



Chad Mees, Mayor  
Vacant, Mayor Pro-Tempore  
Philip Weaver, Council Member  
Vickie Cooper, Council Member  
Jesse Luna, Council Member  
Ray Uson, Council Member

**NOTICE OF SPECIAL CALLED MEETING OF THE  
CITY OF BARTLETT, TEXAS**

**TEINERT LIBRARY BOARD OF TRUSTEES**

**6:00 PM**

**Wednesday, December 19<sup>th</sup>, 2022**

**Teinert Memorial Library**

**337 North Highway 95, Bartlett, TX 76511**

**In-person visitors are welcome and encouraged to attend.**

**CALL TO ORDER, ROLL CALL & DECLARE A QUORUM**

**CITIZEN COMMUNICATION**

*The Library Board welcomes public comments on items not listed on the agenda. However, the Board cannot respond until the item is posted on a future meeting agenda. Public comments are limited to three (3) minutes.*

**CONSENT AGENDA**

*The consent agenda includes non-controversial and routine items the Board may act on with a single vote. Any Board member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.*

1. Approve minutes from the following meetings:
  - a. December 01, 2021
  - b. January 05, 2022
  - c. November 9, 2022
  - d. December 3, 2022, Special Called
  - e. December 3, 2022, Workshop
2. Donation & Volunteer Acknowledgment & Recognition
3. Financial Status & Balances: Bank Account & Budgeted Line Item

**REGULAR AGENDA**

1. Discuss, review, and take any necessary action related to Library Rescue Grant.
2. Discuss, review, and take any necessary action related to Tocker Foundation Grant.
3. Discuss, review, and take any necessary action related to Dollar General Adult Reading Grant.
4. Discuss, review, and take any necessary action related to Teinert Memorial Library Mission / Vision / Core Values.
5. Discuss, review, and take any necessary action related to the TSL 2023 Summer Reading Program.
6. Discuss, review, and take any necessary action related to an ESL Program.
7. Discuss, review, and take any necessary action related to the current supply of library cards.
8. Discuss, review, and take any necessary action related to the scheduling of mandatory volunteer orientation and training sessions.
9. Discuss, review, and take any necessary action related to the election of officers.



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10. Discuss, review, and take any necessary action related to the adoption of the Texas State Library and Archives Commission retention schedules GR and PW for both Teinert Memorial Library board and library actions & operations.
11. Discuss, review, and take any necessary action related to classifying TML's excess books as salvaged and/or surplus property.
12. Discuss, review, and take any necessary action related to utilizing The Book Purveyor's Company to handle TML's salvaged and/or surplus property.
13. Discuss, review, and take any necessary action related to any rules regarding library communication. (i.e.: website, newspaper, Facebook, other)
14. Discuss, review, and take any necessary action related to approving the Board to create a "Friends of the Library" group for local commercial partners to help financially support the library.
15. Discuss, review, and take any necessary action related to the Library Archives Annual Report due April 30, 2023.

#### **FUTURE AGENDA ITEMS**

#### **ADJOURN**

I certify that this Notice of Meeting was posted at City Hall, 140 W Clark Street, Bartlett, TX 76511, a place readily accessible to the general public as required by law, on the 14<sup>th</sup> of December 2022, by 6:00 PM, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Posted by /s/ Thadra Vrubel – Chairman of the Teinert Memorial Library Board of Trustees