



1. Application to obtain a City of Bartlett Demo permit
2. Pay for and post permit on the property
3. Before demolition, connections to electrical service lines will need to be disconnected and secured
4. Please notify the City at permitclerk@bartlett-tx.us so we may schedule to complete this as well as shut off any active water meter(s)
5. When you submit your application, please include:

Any rental or service contracts that will be demolishing and hauling off the debris or structure

Application fee **\$40**

Permit fee **\$100**

Refundable **\$100** Deposit

The deposit will be returned or refunded upon notifying the City of completion and the property has been verified that it is cleared.



BUILDING PERMIT APPLICATION

- It is the responsibility of each applicant to become familiar with the requirements of the Codes, as amended and adopted by the City of Bartlett and all other applicable ordinances of the City of Bartlett, Texas.

2018 International Building Code (IBC)	2018 International Mechanical Code (IMC)
2018 International Plumbing Code (IPC)	2018 International Fuel Gas Code (IFGC)
2018 International Residential Code (IRC)	2018 Energy Conservation Code (IECC)
2020 National Electric Code (NEC)	2018 International Fire Code (IFC)

- Three complete sets must be attached to all NEW COMMERCIAL applications.
- A SITE PLAN drawn to scale must be attached to your application showing all existing or proposed structures on property (eg. fire hydrant, gas, water, electric meters, electric poles, sewer line, cleanout, etc.), and the distances of any new construction from each property line.
- The City of Bartlett does not enforce deed restrictions. It is the applicant's responsibility to check their respective deed restrictions.

SCOPE/DESCRIPTION OF PROJECT:			
ADDRESS:			
COUNTY: BELL or WILLIAMSON		CIRCLE ONE: RESIDENTIAL or COMMERCIAL	
CIRCLE ALL THAT APPLY: NEW CONSTRUCTION	NEW ADDITION	REMODEL (M.E.P.)	ACCESSORY STRUCTURE
PLUMBING	ELECTRICAL	MECHANICAL	POUR CONCRETE
OTHER: _____			
For renovation or demolition of a public or commercial building, was an Asbestos Survey completed? CIRCLE ONE: YES or NO <i>Required by The Occupations Code Chapter 1954 Asbestos Health Protection Sec. 1954.259</i>			
TOTAL SQUARE FOOTAGE OF SITE:			
TOTAL SQUARE FOOTAGE UNDER ROOF:		COST OF CONSTRUCTION: \$	
LEGAL DESCRIPTION NAME OF ADDITION/SUBDIVISION			
PROPERTY ID:	BLOCK #:	LOT #:	
CURRENT ZONING:			
OCCUPANCY CLASSIFICATION:			
<i>Reference: CHAPTER 3 USE AND OCCUPANCY CLASSIFICATION, 2018 International Building Code (IBC) ICC Digital Codes (iccsafe.org)</i>			
PROPERTY OWNER NAME:			
CELL:	FAX:	E-MAIL:	
MAILING ADDRESS:			
HOME ADDRESS (if different):			
CONTRACTOR NAME AND COMPANY: (also complete Contractor Registration form)			
MAILING/BILLING ADDRESS:			
PHONE:	FAX:	EMAIL:	

_____/_____/_____
 Signature of Applicant Date

 Printed name of Applicant

For Official Use:	
_____/_____/_____ Site Verified Date	_____ Approved by City Administrator, Mayra Cantu