

TEINERT MEMORIAL LIBRARY

Code of Conduct

APPROVED BY	DATE
Teinert Memorial Library Board Bartlett City Council	November 09, 2022 November 14, 2022

Purpose

All library users should feel comfortable and safe when in the Teinert Memorial Library. **The Code of Conduct** is intended to ensure that all library users enjoy their library experience unimpeded by avoidable disturbances and unpleasant circumstances. This policy is not intended to be a comprehensive list of unacceptable behavior. Any activity that interferes with the normal function of the library or violates the law is not allowed.

Unacceptable Library Behavior

1. Misuse, theft, vandalism, etc., of library property or materials.
2. Using library restrooms for bathing, shaving, laundering or other improper use.
3. Moving library furniture or equipment without permission.
4. Bringing in and/or consuming food items and drinks except water in a closed container.
5. Having inappropriate attire, bare feet, and no shirt. Clothing must cover the upper and lower torso.
6. Bringing animals or pets to the library except for properly identified working service animals.
7. Leaving children unattended. (See the *Unattended Children* Policy)
8. Leaving personal property or items unattended.
9. Sleeping in the library and/or refusing to leave at closing time.
10. Interfering with another person's use of the library or with the library staff's performance of duties.
11. Engaging in loud cell phone calls in the library. Such calls should be taken outside, and ring tones turned off.
12. Physically blocking library aisles, exits, or entrances, including sitting or lying down or placement of personal property that blocks access.
13. Bringing in or parking bicycles, carts, skateboard, hover boards, or any wheeled recreational devices, etc., anywhere other than designated areas. Wheelchairs, mobility devises for the handicapped and baby strollers are allowed in the library.
14. Disruptive or unsafe behaviors such as running, horseplay, yelling or shouting, engaging in loud conversation, noise from electronic devices (see *Wi-Fi Policy*).

15. Soliciting, gambling, panhandling, loitering, etc., in the library or on library property, such as parking lot.
16. Using any tobacco related products inside the library (Texas Penal Code 48.01)
17. Intoxication from alcohol or drugs and/or possession alcohol or illegal drugs.
18. Carrying guns or weapons unlawfully and not in accordance with federal, state, and local laws.
19. Disorderly conduct including but not limited to indecent exposure, harassment, obscene or abusive language or behavior, stalking, engaging in sexual acts or fighting, etc.
20. Engaging in illegal activities.
21. Refusing to follow library polices and ignoring instructions by library staff members.

Violation of these rules or other library policy, any ordinances/laws/regulations of the City of Bartlett, and failure to follow instructions given by library staff may result in removal from the Teinert Memorial Library and a charge of Criminal Trespass.