal wastewater collection, lift station, and lagoon treatment system that serves approximately 2,600 residents; and

WHEREAS, the City's wastewater system consists of three (3) lift stations, a lagoon-based wastewater treatment plant permitted for 0.325 million gallons per day (MGD), and an associated collection system of sewer lines and manholes; and

WHEREAS, the City participated in the Texas Water Development Board (TWDB) Asset Management Planning for Small Systems (AMPSS) program; and

WHEREAS, Kimley-Horn and Associates, Inc. completed a Wastewater System Condition Assessment and Technical Memorandum dated January 10, 2025, documenting existing conditions, regulatory compliance concerns, asset rankings, GIS mapping, and recommended improvements; and

WHEREAS, the assessment identified critical and priority deficiencies in lift station security, structural components, valve vault conditions, manhole integrity, lagoon sludge accumulation, aeration functionality, infiltration and inflow (I&I), and regulatory compliance performance; and

WHEREAS, the report further documents active and historical compliance violations and emphasizes the need for corrective action to protect public health, maintain environmental compliance, and ensure long-term system reliability; and

WHEREAS, the City Council finds that adopting the Wastewater System Condition Assessment and Asset Management Plan is in the best interest of the City and

its residents and will guide future planning, budgeting, funding applications, capital improvements, and operational practices.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BARTLETT, TEXAS:

SECTION 1. ADOPTION.

The City Council hereby formally adopts the Wastewater System Condition Assessment and Asset Management Plan dated January 10, 2025, prepared by Kimley-Horn and Associates, Inc. under the TWDB AMPSS Program, as an official planning document of the City of Bartlett seen in **Attachment A**.

SECTION 2. IMPLEMENTATION.

The City Administrator is hereby authorized and directed to:

1. Utilize the Assessment as a guiding document for capital improvement planning and budgeting;
2. Prioritize corrective actions identified as Critical (Rank 1) and Poor (Rank 2);
3. Develop phased implementation schedules based on funding availability;
4. Pursue grants, loans, and other funding opportunities through the Texas Water Development Board, Texas Commission on Environmental Quality, USDA Rural Development, and other applicable agencies;
5. Maintain and update the GIS-based asset inventory and documentation system established through this assessment;
6. Implement best management practices and operational improvements outlined in the report to enhance compliance and system reliability.

SECTION 3. FUNDING.

Adoption of this Resolution does not obligate the City to immediate expenditure of funds; however, the City Council expresses its intent to seek and allocate funding, as available, to address the identified deficiencies in a fiscally responsible manner.

SECTION 4. COMPLIANCE AND PUBLIC HEALTH.

The City Council recognizes that implementation of the recommendations contained in the Assessment is necessary to:

- Improve regulatory compliance;
- Seek alternative treatment facilities
- Reduce infiltration and inflow;
- Improve lift station safety and security;

- Restore lagoon treatment efficiency;
- Address sludge accumulation;
- Reduce risk of sanitary sewer overflows;
- Protect public health and the environment.

SECTION 5. SEVERABILITY.

If any section, clause, or provision of this Resolution is held invalid, the remainder shall not be affected.

SECTION 6. EFFECTIVE DATE.

This Resolution shall take effect immediately upon its passage and approval.

PASSED AND APPROVED by the City Council of the City of Bartlett, Texas, on this 9th day of March, 2026.

CITY OF BARTLETT

Chad Mees, MAYOR

ATTEST:

Brenda Kelley, City Clerk

RESOLUTION 2026-03-09

ATTACHMENT A



TECHNICAL MEMORANDUM

PROJECT: TWDB-AMPSS for the City of Bartlett Wastewater System

DATE: January 10, 2025

TO: TWDB AMPSS Coordinator
Patrick Kading
Texas Water Development Board

FROM: Tanya Miro, Project Manager/QAQC: Chris Vela, P.E.
Kimley-Horn and Associates, Inc.

RE: Wastewater System Condition Assessment

1.0 EXECUTIVE SUMMARY

The City of Bartlett's current wastewater utility assets comprise one lagoon system that serves as a natural wastewater treatment plant with a treatment capacity of 0.325 million gallons per day (MGD), three (3) lift stations, and a network of sewer lines and manholes. This infrastructure currently supports an approximate population of 1600 residents. Kimley-Horn was tasked with performing a comprehensive asset management evaluation of the City's wastewater system. This involved conducting a comprehensive inventory of the City's assets, evaluating their condition and criticality and ensuring adequate maintenance to develop a comprehensive asset management plan and ensure compliance with all local, state, and federal environmental regulations.

Kimley-Horn's analysis identified multiple, immediate improvements for the City's three (3) lift stations, manholes and the natural wastewater treatment facility. These improvements are recommended to be completed prior to future expansion. Kimley-Horn recommends that the City of Bartlett's administration maintain records of all activities related to their collection system and ensure that any future maintenance and rehabilitation efforts are well documented (digitally) for efficient and environmentally compliant operations. The recommended improvements are detailed in Section 4.0.

Given the City of Bartlett's resource limitations, this asset management evaluation is essential for safeguarding public health and the environment, optimizing costs, and ensuring regulatory compliance. The findings and recommendations in this report aim to equip the City of Bartlett with the resources necessary for sustainable wastewater infrastructure management and help the system prepare for the future so that it can continue to effectively serve its residents.



TECHNICAL MEMORANDUM

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TECHNICAL MEMORANDUM

2.0 INTRODUCTION

The City of Bartlett, located east of Interstate 35, Jarrell, TX, and south of Temple, TX, has approximately 1,600 residents in Bell and Williamson counties. Figure 1 Shows a map of the City's geographical location.

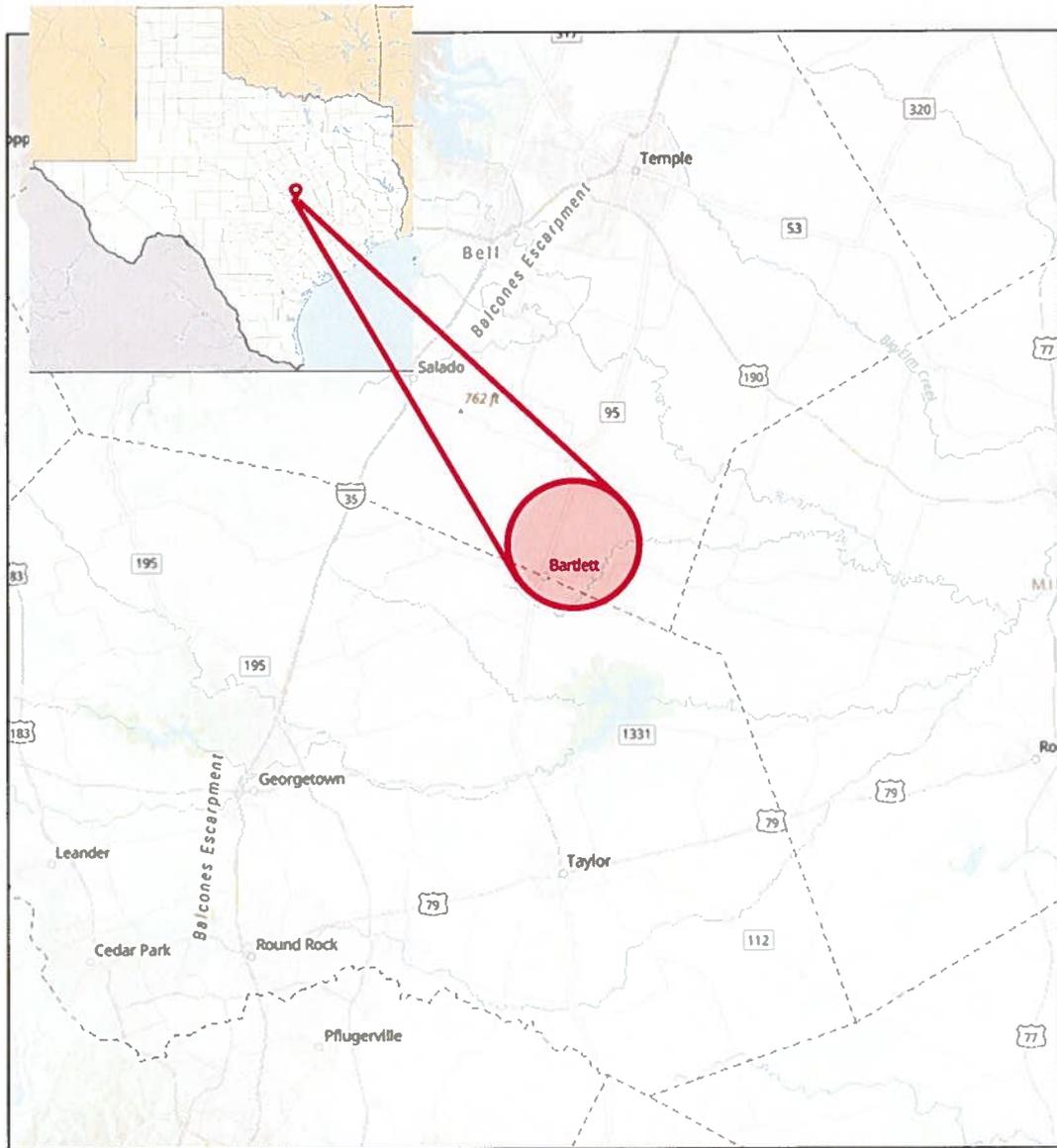


Figure 1 City of Bartlett Location



TECHNICAL MEMORANDUM

The City of Bartlett's current wastewater utility assets comprise a lagoon system that serves as a natural wastewater treatment plant with a treatment capacity of 0.325 million gallons per day (MGD), three (3) lift stations, and a network of sewer lines and manholes. According to the United States Census Bureau (2020), the infrastructure currently supports a population of about 1600 residents. Kimley-Horn performed a condition assessment of the City of Bartlett's wastewater system and determined a condition score for each asset.

This Technical Memorandum documents the evaluation of the City of Bartlett's wastewater system, including findings from the site visit and operator discussions, in addition to a review of industry standards and best practices for wastewater system asset management. The Existing Conditions section of this memorandum provides a comprehensive assessment of the current state of the city's wastewater assets and highlights deficiencies observed. The Industry Standards section of this memorandum identifies relevant guidelines and best practices that inform the management, maintenance, and rehabilitation of the City's assets. The recommendations section of this memorandum summarizes proposed actions and improvements for identified deficiencies.

3.0 EXISTING CONDITIONS

In September 2024, Kimley-Horn visited the City of Bartlett to evaluate the current state of the City's wastewater infrastructure and develop an asset management plan. As part of the assessment, Kimley-Horn had discussions with the City of Bartlett operators and conducted a thorough site visit to collect data on the condition of the city's wastewater system assets. The comprehensive system evaluation included asset identification, location mapping, date of service or approximate age, and current condition of each asset. Figure 2 This is a map of the City of Bartlett's wastewater assets. The different wastewater infrastructure locations are circled in red.

TECHNICAL MEMORANDUM

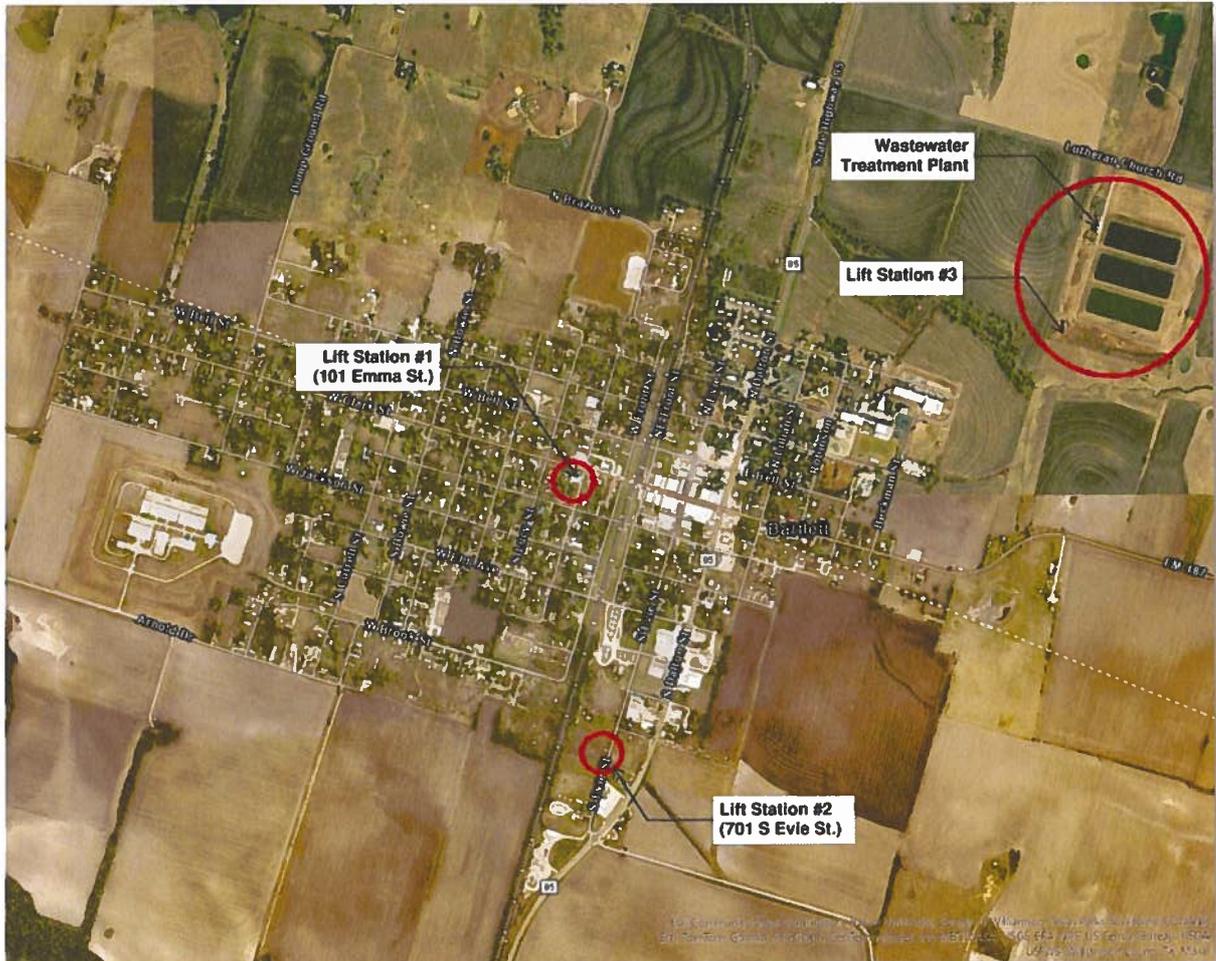


Figure 2 City of Bartlett Wastewater Assets Aerial

The condition assessment included onsite observations, digital photography, and geolocation mapping. The following is a list of key wastewater system assets that were inspected during the site visit:

- Lift Station 1 – (101 Emma St.)
- Lift Station 2 – (701 S Evie St.)
- Lift Station 3 – (12555 Lutheran Church Rd.)
- Wastewater Treatment Plant
- Manholes and Sanitary Sewer Lines

TECHNICAL MEMORANDUM

3.1 Framework for Asset Condition Evaluation and Documentation

Location mapping for the wastewater system assets was conducted and presented on a Geographic Information System (GIS) map. Each asset documented was assigned a condition ranking with description notes and supporting images. On the GIS map, specific symbols were assigned to represent different categories of assets, such as manholes, discharge piping, pumps, lagoons, etc. Figure 3 Shows the recorded GIS wastewater system asset data collected from the site visit.



Figure 3 GIS Data Collected from the Site Visit

The GIS map will be accessible to the City of Bartlett and a dedicated SharePoint site to track assets and future asset work orders to the City's Administrator. This will allow the City's personnel to effectively manage and update their assets' condition and make informed decisions regarding future infrastructure investments. Figure 4 It shows the collected data from the site visit layered onto the city's existing map, which was provided.

TECHNICAL MEMORANDUM



Figure 4 Integrated GIS Data with the City's Existing Data

It should be noted that the Texas Department of Criminal Justice (TDCJ), in collaboration with the City of Bartlett, had announced the reopening of the Bartlett Unit prison facility, scheduled for early October 2024. The town has recently reopened a state prison facility and is currently at quarter capacity full. According to a publication by TDCJ, the prison facility will house over 1,049 inmates and employ around 300 staff members at full capacity. This reopening will place accelerated demand on the city's wastewater system. It will require necessary improvements to the existing infrastructure to sustain the community's growing needs and accommodate the increased sewage load to be treated. In preparation for the additional capacity of the system, the prison agreed to upgrade a portion of the system to support the prison facility. This included the rehab of one of the lift stations and several of manholes along the sewer line from the prison.

During the site visit, sewer line TV inspection work was being conducted by the prison authority on the sewer lines and manholes leading from the Bartlett Unit to Lift Station #2 on 701 S Evie St circled in Figure 5.

TECHNICAL MEMORANDUM



Figure 5 TDCJ Sewer TV work

One notable observation was that almost all the manhole covers in that stretch had to be forcibly broken off the concrete support due to them being impossible to open. Additionally, the work resulted in the uncovering of a manhole situated beneath the roadway which was previously unknown to the city as highlighted in Figure 6 with another example in Figure 7. This incident highlights an underlying broader issue with manholes throughout the city that are damaged, sealed shut or severely corroded. This is later discussed in Wastewater System section of this report.

TECHNICAL MEMORANDUM



Figure 6 Documented Manhole Example #1

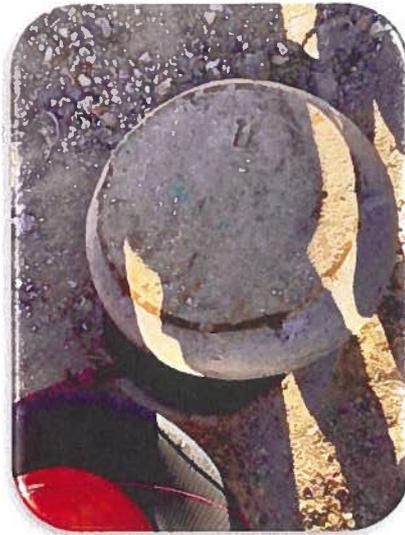


Figure 7 Documented Manhole Example #2

Both Figure 8 and Figure 9 illustrate how the assets are displayed on the GIS map. The use of GIS enables comprehensive visualization and management of the wastewater infrastructure, making it an invaluable tool for addressing the City's ongoing challenges with record-keeping and maintaining accurate documentation of its wastewater assets.

TECHNICAL MEMORANDUM



Figure 8 GIS Pop-up Manhole Example #1

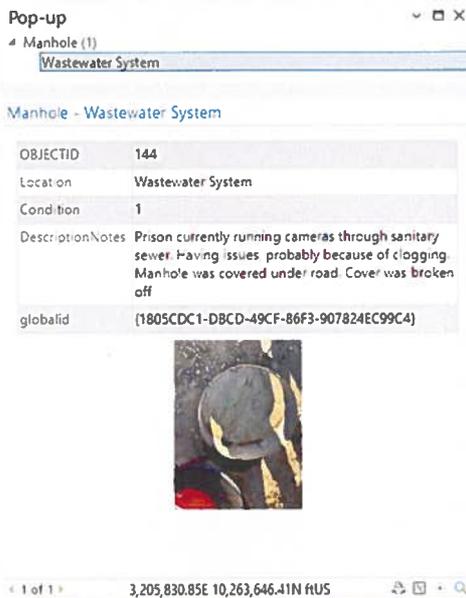


Figure 9 GIS Pop-up Manhole Example #2



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The prison authority is responsible for rehabilitating these few manholes along the stretch of sewer leading to the lift station; however, this effort represents only a fraction of the extensive work that remains to be done. The City of Bartlett still bears the responsibility for addressing the broader scope of infrastructure repairs and improvements. To meet the extensive needs highlighted in this condition assessment, the City requires the necessary funding.

3.2 Lift Stations

Lift stations play a critical role in the wastewater conveyance system by pumping sewage from lower elevations to higher points in the network to facilitate gravity flow into the treatment plant. Key elements of wastewater lift stations include a wet well with water level sensors, pumps, pump float controls and discharge piping. The top of the discharge piping and other critical components such as check valves and isolation valves are housed in a separate dry valve vault at grade. This allows for easy access to the fittings as the vault is structurally connected to the wet well. Onsite elements within the perimeter of a lift station include an electrical control panel, alarm system, power supply system in addition to odor control and ventilation components.

Regular preventive maintenance is necessary to ensure the reliable operation of lift stations. Lack of maintenance can lead to pump failures, electrical malfunctions, sewer backup, overflow and environmental contamination. Conducting routine inspections is important to help identify wear and tear on critical components and extend the lifespan of the equipment.

The City of Bartlett owns and operates three (3) lift stations, including the lift station at the treatment plant. A condition assessment of the structural, mechanical, and electrical components of the lift stations was carried out to identify any deficiencies or areas of concern that may impact the performance of the infrastructure. Components for condition assessment are summarized as follows:

- **Structural:** wet well structure, valve vault structure, concrete pad, pipe supports.
- **Mechanical:** pumps, valves, fittings, pipes.
- **Electrical:** PLC control panel, generator.
- **Security and Safety:** hatch, fence, signage, camera, intrusion alarm, access control.

Throughout the site visit, lift stations were assessed in accordance with the most recent guidelines created by the Texas Commission on Environmental Quality (TCEQ) on *Managing Small Public Wastewater Systems (RG-530) (revised January 2018)*. Assets were ranked from 1 to 5, with 1 being the highest priority for immediate action and 5 representing assets in good condition. The ranking system was applied to the listed components. Table 1 shows the description prioritization rating.

Table 1 TCEQ Wastewater Asset Condition Ranking Criteria

Rank 1 (Critical)	Effective life exceeded and/or excessive maintenance cost incurred. A high risk of breakdown or imminent failure with serious impact on performance.
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Rank 2 (Poor)	Very near end of physical life. Substantial on-going maintenance with short, recurrent maintenance levels required to keep the asset in operation. Unplanned corrective maintenance is common.
Rank 3 (Fair)	Asset functions but requires a high level of maintenance to remain operational. It shows substantial wear and is likely to cause significant performance deterioration in the near term.
Rank 4 (Satisfactory)	Asset is sound and well-maintained but may be showing some signs of wear. Delivers full efficiency with little or no performance deterioration. Virtually all maintenance is planned preventive.
Rank 5 (Good)	Asset is like new, fully operable, well-maintained, performs consistently at or above current standards. Little wear shown and no further action required.

Using these guidelines, assets were ranked in the GIS system and provided a description along with supporting images. This section provides a visual overview of all the lift stations condition assessment from the site visit with key observations highlighted through annotated images and callouts.

Lift Station 1 – (101 Emma St)

The lift station is equipped with an alarm; however, it activates only during emergencies and does not send notifications to personnel. Kimley-Horn recommends implementing an intrusion alarm system capable of sending real-time alerts to operators, combined with security cameras to enhance station's security.

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Figure 10 Lift Station Perimeter



Figure 11 Lift Station Signage

The existing signage is faded, and the emergency phone contact is difficult to read. Additionally, the station is secured by a manual lock.

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Figure 12 Security Fence with Manual Lock

The wet well pictured below shows the discharge pipes in decent condition. The pumps and guide rails were recently replaced. The walls of the wet well lack a protective coating which could further compromise its structural integrity over time.

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Figure 13 Wet Well

The valve vault adjacent to the wet well shown in the picture below contains newly replaced check valves. However, the pipe support is broken, and the mechanical joints appear unstable and prone to leakage. This causes accelerated wear and tear on the discharge piping which consequently increases the likelihood of unexpected system thus further compounding repair and maintenance costs.

The vault floor shows signs of sewage infiltration and ponding; if left unresolved, this could lead to further corrosion of the discharge piping and fittings as well as compromise the integrity of the vault.

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Figure 14 Valve Vault

Lift-Station 1 has generator onsite in good condition.



Figure 15 Onsite Generator

Recommendations

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Kimley-Horn recommends the following improvements at Lift Station 1:

- **Wet Well:** Apply a corrosion-resistant coating to the wet well interior.
- **Discharge piping and fittings:** Repair broken pipe support for discharge piping.
- **Security:** Update signage and upgrade intrusion alarm system to improve site security.

Lift Station 2 – (701 S Evie St)

The lift station is enclosed by segments of wire mesh fencing instead of intruder resistant security fencing per Texas Administrative Code 217.59 which requires 6-foot fencing with barbed wire. The signage is faded and requires replacement.



Figure 16 Lift Station Perimeter

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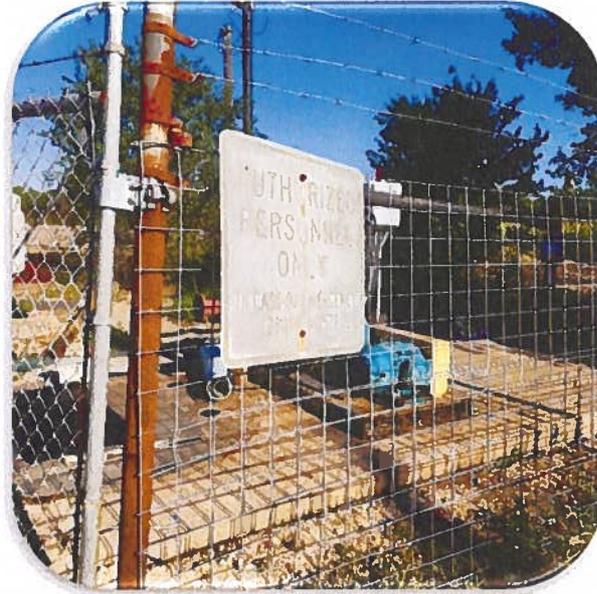


Figure 17 Signage

There is no generator on site, but the lift station is equipped with a dual loop power supply system. The old electrical enclosure serves no purpose and should be removed. The concern of exposure of outdoor mechanical and electrical equipment to H₂S remains as signs of corrosion can be seen on the bolts of the control panel.

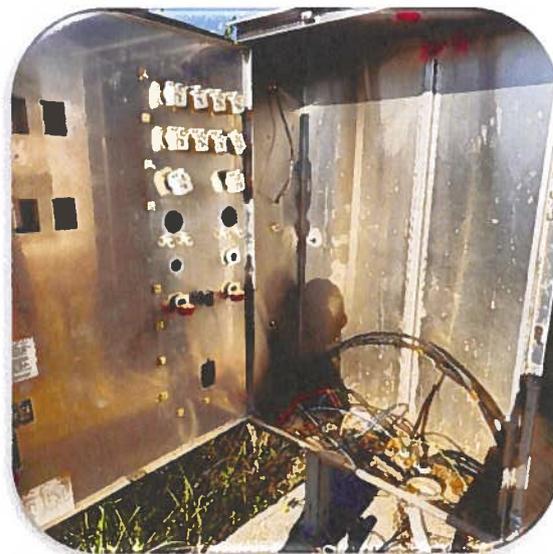


Figure 18 Electrical Enclosure

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The wet well structure and access hatch are both in good condition. New pumps were recently installed, however; during discussions with the operators, it was indicated that the pumps were being operated manually. The picture below emphasizes the notably high-water level in the wet well.



Figure 19 Wet Well with Access Hatch

The check valves in the valve vault are in good condition; however, the concrete walls show severe signs of degradation due to hydrogen sulfide (H_2S) exposure. Sewage water can produce significant quantities of H_2S , especially in hot climates, which has severely corroded the walls as indicated by the chipping walls. This issue is worsened by the operator's practice of manually operating the lift station and allowing the wet well to fill to a high level before activating the pumps. In addition, infrequent pumping cycles can damage mechanical components over time. This practice causes the buildup of sewer in the enclosed valve vault which accelerates the deterioration of the concrete. The confined conditions pose significant health and safety concern to operations staff due to H_2S exposure. If left unaddressed, this poses a major risk to the structural integrity of the vault, potentially compromising the security and stability of the hatch as well.

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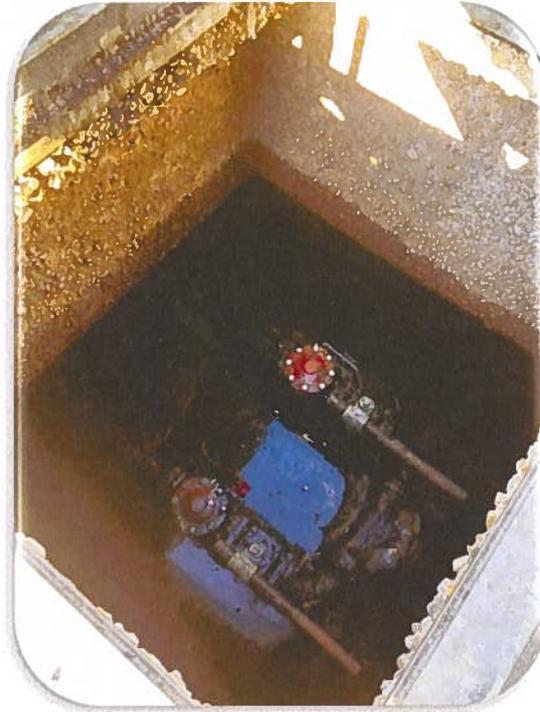


Figure 20 Valve Vault

Recommendation

Kimley-Horn recommends the following improvements at Lift Station 2:

- **Wet well:** Logic control for Lift station.
- **Valve vault:** To assess the structural integrity, the valve vault must be completely drained and cleaned.
- **Security:** Install intruder resistant fencing to improve site security.

During the site visit, it was mentioned that the operators had experienced sewer overflow at a nearby manhole located upstream of the lift station. As wastewater accumulates in the lift station's wet well, it can back up into the collection system and consequentially cause wastewater to overflow in residential properties.

TCEQ's latest enforcement on 02/15/2022 made the following Findings of Fact and Conclusions of Law. On May 3, 2019, through May 20, 2019, an investigator observed the discharge of untreated wastewater from a manhole located near 403 Northwest Front Street. Figure 21 depicts a picture of the area from the site visit:

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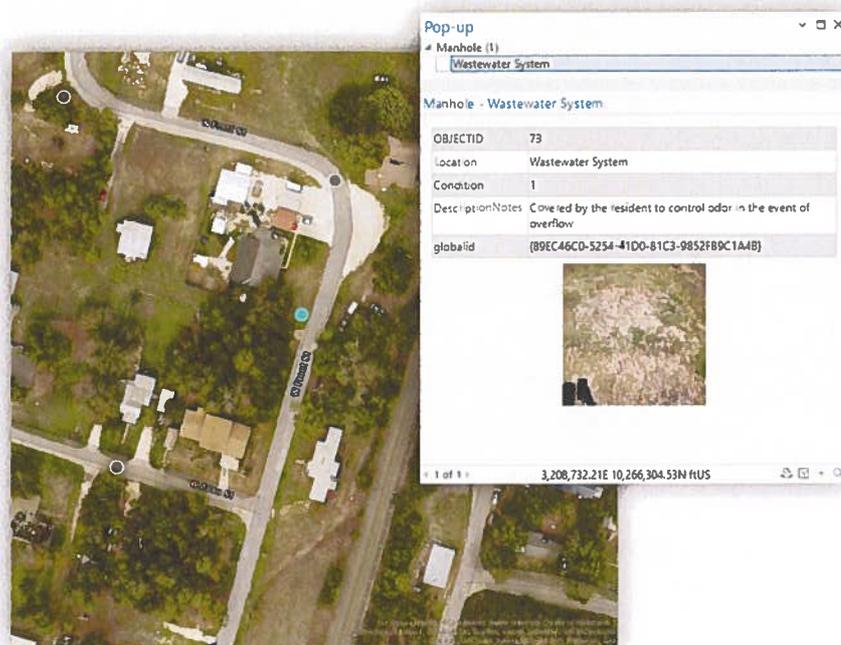


Figure 21 Sewer Overflow Violation Location

While the discharge was ceased and the surrounding area was disinfected and covered with dirt, a discussion with one of the operators who resides near the manhole in question revealed that the solution implemented failed to address the underlying root cause of the problem. This leaves the site susceptible to recurring problems, long-term damage, and operational challenges.

Lift Station 3 – Plant Site (12555 Lutheran Church Rd)

Contrary to the previously described lift stations located within the city, this lift station is not equipped with any fencing which immediately raises concerns about unauthorized access and security. It should be noted that the access road leading to the wastewater treatment plant where this lift station is located remains ungated; this compromises the facility’s security and leaves critical infrastructure vulnerable to tampering or accidental damage. Kimley-Horn recommends adding a security gate at the site.

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Figure 22 Lift Station #3 Perimeter

The operators noted that the chain on the crane was too short to be used when the pumps were recently taken out and replaced. Cracks in the crane's concrete base were observed and the bolts showed signs of rust. A crane system is necessary for the maintenance of submersible pumps in the lift stations. Kimley-Horn recommends installing a new crane system rated for outdoor use at this Lift Station.

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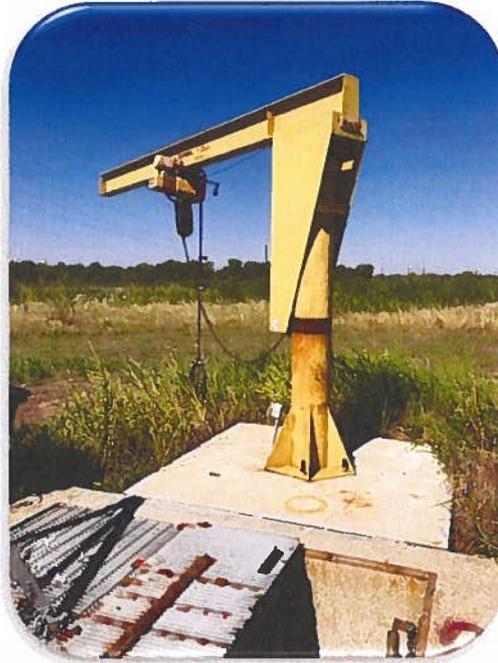


Figure 23 Crane at Lift Station #3

The grating is corroded and unstable which poses a severe safety hazard.

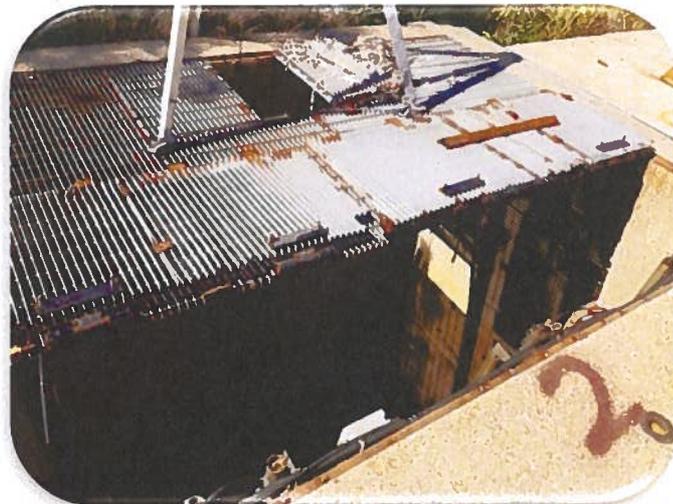


Figure 24 Lift Station #3 Grating

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The wet well and discharge piping are both in good condition. A lot of rags clump up in the wet well. Kimley-Horn recommends equipping this lift station with a bar screen to remove debris from the raw wastewater.



Figure 25 Lift Station #3 Discharge Piping in Wet Well

Major infiltration and odor coming from the valve vault were noted during the site visit. Gap around valve vault penetrations from the wet well are visible that allow sewage to infiltrate into the valve vault. The piping and fittings show signs of severe corrosion. In addition, the operators noted that the rusted valves are no longer functioning properly with one of the check valves broken which impairs the prevention of backflow and reliable operation.

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Figure 26 Valve Vault View #1

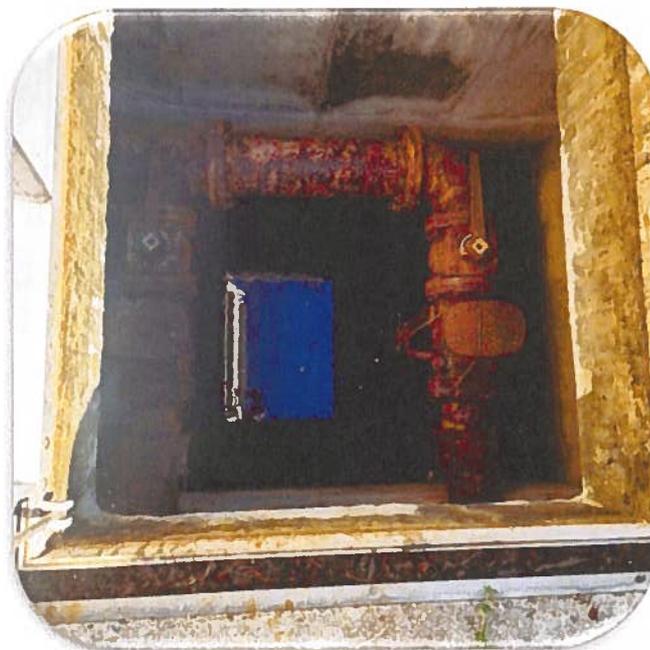


Figure 27 Valve Vault View #2

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If Lift Station #3 goes down, it is detrimental to the City's ability to treat its wastewater. Hatches and all hardware are severely corroded. If you lose the panel, you lose the pump. Dial up how critical each of these lift stations is important.

Recommendations:

Kimley-Horn recommends the following improvements at Lift Station 3:

- **Valve vault:** Lift Station #3 appears to be in hazardous condition and poses significant safety risks to operations staff. To assess the structural integrity, the valve vault must be completely drained and cleaned.
- **Piping and Equipment:** All piping, valves and fittings are severely corroded and require replacement.
- **Security:** Enhance security at the lift station by improving surveillance, access control, and physical barriers to deter unauthorized access.

3.3 Wastewater Treatment Plant

The City's Wastewater Treatment Plant (WWTP) is located approximately 0.5 miles northeast of the intersection of State Highway 95 and Farm-to-Market Road 487, in Bell County, Texas 76511. The facility operates using a three-lagoon system, where wastewater is treated in sequential stages and is authorized to discharge up to 0.325 million gallons per day (MGD) according to the existing discharge permit number WQ0010880001. The permit includes the following daily average effluent limits:

- 5-day Carbonaceous Biochemical Oxygen Demand (BOD-5) limit of 30 mg/L.
- Total Suspended Solids (TSS) limit of 90 mg/L
- E. coli of 126 CFU
- Minimum Dissolved Oxygen (DO) of 4.0 mg/L

An existing site plan for the City's wastewater treatment plant is shown in Figure 28.

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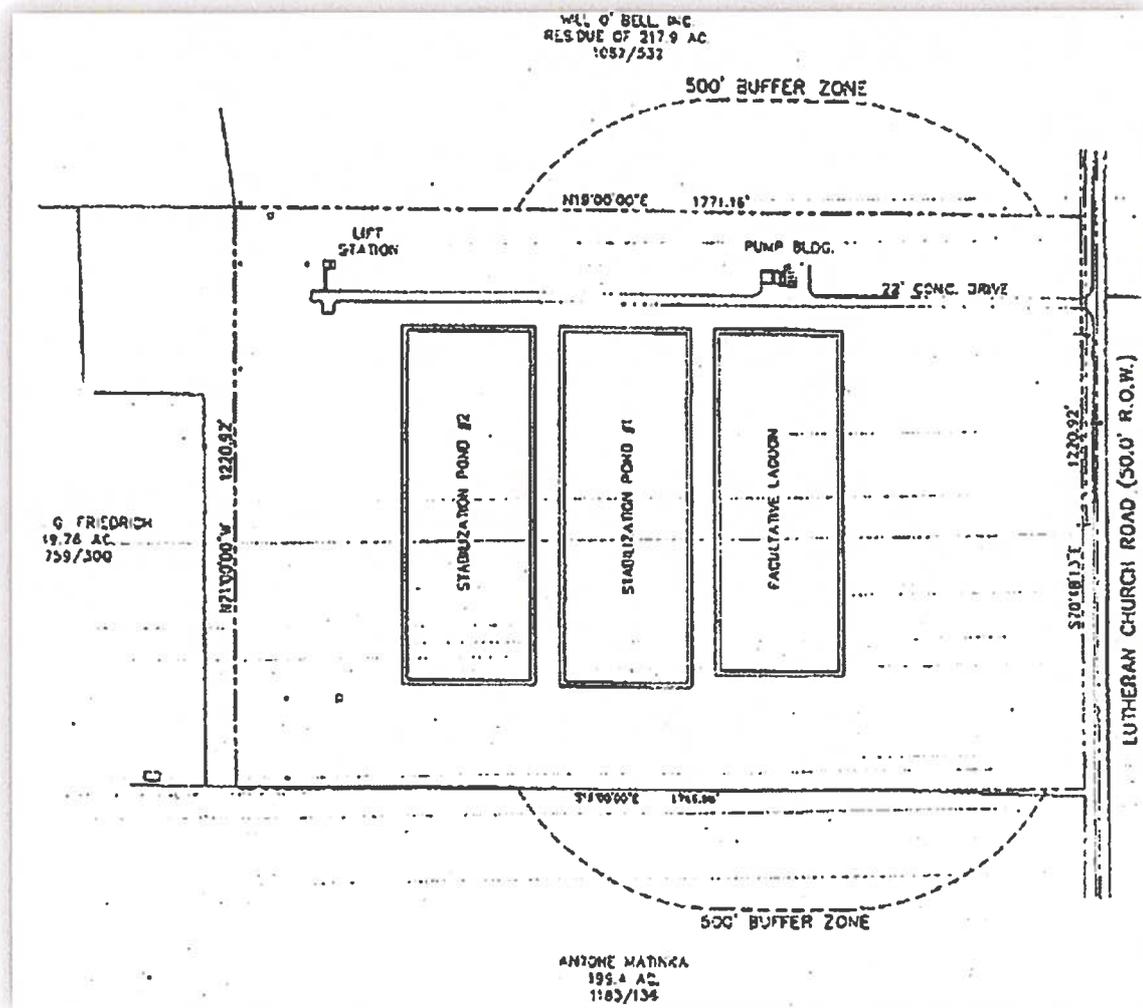


Figure 28 City of Bartlett's Wastewater Treatment Plant Site Plan (From TCEQ Discharge Permit)

The City of Bartlett's wastewater treatment system combines a facultative Lagoon, and two stabilization lagoons to treat wastewater in stages using natural biological processes. According to EPA, facultative waste stabilization ponds, also referred to as facultative lagoons, are widely used to treat municipal and industrial wastewater. The facultative lagoon is the first stage, with distinct aerobic, facultative, and anaerobic zones. In the upper aerobic zone, oxygen-dependent bacteria and algae break down organic matter, while the lower anaerobic zone includes sludge deposits and supports anaerobic organisms. Utilizing facultative lagoons for wastewater treatment is better suited for rural communities where land costs are not a limiting factor.

The first lagoon, which plays a critical role in the initial treatment phase, is equipped with aerators designed to promote the breakdown of organic matter. The primary treatment cell in a lagoon

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system is typically designed to remove up to 80% of a system's influent biochemical oxygen demand (BOD).

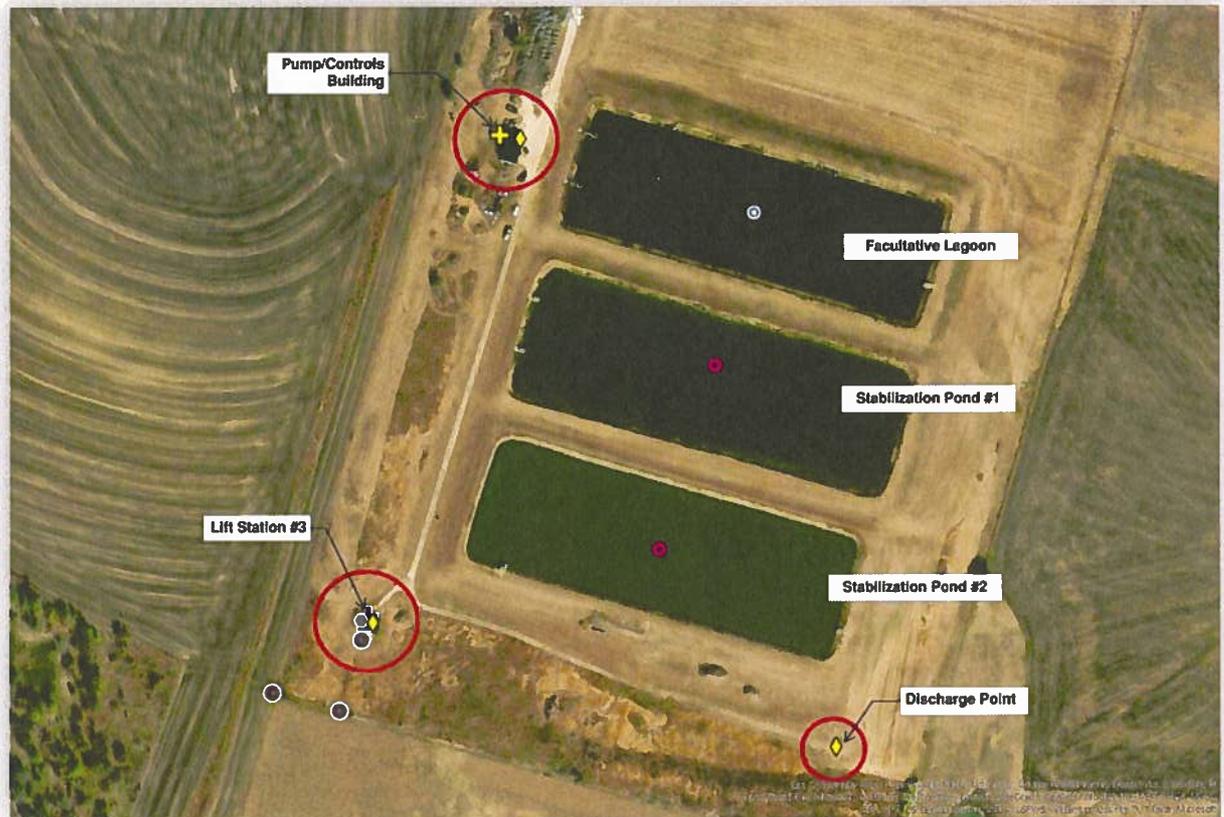


Figure 29 City of Bartlett Wastewater Treatment Plant

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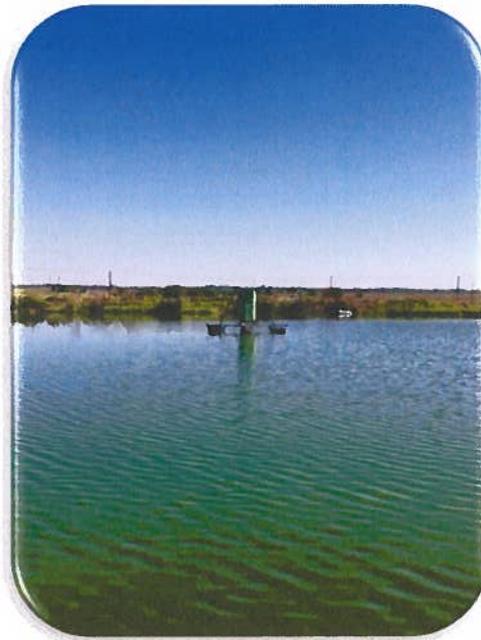


Figure 30 Facultative Lagoon Aerator

The WWTP is not enclosed in fencing and is vulnerable to animal intrusion and burrowing. During the site assessment, it was noted that the aerators in the first lagoon are not functional, which already compromises the efficiency of the treatment process. According to TAC Title 30, Chapter 217, Subchapter H, Rule §217.207 on Stabilization Lagoons, primary treatment must remove the settleable and floatable solids from the influent before the wastewater enters a stabilization lagoon. Without proper aeration, the biological activity necessary for effective treatment is reduced, which consequentially leads to poor water quality and increased treatment load on the subsequent lagoons. In discussions with the operator, it was also revealed that the deposited sludge has not been dredged in years. Excess sludge and solids in the lagoon reduce the available volume for wastewater which decreases retention time and consequently significantly impacts the effectiveness and capacity of the lagoon's treatment process and necessitates immediate action. As a result, this contributes to effluent discharge violations, as detail in the following Compliance History section.

Controls Building

PLCs and all electronic components are housed in the controls building of the WWTP. Operators noted that the circuit breakers need to be replaced frequently. Adequate lighting at the plant and main entrance is recommended for the safety of workers and visitors. The generator located outside the controls building is in good condition. The site also relies on dual loop power system.

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Figure 31 Broken Circuit Breakers in Control Room



Figure 32 Control / Pump Building Generator

Regulatory Compliance History and Notable Unresolved Violations

The City of Bartlett's discharge permit was last renewed on January 24, 2020. According to the Texas Administrative Code Chapter 305, Subchapter F, Rule 305.125, any failure to comply with permit conditions may lead to enforcement actions, permit amendments, revocations or suspensions, or most notably denial of permit renewal applications or applications for permits for other facilities.

The City of Bartlett has a history of non-regulatory compliance with state and federal wastewater management standards. According to the TCEQ Central Registry, the City of Bartlett WWTP (CN600514202) has 11 active violations of moderate classification dating from 09/30/2022 monthly to 07/31/2023 and 7 additional active violations from 11/30/2023 to 07/31/2024 most recently. These violations pertain to the failure to meet the limit for one or more permit parameter in accordance with both the Texas Water Code Chapter 26, subchapter A 26.121(a) for Water Quality Control and 30 Texas Administration Code Chapter 305, subchapter F 305.125(1) for Standard Permit Conditions.

According to the United States Environmental Protection Agency's Enforcement and Compliance History Online (ECHO) database for regulated facilities, The City of Bartlett's WWTP currently has several violations and significant Category 1 Non-compliance infractions at its effluent discharge outfall. Effluent graphs illustrate the reported discharge characteristics history in reference to the minimum, average, and maximum permit requirements for the six effluent parameters routinely monitored at the WWTP. Parameters demonstrating significant non-compliance such as Total Suspended Solids (TSS), bacteria count (E. coli), and pH, are shown.



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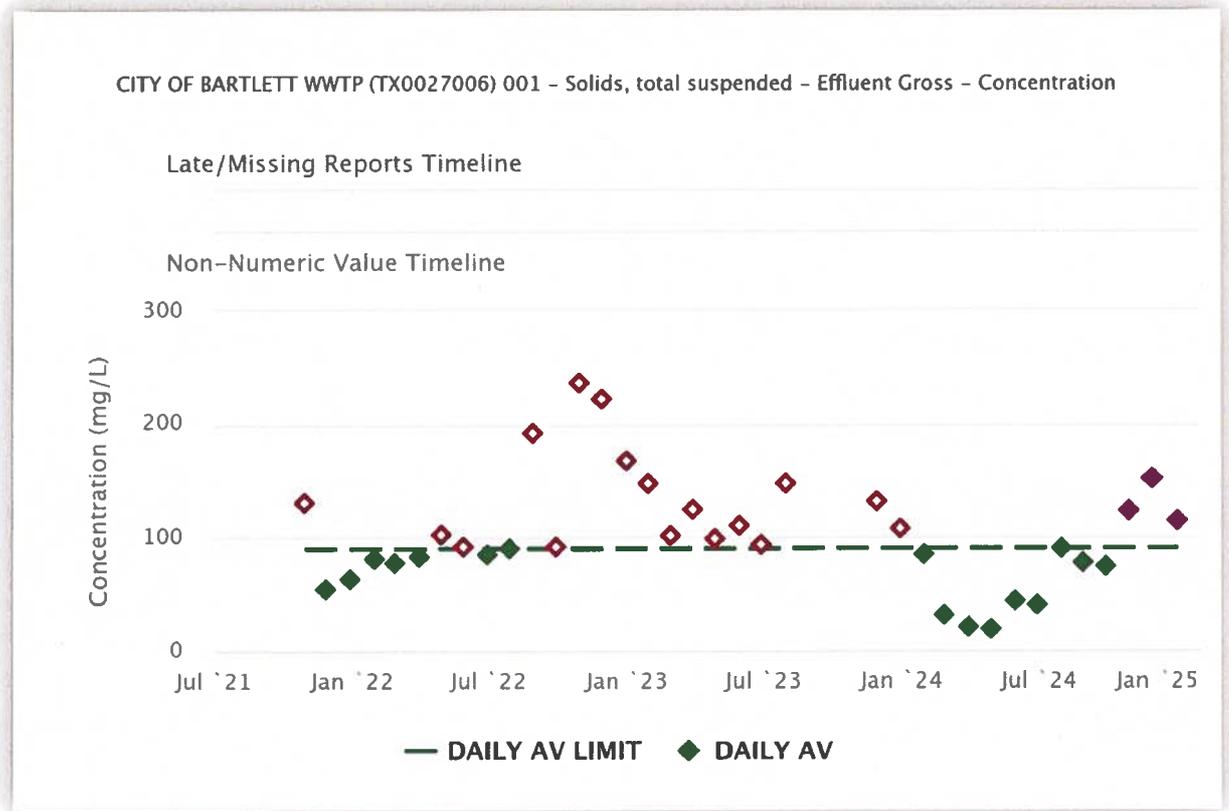


Figure 33 Total Suspended Solids Concentration Effluent Chart

Total suspended solids (TSS) consist of organic and inorganic particles suspended in wastewater that can adversely affect the efficiency of natural treatment processes and the discharge water quality. Persistent issues with elevated TSS levels are often caused by short detention times due to sludge buildup or the pass-through of excessive sludge. Proper mixing and circulation are essential to address these challenges. Alarming, the City has almost regularly been in violation of TSS compliance standards for most of the past year, highlighting the urgent need for corrective action.

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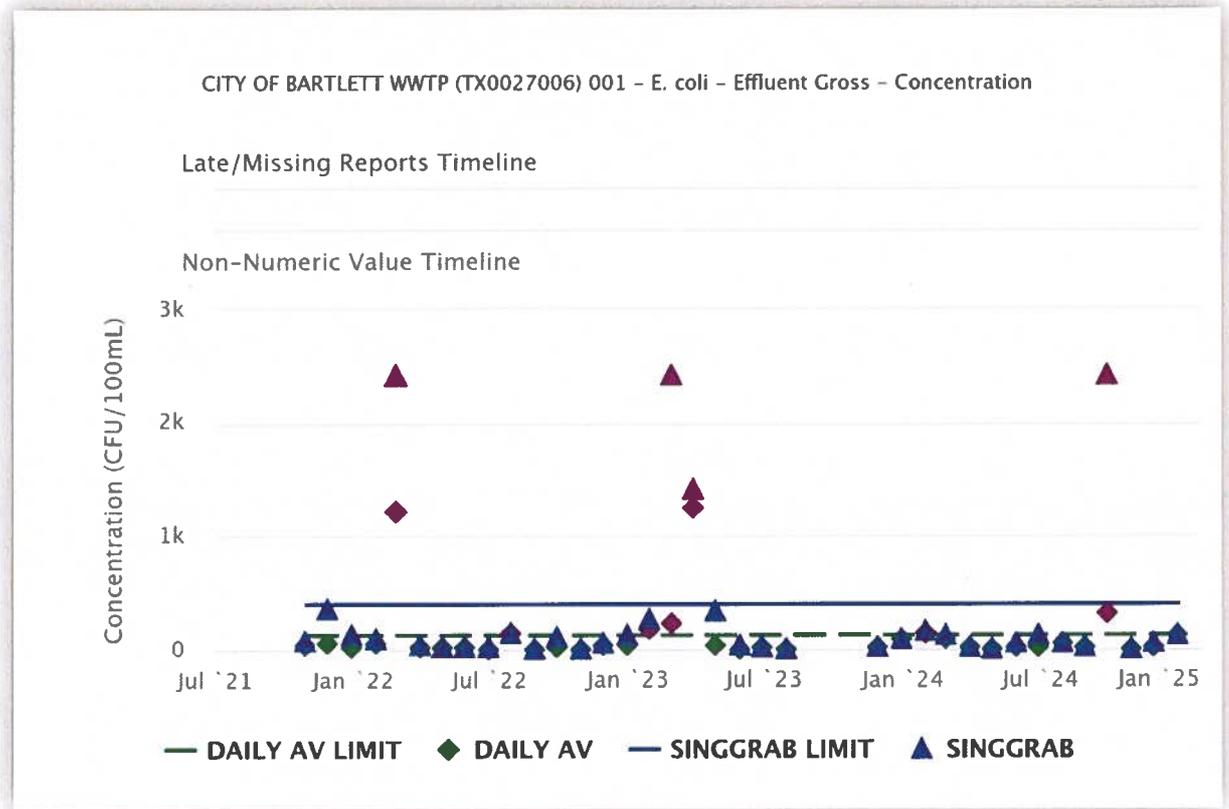


Figure 34 E. coli Concentration Effluent Chart

E. coli violations in wastewater treatment lagoons can result from external contamination by wildlife as well as issues like sludge accumulation and temperature effects. To address these challenges, it is recommended to implement wildlife control measures, such as fencing or deterrents to prevent possible contamination. Regular removal of accumulated sludge is essential to maintain lagoon capacity, and enhancing aeration will improve microbial activity. Kimley-Horn recommends increasing the frequency of water quality monitoring, and adjusting operations to account for seasonal temperature variations

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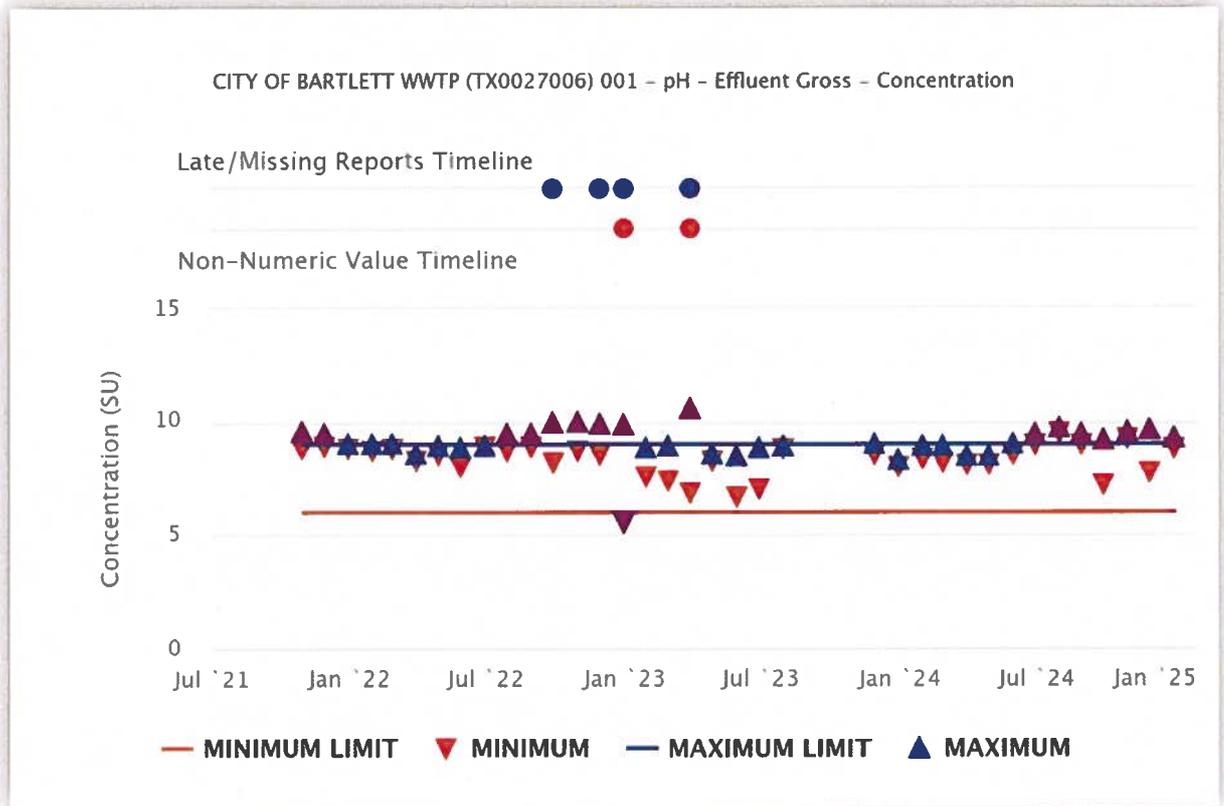


Figure 35 pH Effluent Chart

High pH levels can often be driven by excessive algae growth or low alkalinity. It is important to maintain proper circulation in all ponds to reduce nutrients, such as carbon, nitrogen and phosphorous, and keep the pH level within the discharge limit.

Recommendation

Kimley-Horn recommends the following improvements at the WWTP:

- Verify lagoon sludge depth and remove excess sludge from conveyances, influent and effluent structures and the bottom of lagoon.

3.4 Wastewater System

The City's wastewater system includes a network of sewer lines and manholes to transport sewage from homes and businesses to the treatment plant. Manholes serve as critical access points for maintenance and inspection of the underground infrastructure system. This assessment aimed to identify any structural deficiencies, infiltration issues, or signs of wear that could impact the collection system, lift stations and potentially the treatment plant. Based on the evaluation of



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the current state of the manholes, the city would be able to prioritize necessary repairs and ensure the long-term reliability of its sewer infrastructure.

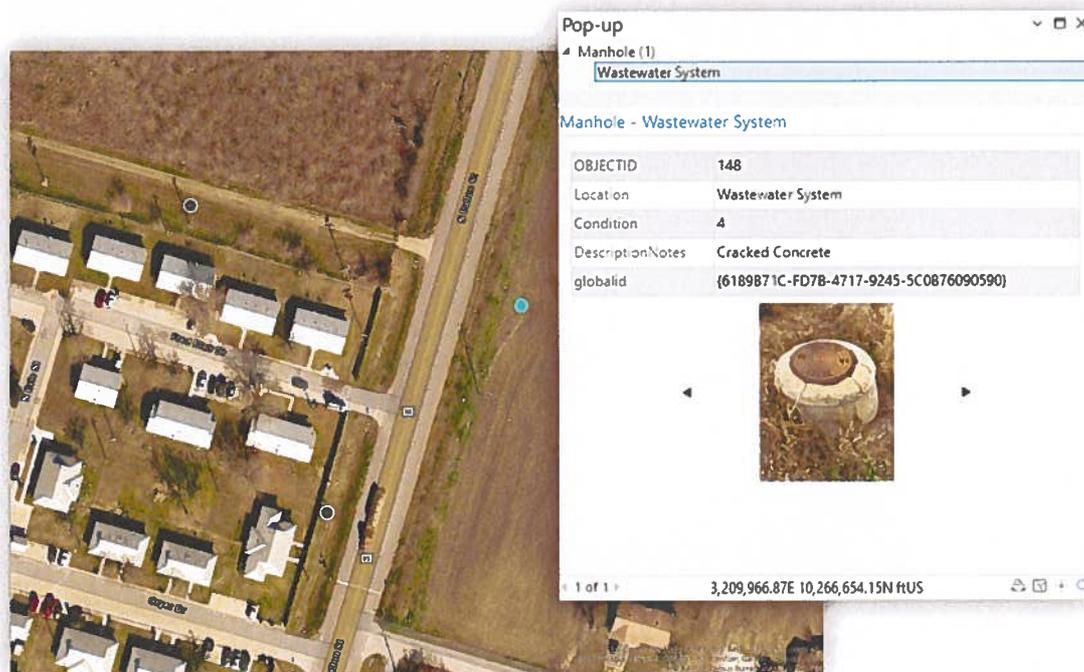
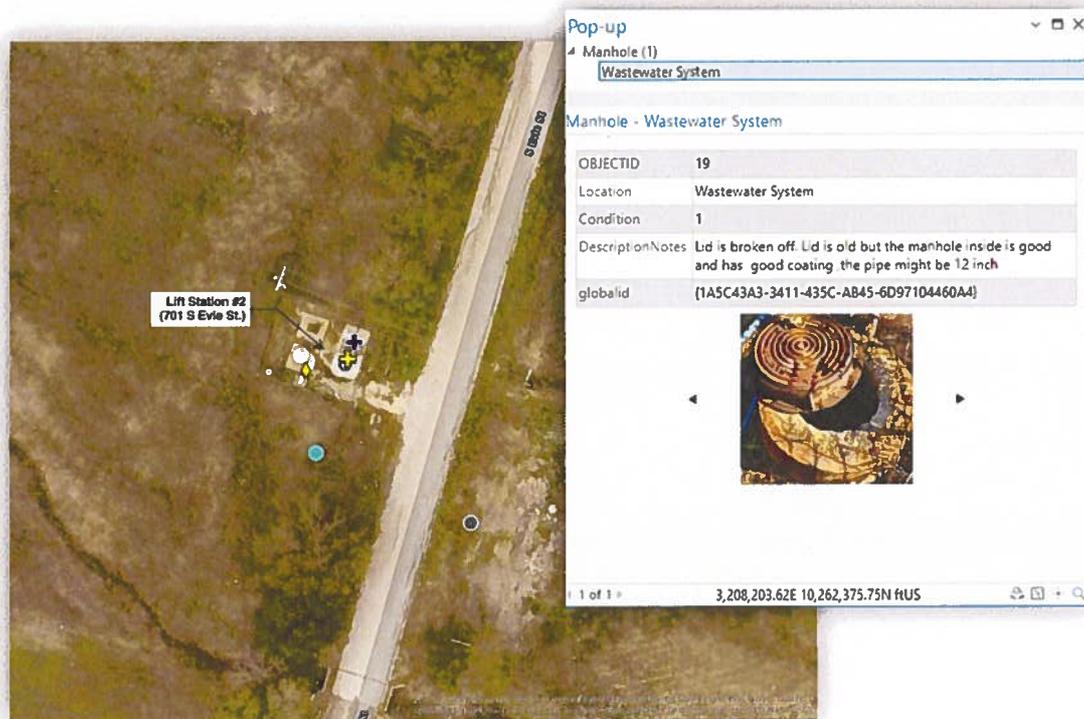
The condition of the manholes was assessed using a ranking system in accordance with the most recent guidelines created by the Texas Commission on Environmental Quality (TCEQ) on *Managing Small Public Wastewater Systems* (RG-530) (revised January 2018). The condition assessment consisted of onsite observations and digital photography. Assets were ranked from 1 to 5 with 1 indicating the highest priority for immediate attention and 5 indicating assets in good condition. The rankings are defined in Table 2:

Table 2 Manhole Condition Ranking Criteria

Rank 1 (Critical)	Immediate attention required due to severe structural damage, heavy infiltration, Odor problems, impossible to open.
Rank 2 (Poor)	Significant deterioration observed, including cracks, infiltration, or corrosion.
Rank 3 (Fair)	Moderate wear or damage, such as minor cracking, shifted lid and signs of infiltration.
Rank 4 (Satisfactory)	Slight wear or aging, rusted, hard to reach and maintain or covered by dirt/road gravel.
Rank 5 (Good)	Manhole is in good condition with no visible defects or operational concerns.

Manholes were recorded on the GIS map, and each was assigned a rank supplemented with a detailed description and supporting images. From the site visit, Kimley-Horn documented deficiencies pertaining to the surface structural damage to the manholes across the city and identified the need for targeted maintenance and reparations. Examples of different manhole conditions documented are highlighted in the following:

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Figure 36 Documented Manhole

Infiltration and inflow (I&I) and safety issues are becoming increasingly severe, posing significant challenges to the sewer system's integrity. Many manholes are situated in stormwater ditches and creek beds, which exacerbate the I&I problem by allowing excessive stormwater to enter the system. This contributes to heightened peak flows, further straining the system and increasing the risk of overflows and operational inefficiencies.

Recommendation

Kimley-Horn recommends the following improvements to the wastewater system:

- Repair all identified manholes based on the findings of the condition assessment and install a gas cover ring beneath each lid.

4.0 INDUSTRY STANDARDS

Industry standards and best practices referred to in this document are intended to guide the City of Bartlett's efforts in wastewater infrastructure rehabilitation and ensure compliance with regulatory requirements. For this section, Kimley-Horn references the Texas Administrative Code (TAC) and the Texas Commission on Environmental Quality (TCEQ) for the most applicable



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wastewater infrastructure standards. TCEQ is charged with establishing statewide design criteria for wastewater collection systems. These design criteria are presented and enforced in the Texas Administrative Code under Title 30 – Environmental Quality, Part 1, Chapter 217 – Design Criteria for Domestic Wastewater Systems, as adopted in December 2015. See Table 3 for a summary of the relevant industry standard guidelines.

Table 3 Industry Standards

Asset	Industry Standard Regulation	Reference	Compliant
Manholes	A manhole cover must be constructed of impervious material with no holes that could allow inflow.	Refer to Texas Administrative Code Title 30 Part 1 Chapter 217 Subchapter C Rule §217.55 “Manholes and Related Structures	<input checked="" type="checkbox"/>
	A manhole cover that is located in a roadway must meet or exceed the American Association of State Highways and Transportation Officials standard M-306 for load bearing.		<input checked="" type="checkbox"/>
Lift Station Security	The design of a lift station, including all mechanical and electrical equipment, must restrict access by an unauthorized person.	Refer to Texas Administrative Code Title 30 Part 1 Chapter 217 Subchapter C Rule §217.59.	<input checked="" type="checkbox"/>
	A lift station must include an intruder-resistant fence or must be completely enclosed by an intruder-resistant enclosure approved in writing by the executive director.		<input checked="" type="checkbox"/>
	An intruder-resistant fence or intruder-resistant enclosure must be locked at each access point.		<input checked="" type="checkbox"/>
	An intruder-resistant fence must be at least 6.0 feet tall, and the bottom of the fence must be close enough to surface grade to prevent human access.		<input checked="" type="checkbox"/>
	The top of an intruder-resistant fence must have at least three strands of barbed wire. A fence that is at least 8.0 feet tall does not require barbed wire. The top of an intruder-resistant fence may have outwardly directed iron bars spaced on four-inch centers instead of barbed wire.		<input checked="" type="checkbox"/>



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Asset	Industry Standard Regulation	Reference	Compliant
	<p>A lift station must include a sign with the name of the wastewater treatment facility and 24-hour emergency contact information. The sign must be posted at the lift station so that it is visible and legible, with block lettering that is at least 1.5 inches tall.</p>		<input checked="" type="checkbox"/>
	<p>A lift station must include an audiovisual alarm system. The audiovisual alarm system must transmit alarm conditions through use of an auto-dialer system, Supervisory Control and Data Acquisition (SCADA) system, or telemetering system connected to a continuously monitored location. At a minimum, the alarm system must automatically activate to give warnings for power outages, pump failures, and high-water levels. Audiovisual alarms are not required if the SCADA system alerts the operator about communication loss, in addition to the alarm conditions.</p>		<input checked="" type="checkbox"/>
<p>Lift Station, Wet Well Design</p>	<p>A lift station pump must operate automatically, based on the water level in a wet well. Pump controls must be designed to prevent surcharges in the collection system and must be designed to prevent adverse effects on the operation of the wastewater treatment facility.</p>	<p>Refer to Texas Administrative Code Title 30 Part 1 Chapter 217 Subchapter C Rule §217.60.</p>	<input checked="" type="checkbox"/>
	<p>A wet well water level mechanism must be accessible without entering the wet well</p>		<input checked="" type="checkbox"/>
	<p>An owner shall implement odor control measures necessary to prevent a wet well from becoming a nuisance. An owner shall consider the source of potential odor, turbulence, residence time, and other factors that contribute odor at a lift station when selecting odor control measures.</p>		<input checked="" type="checkbox"/>



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Asset	Industry Standard Regulation	Reference	Compliant
	Hoisting Equipment. A lift station must have permanent hoisting equipment or be accessible to portable hoisting equipment for removal of pumps, motors, valves, pipes, and other similar equipment.		<input checked="" type="checkbox"/>
	Vault Drains. A floor drain from a valve vault to a wet well must prevent gas from entering a valve vault by including flap valves, "P" traps, submerged outlets, or a combination of these devices.		<input checked="" type="checkbox"/>
Natural Treatment Units	Primary treatment must remove the settleable and floatable solids in the influent prior to the wastewater entering a stabilization lagoon.	Refer to Texas Administrative Code Title 30 Part 1 Chapter 217 Subchapter H: Natural Treatment Units	<input checked="" type="checkbox"/>

5.0 RECOMMENDATIONS

The following list is a summary of the recommendations that need to be addressed based on findings from the condition assessment. The recommendations presented in this section are pursuant to the requirements of the Texas Water Development Board (TWDB) and the Texas Commission on Environmental Quality (TCEQ). These recommendations include both facility upgrades and best practice guidelines that aim to address the identified deficiencies, improve the system reliability, and enable the City of Bartlett to manage its wastewater infrastructure and adhere to industry standards.

Site	Recommendation
Lift Station 1 – (101 Emma St.)	Kimley-Horn recommends that the City of Bartlett implements appropriate fencing and security measures at both the lift station and the wastewater treatment plant to safeguard its critical infrastructure assets.
	Sand blast the wet well and apply a protective coating during downtime.
	Replace mechanical joints and install pipe supports on the force main in the valve vault.



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Site	Recommendation
	Implement a simple Emergency Messaging System (EMS) for better communication during emergencies.
Lift Station 2 – (701 S Evie St.)	Repair signage and fencing around the lift station. Add an intrusion alarm for enhanced security.
	Establish automatic pump operation based on the water level in the wet well.
	Ensure necessary replacement of all severely corroded piping, valves and fittings.
Lift Station 3 – (12555 Lutheran Church Rd.)	Install fencing and security gate on the main entrance road leading to the WWTP.
	Repair the rusted grate and broken pieces around the wet well structure including ladders. Perform general cleanup around site.
	Install new crane system rated for outdoor use with appropriate chain length.
	To assess the structural integrity, the valve vault must be completely drained and cleaned.
	Ensure necessary replacement of all severely corroded piping, valves and fittings.
Wastewater Treatment Plant	Fix mechanical aerators, dredge lagoons and control high weeds
	Potential: Add filtration post-treatment to make sure effluent quality complies with
	Ensure all process data and permit sampling records are retained for a minimum of three years, as required.
	Train and license at least two mechanics, provided with necessary wastewater operations learning, to operate the plant.
	Upgrade manual screening.
	Replace electrical equipment at Controls Building and install new circuit breakers. Perform general cleanup
	Establish a dedicated lab for process samples.



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Site	Recommendation
	Install a SCADA system to enable efficient monitoring and management of the plant.
Manholes and Sanitary Sewer Lines	Repair all manholes and add gas cover ring under lid.
	According to the National Association of Sewer Service Companies (NASSCO), numerous methods are available for the rehabilitation of manholes that target structural enhancement and corrosion protection. Each method must be evaluated to provide the correct solution for the best available price

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN
BELL COUNTY, TEXAS
AND
THE CITY OF BARTLETT**

This AGREEMENT is made and entered into this 3rd Day of March, 2026 (the "Effective Date") by and between Bell County, Texas, a political subdivision of the State of Texas, acting by and through its Commissioners Court (the "County") and the City of Bartlett, Texas, a Texas municipality located entirely within the geographical boundaries of the County, acting by and through its City Council (the "City"), in accordance with the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act") and Chapter 352, Texas Tax Code.

WHEREAS, the County imposes a hotel occupancy tax, as permitted under Chapter 352, Texas Tax Code, (the "County Tax") upon the cost of occupancy of any room or space furnished by any hotel within the geographical boundaries of the County; and

WHEREAS the revenue from the County Tax must be expended in a manner that directly enhances and promotes tourism and the convention of the hotel industry in the County; and

WHEREAS, the City imposes a hotel occupancy tax as permitted under Chapter 351, Texas Tax Code (the "City Tax") upon the cost of occupancy of any room or space furnished by and hotel within the geographical boundaries of the City; and

WHEREAS, under section 352.1015, Texas Tax Code, the County may, by contract, delegate to another governmental entity, the management of the programs and activities funded with the revenue from the County Tax; and

WHEREAS the City has ongoing programs and activities to promote tourism and the hotel industry with the City (the "City Programs") and the County desires to dedicate a portion of the County Tax revenue to the City for the further promotion of the City Programs; and

WHEREAS, both the City and the County have determined that it is in the best interest of both entities and the most efficient use of the hotel tax revenues generated by both entities within the City for the City to manage and supervise a portion of the County Tax proceeds to continue the City Programs.

NOW THEREFORE, IT IS MUTUALLY AGREED by and between the County and the City as follows:

1.0 DUTIES AND OBLIGATIONS OF THE COUNTY

- 1.1 The County will assess and collect the County Tax on all eligible occupancy revenues from hotels in the geographical boundaries of the City at the rate adopted by the County Commissioners Court.

- 1.2 On an annual basis, beginning at the expiration of the first four (4) calendar quarters following the Effective Date, the County will pay to the City 17% of the net County Tax receipts collected from hotels in the geographical boundaries of the City for management by the City in providing the City Programs.
- 1.3 For the purposes of this Agreement, "Net County Tax Receipts" shall mean 2% of the eligible occupancy revenue collected from hotels within the geographical boundaries of the City less any statutory exemptions and less any discounts permitted by the County for timely payments of the County Tax to the County.
- 1.4 The County will coordinate with the City to review the City's budget and will timely approve said budget in writing as required under section 352.1015, Texas Tax Code.

2.0 DUTIES AND OBLIGATIONS OF THE CITY

- 2.1 City shall expend County Tax revenue only in a manner that directly enhances and promotes tourism and the convention and hotel industry in the City. The City may expend County Tax revenue for day-to-day operations, supplies, salaries, office rental, travel expenses and other administrative costs only if those administrative costs are incurred directly in the promotion and servicing expenditures that directly enhance and promote tourism and the convention and hotel industry in the City.
- 2.2 The City shall maintain completed and accurate financial records of each expenditure of County Tax revenue dedicated to the City under this Agreement and shall make such records available upon request of the County or other interested person. No later than thirty (30) days after the end of each calendar quarter, the City shall provide a report to the County listing the expenditures made with County Tax revenue dedicated to the City under the Agreement as required under Section 352.1015, Texas Tax Code.
- 2.3 The City shall maintain the County Tax revenue dedicated to the City under this Agreement in a separate account established for that purpose and may not commingle that revenue with other City revenues as required under Section 352.1015, Texas Tax Code.

3.0 TERM AND TERMINATION OF THIS AGREEMENT

- 3.1 This Agreement shall be effective upon the date specified above. This Agreement will automatically renew for successive (1) year terms (the "Renewal Term") unless either party provides notice to the other party at least thirty (30) days prior to the end of the Initial Term or any Renewal Term thereafter of the party's intention to terminate this agreement.

- 3.2 Upon termination of this Agreement at the end of the Initial Term or subsequent Renewal Term, the City shall return to the County any unexpended County Tax funds within (30) days after the effective date of termination.
- 3.3 If the County determines that the City has ceased using County Tax revenues for the purposes set forth in section 2.2 of this Agreements, the County shall so notify the City in writing of such determination. In the event the City is unable to demonstrate within fifteen (15) days of such notification that County Tax revenue is being used for the purposes authorized in section 2.2, the County may terminate this Agreement and the City will return all County Tax revenue remaining in the account established under section 2.5.

4.0 NON-WAIVER OF DEFAULT OR IMMUNITY

- 4.1 No payment, act or omission by a party may constitute or be construed as a waiver of any breach or default of such party which then exists, or which may subsequently exist. All rights of the parties under this Agreement are reserved, any payment, act or omission shall not impair or prejudice any right or remedy of a party hereto. The pursuit of any right or remedy under this Agreement or by law shall not preclude the exercise of any other right or remedy under this Agreement or pursuant to law, nor shall any action taken in the exercise of any or remedy be deemed a waiver of any other right or remedy.
- 4.2 by entering into this Agreement neither party intends to waive nor does waive any immunity enjoyed by either party under state, federal or common law.

5.0 AMENDMENTS

Any amendment to any term of this Agreement shall be effective only if it shall be in writing and signed by each of the parties hereto.

6.0 ASSIGNMENT

Neither party may assign any of the rights nor obligations under this Agreement without the written consent of the other party hereto. This Agreement shall be binding upon the successors, permitted assigns and legal representatives of the parties hereto.

7.0 ENTIRE AGREEMENT

This Agreement supersedes any prior agreements between the parties concerning the subject matter hereof. All oral and written agreements between the parties hereto concerning the subject matter hereof that were made prior to the execution of this Agreement have been reduced to writing and are contained in this Agreement.

8.0 TEXAS LAW

This Agreement is governed by the internal laws of the State of Texas.

9.0 NOTICES

All notices, requests and other communications to any party hereunder shall be in writing (including e-mail) and shall be given to each party at the following addresses:

Bell County, Texas

PO Box 454, Belton, Texas 76513

FAX (254) 933-5918

E-mail: Tina Entrop – Tina.Entrop@BellCounty.Texas.Gov

Attn: County Auditor

City of Bartlett, Texas

140 W. Clark Street, Bartlett, Texas 76511

FAX (254) 527-4280

E-mail: cityadmin@bartlett-tx.us

Attn: Adrian Flores, City Administrator

10.0 SERVERABILITY

If any portion of this Agreement is ruled invalid by a court of competent jurisdiction, the remainder of it shall remain valid and binding.

11.0 AUTHORITY

By their respective signatures below, the designated representatives of each party warrant that this Agreement has been considered and approved at a lawfully called meeting of the party's governing board and that the individuals signing this Agreement have the authority to bind the respective party hereunder.

12.0 COUNTERPARTS; ELECTRONIC SIGNATURES

This Agreement may be executed in multiple counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Counterparts may be delivered via facsimile, electronic mail (including pdf or any electronic signature complying with the US federal E-SIGN Act of 2000, e.g., www.docusign.com), or other transmission method any counterpart so delivered will be deemed to have been duly and validly delivered and valid and effective for all purposes.

(Signature page follows.)

IN WITNESS WHEREOF, the parties to this Agreement have caused their names to be affixed hereto by the proper officers there of as of Effective Date.

BELL COUNTY, TEXAS

By: _____

Name: David Blackburn

Its: County Judge

ATTEST:

By: _____

Name: _____

Its: _____

CITY OF BARTLETT, TEXAS

By: _____

Name: Adrian Flores

Its: City Administrator

ATTEST:

By: _____

Name: _____

Its: City Administrator