

Chad Mees, Mayor  
Philip Weaver, Mayor Pro-Tempore  
Vicky Cooper, Council Member  
Jesse Luna, Council Member  
Gayle Jones, Council Member  
Ray Uson, Council Member

**NOTICE OF SPECIAL CALLED MEETING OF THE  
CITY OF BARTLETT, TEXAS**

**TEINERT LIBRARY BOARD OF TRUSTEES**

**10:00 AM**

**Saturday, January 14<sup>th</sup>, 2023  
Teinert Memorial Library  
337 North Highway 95, Bartlett, TX 76511**

**In-person visitors are welcome and encouraged to attend.**

**CALL TO ORDER, ROLL CALL & DECLARE A QUORUM**

**CITIZEN COMMUNICATION**

*The Library Board welcomes public comments on items not listed on the agenda. However, the Board cannot respond until the item is posted on a future meeting agenda. Public comments are limited to three (3) minutes.*

**CONSENT AGENDA**

*The consent agenda includes non-controversial and routine items the Board may act on with a single vote. Any Board member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.*

1. Approve minutes from the following meetings:
  - a. December 19, 2022
2. Donation & Volunteer Acknowledgment & Recognition for December 2022
3. Financial Ledger & Bank Balances
  - a. November 2022
  - b. December 2022

**REGULAR AGENDA**

1. Discuss, review, and take any necessary action related to updates on:
  - a. Library Rescue Grant
  - b. Tocker Foundation Grant
  - c. Dollar General Grant
2. Discuss, review, and take any necessary action related to updates on TSL Book Grant Application for Read Across Texas: Empathy.
3. Discuss, review, and take any necessary action related to Rural Area Texas Workforce Commission.
4. Discuss, review, and take any necessary action related to Opportunities for Williamson & Burnet Counties.
5. Discuss, review, and take any necessary action related to \$250.00 donation from Amanda Ullrich.
6. Discuss, review, and take any necessary action related to the election of officers.
7. Discuss, review, and take any necessary action related to the purchase of new laptops or desktops with the money donated by Atmos Energy.
8. Discuss, review, and take any necessary action related to programming & promotion ideas or action items needed for the TSL 2023 Summer Reading Program.
9. Discuss, review, and take any necessary action related to the current supply of library cards.



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Ray Uson, Council Member

10. Discuss, review, and take any necessary action related to requiring a criminal background check for volunteers or workers at the library.
11. Discuss, review, and take any necessary action related to paperback materials and donation to Will-o-Bell or local jails/prisons.
12. Discuss, review, and take any necessary action related updates and other library programming:
  - a. Weekly Dominoes (Wednesdays @ 9:30)
  - b. Weekly Childrens Storytime (Thursdays @ 10:30)
  - c. New Possibilities: City Initiatives
    - i. Monthly Bartlett Town Hall Meeting (3<sup>rd</sup> Saturday each month)
    - ii. Citizen Academy (2<sup>nd</sup> Tuesday @ 9:30 each month)
13. Discuss, review, and take any necessary action related to video sale fundraiser and disposal of remaining videos.

#### FUTURE AGENDA ITEMS

#### ADJOURN

I certify that this Notice of Meeting was posted at City Hall, 140 W Clark Street, Bartlett, TX 76511, a place readily accessible to the general public as well as at Teinert Memorial Library at 337 N. Dalton @ 95, Bartlett, TX 76511 required by law, on the **10th of January 2023**, by 10:00 (am) and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Posted by /s/ Susan Weaver - Teinert Memorial Library Board of Trustees

**NOTICE OF WORKSHOP OF THE  
CITY OF BARTLETT, TEXAS  
TEINERT LIBRARY BOARD OF TRUSTEES**

Notice is hereby given that the members of the City of Bartlett Teinert Library Board of Trustees will attend the event listed below:

EVENT	DATE AND TIME	LOCATION
Regular Called Meeting	Monday, December 19, 2022 at 6:00 PM	Teinert Memorial Library 337 Dalton at Highway 95 Bartlett, Texas 76511

**CALL TO ORDER**

Name	Present	Absent	Called to order at 6:02 pm  by Thadra Vrubel
Jesse Luna	x		
Matthew Fox		x	
Thadra Vrubel	x		
Deanna Shiplett	x		
Susan Weaver	x		

**Discussion:** Community Members present include Phil Weaver and Andrew Pendleton Mitchell.

**Citizen Communication:**

*The Library Board welcomes public comments on items not listed on the agenda. However, the Board cannot respond until the item is posted on a future meeting agenda. Public comments are limited to three (3) minutes.*

**Consent Agenda**

*The consent agenda included non-controversial and routine items the Board may act on with a single vote. Any Board member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.*

1. Approve minutes from the following meetings:
    - a. December 01, 2021
    - b. January 05, 2022
    - c. November 9, 2022
    - d. December 3, 2022, Special Called
    - e. December 3, 2022, Workshop
  2. Donation and Volunteer Acknowledgement and Recognition
  3. Financial Status and Balances: Bank Account and Budgeted Line Items
- Motion: Susan Weaver made the motion we approve all Consent Agenda items

**Second:** Deanna Shiplett

**Vote:** 4:0

**Discussion:** None

**Regular Agenda**

1. Discuss, review, and take any necessary action related to the Library Rescue Grant.

**Motion:** Susan Weaver made the motion we apply for the Library Rescue Grant.

**Second:** Jesse Luna

**Vote:** 4:0

**Discussion:** This grant will assist with book resources. Susan will fill out the application and submit for the grant.

2. Discuss, review, and take any necessary action related to the Tocker Foundation Grant.

**Motion:** Deanna Shiplett made the motion to submit the application and for Susan Weaver to fill out the application and complete the submission.

**Second:** Susan Weaver

**Vote:** 4:0

**Discussion:** The grant is for up to \$100,000 and is 100% Forgivable. This grant can help with updating the shelves and providing interior updates.

3. Discuss, review, and take any necessary action related to the Dollar General Adult Reading Grant.

**Motion:** Jesse Luna made the motion we submit an application once it becomes available.

**Second:** Deanna Shiplett

**Vote:** 4:0

**Discussion:** Thadra Vrubel will fill out the application and submit for the award

4. Discuss, review, and take any necessary action related to Teinert Memorial Library Mission/Vision/Core Values.

**Motion:** Susan Weaver moved we accept the Mission, Vision and Core Values decided at the recent workshop

**Second:** Deanna Shiplett

**Vote:** 4:0

**Discussion:** it's important to have these in place for grants and community support, as well, it helps drive our activities

5. Discuss, review, and take any necessary action related to the TSL 2023 Summer Reading Program, CSLP.

**Motion:** Thadra made the motion we participate this summer

**Second:** Deanna Shiplett

**Vote:** 4:0

**Discussion:** Future agenda items need to discuss what programs we want to implement and what we want our program to look like

6. Discuss, review, and take any necessary action related to an ESL Program.

**Motion:** Susan Weaver made the motion we utilize Facebook, flyers and a community campaign to gain feedback from the community for ESL or GED, as to which is more needed within the community.

**Second:** Deanna Shiplett

**Vote:** 4:0

**Discussion:** ESL May be important, but also have a need for GED classes in the community. We need a way to determine which is more needed. The Dollar General Adult Literacy Grant would cover supplies for the classes.

7. Discuss, review, and take any necessary action related to the current supply of library cards.

**Motion:** Susan Weaver made the motion we price cards, make up graphics

**Second:**

**Vote:**

**Discussion:** All the contact information on the current cards is incorrect. Staff mentioned on the cards are no longer associated with the library. We need new cards, but not a thousand. The graphic is not catchy. Look at magazines and vendors to get ideas for library cards and what we may want our to say and look like.

8. Discuss, review, and take any necessary action related to the scheduling of mandatory volunteer orientation and training sessions.

**Motion:** Susan Weaver made the motion that orientation be mandatory, and a criminal background check be required.

**Second:** Deanna Shiplett

**Vote:** 4:0

**Discussion:** The orientation and training to be mandatory. Discuss the important of getting criminal background checks and looking for physical abuse, violence, felony theft, and sexual crimes. Phillip Weaver is going to check with Bartlett PD Chief Holt to see if they can do the background check for free or a nominal fee.

9. Discuss, review, and take any necessary action related to the election of officers.

**Motion:** Let's wait until all the board is present so everyone can participate

**Second:**

**Vote:**

**Discussion:**

10. Discuss, review, and take any necessary action related to the adoption of the Texas State Library and Archives Commission retention scheduled GR and PW for both Teinert Memorial Library Board and the library actions and operations.

**Motion:** Deanna Shiplett made the motion we accept the Texas State Library and Archives Commission retention schedule.

**Second:** Susan Weaver

**Vote:** 4:0

**Discussion:** There are records with people's addresses and personal information in filing cabinets from years ago and following these set guidelines will assist us in protecting people's privacy and generating more space.

11. Discuss, review, and take any necessary action related to classifying TML's excess books as salvaged and/or surplus property.

**Motion:** Susan Weaver motioned we classify all the books in the City Utility Building as surplus

**Second:** Jesse Luna

**Vote:** 4:0

**Discussion:** The books that have been boxed up are damaged, and/or duplicate books already on the shelves. They are currently stored in the City Utility Building. Half Price Books will not take them. Bartlett is a Type A City and according to TML 252.022 A 12C we are not required to hold an auction.

12. Discuss, review and take any necessary action related to utilizing The Book Purveyor's Company to handle TML's salvaged and/or surplus property.

**Motion:** Thadra Vrabel made the motion we use The Book Purveyor to pick up book and do the salvage work.

**\*\*\*Second:**

**Vote:** 4:0

**Discussion:** Book Purveyor is a Veteran owned company, and they use the funds to assist in finding shelter for veterans. They are used by several nearby libraries.

13. Discuss, review, and take any necessary action related to any rules regarding library communication. (I.e.: website, newspaper, Facebook, other)

**Motion:** Susan Weaver made the motion we allow Madison Henchman, volunteer, to take over social media at the discretion of the board.

**Second:** Deanna Shiplett

**Vote:** 4:0

**Discussion:** Posts need to be positive and a political as reflects on the city

14. Discuss, review, and take any necessary action related to approving the Board to create a “Friends of the Library” group for local commercial partners to help financially support the library.

**Motion:** Susan Weaver made the motion we create a Friends of the Library with the said support levels (Supporter \$25, Bronze \$50, Silver \$100, Gold \$250 and Platinum \$500+)

**Second:**

Deanna

Shiplett

**Vote:** 4:0

**Discussion:** Supporter \$25, Bronze \$50, Silver \$100, Gold \$250 and Platinum \$500+ and they would recognition on the website and all available resources

15. Discuss, review, and take any necessary action related to Library Archives Annual Report due April 30, 2023.

**Motion:** Thadra Vrabel made the motion we submit the annual report and she will

**Second:**

**Vote:**

**Discussion:**

## **ADJOURN**

Thadra Vrabel adjourned the meeting at 7:31pm.

**Minutes Approved:**

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Library Board Chairman Date

**Attest:**

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Library Board Member Date

**Teinert Memorial Library**  
**Acknowledgement of Donations & Volunteers**  
**December 2022**

**Donations:**

- ❖ Nativity Scene
  - Deb Caldwell
- ❖ Board Games: Chutes & Ladders and Sorry!
  - Jesse Luna
- ❖ Coffee, snacks, water in kitchen area
  - Deana Shiplett
  - Philip and Susan Weaver
- ❖ DVD's for Fundraiser Sale
  - Teresa Fransico
- ❖ \$250 Grant for Books
  - Amanda Ullrich
- ❖ Microwave
  - Anonymous
- ❖ Books
  - Sharon Mitchell
  - Deb Caldwell
- ❖ Magazines
  - Linda Ferguson

**Volunteers:**

- ❖ Thadra Vrabel
- ❖ Susan Weaver
- ❖ Deana Shiplett
- ❖ Deb Caldwell
- ❖ Madison Henschman
- ❖ A.P. Mitchell (AARP-Library Staff Member)
- ❖ Victoria Castillo-Edwards



CITY OF BARTLETT  
TEINERT MEMORIAL LIBRARY  
PO BOX H  
BARTLETT TX 76511-0907

E0/0

STATEMENT DATE  
11/30/22  
ACCOUNT NUMBER  
-067-3

INFOLINE 1-888-797-7711

***** CHECKING ACCOUNT SUMMARY *****		
PREVIOUS BALANCE	2,087.77	AVERAGE BALANCE
+ 1 CREDITS	1,500.00	2,887
- 0 DEBITS	.00	YTD INTEREST PAID
- SERVICE CHARGES	.00	.00
+ INTEREST PAID	.00	
ENDING BALANCE	3,587.77	

DAYS IN PERIOD

30

\*\*\*\*\* CHECKING ACCOUNT TRANSACTIONS \*\*\*\*\*  
DEPOSITS AND OTHER CREDITS

DATE.....	AMOUNT.	TRANSACTION DESCRIPTION	CHK NO/ATM CD
11/15	1,500.00	DEPOSIT	

\*\*\*\*\* DAILY BALANCE SUMMARY \*\*\*\*\*

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
10/31	2087.77	11/15	3587.77		



# Teinert Memorial Library - Ledger

## LEGEND

AD = Deposit  
DC = Debit Card

BF = Bank Fees  
BP = Bill Pay

CR = Online or Phone Transfer  
ATM = Automated Teller Withdrawal

CURRENT BALANCE  
**\$3,587.77**

Check/Code	Date	Transaction	Description	Withdrawal	Deposit	Balance
	10/31/2022	Cadence Bank	Balance Forward		\$2,087.77	\$2,087.77
AD	11/15/2022	Donation	ATMOS Energy		\$1,500.00	\$3,587.77
						\$3,587.77
Always use to add row before adding entries						
<b>Totals</b>		<b>Transaction count: 2</b>		<b>\$0.00</b>	<b>\$3,587.77</b>	<b>\$3,587.77</b>

**November 2022**

Company Name: TEINERT MEMORIAL LIBRARY  
Period End: NOVEMBER 2022

Bank Name(s): Bancorp/Cadence  
Bank Account(s): ENDING 067-3

**Adjust cash account in general ledger (Section 1)**

Balance per cash account in general ledger 3,587.77

*Adjustments to cash account (based on bank statement):*

Add: Bank interest  
Credit / wire transfers  
Subtract: Bank charges  
Standing orders  
Direct debits / ACH  
Dishonoured checks  
Add/Subtract: Errors

Adjusted cash account in general ledger 3,587.77

**Adjust balance on bank statement (Section 2)**

Balance per bank statement 3,587.77

*Adjustments to bank statement balance (based on accounting records):*

Add: Deposits in transit  
Subtract: Checks issued, but have not cleared bank  
Add/Subtract: Bank errors

Adjusted balance per bank statement 3,587.77

**Compare adjusted balances (Section 3)**

Adjusted cash account in general ledger 3,587.77

Adjusted balance per bank statement 3,587.77

Difference -

**Reconciling items**

Item a –  
Item b –  
Item c –  
*Add more reconciling item descriptions here*  
...  
...  
...

Total reconciling items (= Difference) -

*Best Practice: Keep (attach) supporting documentation to this reconciliation.*

Prepared by: S. Weaver



E0/0

CITY OF BARTLETT  
TEINERT MEMORIAL LIBRARY  
PO BOX H  
BARTLETT TX 76511-0907

STATEMENT DATE  
12/31/22  
ACCOUNT NUMBER  
067-3

INFOLINE 1-888-797-7711

***** CHECKING ACCOUNT SUMMARY *****	
PREVIOUS BALANCE	3,587.77
+ 0 CREDITS	.00
- 0 DEBITS	.00
- SERVICE CHARGES	.00
+ INTEREST PAID	.00
ENDING BALANCE	3,587.77

DAYS IN PERIOD 31

***** DAILY BALANCE SUMMARY *****		
DATE.....	BALANCE	DATE.....
11/30	3587.77	

# Teinert Memorial Library - Ledger

## LEGEND

AD = Deposit  
DC = Debit Card

BF = Bank Fees  
BP = Bill Pay

CR = Online or Phone Transfer  
ATM = Automated Teller Withdrawal

CURRENT BALANCE  
**\$3,758.27**

Check/Code	Date	Transaction	Description	Withdrawal	Deposit	Balance
	10/31/2022	Cadence Bank	Balance Forward		\$2,087.77	\$2,087.77
AD	11/15/2022	Donation	ATMOS Energy		\$1,500.00	\$3,587.77
AD	12/14/2022	Fundraiser	Video Sales		\$54.50	\$3,642.27
AD	12/19/2022	Fundraiser	Video Sales		\$70.00	\$3,712.27
AD	12/27/2022	Fundraiser	Video Sales		\$46.00	\$3,758.27
Always use to add row before adding entries						
Totals		Transaction count: 5		\$0.00	\$3,758.27	\$3,758.27

**December 2022**



Company Name: TEINERT MEMORIAL LIBRARY  
 Period End: DECEMBER 2022

Bank Name(s): Bancorp/Cadence  
 Bank Account(s): ENDING 067-3

**Adjust cash account in general ledger (Section 1)**

Balance per cash account in general ledger	3,758.27
--	----------

*Adjustments to cash account (based on bank statement):*

Add:	Bank interest	
	Credit / wire transfers	
Subtract:	Bank charges	
	Standing orders	
	Direct debits / ACH	
	Dishonoured checks	
Add/Subtract:	Errors	

Adjusted cash account in general ledger	3,758.27
---	----------

**Adjust balance on bank statement (Section 2)**

Balance per bank statement	3,587.77
----------------------------	----------

*Adjustments to bank statement balance (based on accounting records):*

Add:	Deposits in transit	
Subtract:	Checks issued, but have not cleared bank	
Add/Subtract:	Bank errors	

Adjusted balance per bank statement	3,758.27
-------------------------------------	----------

*Video Sale deposits were made into the City general fund account in error. City Mgr will transfer funds into library individual account.*

**Compare adjusted balances (Section 3)**

Adjusted cash account in general ledger	3,758.27
---	----------

Adjusted balance per bank statement	3,758.27
-------------------------------------	----------

Difference	-
------------	---

**Reconciling items**

Item a –	
Item b –	
Item c –	
Add more reconciling item descriptions here	
...	
...	
...	

Total reconciling items (= Difference)	-
--	---

*Best Practice: Keep (attach) supporting documentation to this reconciliation.*

Prepared by: S. Weaver

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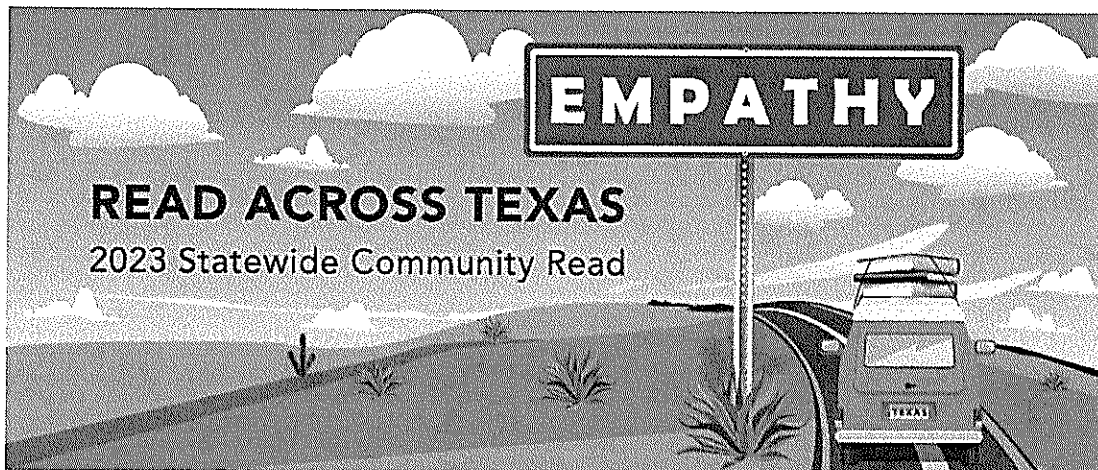
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# Book Grant Applications are Open for 2023 Read Across Texas: Empathy

Henry Stokes / 3 days ago

The Texas Center for the Book (TCFB) invites libraries and readers statewide to join in its 2023 reading campaign. **Read Across Texas: Empathy** kicks off in March, with libraries signing up to facilitate reading and discussion opportunities exploring what “empathy” could mean within their communities.



*Read Across Texas: Empathy* will offer libraries a broad canvas for convening individuals and groups to explore the unique questions, challenges and solidarity that can occur in communities throughout the state. During the recent years of difficulties, division, isolation, and loss, the TCFB recognizes the importance of sharing our stories to build understanding and support. Literature—by definition a way of sharing in a story other than our own—can be one of the many routes to empathy.

The TCFB is excited to kick off the 2023 campaign by announcing four book selections that give communities a platform to engage in challenging, insightful, and transformative conversations.

- *Milo Imagines the World* by Matt de la Peña (Picture Book)
- *Remarkably Bright Creatures* by Shelby Van Pelt (Fiction)
- *Truth Worth Telling: A Reporter's Search for Meaning in the Stories of Our Times* by Scott Pelley (Memoir/Nonfiction/Essays)
- *Voices in the Air: Poems for Listeners* by Naomi Shihab Nye (Poetry suitable for YA and up)

"These four titles provide a wonderful jumping-off point for communities statewide to explore this year's theme of 'empathy' through literature," said Gloria Meraz, Director and Librarian, Texas State Library and Archives Commission (TSLAC). "This is a fantastic opportunity for libraries to be sites of community, empathy, and transformation through the power of reading."

### **Read Across Texas 2023 Library Grants**

Texas libraries are eligible to apply for grants to receive a bundle of 10 copies of one of the four chosen titles. The amount of "book bundle grants" available depends on funding, and applicants will be evaluated and awarded as fundraising progresses. Libraries are encouraged to apply for grants and hold programming space on their spring calendars.

These grants are made available through a generous distribution partnership with BookPeople. The BookPeople website will include a link for donations to go directly to the Center for the entire month of February. In addition, on a day in February to be determined, 10% of all in-person and online sales will go toward book grants, as well.

"BookPeople is excited for the opportunity to partner with the Texas Center for the Book on this amazing program that puts free books into the hands of Texans for important conversations," said Charley Rejsek, BookPeople CEO. "The 2023 theme of empathy could not have come at a more timely moment. We are happy to be able to support our community bound by books in this partnership, with hope to grow it in the years to come."

Texans can also support the program directly by donating to the Texas Library and Archives Foundation.

### **Read Across Texas 2023 Activities**

Community activities for Read Across Texas officially begin in March, but participating organizations may conduct programs any time throughout the spring and summer. Additionally, in February, organizations can access an online step-by-step facilitator toolkit that includes materials such as a how-to guide, additional recommended titles, digital resources, and links to empathy-specific discussion questions.

### **View Past Programs and Resources:**

- The Veteran Experience: [www.tsl.texas.gov/readacrosstexas/veteranexperience](http://www.tsl.texas.gov/readacrosstexas/veteranexperience)
- Know Your Neighbor: Know Cultivating Communities of Compassion: [www.tsl.texas.gov/readacrosstexas/knownyourneighbor](http://www.tsl.texas.gov/readacrosstexas/knownyourneighbor)
- Recovery: [www.tsl.texas.gov/readacrosstexas/recovery](http://www.tsl.texas.gov/readacrosstexas/recovery)





## Follow-up

Emilio Flores

Fri 1/6/2023 12:51 PM

To: Joseph Resendez <joseph.resendez@bartlett-tx.us>; Teinert Library Board of Trustees <library@bartlett-tx.us>

Cc: Dulce Ramirez

 2 attachments (860 KB)

Mr\_ Emilio A Flores.vcf; Resized\_20230106\_114944.jpeg;

Good Afternoon,

I wanted to reach out to thank you for allowing me to join in on your meeting yesterday when I showed up unexpectedly. I look forward to working with the City of Bartlett, Teinert Memorial Public Library, and other community resource providers to enrich the lives of those in Bartlett and support the Cities future growth. I've attached my contact information as well and that of Dulce Ramirez, a Community Service Case Manager with OWBC, who may be able to assist residence on a case-by-case basis with utilities, education, and other resources.

Thank you,

**Emilio A. Flores**

Head Start

Collaborative Coordinator/Fatherhood Specialist



| [WWW.OWBC-TX.ORG](http://WWW.OWBC-TX.ORG)

| 512.763.1400

| 604 HIGH TECH DRIVE

| GEORGETOWN, TX 78626

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*OPPORTUNITIES has administered social service and economic opportunity programs benefitting many thousands of low and moderate income persons. Current programs include Head Start, Senior Nutrition (including Meals on Wheels), Community Services and Affordable Housing.*

## Re: Fw: Ideas for Bartlett Library

Amanda Ullrich [REDACTED]

Sat 1/7/2023 8:03 PM

To: Teinert Library Board of Trustees <[library@bartlett-tx.us](mailto:library@bartlett-tx.us)>  
[REDACTED]

Good evening!

I apologize as well for the late response. I would love to stop by the library sometime and talk more.

Are you free at all on Friday?

God's peace,

Amanda

On Wed, Jan 4, 2023, 9:14 AM Teinert Library Board of Trustees <[library@bartlett-tx.us](mailto:library@bartlett-tx.us)> wrote:

Good Morning Thadra and Amanda,

I apologize for my delayed response - I seemed to have let emails pile up over the holidays. Amanda, thank you very much for thinking of and caring about the library. I think that we can utilize these grant dollars to improve our children's book collection. Can you provide a link to the grant information as it pertains to the match? I want to make certain that I understand the rules - or respect your thoughts for the gift. Is it that the dollars can only be spent if the community also purchases books in the same amount? Does the grant require the books to be purchased from a specific vendor, a specific type? You mentioned the Bluebonnet list - is that your desire or could we explore:

- Arts and Crafts booksets that the library could market and get family with children coming in to make things
  - think origami, felt birdhouses,
- Graphic novels for the grades 2-8
- Level reading books
- Childrens picture books for pre-k

I have an ordering catalog from ABDO at the library if you have the time to stop by and look at it to get other ideas too. Please let me know if you have questions or other concerns.

Susan

---

**From:** Susan Weaver [REDACTED]

**Sent:** Wednesday, January 4, 2023 8:54 AM

**To:** Teinert Library Board of Trustees <[library@bartlett-tx.us](mailto:library@bartlett-tx.us)>

**Subject:** Fw: Ideas for Bartlett Library

Sent from AT&T Yahoo Mail for iPad

Begin forwarded message:

On Tuesday, January 3, 2023, 6:26 AM, Amanda Ullrich [REDACTED] wrote:

Oh! Forgot to say that the grant is 250

On Mon, Jan 2, 2023, 7:43 PM Thadra R Vrubel [REDACTED] wrote:

Amanda,

I'm including Susan here, so the three of us can coordinate.

Thank you for thanking of us with this grant!

Why don't you review with us the stipulations on how we can use it and the ideas you've had?

Thadra

On January 2, 2023, at 07:54, Amanda Ullrich [REDACTED] wrote:

Good morning Thadra!

Wanted to let you know the grant card came in the mail today. Would you be able to get me in touch with that contact at the library in order to figure out how best to use the funds? I know Jeremy had a chance to talk with them at the book reading, but I haven't had a chance to check with him about contact information.

Happy New Year!

Amanda

On Tue, Dec 20, 2022, 8:04 AM Amanda Ullrich [REDACTED] wrote:

Thadra,

I haven't quite dived into the digital form of reading. I might like to try audio books on tape at some point for my commute.

My brain wasn't thinking clearly last night but wanted to communicate this morning to follow up. If the bluebonnet list is meaningful for Bartlett I want to include that in whatever efforts we make with this grant. The books that I sent I think could be meaningful but they aren't the only ones that could be good for Bartlett. Want this to be what the community wants and needs.

Thanks so much for helping connect me to the library and brainstorm together.

God's peace,

Amanda

On Mon, Dec 19, 2022, 9:24 PM Thadra Vrubel [REDACTED] wrote:

Are you reading anything on tablets? If so have you found out how to access our digital library, Libby?

On Mon, Dec 19, 2022, 21:12 Amanda Ullrich [REDACTED] wrote:

Also, I definitely misspelled some of the titles/authors with voice to text, but the links should be correct.

On Mon, Dec 19, 2022 at 9:11 PM Amanda Ullrich [REDACTED] wrote:

Thadra,

Here are the book ideas I had. Look forward to hearing other ideas of needs in the community and how to best involve the community.

Thanks so much for all you do!

Amanda

## Section II.8 Removal

Any member may be removed from their position on the Board for any reason, or for no reason, by a majority vote of the City Council.

## Article III. BOARD OFFICERS

### Section III.1 Officers

The Board of Officers are Chairman, Vice-Chairman and Secretary. The Board Officers are elected by a majority vote of the members.

### Section III.2 Terms of Office for Board Officers

Board Officers serve for a term of one year. In the event of vacancy in the office of Chairman, the Vice Chairman shall serve as Chairman until the City Council appoints a replacement Chairman. A vacancy in the other offices shall be elected by majority vote of the members at the next regularly scheduled meeting, or as soon as reasonably practical for the unexpired term. If possible, a Board Officer shall continue to serve until the vacancy is filled.

### Section III.3 Duties

- (a) The Chairman presides at Board meetings. The Chairman shall generally manage the business of the Board. The Chairman shall perform the duties delegated to the Chairman by the Board
- (b) The Vice-Chairman shall perform the duties delegated to the Vice-Chairman by the Board. The Vice-Chairman presides at Board meetings in the Chairman's absence. The Vice-Chairman shall perform the duties of the Chairman in the Chairman's absence or disability.
- (c) The Secretary shall perform the duties delegated to the Secretary by the Board.
- (d) All Board members are expected to actively serve in a volunteer capacity at the library.

## Article IV. MEETINGS

### Section IV.1 Time and Date of Regular Meeting

The board shall meet once a month on the same week of the month, the same day of the week, at the same time, and at the same place. The regular date, time and place of the Board meeting will be decided by the Members at the first meeting of the Board.

### Section IV.2 Agenda

Items may be placed on the agenda by the Chairman, the City Manager or designee, or at the request of a Member. The party (or individual) requesting the agenda item will be responsible for preparing an agenda item cover sheet and for the initial presentation at the meeting. Items included on the agenda must be submitted to the Secretary no later than one week before the Board meeting at which the agenda item will be considered. Agenda packets for the regular meetings will be provided to the Members in advance of the scheduled Board meeting. Agenda packets will contain the posted agenda, agenda item cover sheets, and written minutes of the last meeting. Agenda must be submitted to the Bartlett City Administrator no later than 96 hours prior to the meeting for official posting.

### Section IV.3 Special Meetings

Special meetings may be called by the Chairman or three (3) Members.

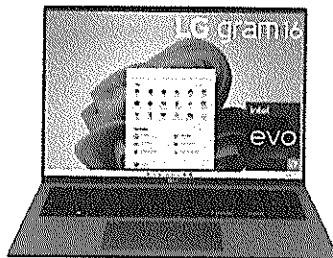
### Section IV.4 Quorum

A quorum shall consist of a majority of the Members. A quorum is required for the Board to convene a meeting and to conduct business at a meeting.

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(4)

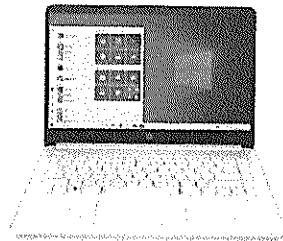
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Model: 14-DQ0080NR SKU: 6507411

(2)

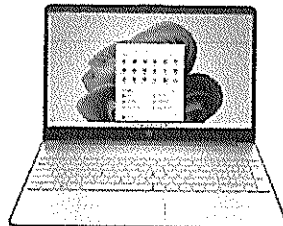
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#### Category

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#### Condition

- ☐ New (10)
- ☐ Refurbished (5)
- ☐ Open-Box (2)

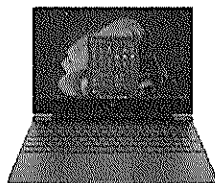
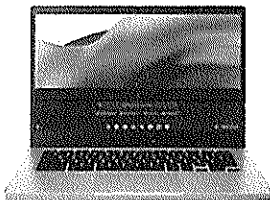
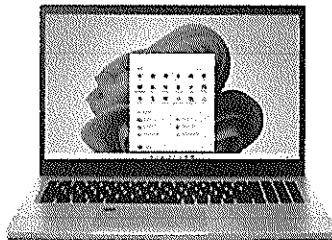
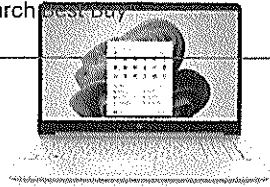
#### Current Deals

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- ☐ Free Shipping Eligible (7)

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- ☐ 5 (10)
- ☐ 4 & Up (128)

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(4)

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Model: CBV514-1H-55VP SKU: 6523811

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Computers](#)[iMac](#)

## Condition

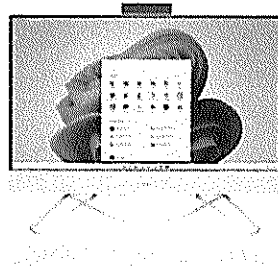
- ☐
- New (69)
- 
- ☐
- Pre-Owned (15)
- 
- ☐
- Open-Box (38)

## Brand

- ☐
- HP (20)
- 
- ☐
- Dell (11)
- 
- ☐
- Lenovo (7)
- 
- ☐
- Apple (14)
- 
- ☐
- ASUS (3)
- 
- ☐
- Acer (4)
- 
- ☐
- Microsoft (1)
- 
- ☐
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Model: 24-cb1224 SKU: 6498474

(173)

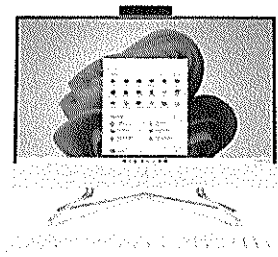
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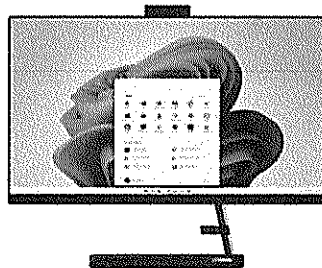
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- Black](#)

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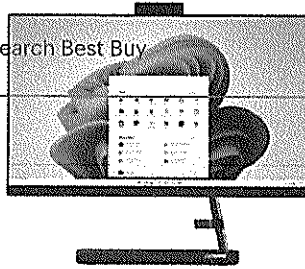
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Menu

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Model: FOGG000PUS SKU: 6501859  
(33)

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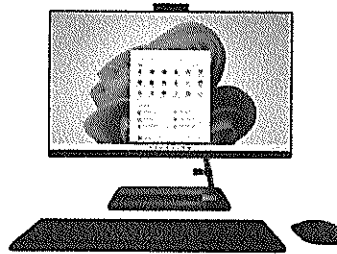
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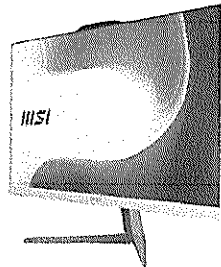
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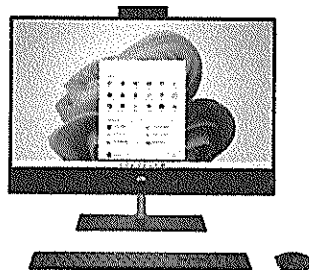


MSI - Modern 23.8" All-In-One - Intel Pentium Gold - 4 GB Memory - 128 GB SSD - Black

Model: MODAM2421IM894 SKU: 6491798  
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☐ Compare ☐ Save

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(179)

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Model: V241EAES001 SKU: 6490145  
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Do we need to buy anything??  
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**Ordering is OPEN for 2023 Summer Library Program Materials!**

Christina Taylor / November 15, 2022



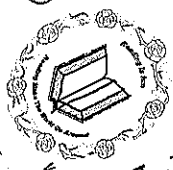
Ordering is **now OPEN** for the Collaborative Summer Library Program (CSLP) promotional materials provided *free of charge* by the Texas State Library and Archives Commission.

For your convenience, ordering instructions are outlined in a special edition of TSLAC's [Texas Summer Library Program Newsletter](#). Please contact Christina Taylor at [LD@tsl.texas.gov](mailto:LD@tsl.texas.gov) if you did not receive this information.

**Libraries that submit their orders prior to the deadline will be entered into drawings for customer appreciation prize packs that include book bundles and branded merchandise from the [CSLP store](#).**

# AVERY®

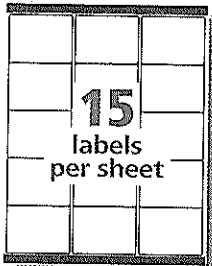
Phone: 254.527.  
library@bartlett-x.us



Terrell Memorial Library  
Phone (254) 527-3208  
Fax (254) 527-0217  
bartlett@bartlett-x.us  
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Valerie Bartlett-Director, Alice Gomez-Librarian

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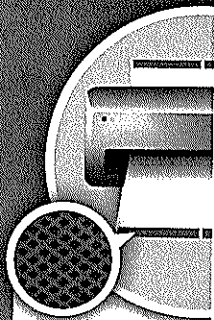
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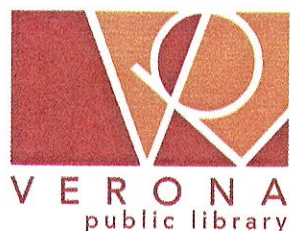
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AVE

## White Durable ID Labels



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SP49-0507	Patron Card w/o Signature Panel	2 1/8" x 3 3/8"	\$133.12	\$1.53	\$76.95
SP49-0508	Patron Card w/ Signature Panel	2 1/8" x 3 3/8"	\$133.12	1.53	76.95
SP49-0516	Card & Short Tag Set	—	\$172.91	2.00	99.95
SP49-0517	Card & Long Tag Set	—	\$179.83	2.08	103.95
SP49-0542	Card & Big Key Tag Set	—	\$172.91	2.00	99.95

30-mil		1000 Key Tag Minimum (50/Pkg) - Price/Pkg		PRICE/PKG	
Item	Description	H x W	Retail	Price Ea.	Your Price
SP49-0509	Short Key Chain Tag	1" x 2 1/8"	\$69.11	\$.80	\$39.95
SP49-0515	Long Key Chain Tag	3/4" x 2 3/4"	69.11	.80	39.95
SP49-0543	Big Key Chain Tag	1 1/8" x 2 5/4"	69.11	.80	39.95

25-mil		250 Card Minimum (50/Pkg) - Price/Pkg		PRICE/PKG	
Item	Description	H x W	Retail	Price Ea.	Your Price
SP49-0536	Patron Card w/o Signature Panel	2 1/8" x 3 3/8"	\$120.15	\$1.39	\$69.45
SP49-0537	Patron Card w/ Signature Panel	2 1/8" x 3 3/8"	\$120.15	1.39	69.45
SP49-0538	Card & Short Tag Set	—	\$155.61	1.78	89.95
SP49-0539	Card & Long Tag Set	—	\$155.61	1.78	89.95
SP49-0544	Card & Big Key Tag Set	—	\$155.61	1.78	89.95

25-mil		1000 Key Tag Minimum (50/Pkg) - Price/Pkg		PRICE/PKG	
Item	Description	H x W	Retail	Price Ea.	Your Price
SP49-0540	Short Key Chain Tag	1" x 2 1/8"	\$65.65	\$.76	\$37.95
SP49-0541	Long Key Chain Tag	3/4" x 2 3/4"	65.65	.76	37.95
SP49-0545	Big Key Chain Tag	1 1/8" x 2 5/8"	65.65	.76	37.95

20-mil		250 Card Minimum (50/Pkg) - Price/Pkg		PRICE/PKG	
Item	Description	H x W	Retail	Price Ea.	Your Price
SP49-0534	Patron Card w/o Signature Panel	2 1/8" x 3 3/8"	\$115.82	\$1.34	\$66.95
SP49-0535	Patron Card w/ Signature Panel	2 1/8" x 3 3/8"	115.82	1.34	66.95

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Back



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2 2241 00016951 0



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- Clear plastic window allows you to view stamp message



Actual Size:  
SP51-02399  
shown

**DISCARD**

A



B



C



D

Item	Description	Color of Cases	Print Area H x W	Retail	Your Price
A SP51-02399	Discard	Red Case	9/16" x 1 1/2"	\$33.90	\$16.95
B SP51-02400	Withdrawn	Green Case	9/16" x 1 1/2"	33.90	16.95
C SP51-02401	Damaged	Orange Case	9/16" x 1 1/2"	33.90	16.95
D SP51-02402	NOT TO BE TAKEN FROM LIBRARY	Purple Case	9/16" x 1 1/2"	33.90	16.95

800.548.7204

17

## RE: Background Check

Joseph Resendez

Mon 1/9/2023 2:07 PM

To: Teinert Library Board of Trustees

Cc: Mayor Chad Mees

📎 1 attachments (207 KB)

City of Bartlett - Background Authorization.pdf;

I've reached out to City Attorney for an update on this item. I can follow up with his response.

The attached is for employment purposes. Not sure what the differences would be for volunteer.

Thank you,

**Joseph Resendez**

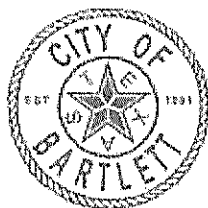
City Administrator | City Secretary

City of Bartlett, TX

Office: 254-527-3219

Cell: 737-667-0156

[joseph.resendez@bartlett-tx.us](mailto:joseph.resendez@bartlett-tx.us)



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**From:** Teinert Library Board of Trustees

**Sent:** Sunday, January 8, 2023 2:46 PM

**To:** Joseph Resendez

**Subject:** Background Check

Joseph,

Can I get the form we talked about for background checks. I want to provide update to the board on this agenda item and thought it would be helpful.

Thank you -- Susan

# Paperbacks



Image via tumblr

## Pros:

- . Cheap

No need to go much into detail here either. Being able to spend less money on things you love is just always good.

- . Easy to read

They're floppy, soft, and lightweight, which makes them perfect to read in any circumstance. You can be holding onto the poles or handles on the subway with one hand while holding your book in the other without fear of falling in your face or dropping your book.

- Good to carry around with you

If they're not more than 500 pages, they weigh basically nothing, so you can take one or two or three with you everywhere without straining your back.

## **COns:**

- easily destroyed

Kinda opposite to hardbacks in the way that everything that makes them easier to carry and read makes them less durable. Ever put your book into your bag in a rush and then you take it out and it looks like a piece of fried pig skin? That's a real tragedy right there.

- differences in sizing

If you don't care much about this one you probably don't see this as a disadvantage, but as someone who cares a little bit too much about aesthetics, the different sizes of paperbacks drive me crazy. While on hardcovers there are two standard sizes in which most books come from, paperbacks are just a whole other thing. Sometimes even in the same book series books end up being different sizes, which is really infuriating.

- take more time to come out

When a book is first published it almost always is published in hardback first, and if you are the kind to wait for the paperback then you have to wait a whole year for it. You'll eventually get the book, but having to wait sucks.



# *New Weekly Events!*

**Mark your calendar and start joining us weekly!**

**Wednesday**

**9:30-11:30am**

**Dominoes!**

**Bring your own coffee cup and we'll  
provide the coffee ☕**

**Thursday**

**10:30-11:30am**

**Children's Story Time**

Teinert Memorial Library Deposit		
Account: BankCorp South ending in 067-3		
Date: December 14, 2022		
Denomination	#	\$ Amount
Pennies	50	\$0.50
Nickles	40	\$2.00
Dimes	20	\$2.00
Quarters	24	\$6.00
Half Dollar	0	\$0.00
Dollar	4	\$4.00
Fives	2	\$10.00
Tens	1	\$10.00
Twenties	1	\$20.00
Checks		\$0.00
<b>TOTAL DEPOSIT</b>		<b>\$54.50</b>

Teinert Memorial Library Deposit		
Account: BankCorp South ending in 067-3		
Date: December 19, 2022		
Denomination	#	\$ Amount
Pennies	0	\$0.00
Nickles	0	\$0.00
Dimes	0	\$0.00
Quarters	0	\$0.00
Half Dollar	0	\$0.00
Dollar	0	\$0.00
Fives	0	\$0.00
Tens	0	\$0.00
Twenties	1	\$20.00
Fifty	1	\$50.00
<b>TOTAL DEPOSIT</b>		<b>\$70.00</b>

Very little action from community. Was in paper for weeks and on social media. 100's still left-poor value???

Teinert Memorial Library Deposit		
Account: BankCorp South ending in 067-3		
Date: December 27, 2022		
Denomination	#	\$ Amount
Pennies	0	\$0.00
Nickles	0	\$0.00
Dimes	0	\$0.00
Quarters	0	\$0.00
Half Dollar	0	\$0.00
Dollar	16	\$16.00
Fives	0	\$0.00
Tens	1	\$10.00
Twenties	1	\$20.00
Fifty	0	\$0.00
<b>TOTAL DEPOSIT</b>		<b>\$46.00</b>

\$9.00 still in bag to be deposited  
\$179.50 total