

Development Services Department
 Phone: (254)527-3219
 E-Mail: permitclerk@bartlett-tx.us



Permit Application \$40.00
 Fence Permit: \$80.00

Fence Permit Application

Name: _____ Phone: _____
Address: _____
Type of Fence material: _____
Total valuation (Cost of labor + materials): _____ Height of fence: _____ Total perimeter: _____
Circle one: Corner Lot or Interior Lot
Will any portion of a drainage or utility easement be fenced?
If yes, please explain: _____

Upon submittal of this application, the applicant agrees to the following conditions: (Please initial)

- _____ Privacy fences should not extend past the front elevation of the house on either side.
- _____ Call City Hall to locate City water, wastewater, electric lines and 8-1-1 for all other utility service lines such as telephone, gas, etc.
- _____ Fences may NOT enclose a water meter. Water meters must always be outside any fence line.
- _____ Fences may be constructed up to the property line and may cross utility easements: however, the home/building owner does so at his/her own risk.
- _____ Fences may NOT be constructed through a designated drainage easement.
- _____ Fences, more than 4' in height, must have a gate for emergency egress.
- _____ The City of Bartlett reserves the right to visit property to examine the proposed project on-site for further review. If there is a locked gate or pets hindering the inspection, please contact Development Services to coordinate an appointment on-site with City staff.
- _____ Commercial fence permit applications require a property boundary survey, however, at the discretion of the reviewer this requirement may be waived for replacement fences, fence repairs, and in other circumstances where a waiver is deemed appropriate.
- _____ Mesh and wire fences are prohibited except for construction and/or emergency purposes.
- _____ Bright colors such as orange, yellow, or red are not permitted, except for construction and/or emergency purposes.
- _____ Applicant must provide a drawn-to-scale Plot Plan (drawing) on a minimum 8x10 sheet of the property and the proposed location and dimensions of the fence to include all existing structures on and around the property such as water and wastewater lines, fire hydrants, cleanouts, water, electric, and gas meters, electric poles, carports, detached accessory buildings, etc.

Disclosure: The City of Bartlett does not enforce deed restrictions. It is the applicant's responsibility to check their respective deed restrictions.

Applicant Signature: _____	Date: _____
On-site evaluation Notes (if any): _____ _____	
Code Compliance: _____	Date: _____
City Administrator: _____	Date: _____